

FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

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Thank you!

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Date: Tuesday, November 02, 2021 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant,** Leuer, Brick, Klein, King, Davis, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<i>Note from the Board Clerk:</i>			
<ul style="list-style-type: none"> On October 19, 2021 Governor Hochul signed into law (S.1150-A/A.1228-A), Chapter 481 of the Laws of 2021, which requires counties and other local governments to make any documents to be discussed at an upcoming open meeting available to the public at least 24 hours prior to the open meeting. The legislation goes into effect on November 01, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/ T. Vacinek			
1. Approve 2022 Workers' Compensation costs to participants. List is attached that was approved by the Workers' Compensation Board of Trustees Meeting held on October 5, 2021. Total Budget \$2,566,366.	Please see Exhibit 2, Column 5 for 2022 charges to participants. <u>Resolution included</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Authorize Chairman to sign 2021 Medicare health insurance rates. <u>RETIREES</u> Univera Medicare PPO High Option ❖ Single - \$482.39 Univera Medicare PPO Low Option ❖ Single \$437.43 Excellus Medicare PPO ❖ Single \$482.39 MVP Medicare USA Care PPO-Buy Up Option ❖ Single \$386.11 MVP Medicare USA Care PPO-Standard Option ❖ Single \$330.15	All Plans increased between 1.69% and 3.76% over 2021 rates	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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9:15 AM Information Technology w/B. Sikes			
1. Transfer: From: 011680.510001 Salaries S/D/I \$17,250.00 To: 011680.540017 Intra-net Connections \$17,250.00 Reason: Transfer funds to cover the overage on utility bills throughout the end of 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Transfer: From: 011680.510001 Salaries S/D/I \$500.00 To: 011680.540016 Internet Services \$500.00 Reason: Transfer funds to cover the overage on utility bills throughout the end of 2021		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Professional Service Contract (\$5,001 or greater) Authorize Chairwoman & Director of Information Technology to sign a contract, pursuant to General Municipal Law §104(b), with <i>Mercury Networks</i> , 182 Hillrise Drive, Penfield, New York 14526 for the purchase of switches for our virtual environment, in an amount not to exceed \$18,777.69; effective 11/2/21 through delivery. On NYS Contract #: PM20830.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Amend Resolution No. 19-561 Authorize Chairwoman to sign an Amended Contract with <i>Tyler Technologies</i> , 1 Tyler Drive, Yarmouth, Maine, 04096, to include: additional hours needed for capital assets, payroll, and human resources implementation services. Not to exceed \$41,200.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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5. FYI: TSG The Spy Glass		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Treasurer w/C. Mayer			
1. Sales Tax Report for Prior Month emailed		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Approve <u>Town Balances for 2021</u> to be included in the 2022 tax bills. \$8,570.20	Resolution last year 20-476	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Foreclosure update/auction	Auction results pending from 10/28/2021	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Appropriation: To: 011325.510601 Unused Benefit Time \$3,328.62 w/any funds available Reason: To pay unbudgeted benefit time for termed Principal Acct Clerk		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Appropriation: To: 011000001.411130 Occupancy Tax \$ 60,000.00 w/any funds available Reason: Under-budgeted Occupancy Tax Revenue	<i>Increase total revenue budgeted to \$190,000 for FY 2021. 99% of any revenue realized paid to Tourism. If revenue is not realized, it is not paid over.</i> By Budget Officer Cook	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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6. Appropriation: To: 016420.540907 Bed Tax Allowance \$57,000.00 w/any funds available w/01100001.411130 Occupancy Tax \$57,000.00 Reason: Under-budgeted Bed Tax Allowance @95% payable to Tourism	Increase total expenditure budgeted to \$180,500 for FY 2021. 95% of any revenue realized paid to Tourism. Payment tied directly to revenue. Only revenue realized will be paid to Tourism. **Revision provided by Budget Officer Cook.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM Real Property Tax Services w/S. Lippincott			
1. Fee Schedule: <ul style="list-style-type: none"> Fee schedule revised to include new services and printing capabilities Small increase to Tax Bill Administration for RPS file only Label Fees updated to reflect pages vs individual labels 	<u>See revised Fee Schedule handout</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Solar Response Letter <ul style="list-style-type: none"> Received solar project letter of intent for project located in Town of Attica by Borrego 	<u>Must respond by November 13th requiring PILOT agreement or project will become wholly exempt.</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. FYI <ul style="list-style-type: none"> Attended the NYSACDRPTS virtual conference Final Town taxable numbers are in mailboxes Final County taxable numbers were sent to Budget Office GIS Fellowship candidate interview scheduled for 11/5 GIS conversion training was not approved in Fellowship budget 	.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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10:00 AM Wyo. Co. Community Hospital w/J. McTernan			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign an interim chief financial officer recruitment advisory services agreement with DCCS CONSULTING, LLC , 205 Hackney Circle, Wilmington, DE 19803, to recruit a qualified candidate for the position of interim chief financial officer, not to exceed \$150,000 including reimbursable expenses (travel, lodging, etc.), effective 10/18/2021 – 04/18/2022 with 30-day termination notice.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a contract for coding services with NCB MEDICAL CODING SPECIALISTS, INC. , 8975 Main Street, Clarence, NY 14031, to assist in outpatient coding and to perform all inpatient coding, not to exceed \$220,000 per year, effective 01/01/2022 – 12/31/2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an on-call services agreement with NEPHROLOGY ASSOCIATES OF WESTERN NEW YORK, LLP, 1306 Sweet Home Road, Amherst, NY 14228, for call coverage and ensure adequate coverage for emergency nephrology cases for the hospital's emergency care unit, inpatient floors, dialysis unit, and clinic, \$1,000 per day, effective 11/01/2021 – 10/31/2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a staffing agreement with HOME CARE THERAPIES, LLC dba Horizon Healthcare Staffing, 20 Jerusalem Avenue, 3rd Floor, Hicksville, NY 11801, including RNs, LPNs, Aides, Therapists, and Supervisors, not to exceed \$200,000 per term, effective 11/01/2021 – 10/31/2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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6. Amend Resolution #19-082 approved on 02/12/2019 with M*MODAL , 5000 Meridian Parkway, Suite 200, Franklin, TN 37067, related to a master agreement for transcription services for medical records and radiology, not to exceed \$170,000 per year [\$340,000 total contract amount], as follows: <ul style="list-style-type: none"> Change the name of the contracting party from M*MODAL to AQUITY SOLUTIONS, LLC. Extend the term of the agreement from 02/01/2019 – 02/01/2021 through 02/01/2021 – 01/31/2022. All else remains the same. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a letter of agreement with TEMPOSITIONS HEALTH CARE, INC. , 622 Third Avenue, 39th Floor, New York, NY 10017, to provide staffing services, not to exceed \$200,000 per term, effective 11/01/2021 – 10/31/2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a medical coding agreement with PBS MEDCODE CORP , 275 Northpointe Parkway, Suite 50, Amherst, NY 14228, for outpatient clinics, not to exceed \$40,000 per year, effective 11/01/2021 – 05/31/2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a services agreement with PROLINK HEALTHCARE, LLC , 4600 Montgomery Road, Suite 300, Cincinnati, OH 45212, to provide temporary staffing, not to exceed \$200,000 per term, effective 11/01/2021 – 10/31/2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with KELLY SHEA, NP , 7 Kent Drive, Orchard Park NY 14127, for a Women's Health Nurse Practitioner position in an amount of \$100,000 per year, effective 12/01/2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Amend Salary Schedule P as follows: <ul style="list-style-type: none"> • Create one 1.00 FTE Women's Health Nurse Practitioner position (Position Code #TBD) under OB CLINIC and set the salary at \$100,000 per year, position available date 12/01/2021. • Abolish one Certified Nurse Midwife, FT position (Position Code #17.108.519) under OB CLINIC, effective 10/31/2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. Amend Salary Schedule C as follows: <ul style="list-style-type: none"> • Set the salary of the Laboratory Services Director position (Position Code #01.171.562) under LABORATORY at \$102,000 per year, effective 10/04/2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>13. Amend <u>Salary Schedule X</u> as follows:</p> <ul style="list-style-type: none"> • Set the hourly rate of the Medical Office Assistant position (Position Code #12.182.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ARCADE</u> at \$15.00 per hour, effective 10/24/2021. • Set the hourly rate of the Medical Office Assistant position (Position Code #12.216.480) under <u>WYOMING COUNTY FAMILY MEDICINE – ATTICA</u> at \$17.50 per hour, effective 10/24/2021. • Abolish one 1.00 FTE Medical Office Assistant (Clinics) position (Position Code #12.905.480) under <u>NEUROLOGY CLINIC</u>, effective 10/03/2021. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>14. Approve the memorandum of understanding between the County of Wyoming and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO related to the following:</p> <ul style="list-style-type: none"> • Critical Staffing in Hospital Food Service, signed 10/20/2021. • Critical Staffing in Hospital Housekeeping Department, signed 10/20/2021. • Clinical Information Department Shift Hours, signed 10/20/2021. 	<p><i>FYI - The details should be coming from Dan Farberman</i></p> <p><i>Presented during the 10/26/21 HR Committee. Resolution pending 11/09/21 Board mtg.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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9. Reappointment: Wyo. Co. Comm. Hospital / Board of Managers <u>Supervisor Member</u> <i>One(1) year term; effective January 1, 2021 through December 31, 2021</i> <ul style="list-style-type: none"> Bryan Kehl, 914 Route 98, Attica, NY 14011 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/C. Ketchum			
1. <u>Semi-Annual Mortgage Tax Report</u> for the period April 2021 – September 2021		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Transfer: From: 011010.510601 Unused Benefit Time \$1,384.33 011010.589002 Health Reim. Acct – EE <u>1,182.67</u> To: 011010.541202 Printing \$2,567.00 Reason: To cover purchase of 50 county flags and 2021 Journals of Proceeding.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Quote to print 12 soft bound copies of the 2020 Journal of Proceedings. <ul style="list-style-type: none"> Indoff quoted \$427.00 	<i>As required by County Law §211</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <u>Procurement Policy amendment</u> <ul style="list-style-type: none"> Page 5 / Addition of Section 14. Business Participation in Procurement and Contracting: 	<i>As required by NYS Homes & Community Renewal for the IDA's Microenterprise Assistance Program (CDBG Project #1279ME977-21)</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Budget Office w/J. Cook			
1. Present <u>2022 Equalization Table</u> . Resolution to be presented and tabled for at least one day prior to adoption.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Resolution needed to set Public Hearing to present and ADOPT the 2022 Budget on Tuesday Nov 30th at 11:30am???		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Introduce Local Law to override Tax Cap We are proposing a 2022 Budget that is UNDER the Tax Cap – No Local Law or Override necessary	<ul style="list-style-type: none"> <u>2022 Tax Cap Calculation</u> <u>2022 Tax Cap History</u> 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Resolution: <ul style="list-style-type: none"> <u>Approve Recycling fee levies for Tax Bills</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. FYI - Changes made to the budget since the 10-14-21 Committee of the Whole Meeting: FINAL Tax Assessment Values received 10-22-20. The values decreased by just over \$1.7M from preliminary figures, causing the proposed Tax RATE to increase slightly per \$1,000. (Growth was calculated at 7.9% but with the final	<ul style="list-style-type: none"> <u>2022 Tentative Budget by Dept.</u> <u>2022 Estimated Tax Rates per Town</u> 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: \

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<p>values, it decreased to 7.82%)</p> <p>The following were <i>increases</i> to the proposed LEVY:</p> <ul style="list-style-type: none"> • \$200K for Contingency • \$4,600 increase to the Wyoming County Fair Association • \$350 increase to Internet for Youth/Pre-K/EI • \$66,500 increase Bed Tax (offset partially by Inc. Rev) • \$1,800 Traffic Safety Board request received • \$1,950 Planning – Subscriptions & Telephone • \$1,500 Zoning – Copier increase • \$122,021 Family Planning Clinic net impact <p>The following were <i>decreases</i> to the proposed LEVY:</p> <ul style="list-style-type: none"> • \$9K for Burn Tower Renovation - use ARPA funds • \$9K for Sheriff boat motor – use ARPA funds • \$5K for DSS Salt Storage Shed – use ARPA funds • \$100K reduce CIP – use ARPA funds for pay as you go projects • \$17,800 reduced Wyoming County Community Action request • \$5K reduced Wyoming County Arts Council request • \$17,728 reduced Cornell Cooperative Extension • \$60K increased Bed Tax revenue (offset partially by Inc. Exp.) • \$50K additional Fund Balance used to offset levy (\$1.55M) <p>With the above adjustments, tentative levy is \$24,722,098.</p>			

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Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>This is an increase of \$257,753 over the 2021 Adopted levy or 1.05%. This results in a .73% increase in tax rate if your town was at 100% assessment in 2021 and 2022 (or \$.07/\$1,000). Because several towns are all over the board, I have attached a spreadsheet for your reference. These are not set in stone yet but it gives you a good idea.</p>			
<p>6. Reminder: Adopted 2022 Town Budgets due to Budget Office. Please make sure I receive 1 original with the raised seal. Thanks.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Reappointment:</p> <ul style="list-style-type: none"> • Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the County Auditor for a term of one (1) year; effective 01/01/2022 – 12/31/2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Appropriated Fund Tracking Sheet</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Cell Phone Reimbursement discussion: If we pay the stipend through payroll, it would reduce the number of transactions necessary in the AP system AND NO BACKUP will be required by staff. Only contracts. I propose we start that 1/1/22?</p>	<p>*The Board Office has been working with HR on preparing a policy next HR Committee. CK</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
10. Appropriation (on behalf of County Clerk) To: 011410.540917 Financial Software system \$3,300.00 w/ 01141001.412890 ¼% Mortgage Tax-Local \$ 3,300.00 Reason: Appropriate to pay for unbudgeted County Clerk Land Records Software system increase for March 2021 – Dec 2021		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Appropriation (on behalf of the Jail): To: 013150.541711 Inmate Medical \$75,000.00 w/ 01315001.422640 Prisoner Charges \$75,000.00 Reason: Appropriate revenue funds to cover inmate medical		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Human Resource			
1. Position Fill: <i>Social Services</i> One (1) position of Senior Caseworker (1.0 FTE)(position # 023.220), on CSEA Schedule A, job grade 16, at an hourly rate of \$22.72 – \$26.52 per hour. Person Vacating: Melissa Carney, effective October 8, 2021. Position Available: November 3, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. <i>Position Fill:</i> <i>Social Services</i> One (1) position of Clerk (1.0 FTE)(position # 031.053), on CSEA Schedule A, job grade 2, at an hourly rate of \$16.29 – \$17.78 per hour. Person Vacating: Renee Jines, effective October 5, 2021. Position Available: November 3, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>Position Fill:</i> <i>Social Services</i> One (1) position of Senior Social Services Program Specialist (1.0 FTE)(position # 139.361), on CSEA Schedule A, job grade 13, at an hourly rate of \$20.68 – \$23.78 per hour. Person Vacating: Leann Becker, effective October 29, 2021. Position Available: November 3, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <i>Position Fill:</i> <i>Highway</i> One (1) position of Highway Equipment Maintenance Operator (1.0 FTE) (position # 002.420), on CSEA Schedule B, job grade 9, at an hourly rate of \$19.04 – \$21.03 per hour. Person Vacating: John Nelson, effective October 11, 2021. Position Available: November 3, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Position Fill:</i> <i>Sheriff</i> One (1) position of Dispatcher (PT – Variable FTE)(position # 103.108) (non-union), following WCSEA job grade 2, at an hourly rate of \$19.78 – \$24.12 per hour. Person Vacating: Annetta Marinaccio, effective September 30, 2021. Position Available: November 3, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant,** Leuer, Brick, Klein, King, Davis, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Sheriff</i></p> <p>One (1) position of <i>Meal Deliverer</i> (<i>PT – Variable FTE</i>) (<i>position # 092.598</i>), on Salary Schedule S at an hourly rate of \$12.50 per hour. Person Vacating: James Vincent, effective October 1, 2021. Position Available: November 3, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. <i>Amend Salary Schedule G</i></p> <p>Under PUBLIC DEFENDER to increase yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3). Said amounts to be paid biweekly and retroactive from April 1, 2020 through 3/31/23 to the 1st APD (position code 004.503): was: \$7,000.00 to \$8,000.00</p> <ul style="list-style-type: none"> • 2nd APD (position code 001.503): was \$7,000.00 to \$8,000.00 • 3rd APD (position code 002.503): was \$14,000.00 to \$15,000.00 • Secretary I (position code 006.350): was \$5,000.00 to \$6,000.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. <i>Amend Salary Schedule G:</i></p> <p>Under PUBLIC DEFENDER to add end date of stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3) of 3/31/23 to the following:</p> <ul style="list-style-type: none"> • Assistant Public Defender 6th 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: ***Kehl, Grant,*** Leuer, Brick, Klein, King, Davis, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9. Amend Salary Schedule G: Under PUBLIC DEFENDER to provide for yearly stipend plus corresponding fringe with funds provided through the NYS Indigent Legal Services HH Grant (Contract CSTWIDEHH52 – year 3). Said amounts to be paid biweekly and retroactive from April 1, 2020 through 3/31/23 to the following: <ul style="list-style-type: none"> • Public Defender (003.503) \$3,000.00 • Assistant PD 4th: (007.503) \$8,000.00 • Secretary to PD: (005.503) \$6,000.00 • Data Management/Account Clerk (009.595): \$3,000.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Position Fill: <b style="text-align: center;"><i>Public Defender</i> One (1) position of <i>Assistant Public Defender 3rd (PT)</i> (<i>position # 002.503</i>), on Salary Schedule S and G. Person Vacating: Adam W. Koch, effective October 8, 2021. Position Available: November 15, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Amend Salary Schedule G: Under PUBLIC DEFENDER to provide annual stipend from the NYS Indigent Legal Services QICR Grant (Contract C3RD656) previously paid to Assistant Public Defender 7th , from November 13, 2021 through June 30, 2023, said amounts to be paid biweekly to the following : <ul style="list-style-type: none"> • Assistant Public Defender 4th: (007.503) \$24,000.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant,** Leuer, Brick, Klein, King, Davis, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>12. <u>Abolish Position:</u> <i>Public Defender</i> Abolish one (1) position of <u>Assistant Public Defender 7th</u> (PT) (position code 013.503) on Salary Schedule G. Person vacating Gerald L. Stout is being moved to Assistant Public Defender 5th on Salary Schedule G, effective November 3, 2021</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. <u>Position Fill:</u> <i>Public Defender</i> Fill one (1) position of <u>Assistant Public Defender 5th</u> (PT) (position code 010.503), on Salary Schedule G. Person Vacating: Michael F. Griffith, effective October 15, 2021. Position Available: November 3, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>14. <u>Amend Salary Schedule S:</u> • To set the salary of the <i>Assistant District Attorney (3rd)</i> (position # 031.503) to \$80,000 per year; effective October 12, 2021 (per District Attorney O'Geen 10/20/21).</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>15. <u>Second Circuit Action on Health Care Mandatory Vaccination</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant**, Leuer, Brick, Klein, King, Davis, May, Brunner

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
HUMAN SERVICES			
Veteran Services			
1. Appropriation: To: 016510.510601 Unused Benefit Time \$7,640.73 <i>w/any funds available</i> \$7,640.73 Reason: To pay unbudgeted benefit time for prior Director of Veterans Services.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC HEALTH			
Mental Health			
1. Appropriation: To: 014325.542445 Supported Housing (MH) \$2,000.00 w/01432500.434900 Mental Health \$2,000.00 Reason: State Aid Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Appropriation: To: 014325.542441 Misc MH Programs \$2,045.00 w/01432500.434900 Mental Health \$2,045.00 Reason: State Aid Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Public Health			
3. Position Fill: <p style="text-align: center;"><i>Public Health</i></p> One (1) position of Fiscal Administrator (1.0 FTE) (position # 089.405), currently on Salary Schedule S at \$55,287.00 annually and on Salary Schedule G under ELC Schools Grant (for grant and subcontract administration) at \$10,000.00 annually, under County Health Department & OFA (NYS Dept. of Health, "Consumer Assistance for the New York Health Benefit Exchange – In Person Assistors and Navigators") \$3,516.00 annually. Annual salary to be negotiated upon hire based upon training and experience (approved salary range \$50K - \$62K). Person Vacating: Kim Standish, effective September 27, 2021. Position Available: November 3, 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Appropriation: To: 014010.540704 Lab Fees – Basic \$12,000.00 014010.540705 Lab Fees – Optional <u>5,000.00</u> w/1401000.416010 Public Health Fees \$17,000.00 Reason: To cover the estimated remaining expense for Lab Fees associated with water samples. There are additional revenues from the COVID vaccination Admin Fee revenue.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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<p>5. Transfer (Weights and Measures): From: 016610.541414 Misc. Repairs \$400.00 To: 016610.510601 Unused Benefit 360.00 016610.510401 Longevity \$40.00 Reason: To cover unanticipated Unused Benefit time and longevity overage. Due to COVID staff was unable to utilize benefit time.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC WORKS			
Highway			
<p>1. Transfer: From: 045110.541901 Stone-Shoulders 28,848.91 045110.541902 Stockpile 1,088.00 045110.541904 Bituminous Products 2,810,434.74 045110.541905 Bridge Materials 23,745.41 045110.541920 Box Culverts 25,633.94 To: 045112.524112 Road Infrastructure CHIPS \$2,889,751.00</p> <p>Reason: To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. Transfer: From: 04511009.435010 Consolidated Hwy Aid <div style="text-align: right;">\$2,889,751.00</div> To: 04511203.435010 Consolidated Hwy Aid <div style="text-align: right;">\$2,889,751.00</div> Reason: To comply with CHIPS program guidelines; capital expenditures are to be classified in the Uniform Accounting System in account 5112.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Buildings & Grounds			
3. Appropriation: To: 011620.540803 Building Supplies \$441.00 w/01162002.426500 sale of scrap & materials \$441.00 Reason: To add to building supplies to cover expenses		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Appropriation: To: 011620.540806 cleaning supplies purchased \$1,377.00 w/01162002.426650 Sale of equipment \$1,377.00 Reason: To cover cost of additional supplies		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Appropriation: To: 011620.540802 Contracted building repair \$3,463.43 w/01162002.4226800 Insurance Recovery \$3,463.43 Reason: To cover labor and material for gutter replacement in secured lot from incident.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: *Kehl, Grant, Leuer, Brick, Klein, King, Davis, May, Brunner*

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Sheriff			
911			
1. <i>Appropriation</i>			
To: 123020.520002 IT/Communications \$450,685.75		Motion:	Carried:
w/12302004.400890R Federal Aid Recovery 450,685.75		Ayes:	Defeated:
Reason: Appropriate funds thru RFPA funds for phone upgrades.		Noes:	Referred to:
		Absent:	
Emergency Services			
2. <i>Appropriation:</i>			
To: 013640.510302 O/T \$3,000.00		Motion:	Carried:
w/ 01364000.412890 Other Dept. Income \$3,000.00		Ayes:	Defeated:
Reason: To appropriate 2021 overtime funds for COVID response staffing. MOU with Wyoming County Health Department. Fully reimbursed through the ELC COVID-19 grant.		Noes:	Referred to:
		Absent:	

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, December 7, 2021 @ 9:00 AM.**