

FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
9:00 AM Co. Insurance Office w/ T. Vacinek			
1. Overnight Travel Authorization: Permission to attend the NYS Association of Self Insured Counties, May 4-6, 2022, Oswego, NY Conference expense \$488.00; Expense covered in budget, will use County car	<i>Conference covers changes/updates in the Workers' Comp safety, & health insurance.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:10 AM Information Technology w/B. Sikes			
1. Professional Service Contract \$5,001 or greater: Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with ESRI, Inc. , 380 New York Street, Redlands, CA 92373, for the annual renewal of our GIS licenses and maintenance in an amount not to exceed \$11,100.00; effective June 15, 2022 through June 14, 2023. State Contract PM67345. Munis contract #243.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Overnight Travel Authorization: B. Sikes to attend the New York State Local Government Information Technology Directors Association Conference in Syracuse, NY, May 3-6, 2022. The cost is \$100.00, which includes 3 nights of lodging and registration. Personal vehicle will be used.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Grant Application: Authorize Chairwoman to sign a grant application with New York State Homeland Security and Emergency Services, 1220 Washington Avenue, Albany, NY 12242 for FY2020 Cyber Security , to enhance and sustain cyber security posture and ensure that our IT systems are secure and protected from cyber threats, in a minimum amount of \$50,000.00.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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4. Grant Application UPDATE: Permission was granted on January 5, 2021 to apply for the FY2019 Cyber Security grant application with New York State Homeland Security and Emergency Services (for the same as above block, #3). The application was not submitted; therefore the funds were not awarded.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Pictometry, 25 Methodist Hill Drive, Rochester, New York, 14623 for the annual renewal of Pictometry, in an amount not to exceed \$2,200.00; effective June 22, 2022 through June 21, 2023. Munis contract #240. • SHI, 290 Davidson Avenue, Somerset, NJ, 08873, for the annual renewal of the Fortinet for the Board of Elections, in an amount not to exceed \$305.42; effective June 20, 2022 through February 7, 2023. State Contract #081419-SHI. Munis contract #245. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:20 AM Treasurer w/R. Lawall			
1. <u>Sales Tax update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Discussion: <ul style="list-style-type: none"> • 2021 stipend to be paid for work performed during Treasurer Mayer's reduced time in office. \$2,500/month since June 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Discussion: <ul style="list-style-type: none"> • Stipend to be paid for Acting Treasurer for remainder of 2022. Amount to bring total salary up to \$82,000 annually beginning March 4, 2022. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>4. Amend Resolution No. 16-432 (as previously amended by Res. #17-029 and #22-146): To correct the contract with Mail Finance to reflect the following revisions:</p> <ul style="list-style-type: none"> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), for a <u>Product Lease Agreement</u> with Quadient Leasing, USA, Inc., 478 Wheelers Farms Rd., Milford, CT 06461 for a IX5AFWP5 postage machine located in the Central Storeroom in an and a <u>Service Agreement</u> for a standard care service plan with Lineage, 385 N. French Rd., Amherst, NY 14228 in an amount not to exceed \$174.48 per month; effective January 1, 2022 through December 31, 2026. 	Housekeeping needed to change name from Mailfinance.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Position Fill: Treasurer Fill one (1) position of Fiscal Administrator (1.0 FTE) (position code 024.405) on Salary Schedule S with approved hourly rate range of \$23.08/hr. to \$30.22/hr. (Annual Salary Equivalent of \$42,000.00 - \$55,000.00). Temporary position pending 2022 election results. Position Available: April 13, 2022.</p>	Temporary/Provisional Appointment until results of November 2022 election. Can be converted to permanent after election. No active list available	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
3. Permission to go out to bid for Tax Bill Development, Printing, and Finishing Services; effective 04/06/22 through 04/22/22.	<u>Bid documentation attached.</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <u>Proposed Fee Schedule</u> for review of land subdivision applications by Real Property Tax Services in accordance with RPTL 503(7). <ul style="list-style-type: none"> • 0-3 - no charge • 4-X - \$ • Over X - \$100 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Info Only: <ul style="list-style-type: none"> • Volunteer Firefighter/Ambulance Workers Exemption 	<i>Follow up to discussion of exemption from prior Finance Committee.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Info Only: <ul style="list-style-type: none"> • Printer <ul style="list-style-type: none"> ○ Real Property has placed an order for Ricoh IM5000 Multifunctional Printer(\$5,990.00) 	<i>Funds were budgeted. <u>Proposal attached.</u></i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Info Only: <ul style="list-style-type: none"> • Working with Villages to prepare for upcoming taxes • Assisting Assessors with upcoming 2022 Tentative Roll (5/1) • BAR Training is scheduled for 4/25 • GIS Update 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum			
<p>1. <u>Interdepartmental Contract (Expenditure) \$3,001 or greater:</u></p> <p>Contract with Wyoming County Water Resource Agency, 5362 Mungers Mill Road, Building A, Silver Springs, NY 14550 for funding provided by the NYS County Wide Shared Services Initiative Matching Funds Grant for savings realized in 2020 for meter purchases and Mobile Data Collection in the amount of \$15,286.06 (\$16,090.59 less 5% retained by NYS); effective April 12, 2022.</p>	<p><i>Funds were received by Wyoming County on 03/10/22</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <u>Interdepartmental Contract (Expenditure) \$3,001 or greater:</u></p> <p>Contract with Wyoming County Community Hospital, 400 North Main Street, Warsaw, NY 14569 for funding provided by the NYS County Wide Shared Services Initiative Matching Funds Grant for savings realized in 2020 through a joint Dialysis Services project with Livingston County in the amount of \$25,090.23 (\$26,410.77 less 5% retained by NYS); effective April 12, 2022.</p>	<p><i>Funds were received by Wyoming County on 03/10/22</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <u>Overnight Travel Authorization:</u></p> <p>C. Ketchum and L. Perez to attend NYS Assoc. of Clerks of Co. Legislative Boards training school and conference in Ellicottville, NY, May 18-20, 2022. \$900.00 for registration fee, lodging and food.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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4. <i>Permission to purchase six (6) laptop/tablet computers with ARPA funds for Supervisors to use during Committee Meetings and Board Meetings.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
1. <i>Review transfers made to 2021 Budget</i>	<u>**Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>FYI –</i> <ul style="list-style-type: none"> • Fringe Benefit Rate Calculation @ 46.89% based on 2021 expenditures. 	<u>Fringe rate & history attached – FYI</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Review Income Statement as of 4/1/22 for year ending 12/31/21.</i>	<u>**Will provide prior to meeting - these are NOT final figures.</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Cell Phone Transfer for all Departments moving budgeted funds from contractual to a benefit paid through payroll per the recent change in policy.	<u>**Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Committee Chair's Agenda			
1. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> • Resolution Applauding the Governor and Legislature for Supporting Community Colleges and Urging Them to Develop an Equitable County Chargeback Formula 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> Resolution Calling on the State of New York to Immediately Make all Municipalities Whole in the Saint Regis Mohawk Tribal Gaming Region that have been Impacted by the State's Lack of Payment 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> Resolution Calling on the State of New York to Immediately Make all Municipalities Whole that have been Impacted by the State and Seneca Nation Dispute 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> Resolution Calling on the State to Equitably Distribute Gaming Revenue to all New York Counties and to Make Whole Counties Impacted by the State's Gaming Revenue Changes 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> Resolution Supporting the Executive Budget Recommendation to End the Diversion of County Sales Tax for AIM-Related Payments and to Return this Responsibility to the State 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <u>Winter NYSAC Conf. Resolution:</u> <ul style="list-style-type: none"> Resolution Supporting the Governor's SFY 2023 Budget Proposal to Permanently Extend all Existing Local Sales Tax Rates, and to Allow All Counties to Set Their Local Rate up to Four Percent Under Local law 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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7. <u>Winter NYSAC Conf. Resolution:</u> • Resolution Supporting the Governor's SFY 2023 Budget Proposal to Modernize Tax Laws to Include the Vacation Rental Industry and to Ensure These Changes are Appropriately Tailored for the Needs of Localities		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. <u>Winter NYSAC Conf. Resolution:</u> • Resolution Calling on the Governor and the Legislature to Suspend any Further State Diversion of Local Sales Tax for Distressed Health Facilities and Sunset the Law		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. <u>Winter NYSAC Conf. Resolution:</u> • Resolution Urging the Governor and Legislature to Fully Fund the Costs of Fashion Institute of Technology Chargebacks for Students Working Toward Bachelor's and Master's Degrees		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
Positions			
1. <u>Position Create/Fill:</u> Human Resources Create and fill one (1) position of <u>Human Resource Assistant III</u> (1.0 FTE) and place on Salary Schedule S at an hourly rate of \$23.52 (Annual Salary Equivalent of \$42,806.40) Position Available: June 1, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>2. Position Fill: Human Resources Fill one (1) position of <u>Human Resources Assistant</u> (1.0 FTE) (position code 001.434) on Salary Schedule S at an hourly rate of \$16.48 - \$19.71/hr, (Annual Salary Equivalent of \$29,993.60 to \$35,872.20) due to the resignation of Kelsey Holmes. Position Available: April 25, 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Position Fill: Department of Social Services Fill one (1) position of <u>Account Clerk</u> (1.0 FTE) (position code 170.002) on CSEA agreement at an hourly rate of \$17.53 - \$19.29/hr. to replace Veronica Forrester, who transferred. Position Available: April 6, 2022.</p>	<p><i>These positions are both in the support collection unit.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Position Fill: Department of Social Services Fill one (1) position of <u>Support Investigator</u> (1.0 FTE) (position 070.266) on CSEA agreement Grade 10 at an hourly rate of \$19.89 - \$22.50 per hour to replace Amy VanSplunder, who resigned. Position Available: April 6, 2022.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Position Fill: Health Department One (1) position of <u>Student Aide (Seasonal)</u> (FT - 1.0 FTE) (position # 075.319) on Salary Schedule G at \$13.00/hr. plus \$0.25 for each previous season worked with only those benefits mandated by law; fully funded by NYSDOH DWE grant. Position Available: May 17, 2022 not to exceed 15 wks</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>6. Extend Position in Planning & Development: Amend Resolution 22-152:</p> <ul style="list-style-type: none"> To extend one (1) position of Keyboard Specialist, PT (Temp.) (.4 FTE) (Position code 012.337), CSEA agreement, sch. A, grade 2/step 3 (\$17.29/hr.) – not to exceed 14 hours per week and \$3,200.00); effective March 26, 2022 through June 24, 2022. 	<p><i>This position covers the influx of work associated with the Curbside Collection Service tote conversion.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Position Fill:</p> <p style="text-align: center;">Highway</p> <p>Fill one (1) position of Heavy Equipment Operator (1.0 FTE) (position code 044.163) on CSEA agreement at an hourly rate of \$19.89 - \$22.50 to replace John Nelson, who resigned. Position Available: April 6, 2022.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Position Fill:</p> <p style="text-align: center;">Highway</p> <p>Fill one (1) position of Bridge Construction Mechanic (1.0 FTE) (position code 036.126) on CSEA agreement at an hourly rate of \$19.89 - \$22.50 to replace Benjamin Parton, who transferred to Working Supervisor on February 21, 2022. Position Available: April 6, 2022.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Position Create/Fill:</p> <p style="text-align: center;">Sheriff's Office</p> <p>Create and fill one (1) position of Dispatcher PT on DSA at an hourly rate of \$20.57 - \$25.08 per hour. Position Available: April 13, 2022.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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10. Position Fill: <i style="text-align: center;">Sheriff's Office</i> Fill One (1) position of <u>Deputy Sheriff P/T</u> (position code 052.504) on DSA agreement at an hourly rate of \$26.72 - \$28.80 to replace Raymond Coveny, who resigned. Position Available: April 6, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Position Fill: <i style="text-align: center;">Jail</i> Fill one (1) position of <u>Correction Officer</u> (1.0 FTE) (position code 024.065) CSEA agreement, grade 3 (\$23.80 - \$29.20/hr) to replace Daniel Smithley, who is retiring on April 1, 2022. Position Available: April 6, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN RESOURCES			
County Attorney			
1. Amendment of the Rules of Procedure to include rules for special meetings.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource Department			
2. Amend Schedule Handbooks: Amend Schedule <u>S</u> , <u>D</u> , and <u>C</u> Handbooks to reflect the attached changes to Longevity and Bereavement provisions.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.*

Present: **Kehl, Grant**, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
HUMAN SERVICES			
Office for the Aging			
1. Amend Salary Schedule G: <ul style="list-style-type: none"> To provide a 5 percent 2021 Lump Sum for the Alzheimer's Caregiver Coordinator under OFFICE FOR THE AGING in an amount not to exceed \$ 2,091.00. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
2. Appropriation: To: 017310.542435 Other Grants \$860.00 w/01731006.438200 Legislative Grant \$860.00 Reason: Funds will be used for a youth trip to Niagara Falls. Expenditures to be reimbursed through a NYS Parks Connect Kids to Parks Grant of \$ 860.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Appropriation: To: 017310.542435 Other Grants \$2,487.03 w/01731000.412890 Other Department income \$2,487.03 Reason: Funds to be used to integrate play areas into the Warsaw Village Park as per the Balance of the Kaboom Grant. Original amount of grant was \$ 9,000.00 – spent/claimed \$6,512.97 in 2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Social Services			
4. Appropriation: To: 016010.520401 Misc. Equipment \$5,000.00 w/01601005.440890R Federal Aid Other \$5,000.00 Reason: To purchase Shed to hold Rock Salt for winter use in parking lot and walkways with ARPA funding		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
PUBLIC HEALTH			
Mental Health			
1. 2022 Appropriation: To: 014250.542405 Alcoholism Trx <u>\$16,010.00</u> w/01425002.434900 MH State Aid <u>\$16,010.00</u> Reason:		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. 2022 Appropriation: To: 014220.541711 MEDICAL-INMATE <u>\$20,000.00</u> w/01422003.434900 MH State Aid <u>\$20,000.00</u> Reason:		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Public Health			
3. Amend Schedule G: Increase hourly wage of <i>Student Aide (Seasonal)</i> , (position code 075.319) from \$13.00 per hour to \$13.25 per hour (additional \$0.25 per hour for each previous season worked).		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
PUBLIC SAFETY			
Sheriff			
1. Amend Salary Schedule S: <ul style="list-style-type: none"> • Undersheriff <ul style="list-style-type: none"> ○ 2022 COLA is calculated from 2021 Salary (\$4,768 = \$100,123) not 2020 ○ Payrolls have been correct • Administrative Assistant (Sheriff) <ul style="list-style-type: none"> ○ Set the hourly wage at \$18.20/hr.; effective September 20, 2021 ○ Effective 1/1/2022 COLA Increase at 4% (\$.73/hr.) to set rate at \$18.93/hr. ○ Payrolls have been correct. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Jail			
2. Amend Salary Schedule S: <ul style="list-style-type: none"> • Jail Administrator <ul style="list-style-type: none"> ○ 2022 COLA is calculated from 2021 Salary (\$3,114 = \$80,962) not 2020 ○ Payrolls have been correct 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Jail Kitchen			
3. Amend Salary Schedule S <ul style="list-style-type: none"> • Jail Senior Cook <ul style="list-style-type: none"> ○ to correct a discrepancy between Schedule S and the New CSEA Agreement to \$18.61 hourly 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action												
Emergency Services															
<p>4. Appropriation: To: 013640.541217 Training Facilities \$ 14,095.00 w/01364002.426650 Sale of Equipment 14,095.00 Reason: To appropriate funds from sale of surplus equipment, to use towards repairs, training supplies and materials needed at Fire Training Center.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:												
Public Defender															
<p>5. Amend Salary Schedule G: Under Public Defender to include yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services Distribution 12 (Contract C900056), also known as D12. Said amounts to be paid biweekly and retroactive from January 1, 2022 through 12/31/24 to the following:</p> <table style="margin-left: 20px;"> <tr> <td>Public Defender:</td> <td style="text-align: right;">\$2,759.00</td> </tr> <tr> <td>Asst. PD 1st</td> <td style="text-align: right;">\$2,031.00</td> </tr> <tr> <td>Asst PD 2nd</td> <td style="text-align: right;">\$1,950.00</td> </tr> <tr> <td>Asst. PD 3rd</td> <td style="text-align: right;">\$4,531.00</td> </tr> <tr> <td>Secretary to PD</td> <td style="text-align: right;">\$ 924.00</td> </tr> <tr> <td>PT Secretary</td> <td style="text-align: right;">\$ 701.00</td> </tr> </table>	Public Defender:	\$2,759.00	Asst. PD 1 st	\$2,031.00	Asst PD 2 nd	\$1,950.00	Asst. PD 3 rd	\$4,531.00	Secretary to PD	\$ 924.00	PT Secretary	\$ 701.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
11:00 AM Wyo. Co. Community Hospital w/M. Corcimiglia			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend Resolution #21-509 approved on 11/09/2021 with DCCS CONSULTING, LLC , 205 Hackney Circle, Wilmington, DE 19803, interim chief financial officer recruitment advisory services agreement to recruit a qualified candidate for the position of interim chief financial officer, not to exceed \$150,000 including reimbursable expenses (travel, lodging, etc.), effective 10/18/2021 – 04/18/2022 with 30 day termination notice, pending approval by the Wyoming County Board of Supervisors, as follows: <ul style="list-style-type: none"> • Increase the amount for the term 10/18/2021 – 04/18/2022 from not to exceed \$150,000 per term, including reimbursable expenses (travel, lodging, etc.) to an amount not to exceed \$200,000 per term, including reimbursable expenses (travel, lodging, etc.) 	Resolution #22-148 approved on 03/08/2022 and Resolution #21-509 approved on 11/09/2021	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
3. Amend Resolution #21-365 approved on 08/10/2021 with DCCS dba Surgery Management Improvement Group, Inc. , 205 Hackney Circle, Wilmington, DE 19803, related to perioperative program interim management agreement to provide surgery program leadership continuity services, not to exceed \$200,000 per term, effective 03/01/2022 – 09/06/2022, as follows: <ul style="list-style-type: none"> • Increase the amount of the agreement for the first approved term from 08/01/2021 – 02/08/2022 from \$200,000 to \$216,096.87. 	Resolution #22-109 approved on 02/08/2022, Resolution #22-038 approved on 01/11/2022 and Resolution #21-365 approved on 08/10/2021	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Amend Resolution #21-088 approved on 02/09/2021 with FISHER HEALTHCARE , a division of Thermo Fisher Scientific, 11450 Compaq Center Drive West, Suite 570, Houston, TX 77070, Thermos-Fisher Scientific/Abbott Diagnostics related to a master agreement to replace existing chemistry contract to allow more testing in house, reducing the cost of reference laboratory costs and improving patient care, proposed contract also save money after initial six year agreement, WCCHS owns the leased equipment and can operate without lease payment for years, current agreement does not allow this, \$2,147,664 [previous agreement \$2,219,586], effective 02/01/2020 – 01/31/2026, as follows: <ul style="list-style-type: none"> • Change standing order from catalog number 06K2631 to 06K2360, no change to annual cost of reagents. • Amend the term of the agreement from 02/01/2020 – 01/31/2026 to 08/01/2021 – 07/31/2027 as the systems were not installed until 08/01/2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
5. Amend Resolution #21-201 approved on 04/13/2021 with MJ MECHANICAL SERVICES, INC. , 95 Pirson Parkway, Tonawanda, NY 14150, to replace two rooftop units (Skilled Nursing Facility and Behavioral Health Unit) including controls and piping, not to exceed \$413,907 (\$376,279 base bid plus \$37,628 contingency), effective 04/15/2021 – 09/30/2021, as follows: <ul style="list-style-type: none"> • Change the term from 04/15/2021 – 09/30/2021 to 04/15/2021 through completion of project. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Amend Resolution #18-576 approved on 12/11/2018 with TRUBRIDGE, LLC , 3725 Airport Boulevard, Suite 208A, Mobile, AL 36608, related to an agreement for a subscription to contract management application that will automate the comparison of reimbursements received to the fee schedules in place with all documented third party contracts. Trubridge to provide all implementation services to enter contract documentation to initiate the system, \$6,600 implementation fee plus \$1,375 per month (total contract amount of \$56,100), as follows: <ul style="list-style-type: none"> • Change the term from 12/01/2018 – 11/30/2021 through 12/01/2021 – 11/30/2024. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
7. Amend Resolution #19-278 approved on 06/12/2019 with FARKAD M. BALAYA, MD PC , 155 Main Street, Hamburg, NY 14075 related to a personal services agreement for OB/GYN services as follows: <ul style="list-style-type: none"> Add language to reimburse for OBGYN physician locum coverage in the amount of \$25,000 for the period 03/01/2022 – 04/18/2022. 	Resolution #21-034 approved on 01/12/2021, Resolution #20-308 approved on 07/14/2020, and Resolution #19-278 approved on 06/12/2019	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign an agreement with WEATHERBY LOCUMS, INC. , 6451 N. Federal Highway, Suite 800, Ft. Lauderdale, FL 33308, for physician locum tenens coverage, not to exceed \$200,000, effective 03/02/2022 – 03/21/2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Award bid and authorize the Hospital Administrator (or appointed designee) to sign contract, pursuant to General Municipal Law §103, related to elevator preventative maintenance service contract with TK ELEVATOR CORPORATION , 2745 Broadway Suite 25, Cheektowaga, NY 14227 for the preventative maintenance on nine elevators through WCCHS, including service inspections every two months on each unit plus replacing covered components listed in the scope of work, not to exceed \$140,161.18 for the 5-year term, effective 05/01/2022 – 04/30/2027.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign an independent contractor agreement with UNIVERSITY AT BUFFALO PATHOLOGISTS, INC., 115 Flint Road, Buffalo, NY 14221, for on call clinical pathology and blood bank coverage and services of a qualified laboratory medical director specializing in pathology, lab license associated with becoming an Article 28 office, project #2020053.01, \$77,600 per year, effective 04/01/2022 – 03/31/2025.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>11. Amend Resolution #20-208 approved on 04/14/2020 with BATAVIA NEUROLOGICAL SERVICES, P.C., 176 Washington Avenue, Batavia, NY 14020 2113 related to neurology services in an amount not to exceed \$304,000 per year as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement from 04/01/2021 – 03/31/2022 through 04/01/2022 – 03/31/2023. 	Resolution #21-245 approved on 05/11/2021 and Resolution #20-208 approved on 04/14/2020	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
12. Amend Resolution #19-083 approved on 02/12/2019 with DAVID M. PRIVITERA, MD , 16 Merryhill Lane, Pittsford, NY 14534 related to orthopaedic services as follows: <ul style="list-style-type: none"> • Extend the term of the agreement from 04/01/2019 – 03/30/2022 through 03/31/2022 – 06/29/2022 while a new employment agreement is being negotiated. • Increase the salary from \$450,000 per year to \$510,000 per year, effective 03/31/2022. • Include a stipend in an amount to be negotiated in the new employment agreement per wRVU in excess of a determined number of wRVUs a year, effective 03/31/2022. • All other terms and conditions of the agreement remain the same. 	Resolution #20-139 approved on 03/10/2020 and Resolution #19-083 approved on 02/12/2019	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
13. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator (or appointed designee) to sign an employment agreement with VALERIE K. ULM, DO , 265 Perry Street East Aurora, NY 14052, for OB/GYN Physician services in an amount of \$225,000 per year plus a stipend in the amount of \$32 per wRVU annually above 4,400 wRVU annually, effective 04/01/2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
14. Amend Resolution #16-319 approved on 08/16/2016 with ST. LAWRENCE RADIOLOGY ASSOCIATES, PC , 50 Leroy Street, PO Box 698, Potsdam, NY 13676 related to radiology services, \$0.00 cost to WCCHS, effective 01/01/2022 – 12/31/2022, as follows: <ul style="list-style-type: none"> • Add language to reimburse St. Lawrence Radiology Associates, PC the difference between the amount charged by the Teleradiology Service and the amount reimbursed to St. Lawrence Radiology Associates, PC for the Service in an amount not to exceed \$45,000 per year. • Change the term of the agreement from 01/01/2022 – 12/31/2022 to additional three (3) year period effective 01/01/2022 – 12/31/2024. 	Resolution #21-587 approved on 12/14/2021, Resolution #20-422 approved on 10/13/2020 and Resolution #16-319 approved on 08/16/2016	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>15. Amend <u>Salary Schedule C</u> as follows:</p> <ul style="list-style-type: none"> Set the salary for one (1) 1.00 FTE Director of Surgical Services position (Position Code 01.324.431) under <u>OPERATING ROOM</u> at \$100,000 per year, position available date 03/14/2022. Abolish one (1) 1.00 FTE Administrative Secretary position (Position Code 12.550.013) under <u>NURSING FACILITY ADMINISTRATION</u>, effective 04/17/2022. Create one (1) 1.00 FTE Administrative Assistant position (Position Code TBD) under <u>NURSING FACILITY ADMINISTRATION</u> and set the hourly rate at \$22.78 per hour, position available date 04/17/2022. Create one (1) 1.00 FTE Director of SNF Education & Infection Preventionist position (Position Code TBD) under <u>NURSING FACILITY ADMINISTRATION</u> and set the salary at \$82,992 per year, position available date 04/17/2022. Change the 2021 Lump Sum amount for 1.00 FTE Clinic Officer Manager position (Position Code 02.206.525) under <u>CLINIC ADMINISTRATION</u> from \$5,180 to \$1,295. Change the 2021 Lump Sum amount for 1.00 FTE Laboratory Services Director position (Position Code 01.171.562) under <u>LABORATORY</u> from \$7,140 to \$6,486. 	<p>Clinic Office Manager was in a CSEA position until 10/02/2022 and moved into the Clinic Office Manager position (Schedule C) – effective 10/03/2022, lump sum is being recalculated to reflect 9 months at the CSEA hourly rate and 3 months at the Schedule C salary.</p> <p>Laboratory Services Director received a salary increase effective 10/04/2021, lump sum is being recalculated to reflect 9 months at the prior salary and 3 months at the increased salary.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant,** Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>16. Amend <u>Salary Schedule P</u> as follows:</p> <ul style="list-style-type: none"> • Set the salary for 1.00 FTE Orthopaedic Surgeon position (Position Code 10.107.589) under <u>ORTHOPAEDIC CLINIC</u> at \$510,000 per year, effective 03/31/2022. • Create one (1) 1.00 FTE OB/GYN Physician position (Position Code TBD) under <u>OB CLINIC</u> and set the salary at \$225,000 per year, position available date 03/20/2022. • Include a Stipend for the OB/GYN Physician position (Position Code TBD) under <u>OB CLINIC</u> in an amount of \$32 per wRVU annually above 4,400 wRVU annually, effective 03/20/2022. • Create one (1) 1.00 FTE OB/GYN Physician position (Position Code TBD) under <u>OB CLINIC</u> and set the salary at \$630,000 per year, position available date 04/03/2022. • Create one (1) 0.00 FTE Physician Assistant Orthopaedic Clinic Per Diem position (Position Code TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the hourly rate at \$83.13 per hour, position available date 04/03/2022. • Create one (1) 1.00 FTE Physician Assistant Orthopaedic Clinic position (Position Code TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$125,000 per year, position available date 04/03/2022. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby**

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> Set the salary for 1.00 FTE Physician's Assistant position (Position Code 17.116.067) under WYOMING COUNTY FAMILY MEDICINE – ARCADE at \$95,554 per year, effective 01/01/2022. 			
17. Abolish Salary Schedule X and Schedule X Handbook	<i>Schedule X employees were moved to CSEA effective 01/01/2022.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
18. Appointment: WCCH Board of Managers Members <i>To fill a vacant unexpired five (5) year term through December 31, 2023(replacing A. Douglas Berwanger)</i> o Janice Shirley , 5566 Oatka Road, Warsaw, NY 14569	<i>This item was tabled 03/01/2022 Finance Committee Meeting until other applicants can be considered and vetted.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
19. Discussion: <ul style="list-style-type: none"> CEO Candidate Selection 	<i>Per request of Supervisor Leuer, T/Middlebury</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/B. Kehl			
Agenda Items 1 – 3 were referred to the Finance Committee for consideration by Chairwoman Ryan at the conclusion of the 03/23/22 Special Board Meeting			
1. Establish and appoint a Special Committee of the Board of Supervisors to conduct an investigation into the conduct and actions of the Board of Managers of Wyoming County Community Hospital (WCCHS) and of the recent operations and activities at WCCHS.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, April 05, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call.**

Present: **Kehl, Grant, Davis, Roche, Leuer, May, Brick, King, Becker, Jacoby**

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. Approve funding for miscellaneous expenses that may be incurred by this committee including potential travel, legal, consulting or other appropriate costs in an amount not to exceed \$25,000.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Discuss the recent cancellation of the contract with Buffalo Bone and Joint and Dr. Paul Mason.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. The attached letters have been provided by members of the community to be shared with the Board of Supervisors during the Finance Committee: <ul style="list-style-type: none"> • <u>L. Dutton (03-30-22)</u> • <u>L. Dutton (03-31-22)</u> • <u>D. Yanda (received 03-31-22)</u> • <u>B. Henderson (04-01-22)</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/B. Kehl (minutes prepared by _____)**).

Next Finance Committee Meeting scheduled for **Tuesday, October 5, 2021 @ 9:00 AM.**