

PUBLIC SAFETY COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Thursday, February 02, 2023 @ 1:00 PM
 Location: *Supervisors' Chambers, 2nd floor of the government center.*
 Present: *May, Berwanger*, Kehl, Granger, Brick, Becker, Jacoby
 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change date of the March 2, 2023 Committee Meeting to Thursday, February 23, 2023 at 1:00 PM to accommodate Committee Members attending the Winter NYSAC conference.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Sheriff w/D. Linder			
1. Operational Updates: <ul style="list-style-type: none"> • Summary of overtime for the Sheriff for the period of December 11, 2022 through January 21, 2023 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Procurement Card: Request permission to issue a procurement card for Kyle J. Murray, Deputy w/\$500.00 credit limit	<i>Hire date as Full Time Deputy is 02/05/2023</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization: I. Carrasquillo to attend C-Pass School Safety Training Conference in Saratoga Springs, NY, February 19-23, 2023. The county car will be used. Costs will include Conference/hotel; Employee Expenses and Gas.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with EM Systems, Inc. , 4043 Maple Road, Suite 211 Amherst, NY 14226, for the provision of providing support and maintenance for the LEMS Records Management System in an amount not to exceed \$50,400.00; effective January 1, 2023 through December 31, 2025. (MUNIS CONTRACT #1189) – CREATED Status		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. Request Permission: <ul style="list-style-type: none"> • Request permission to go out to bid for four (4) patrol vehicles. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. 2022 Appropriation: To: 013112.540016 2022 Internet Services \$17,925.00 w/01311208.443890 Fed Aid Other Public Safety \$17,925.00 Reason: To appropriate the 2022 Awarded Homeland Security grant funds.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. 2023 Appropriation: To:013112.542101.2020 Law Enforcement Supplies\$6,000.00 w/01311207.443890 Homeland Security 2020 \$6,000.00 Reason: To appropriate the remaining balance of the 2020 LETPP Homeland Security Grant Funds.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. 2023 Appropriation: To:013112.542101.2021 Law Enforcement Supplies\$3,000.00 w/01311208.443890 Fed Aid Other Public Safety \$3,000.00 Reason: To appropriate the remaining balance of the 2021 LETPP Homeland Security Grant Funds</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. 2023 Appropriation: To: 013112.540009.2022 Cellular Phone \$ 480.00 013112.540016.2022 Internet Services <u>\$14,809.07</u> w/01311208.443890 Fed Aid Other Public Safety \$15,289.07 Reason: To appropriate the remaining balance of the 2022 LETPP Homeland Security Grant Funds</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Position Fill: <p style="text-align: center;">Sheriff</p> One position of <u>Dispatcher</u> (PT, variable FTE) (position code 109.108) range of \$20.57-\$25.08 per hour following WCSEA agreement to replace Madeline Folts, who resigned. Position available date: February 8, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>10. Position Fill:</p> <p style="text-align: center;">Sheriff</p> <p>One position of <u>Deputy Sheriff PT</u> (position code 035.504) range of \$26.72-\$28.80 per hour following WDSEA agreement to replace Kyle Murray, who has been promoted to full-time. Position available date: February 8, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Jail			
<p>9. Operational Updates:</p> <ul style="list-style-type: none"> • Inmate numbers for : December 2022 <ul style="list-style-type: none"> ○ Total: avg 55.5; high 60; low 51 ○ Male: avg 41.5; high 45; low 38 ○ Female: avg 14; high 16; low 12 ○ Boarded in: avg 4; high 5; low 3 ○ Boarded out: avg 0; high 0 ; low 0 • Net income: \$12,070.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. Position Fill:</p> <p style="text-align: center;">Jail</p> <p>One position of <u>Correction Officer</u> (1.0 FTE) (position code 015.065) hourly range of \$23.80-\$29.20 per hour following WCSEA agreement to replace Jon Hathaway, who has retired. Position available date: February 8, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
911			
<p>10. Professional Service Contract \$5,001 or greater:</p> <p>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with EM Systems, Inc., 4043 Maple Road, Suite 211 Amherst, NY 14226, for the provision of providing support and maintenance for the CAD, AVL and Mobile Data System in an amount not to exceed \$78,750.00; effective January 1, 2023 through December 31, 2025. (MUNIS CONTRACT #1190) – CREATED Status</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>11. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>SAIA Communications Inc.</i>, 100 Stradtman Street, Buffalo, NY 14206, for the relocation of existing radio/microwave equipment, new antennas and hardline at the new Kelly and Kennedy Road public safety communications towers in an amount not to exceed \$67,036.78; effective February 14, 2023 through December 31, 2023. (MUNIS CONTRACT #1237) – CREATED Status</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. FYI ~ Contract (\$3,000 and under): • <i>SAIA Communications Inc.</i>, 100 Stradtman St., Buffalo, NY 14206 for Emergency repair to Wethersfield and Perry Tower in an amount not to exceed \$1,435.00; effective December 30, 2022 through January 31, 2023. (MUNIS CONTRACT #1239) – CREATED Status</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Stop DWI w/D. Linder			
	<p>~Nothing to Report~</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Emergency Services w/B. Meyers			
<p>1. Overnight Travel Authorization: B. Meyers to attend New York State Office of Fire Prevention and Control Hazardous Materials Seminar at the NYS Academy of Fire Science, 600 College Ave, Montour Falls, NY 14865, April 21-23, 2023. Seminar registration covered 100% by fire reporting credit. County vehicle will be used. Costs to include lodging, meals, and gas.</p>	<p style="background-color: yellow;">Supporting Documentation outstanding</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Position Create/Fill: Emergency Services One position of <u>Administrative Assistant (Emergency Services) (Temporary) (Per Diem)</u>, approx. 10 hours per week, based on Schedule S at \$25.13 per hour. Position available January 5, 2023.</p>	<p>Emergency fill effective 1/5/23 – 2/14/23 approved by Chairperson Ryan on 1/10/2023</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Position Fill: Emergency Services One position of <i>Administrative Assistant (Emergency Services)</i> (1.0 FTE) (position code 010.435) currently on Schedule S at \$25.13 per hour (salary equivalent of \$45,741) to replace Sylvia Prevy, who resigned 01/04/2023. Position Available: February 15, 2023.</p>	<p><i>Approved starting wage range for negotiating purposes: \$21.00 - \$25.13 per hour.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Saia Communications</i>, 100 Stradtman Street, Buffalo, NY 14206 for the provision of service and programming of emergency communications equipment, not to exceed \$ 3,000.00 per year, total contract not to exceed \$12,000.00; effective January 1, 2023 through December 31, 2026. (MUNIS CONTRACT #1176) – CREATED Status</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Amend Professional Service Contract (\$3,001 - \$5,000) approval from 06/02/2022 PS Comm. Mtg. as follows: • Increase amount of the contract with <i>Ann Lapp</i>, 300 Main St., Attica, NY 14001 to provide practical skills instruction in accordance with NYS EMS curriculum and NYS BLS protocol to reflect an amount not to exceed of \$5,000.00 per course and a total contract amount not to exceed \$33,500.00. (MUNIS CONTRACT CO #458) - ✓✓</p>	<p><i>Contract term is effective May 20, 2022 and ending upon termination by either party. Amount not to exceed increased to anticipate total aggregate amount of contract over a five-year period. New contract to be negotiated once funding is exhausted.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Amend Professional Service Contract (\$3,001 - \$5,000) approval from 06/02/2022 PS Comm. Mtg. as follows:</i></p> <ul style="list-style-type: none"> Increase the amount of the contract with <i>Judy Comfort</i>, 2244 Centerline Rd., Varysburg, NY 14167 to provide practical skills instruction in accordance with NYS EMS curriculum and NYS BLS protocol to reflect an amount not to exceed of \$5,000.00 per course and a total contract amount not to exceed \$25,000.00. (MUNIS CONTRACT CO #460) - ✓✓ 	<p><i>Contract term is effective May 20, 2022 and ending upon termination by either party. Amount not to exceed increased to anticipate total aggregate amount of contract over a five-year period. New contract to be negotiated once funding is exhausted.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. <i>2023 Appropriation:</i> To: 013640.541111 \$3,730.00 <i>w/any funds available</i> Reason: Replace copier/printer that is end of life.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. <i>Discussion:</i></p> <ul style="list-style-type: none"> Use of County seal for threat assessment team logo AEDs in County Buildings 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. <i>Operational Update:</i></p> <ul style="list-style-type: none"> EMS Fire Training Center Project December Blizzard Storm Recap 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Fire Coordinator Report w/B. Streicher			
	<i>~Nothing to Report~</i>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Fire and Building Code Enforcement w/D. Roberts			
<p>1. <u>Monthly Report : Dec. 2022</u></p>	<p>Attached</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
2. <u>Munis Income Statement 2022</u>	Attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Position Create/Fill: Building Codes One position of <u>Administrative Assistant (Fire and Building Code Enforcement)</u> (1.00 FTE) and place on Schedule S. Position available date: February 15, 2023.	Requesting to fill at an hourly rate range of \$21.97 - \$23.63 (salary equivalent of \$40,000-\$43,000).	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <u>2023 Proposed Fee Schedule Adjustment</u>	Fees to perform fire safety inspections on multifamily units, hotels, motels.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. FYI: • In service training updates		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Probation w/J. Kibler			
1. Appropriation: To: 013140.510601 Unused Benefit time \$7,433.94 013140.585001 Medicare FICA 107.79 013140.583001 FICA 460.90 <i>w/any funds available</i> Reason: To pay for unbudgeted retroactive vacation pay; and other adjustments the finance clerk was not accruing the correct amount of vacation time since 2017. The total appropriation is \$8,002.63.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Transfer: From: 013141.510201 _____ \$220.00 To: 013141.540007 _____ \$220.00 Reason: Budgeting error – to adjust for phone line in Alternatives to Corrections that was erroneously unbudgeted.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
3. <i>Probation Department Discussion Regarding Personnel</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Public Defender w/L. Nowotarski			
1. <i>Grant Application and Acceptance:</i> Authorize Chairman to sign a grant application and acceptance award with the <i>NYS Division of Criminal Justice Services</i> , 80 South Swan Street, Albany, NY 12210 (Contract C103952) (LG22-1037-D00) for the Indigent Parolee Program on behalf of the Wyoming County Attica Legal Aid Bureau in the amount not to exceed \$186,000.00; effective 04/01/2022 through 03/31/2023. (MUNIS CONTRACT #Pending)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Services Contract (\$5,001.00 or greater):</i> Authorize Chairman to sign a contact with the <i>Wyoming County-Attica Legal Aid Bureau, Inc.</i> , 18 Linwood Avenue, Warsaw, New York for the Indigent Parolee Program for a minimum of \$186,000.00; effective January 1, 2023 to December 31, 2023. (MUNIS CONTRACT #1243) - ✓✓		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Services Contract (\$5,001.00 or greater):</i> Authorize Chairman to sign a contract with the <i>Wyoming County-Attica Legal Aid Bureau, Inc.</i> , 18 Linwood Avenue, Warsaw, New York for the Alternative to Incarceration Program (DATA-Day) in an amount not to exceed \$13,554.00; effective January 1, 2023 to December 31, 2023. (MUNIS CONTRACT #1244) - ✓✓		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. Professional Services Contract (\$3001 - \$5,000): Authorize Chairman to sign the annual extension to the Public Defense Case Management System Maintenance and Software Support Agreement with the <i>New York State Defender's Association</i>, 194 Washington Avenue, Suite 500, Albany, NY 12210-2314 in an amount not to exceed \$3,500.00; effective 1/24/23 through 1/23/24. (MUNIS CONTRACT #1246) – REJECTED (Change Method to Not to Exceed)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Salary Schedule G: Public Defender To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456) due to Assistant Public Defender (5th) resigning; Said amounts to be paid biweekly effective 01/09/2023 through year end 12/31/2023:</p> <ul style="list-style-type: none"> • Assistant Public Defender (2nd) (position 001.503) \$25,500.00 • Assistant Public Defender (3rd) (position 002.503) \$12,010.00 	These stipends were previously set, due to Assistant Public Defender (5 th) resigning the figures had to be re-budgeted.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Salary Schedule G: Public Defender To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456); <u>Said amounts to be paid biweekly effective 01/01/2023 pay period through contract year end 12/31/2025:</u></p> <ul style="list-style-type: none"> • Public Defender (003.503) \$5,510.00 • Assistant Public Defender (1st) (position code 004.503) \$3,010.00 • Assistant Public Defender (6th) (position 012.503) \$2,500.00 • Secretary to the Public Defender (position 005.503) \$2,750.00 	These stipends were previously set, due to Assistant Public Defender (5 th) resigning the figures had to be re-budgeted.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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6. <i>Amend Salary Schedule S:</i> To set hourly wage plus corresponding fringe for one (1) <i>Secretary I</i> (position 006.350) under PUBLIC DEFENDER to reflect \$24.45 (annual equivalent \$44,500.00), effective February 13, 2023.	The position will be funded as follows: <ul style="list-style-type: none"> • \$10,000.00 Hurrell-Harring • \$34,500.00 Levy To make up an annual equivalent salary of \$44,500.00	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
District Attorney w/D. O'Geen			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by _____)).

Next Public Safety Committee Meeting scheduled for **Thursday, February 23, 2023 @ 1:00 PM.**