

## HUMAN SERVICES COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, January 26, 2021 @ 1:00 PM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Grant, Davis*, Brunner, King, Roberts, Roche, Granger

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/L. Harvey</b>			
<b>1. Records Retention after Death:</b> After discussions with Gary Gardner (VFW), Asst. Director of Veteran Services, Robin Kruppa and various other Veterans who have come in for appointments. <ul style="list-style-type: none"> <li>• The following was agreed upon. <u>Attached documentation</u> represents the wishes of our Veteran population (with requested amendments by the County Historian's office).</li> <li>• There is still discussion over Military Records of those already deceased.</li> <li>• It has been decided that all deceased Veterans will have their records reviewed by the Veteran Services Department.</li> <li>• Those with unfavorable or medical information intertwined within the records will be discussed with the American Legion at the County level as to how to precede, a review panel to make the decision on how it is archived.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Dwyer Wyoming Update:</b> <ul style="list-style-type: none"> <li>• No funding</li> <li>• We will restart coffee hours in mid-May at outside locations again this summer.</li> <li>• Mailing/emailing out a newsletter with updates from the VA as well as information for the March 29<sup>th</sup> National Vietnam Veterans Day. This is planned to take place at the Warsaw Village Park on Liberty Street. More to follow in February once we have approval from the Village.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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<p>3. <i>Vehicle Usage:</i></p> <ul style="list-style-type: none"> <li>• January 2020 - 17 Veteran Rides/Coffee Hours 3 Work Related</li> <li>• February 2020 - 19 Veteran Rides/Coffee Hours 4 Work Related</li> <li>• March 2020 - 7 Veteran Rides/Coffee Hours 4 Work Related</li> <li>• April 2020 - 6 Veteran Rides/Coffee Hours 0 Work Related</li> <li>• May 2020 - 11 Veteran Rides/Coffee Hours 1 Work Related</li> <li>• June 2020 - 15 Veteran Rides/Coffee Hours 1 Work Related</li> <li>• July 2020 - 15 Veteran Rides/Coffee Hours 2 Work Related</li> <li>• August 2020 - 14 Veteran Rides/Coffee Hours 2 Work Related</li> <li>• September 2020 - 18 Veteran Rides/Coffee Hours 3 Work Related</li> <li>• October 2020 - 11 Veteran Rides/Coffee Hours 2 Work Related</li> <li>• November 2020 - 14 Veteran Rides 3 Work Related</li> <li>• December 2020 - 100 Christmas Stockings/Veteran Rides 2 work Related</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. <i>Numbers: See attached:</i></p> <ul style="list-style-type: none"> <li>• <a href="#"><u>Office Volume</u></a></li> </ul>	<p><i>Photos:</i></p> <p><a href="#"><u>Photo #1</u></a></p> <p><a href="#"><u>Photo #2</u></a></p> <p><a href="#"><u>Photo #3</u></a></p> <p><a href="#"><u>Photo #4</u></a></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
1. <i>OFA Advisory Council Reports:</i> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ ___ Participants / ___ Active</li> <li>• <b>Respite</b> ~ ___               <ul style="list-style-type: none"> <li>○ <b>Life Line</b> ~ ___                   <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ <u>28</u></li> </ul> </li> <li>○ <b>Adult Day Care</b> ~ ___</li> <li>○ <b>PCAI</b> ~ ___</li> <li>○ <b>PCA II</b> ~ ___</li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ ___ families served.</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ ___ active participants with ___ meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. ___ /day               <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ <u>24</u> /week</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>FYI ~ Referred to 02-02-21 Finance Committee from 01-26-21 Human Resources</i> <i>Amend Salary Schedule "G":</i> Set the salary of the <b>Alzheimer Caregiver Coordinator</b> within the Department of Office for the Aging to reflect \$22.89 per hour (annual salary equivalent of \$41,820.00) for 2021; effective January 1, 2021.	<i>This adjustment reflects a decrease in annual hours worked in 2021. The annual salary equivalent remains unchanged in 2021.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>FYI ~ Referred to 02-02-21 Finance Committee from 01-26-21 Human Resources</i> <i>Position Fill: Office for the Aging</i> One (1) position of <b>Case Manager</b> (1.00 FTE) (Position Code 007.040) CSEA agreement, sch. A, grade 15 (\$21.35 - \$24.83hr) to replace Brandie Rajk-Winter) who is resigning February 17, 2021. <i>Position available date: February 22, 2021</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>4. <b>FYI ~ Referred to 02-02-21 Finance Committee from 01-26-21 Human Resources</b>  <b>Position Fill: Office for the Aging</b>            One (1) position of <u>Aging Services Aide</u> (1.00 FTE) (Position Code 286.015) CSEA agreement, sch. A, grade 2 (\$16.29 - \$17.783hr) to replace Adriana Holley who is resigning February 05, 2021. <b>Position available date: February 08, 2021</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <b>FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Warsaw Pennysaver</b>, for the provision of advertising the Safe Harbour Program in the amount of \$650.00; effective February 01, 2021 through December 31, 2021</li> <li>• <b>Hilltop Print Shop</b>, 3 E. State St. Mt Morris, NY 14510 for printing for the safe harbour program materials. Not to exceed \$750.00; effective February 1, 2021 – December 31, 2021</li> <li>• <b>AMDA Distribution Inc.</b>, 4804 NW St Miami Garden, FL 33014 for purchasing resources for GO Bags for survivors of human trafficking and child exploitation not to exceed \$500.00; effective February 01, 2021 – December 31, 2021</li> <li>• <b>AD Sutton &amp; Sons, Inc.</b>, 10 West 33<sup>rd</sup> St New York, NY 10001 for purchasing resources for GO Bags for survivors of human trafficking and child exploitation, not to exceed \$500.00; effective February 01, 2021 – December 31, 2021.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <b>Interdepartmental Contract (Expenditure) \$3,001 or greater:</b>            Contract with <b>Wyoming County Sheriff's Dept.</b>, 151 N Main St Warsaw, NY 14569 for the provision of catered meals for OFA home delivered meal and congregate meal site program (Increase per meal cost from \$6.00 to \$6.15); variable depending on amount served; effective January 1, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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<p><b>7. FYI ~ Referred to 02-02-21 Finance Committee from 01-26-21 Human Resources</b>  <i>Amend Salary Schedule "F":</i>                      To increase <i>Meal Site Managers</i> wage from \$11.80/hr. to 12.50/hr. to remain competitive with NYS minimum wage requirements; effective 12-31-20.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>8. Re-appointment:</b>  <i>Wyoming County OFA Advisory Council</i>                      Supervisor Member                      One(1) year term effective January 1, 2021 through December 31, 2021:</p> <ul style="list-style-type: none"> <li><i>Ellen Grant</i> (T/Bennington), 134 Clinton Street, Alden, NY 14004</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Youth Bureau</b>			
<p><b>8. Youth Bureau Report</b></p> <ul style="list-style-type: none"> <li>Early Intervention</li> <li>Pre-School</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Permission to go out to bid for Early Intervention and Pre-School Transportation; effective 07/01/21 through 06/01/24 with a series of two, 1 yr. renewals.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>10. Grant Application and Acceptance:</b>                      Authorize Chairman to sign a grant application and acceptance award with <i>New York State Office of Children and Family Services</i>, 52 Washington St., Rensselaer, NY 12144 for funding of the Safe Harbour Grant to support public awareness, training and meeting the service needs of youth survivors of human trafficking and commercial child sexual exploitation in a minimum amount of \$23,000.00; effective January 1, 2021 through December 31, 2021.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:30 PM Department of Social Services w/K. Barber</b>			
<p><b>1. FYI – WMS Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>Wyoming County Community Action</b>, 6470 Route 20A, Suite 1, Perry, NY 14530 to provide work experience for TANF, Safety Net &amp; SNAP participants. Effective 1/1/21 through 12/31/21. This is a renewal contract with no changes. No cost to the county; work experience only.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. FYI – Contracts/Agreements: (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li><b>ALPS Elevator Inspection Services, Inc.</b>, PO Box 605, Buffalo, NY 14207-0605 for an Elevator Inspection Agreement by an independent third party (done semi-annually for \$227.00 per year for 10 yrs.) in an amount not to exceed \$2,270.00 total for ten years; effective 12/30/20 through 12/30/30. This is a renewal contract with wording changes to clarify the billing for a now ten-year contract (previously it was ongoing).</li> <li><b>Allied Fire Protection Systems, Inc.</b>, 1885 Lyndon Boulevard, Falconer, NY 14733 for the provision of providing the Automatic Fire Sprinkler Inspections. This is a renewal contract with a change increasing from \$550.00 each inspection to \$560.00 for each inspection; in an amount not to exceed \$1,120.00 max for one year.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Professional Services Contract – Authorization for State WMS Contracts (5,001 or greater):</b>                      Authorize Chairman to sign a renewal contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide day care services. Contract has a variable</p>	<p><b>** Resolution Required **</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
amount depending on the services provided. <ul style="list-style-type: none"> <li>• <i>Ivy Hnat</i>, 14 Leicester Street, Perry, NY 14530; effective 1/1/21 through 12/31/21.</li> </ul>			
4. <i>Monthly Report:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Community Action w/R. Shader</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_)).

Next Human Services Committee Meeting scheduled for **Tuesday, February 23, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_