

HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Date: Tuesday, November 29, 2022 @ 9:00 AM

Location: **Supervisors' Chambers, 2nd floor of the government center.**

Present: **King, Becker,** Kehl, Grant, Roche, Granger, McCormick, Leuer, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change date of the December 27, 2022 Committee Meeting to Tuesday, December 20, 2022 at 9:00 a.m. due to the holiday.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - County Clerk w/R. Pierce			
1. FYI- Contract (\$3,000 and under): <ul style="list-style-type: none"> • Crossroads Land Office, Inc., 25 E. Main St., Suite 200, Rochester, NY 14614 for rental space in the County Clerk's office in the amount of \$ 3000.00 annually, effective 1/1/2023 through 12/31/2023. <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 940) • Stewart Title Insurance Company, 130 Pearl St., Buffalo, NY 14202 for rental of space in the County Clerk's office in the amount of \$ 3000.00 annually, effective 1/1/2023 through 12/31/2023. <ul style="list-style-type: none"> ○ (MUNIS CONTRACT # 936) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM - Board of Elections w/J. Schlick & H. Bush			
1. <u>2023 Election Expenses Apportioned:</u> Pursuant to §4-136 of the Election Laws of the State of New York. The total amount of \$28,888.00 or about 10% of the Wyoming County Board of Elections levy or \$1.0768 per voter.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Reappointment: <i>Board of Elections Commissioner (D) Two (2) year term effective January 1, 2023 through December 31, 2024.</i> <ul style="list-style-type: none"> • Harold Bush, P. O. Box 456, Silver Springs, NY 	Certificate of Party Recommendation pending.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

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<p>3. Reappointment: Board of Elections Commissioner (R) <i>Two (2) year term effective January 1, 2023 through December 31, 2024.</i> • James Schlick, 1468 Church Rd, Darien Center, NY</p>	<p>Certificate of Party Recommendation pending.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
9:30 AM - County Attorney w/J. Wilkinson			
<p>1. Appropriation (Assigned Counsel) To: 011421.51001 Salaries Fixed Sch S/D/I: \$1,750.00 (Retro 4/1/2020 - 3/31/2021 \$1,000.00) (Retro 4/1/2021 - 12/31/2021 \$750.00) 011421.583001 – FICA 108.50 011421.585001- FICA-Medicare 25.38 011.421.581001 – Retirement <u>297.50</u> w/01142102.430250 Hurrell-Harring Grant \$2,181.38 Reason: To cover retroactive payroll from 4/1/2020 through 3/31/2023 pursuant to Resolution 22-042.</p>	<p><i>Funds provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 3.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Appropriation (Assigned Counsel): To: 011421.542314 Family Court \$25,000.00 With any funds available increased by same Reason: Appropriate money to pay State mandated attorney vouchers.</p>	<p><i>There has been an increased number of vouchers being received as Courts are becoming more active post-COVID. It is unknown when cases are completed and when vouchers will be received.</i></p>		
<p>3. Appropriation: To: 011420.510001 Salaries Fixed Sch S/D/I \$4,219.40 <i>w/Any funds available increased by same.</i> Reason: To cover increase in salary of Asst. County Attorney (1st) salary for additional duties assigned.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Appropriation: To: 011420.542301 Books, Subscriptions \$940.10 w/01142000.412890 Other Dept. Income 940.10 Reason: To increase unbudgeted revenue.</p>	<p><i>50% Chargeback for Westlaw; Revenue from Dadd, Nelson, Wilkinson & Wujcik</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

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<p>5. Professional Service Contract \$5,001.00 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Mark H. Dadd Law Office, PLLC, 166 Main Street, Attica, New York 14011, for legal services in an amount not to exceed \$20,000.00 annually; effective January 1, 2023 through December 31, 2023. MUNIS Contract #893</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Litigation/General Update.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Historian w/C. Amrhein			
<p>1. Grant Application: Approved 06/30/2020 Authorize Chairman to sign a grant application with the Pomeroy Foundation, (492 E. Brighton Ave., Syracuse, NY 13201), for the manufacture of roadside markers to honor women's suffrage to be included in the "National Vote for Women Trail." in a minimum amount of \$1,100; effective June 30, 2020 through December 31, 2020.</p>	<p><i>Paid for by Pomeroy via Women's Org.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Grant Application: Approved 10/27/2020 Authorize Chairman to sign a grant application with the Pomeroy Foundation, 492 E. Brighton Ave., Syracuse, NY 13201 for the manufacture of <u>roadside markers</u> to honor women's suffrage to be included in the "National Vote for Women Trail," in a minimum amount of \$1,100.00; effective June 30, 2020 through December 31, 2020.</p>	<p><i>For Wyoming Village Hall Susan Look Avery Paid for by Pomeroy via Women's Org.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Update:</p> <ul style="list-style-type: none"> • An interesting story about the <i>1880 Beers History of Wyoming County</i>, 1976 reprint. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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10:15 AM - Human Resource w/D. Farberman			
1. <u>Discussion Items:</u> <ul style="list-style-type: none"> • Jail Bargaining update • Reminder – Town surveys due 11/1/22 • Reminder – NYS Sexual Harassment Prevention Training 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Civil Service w/D. Farberman			
2. <u>Civil Service update November 2022</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Records Retention w/G. Royce			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: **p/S. King** (minutes prepared by _____).

Next Human Resource Committee Meeting scheduled for **Tuesday, December 20, 2022 @ 9:00 AM.**