

FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, October 03, 2023 @ 9:00 AM
 Location: *Supervisors' Chambers, 2nd floor of the government center.*
 Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker
 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM - Co. Insurance Office w/ T. Horton			
<p>1. Discussion on health insurance RFP results</p>	<p><u><i>Report reviewed and attached.</i></u></p> <p><i>Healthcare Task Force recommending Univera Healthcare for 2024. Rates would be \$220k below the Highmark BCBS increase.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Professional Service Contract (\$5,000 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Univera Healthcare, 205 Park Club Lane, Buffalo, NY 14221 for the provision of health insurance in an amount not to exceed \$11,200,000.00; effective January 1, 2024 through December 31, 2024. (MUNIS CONTRACT # N/A) Active Employees</p> <ul style="list-style-type: none"> ❖ Single \$659.38 ❖ Family \$1787.04 <p>Retiree (under age 65)</p> <ul style="list-style-type: none"> ❖ Single \$1073.47 ❖ 2-Person \$2201.66 ❖ Family \$3324.59 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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 Absent:
 Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Professional Service Contract (\$5,000 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §103, with Lifetime Benefits Solutions, 333 Butternut Drive, Syracuse, NY 13214 for the provision of administrating the Health Reimbursement Accounts in an amount not to exceed \$31,000.00; effective January 1, 2024 through December 31, 2024. (MUNIS CONTRACT # N/A.)</p> <ul style="list-style-type: none"> • Monthly Admin fee \$3.75/ee/month 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Professional Service Contract (\$5,001 or greater): Authorize Chairman/President of the Wyoming County Workers' Compensation Board of Trustees to sign a contract, pursuant to General Municipal Law §103, with Sound Actuarial Consulting, 403 East Main St, Port Jefferson, NY 11777 for actuarial services in an amount not to exceed \$25,500.00; effective January 1, 2024 through December 31, 2024. (MUNIS CONTRACT # 1783 _____)</p>	<p><i>Executive Committee of the Board of Trustees reviewed the agreement and authorized the renewal with Sound at the August 30, 2023 meeting.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:45 AM - Information Technology w/B. Sikes			
<p>1. Disposition of Fixed Assets (permanent disposal only):</p> <ul style="list-style-type: none"> • Declare surplus and dispose of two (2) Fujitsu M4097D scanners. Original cost of each was \$6,199.00 in 2005. The scanners have no monetary value and are beyond their useful years. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:00 AM - Wyo. Co. Community Hospital w/D. Kobis			
<p>1. General Update</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement – Schedule P with SENDHAN RAJAMANICKAM, MD, 11 Whitley Court, Pittsford, New York 14534, for orthopedic surgery services, not to exceed \$700,000.00 per year, plus a one-time signing bonus in the amount of \$50,000.00, plus a stipend in an amount of \$77.00 per wRVU in excess of 8,000 wRVUs in any calendar year (wRVUs for a part of any calendar year will be prorated), plus a \$50,000.00 stipend if net orthopedic surgery revenue growth exceeds \$2,000,000.00 over the base contract year, plus a \$100,000.00 stipend if net orthopedic surgery revenue growth exceeds \$4,000,000.00 over the base contract year, plus a stipend of \$250.00 per shift for phone-only on-call services beyond existing contract requirements, plus CME reimbursement of up to \$5,000.00 per year in documented educational expenses, effective on or about 02/01/2024 – 01/31/2027.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to negotiate a new employment agreement – Schedule P with EDWIN ANAND, MD to provide medical director services for dialysis and program director of hospitalist services, not to exceed \$400,000.00 per year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>4. Amend Resolution #23-427 approved on 08/15/2023 with COMPLETE RX, LTD, 3200 Wilcrest Drive, Suite 250, Houston, TX 77042, a transitional leader agreement to provide interim Director of Pharmacy services, not to exceed \$100,000.00, effective 05/08/2023 – 08/08/2023 [presented to BOM on 05/30/2023 for information only in an amount not to exceed \$49,999 per year], as follows:</p> <ul style="list-style-type: none"> • Extend the term of the agreement from 05/08/2023 – 08/08/2023 through 05/08/2023 – 10/31/2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Salary Schedule P as follows:</p> <ul style="list-style-type: none"> • Create one (1) 1.00 FTE Orthopedic Surgeon position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$700,000.00 per year, position available date 10/15/2023. • Include a one-time Stipend for the Orthopedic Surgeon position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in the amount of \$50,000.00, effective 10/15/2023. • Include a Stipend for the Orthopedic Surgeon position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in an amount of \$77.00 per wRVU in excess of 8,000 wRVUs per calendar year (wRVUs for a part of any calendar year will be prorated), effective 10/15/2023. • Include a Stipend for the Orthopedic Surgeon position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> if net orthopedic surgery revenue growth exceeds \$2,000,000.00 over the base contract year, in the amount of \$50,000.00, effective 10/15/2023. • Include a Stipend for the Orthopedic Surgeon position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> if net orthopedic surgery revenue growth exceeds \$4,000,000.00 over the base contract year, in the amount 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action														
<p>of \$100,000.00, effective 10/15/2023.</p> <ul style="list-style-type: none"> Include a <i>Stipend for the Orthopedic Surgeon</i> position (Position Code #TBD) under ORTHOPAEDIC CLINIC in the amount of \$250.00 per shift for phone-only on-call services beyond existing contract requirements, effective 10/15/2023. 																	
<p>6. Amend Resolution #21-243 approved on 05/21/2021 with GARFUNKEL WILD, PC, 111 Great Neck Road, Great Neck, NY 11021, related to a legal engagement to retain firm to provide legal advice and related services in connection with general regulatory matters, routine business transactions, and other routine general healthcare matters, not to exceed \$10,000.00 per month effective 01/01/2022 – 12/31/2022, as follows:</p> <ul style="list-style-type: none"> Increase contract by \$48,230.50 to include invoices received for services rendered for the period 02/01/2022 through 12/31/2022. These services fall under Exhibit A, Fee Proposal, Section B, Hourly Billing Matters classification and are outside the scope of the monthly general retainer. 	<p>Resolution #22-344 approved on 06/14/2022 Resolution #22-099 approved on 02/08/2022 Resolution #21-243 approved on 05/11/2021</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Invoice Date</th> <th style="text-align: left;">Invoice Amount</th> </tr> </thead> <tbody> <tr> <td>06/27/2022</td> <td>\$38,893.00</td> </tr> <tr> <td>07/31/2022</td> <td>\$ 3,172.00</td> </tr> <tr> <td>08/25/2022</td> <td>\$ 2,810.50</td> </tr> <tr> <td>09/21/2022</td> <td>\$ 793.00</td> </tr> <tr> <td>09/21/2022</td> <td>\$ 1,464.00</td> </tr> <tr> <td>01/19/2023</td> <td>\$ 1,098.00</td> </tr> </tbody> </table>	Invoice Date	Invoice Amount	06/27/2022	\$38,893.00	07/31/2022	\$ 3,172.00	08/25/2022	\$ 2,810.50	09/21/2022	\$ 793.00	09/21/2022	\$ 1,464.00	01/19/2023	\$ 1,098.00	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
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06/27/2022	\$38,893.00																
07/31/2022	\$ 3,172.00																
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09/21/2022	\$ 1,464.00																
01/19/2023	\$ 1,098.00																
<p>7. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> Set the salary of one (1) 1.00 FTE Operations Supervisor position (Position Code #02.213.668) under CLINIC ADMINISTRATION at \$75,000.00 per year, effective 10/15/2023. In addition, the Operations Supervisor position will also be eligible to receive the scheduled Cost of Living Adjustment (COLA) County employees will be paid of three percent (3%) effective 01/01/2024. Set the salary of one (1) 1.00 FTE Acute Director of Nursing position (Position Code #01.632.673) under NURSING ADMINISTRATION (ACUTE) at \$145,000.00 per year, effective 10/15/2023. In addition, 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>														

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Department Agenda Item	Discussion	Decision	Action
the <i>Acute Director of Nursing</i> position will also be eligible to receive the scheduled Cost of Living Adjustment (COLA) County employees will be paid of three percent (3%) effective 01/01/2024. <ul style="list-style-type: none"> Set the salary of one (1) 1.00 FTE <i>Assistant Director of Nursing</i> (Position Code #01.631.670) under <u>NURSING ADMINISTRATION (ACUTE)</u> at \$125,000.00 per year, effective 10/15/2023. In addition, the <i>Assistant Director of Nursing</i> position will also be eligible to receive the scheduled Cost of Living Adjustment (COLA) County employees will be paid of three percent (3%) effective 01/01/2024. 			
8. Amend Salary Schedule C as follows: <ul style="list-style-type: none"> Abolish one 0.00 FTE <i>Administrative Secretary Per Diem</i> position (Position Code #12.222.013) under <u>MEDICAL DIRECTOR</u>, effective 09/26/2023. Abolish one 1.00 FTE <i>Nurse Recruiter</i> position (Position Code #02.900.665) under <u>NURSING ADMINISTRATION</u>, effective 09/26/2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Amend Salary Schedule C as follows: <ul style="list-style-type: none"> Create one (1) 1.00 FTE <i>Staff Recruiter</i> position (Position Code #TBD) under <u>NURSING ADMINISTRATION</u> and set the salary range at \$55,000.00 - \$65,000.00 per year, position available date 09/26/2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10:30 AM - Treasurer w/R. LaWall			
1. <u>Sales tax update and financial statements</u> <ul style="list-style-type: none"> <u>Income Investment Report</u> <u>Investment Report</u> 	See attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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 Absent:
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Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract (\$5,000 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Drescher and Malecki, 2721 Transit Rd. Suite 111, Elma, NY 14059 for the provision of (services to be provided) in an amount not to exceed \$198,675.00; effective January 1, 2024 through December 31, 2028. (MUNIS CONTRACT #1737)</p>	<p>Fee Schedule: FY 2023 \$37,050 FY 2024 38,350 FY 2025 39,685 FY 2026 41,075 FY 2027 42,515</p> <p>Approximately 3.5% increase annually</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. FYI I will be traveling to the NYCTFOA Fall meeting in Syracuse at the Crest Hill Suites on October 20, 2023. The meeting is just for the day so there will be no travel accommodations required.</p>	<p>County Car is available from Public Health</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Position Create/Fill: Treasurer One (1) position of Property Tax Specialist (1.00 FTE) CSEA Agreement, Sch. A. Grade 15 (\$22.43-25.69); Position available date: 10/11/2023. Benefit package consistent with current CSEA Bargaining Agreement.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Appropriation: To: 019732 570004 BOND INT MBBA \$1,025.53 <i>w/any funds available</i> Reason: When 2023 budget calculated, the annual fees were not included in the amount.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Real Property Tax Services w/S. Lippincott			
	~Pending~	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum			
<p>1. <i>Position Fill:</i> <i>Board of Supervisors</i> Fill one (1) position of <u><i>Deputy Clerk to the Board</i></u>, (Position Code 007.503) (1.00 FTE) currently on Salary Schedule S at \$60,475.00 replace <i>L. Perez</i> who has accepted a position within the Public Health Department; position available date is October 04, 2023.</p>	<p><i>Emergency Fill was signed by Chairwoman Ryan on 09/26/23</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <i>Amend Salary Schedule S as follows:</i></p> <ul style="list-style-type: none"> • Set the salary of the <i>Deputy Clerk to the Board</i> under the BOARD OF SUPERVISORS at \$57,500.00 annually with eligibility for the cost-of-living increase for 2024 of 3%. Upon successful completion of 6 months employment meeting pre-established goals and receiving a satisfactory performance evaluation eligible for an increase in salary of \$1,000.00 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Budget Office w/J. Cook			
<p>1. Budget Status:</p> <ul style="list-style-type: none"> • GF Dept. Request Levy started at \$34M, after working through all of the budgets, I am currently looking at \$29.5M which is a levy increase of 2.66% and a tax rate increase of .17% or an AVERAGE tax rate increase of \$.01 per 1,000. This includes the use of \$2M in fund balance <p>Adding \$1.3M for ambulance serve the levy increases to about 7.5% and an average tax rate increase around 4.75%</p>	<p>***THIS WILL ALL CHANGE BASED ON THE PUBLIC SAFETY MEETING APPROVING THE START OF A COUNTY WIDE AMBULANC SERVICE. THIS WILL TAKE SOME TIME....</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Board of Supervisors w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Clerk - DMV			
<p>1. Position Fill: <i>County Clerk</i> Fill one (1) position of <u>Motor Vehicle License Clerk</u> (position code 005.165) CSEA agreement Grade 8 (\$19.70 - \$22.79/hr.) to replace Melissa Koronas, who resigned effective September 12, 2023. <i>Position available date: October 4, 2023.</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Attorney			
<p>2. Appropriation: To: 011421.510001 Salaries-Fixed Sch S/D/I \$33,357.35 011421.510201 Part Time All Contracts 4,266.17 011421.583001 FICA 2,377.78 011421.585001 Medicare – FICA <u>556.12</u> w/ 01142102.430250 HH Grant \$40,557.42 Reason: To pay unbudgeted funds due to date of approval of HH contract year 5.</p>	<p><i>Reimbursed through HH Grant.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Human Resource Department			
3. Appropriation: To: 011430.510302 OT/Includes Schedule S & D \$14,213.33 <i>w/any funds available</i> Reason: To pay unbudgeted OT in the HR department.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
HUMAN SERVICES			
Office for the Aging			
1. Position Fill: <i>Office for the Aging</i> One (1) position of <u><i>Aging Services Specialist</i></u> , (Position Code 284.248) (1.0 FTE) CSEA agreement, Sch. A, grade 8 (Step 2) to replace Tanya Ludwig who resigned September 1, 2023; position available date is September 5, 2023.	<i>Emergency Fill was signed by Chairwoman Ryan on 09/11/23; effective 09/05/23 through 10/03/23.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Social Services			
2. Position Fill: <i>Social Services Dept.</i> Fill one (1) position of <u><i>Senior Social Services Program Specialist</i></u> (Position Code: 133.361), CSEA Agreement, Sch. A. Grade 13 (\$21.73 –\$24.98/hr.) to replace H. Sheehan, who was promoted effective 10/6/23. Position available date: 10/9/23		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Position Fill: <i>Social Services Dept.</i> One (1) position of <u><i>Account Clerk (SCU)</i></u> (Position Code: 170.002), CSEA Agreement, Sch. A. Grade 4 (\$17.97-19.77/hr.) to replace S. Weatherbee, who was promoted effective 9/29/23. Position available date: 10/4/23		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>4. <i>Position Fill:</i> Social Services Dept. Fill one (1) position of <u>Community Services Aide</u> (Position Code: 175.333), CSEA Agreement, Sch. A. Grade 3 (\$17.43 – \$19.08/hr.) to replace S. Granger, who resigned effective 9/13/23. Position available date: 10/4/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Social Services Program Specialist</u> (Position Code: 186.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace L. Toor, who resigned and returning to WCCHS effective 10/3/23. Position available date: 10/4/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
PUBLIC HEALTH			
Mental Health			
<p>1. <i>Appropriation:</i> To: 014325.542445 Supported Apartment <u>\$1,290.00</u> w/01432500.434900 Mental Health \$1,290.00 Reason: OMH State Aid Bed Rate Adjustment</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>Appropriation:</i> To: 014321.542422 Suburban Adult Services <u>\$1,979.00</u> w/01432100.434900 Mental Health-State Aid \$1,979.00 Reason: OPWDD State Aid COLA Adjustment</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>2023 Appropriation:</i> To: 014324.510001 Salaries – Fixed Sch S/D/I \$3,200.00 014324.583001 FICA \$195.94 014324.585001 Medicare FICA \$45.82 014324.542306 Miscellaneous Other <u>\$5,469.24</u> w/01432401.434900 Mental Health State Aid \$8,911.00 Reason: OMH State Aid COLA Adjustment</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Public Health			
<p>4. Transfer (Public Health – Jail Medical): From: 014060.510301 Overtime \$308.00 To: 014060.542301 Books/Pubs/Subscriptions \$308.00 Reason: Transfer funds from OT line to cover cost of the e-prescribing software. The former vendor will no longer provide the service as of 12/31/23; running both systems parallel to assure continuity during period of transition.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Position Abolish: <i>Health Department</i> Abolish one (1) position of <u>Public Health Nurse II</u>, (1.0FTE) (Position Code #162.677) effective October 11, 2023.</p>	<p><i>Due to the resignation of N. Wedge August 16, 2023 to accept a position at NYSDOH. No applications received in response to positing for a nursing vacancy</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Position Creation/Fill: <i>Health Department</i> Create and fill one (1) position of <u>Public Health Program Specialist</u> (1.0 FTE); effective October 11, 2023. CSEA Schedule A, Grade 15.</p>	<p><i>Documents submitted to HR</i></p> <ul style="list-style-type: none"> • <i>Three Permission to Fill forms (yellow paper)</i> • <i>Position Justification form</i> • <i>Duty Statement</i> • <i>Organizational Chart</i> 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Amend Salary Schedule S: <i>Health Department</i> Set the salary of <u>Public Health Program Coordinator</u> (position #166.609) in the Health Department to reflect an annual salary of \$55,000 per year, with an additional \$2,000.00 upon permanent appointment and eligibility for 2024 COLA as may be authorized by the Board of Supervisors; effective October 04, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

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Thank you!

Date: Tuesday, October 03, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
PUBLIC WORKS			
Highway			
<p>1. Appropriation: To: 045110.541905 Bridge Materials \$47,916.00 w/04511006.426800 Insurance Recovery \$47,916.00 Reason: Funds from Progressive Insurance for car accident damaged to Bridge Java 06 (Sheehe Rd.) needed to offset the expense to replace guide railing.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Buildings & Grounds			
<p>2. Position Fill: <i>Buildings and Grounds</i> One (1) position of <u>Custodian</u> (position code 051.663) CSEA agreement, Sch. A, grade 2 (Step 1 \$17.11 - Step 6 \$18.68) to replace Kim Mills who is retiring November 4, 2023; position available date is November 5, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
PUBLIC SAFETY			
Fire and Building Code Enforcement			
<p>1. Position Fill: <i>Fire & Building Codes</i> Fill one position of <u>Building Inspector</u> (position code 029.029) (1.00 FTE) currently on Salary Schedule S at an hourly rate of \$24.11 per hour to replace Pauline Swartz who resigned; position available date is October 11, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Position Create/Fill: <i>Fire & Building Codes</i> Create and fill one (1) position of <u>Senior Account Clerk</u> (1.0 FTE) CSEA Agreement, Sch. A. Grade 6 (\$18.83 - \$20.99). Position available date: October 11, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Sheriff			
3. Amend Salary Schedule "S": To provide the following position under the SHERIFF with a 1.5% COLA for 2023. <ul style="list-style-type: none"> • Administrative Assistant (position code 099.549) to set the hourly wage at 19.69; effective January 1, 2023. 	<i>Position was given the 2.5% Schedule S COLA increase effective January 1, 2023 at an hourly rate of 19.40/hr. Entitled to 1.5% increase to mirror the WSEA Contract Settlement.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Position Fill: <p style="text-align: center;">Sheriff</p> One position of Dispatcher PT (position code 097.108) hourly range of \$21.39-\$26.08 per hour following the WCSEA agreement to replace T. Cartwright, who resigned September 14, 2023. Position available date: October 4, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Jail			
5. Amend Salary Schedule "S": To provide the following position under the SHERIFF with a 4% COLA for 2023 Jail Administrator (position code 063.497) to set the annual salary at \$84,200.00; effective January 1, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Jail Kitchen			
6. Position Fill: <p style="text-align: center;">Jail Kitchen</p> One position of Assistant Cook, FT (position code 094.016) hourly range of \$17.11-\$18.68 per hour following the CSEA agreement to replace Paul R. Christ, who resigned September 7, 2023; position available date is October 4, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Position Fill: <p style="text-align: center;">Jail Kitchen</p> One position of Courier , (Per Diem), Schedule S (position code 109.071) hourly range of \$14.20 per hour to replace Ruth Morin, who resigned August 31, 2023; position available date is October 4, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, October 03, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>8. Amend Salary Schedule S to include a one-time stipend for one (1) position of Senior Cook (position code 076.597) in the amount of \$600.00; for the period of June 1- June 15, 2023 and August 2- September 1, 2023. Compensation for coverage during Director of Food Service medical leave.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Stop DWI			
<p>9. Amend Salary Schedule "S": To increase the Stop DWI Stipends for the following positions under the SHERIFF:</p> <ul style="list-style-type: none"> • Stop DWI Coordinator, PT (position code 087.500) to set the annual salary at \$4,500.00; effective January 1, 2024. • Secretary to the Stop DWI Coordinator, PT (position code 089.500) to set the annual salary at \$4,000.00; effective January 1, 2024 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Public Defender			
<p>10. Amend Resolution #23-118: Under Public Defender, passed by the Board of Supervisors on January 10, 2023 as follows:</p> <ul style="list-style-type: none"> • Correct position code for Secretary I from 006.350 to 014.350 <p>All else remains the same.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>11. Amend Salary Schedule G: Public Defender/Indigent Legal Services/Distribution #12:</p> <ul style="list-style-type: none"> • Remove stipend of \$701.00 for Secretary I (position code 006.350) • Remove stipend of \$4,531.00 for Assistant Public Defender (3rd) (position code 002.503) <p>Public Defender/Indigent Legal Services/Distribution #13:</p> <ul style="list-style-type: none"> • Remove stipend of \$2,235.00 for Assistant Public Defender (3rd) (position code 002.503) <p>Public Defender/Indigent Legal Services/Distribution #11: Remove stipend of \$4,075.00 for Assistant Public Defender (3rd) (position code 002.503)</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>12. Amend Salary Schedule G: Public Defender/Indigent Legal Service/Council at First Appearance:</p> <ul style="list-style-type: none"> • Remove stipend of \$3,358.00 for Assistant Public Defender (3rd) position code 002.503. <p>Set stipend for Assistant Public Defender, (2nd) (position code 001.503) from \$25,500.00 to \$18,054.00.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, October 03, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>13. Amend Salary Schedule G: Under Public Defender set yearly stipend plus corresponding fringe provided through NYS Indigent Legal Services HH Grant (April 1-March 31, 2024). Said amounts to be paid biweekly and retroactive from 04/01/2023:</p> <ul style="list-style-type: none"> • Assistant Public Defender (1st) (position code 004.503) - \$2,837.00 • Assistant Public Defender (2nd) (position code 001.503) - \$16,750.00 • Public Defender (position code 003.503) - \$10,250.00 • Assistant Public Defender (4th) (position code 007.503) - \$33,000.00 • Secretary to the Public Defender (position code 005.503) - \$10,000.00 • Assistant Public Defender (5th) (position code 010.503) - \$7,670.00 • Remove \$5,000.00 stipend for Data Manager Account Clerk (position code 009.595) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>14. Amend Salary Schedule G: Under Public Defender set yearly salary plus corresponding fringe provider through NYS Indigent Legal Services, Statewide Expansion of Hurrell- Harring (HH Grant) (April 1 – March 31, 2024). Said amounts to be paid bi-weekly and retroactive from 04/01/2023:</p> <ul style="list-style-type: none"> • Assistant Public Defender (6th) (position code 012.503) - \$78,500.00 • Social Worker/Case Manager (position code 008.594) - \$66,000.00 • Data Manager Account Clerk (position code 009.595) - \$52,500.00 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, October 03, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>15. Amend Salary Schedule G: Under Public Defender set yearly salary/stipend plus corresponding fringe provided through NYS Indigent Legal Services, Fourth Upstate Quality Improvement and Caseload Reduction (QICR) Grant (July 1-June 30, 2024):</p> <ul style="list-style-type: none"> • Investigator (position code 007.514) - \$35,000.00 • Assistant Public Defender (4th) (position code 002.503) - \$22,575.00 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>16. Amend Salary Schedule G: Under Public Defender to reflect health and medical benefit package to be consistent with Salary Schedule "S" effective July 17, 2023 for:</p> <ul style="list-style-type: none"> • Staff Social Worker, PT (position code 015.594). <p>Salary and benefits fully reimbursed by Wyoming County Data-Day, Alternatives to Incarceration Grant.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
District Attorney			
<p>17. Amend Resolution No. 23-474 under Salary Schedule G to indicate</p> <ul style="list-style-type: none"> • Payment of the stipends in December 2023 to pay \$4,000.00 to the Fiscal Administrator within the Treasurer's Office and not the Deputy County Treasurer. Payment of the stipends in December 2024 to pay \$4,000.00 to the Fiscal Administrator within the Treasurer's Office and not the Deputy County Treasurer. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>18. 2023 Appropriation: To: 011168 541111 Equipment \$9,895.69 011168 540401 Conference/Training 2,580.00 011168 510604 Personnel 25,200.00 011168 583001 FICA 1,562.40 011168 585001 Medicare 365.40 011168 581001 Retirement 4,284.00 011168 541303 Stenographers 4,000.00 011168 540301 Professional Services <u>5,000.00</u> w/01116800.430890 Other State Aid \$52,887.49</p> <p>Reason: To appropriate new Aid to Prosecution funds that will be paid out in 2023. The remaining amount will be placed in the 2024 budget. Monies already been received by the county.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>19. Position Fill: District Attorney One (1) position of <i>Assistant District Attorney (3rd)</i>, (1.00 FTE) (Position Code 031.503) Sch. S to replace A. Koch; position available date is January 1, 2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Emergency Services			
<p>20. Position Create/Fill: Emergency Services Create and fill one (1) position of <u>EMS Operations Coordinator</u> (1.0 FTE) and place on Schedule S with a negotiating range of 30.00 - \$35.00 an hour. Position available date: October 11, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>21. Position Create/Fill: Emergency Services Create and fill four (4) positions of <u>Paramedic</u> (1.0 FTE), assignment to CBA or Schedule S to be determined (anticipated hourly range \$28.00 - \$36.00). Position available date: October 11, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, October 03, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>22. Position Create/Fill: <i>Emergency Services</i> Create and fill two (2) positions of <u>Paramedic</u> (.6 FTE), assignment to CBA or Schedule S to be determined (anticipated hourly range \$28.00 - \$36.00). Position available date: October 11, 2023</p>	<p><i>Permission to Fill documents only indicate PT; they do not indicate FTE's (one set for #11 & #12)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>23. Position Create/Fill: <i>Emergency Services</i> Create and fill three (3) positions of <u>Paramedic</u> (.5 FTE) assignment to CBA or Schedule S to be determined (anticipated hourly range \$28.00 - \$36.00). Position available date: October 11, 2023.</p>	<p><i>Permission to Fill documents only indicate PT; they do not indicate FTE's (one set for #11 & #12)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>24. Position Create/Fill: <i>Emergency Services</i> Create and fill six (6) positions of <u>Paramedic</u> (per diem) (anticipated hourly range \$28.00 - \$36.00). Position available date: October 11, 2023</p>	<p><i>There is no Permission to Fill doc for a Paramedic (per diem)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>25. Position Create/Fill: <i>Emergency Services</i> Create and fill five (5) positions of <u>Emergency Medical Technicians</u> or <u>Advanced Emergency Medical Technicians</u> (1.0 FTE), assignment to CBA or Schedule S to be determined (anticipated hourly range \$22.00 - \$29.00). Position available date: October 11, 2023</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>26. Position Create/Fill: <i>Emergency Services</i> Create and fill two (2) <u>Emergency Medical Technicians</u> or <u>Advanced Emergency Medical Technicians</u> (.6 PTE), assignment to CBA or Schedule S to be determined (anticipated hourly range \$22.00 - \$29.00). Position available date: October 11, 2023</p>	<p><i>Permission to Fill documents only indicate PT; they do not indicate FTE's (one set for #15 & #16)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>27. Position Create/Fill: <i>Emergency Services</i> Create and fill three (3) <u>Emergency Medical Technicians</u> or <u>Advanced Emergency Medical Technicians</u> (.5 FTE), assignment to CBA or Schedule S to be determined (anticipated hourly range \$22.00 - \$29.00). Position available date: October 11, 2023.</p>	<p><i>Permission to Fill documents only indicate PT; they do not indicate FTE's (one set for #15 & #16)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>28. Position Create/Fill: <i>Emergency Services</i> Create and fill four (4) <i>Emergency Medical Technicians</i> or <i>Advanced Emergency Medical Technicians</i> (per diem) (anticipated hourly range \$22.00 - \$29.00). Position available date: October 11, 2023.</p>	<p><i>There is no Permission to Fill doc for a EMT or AEMT (per diem)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/B. Kehl (minutes prepared by _____).

Next Finance Committee Meeting scheduled for **Tuesday, November 07, 2023 @ 9:00 AM.**