

# FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: *Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY*

Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM - Co. Insurance Office w/ T. Horton</b>			
<p><b>1. Professional Service Contract (\$5,000 or greater):</b> Renew disability insurance policy with ShelterPoint, 1225 Franklin Ave, Garden City, NY 11530, (Munis Contract # N/A)</p> <ul style="list-style-type: none"> <li>• CSEA General Group - \$13.70/ee/month                             <ul style="list-style-type: none"> <li>○ Effective October 1, 2023 to October 1, 2025</li> </ul> </li> <li>• County &amp; Hospital Management - \$9.40/ee/month                             <ul style="list-style-type: none"> <li>○ Effective October 1, 2023 to October 1, 2025</li> </ul> </li> <li>• CSEA Supervisory - \$1.95/male/month and \$3.90/female/month                             <ul style="list-style-type: none"> <li>○ Effective October 1, 2023 to October 1, 2024</li> </ul> </li> </ul> <p>Statutory coverage for CSEA Groups Enhanced coverage for Management No Paid Family Leave coverage</p>	<p><b>Rates remain the same for CSEA General and County &amp; Hospital Management</b></p> <p><b>\$0.10 increase for CSEA Supervisory males</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. 2024 Workers' Compensation Budget Discussion</b></p>	<p><b>***Exhibit will be provided at meeting***</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. The Workers' Compensation Executive Committee has set the date for the annual Board of Trustees Meeting for October 3, 2023 at 9:00 A.M prior to the start of the Board of Supervisors Finance Committee Meeting.</b></p>	<p><b>Agenda packets will be emailed out mid-September</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>9:10 AM - Information Technology w/B. Sikes</b>			
<p><b>1. Professional Service Contract (\$5,000 or greater):</b>                      Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>SHI</b>, 290 Davidson Avenue, Somerset, New Jersey, 08873 for the provision of support for HP SAN, in an amount not to exceed \$29,058.10; effective September 12, 2023 through September 30, 2028. New York State Sourcewell CO-OP 081419-SHI. <b>MUNIS CONTRACT # 1730</b></p>	<p><i>Goes with block No. 2 and 3</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>2. Transfer:</b>  <b>To:</b> 011681.540301 Professional Services           \$29,058.10  <b>From:</b> 011681.520002 IT/Communication         \$29,058.10  <b>Reason:</b> To pay for the costs associated with the professional services part of the HP SAN purchase.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. Appropriation:</b>  <b>To:</b> 011681.520002 IT/Communication           \$26,000.00                w/011681.412890 Other Dept. Revenue       \$26,000.00  <b>Reason:</b> TASC is paying a portion of the cost for a new HP SAN. The remainder of the cost is budgeted. The total cost is \$66,397.55 (\$29,058.10 is professional services and \$37,339.45 is for the equipment)</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>4. Amend Resolution No. 15-386:</b>                      Authorize Chairwoman to sign an amended contract with <b>Avenu Insights &amp; Analytics</b>, 5680 Trinity Parkway, Suite 120, Centreville, Virginia for contract extension of various systems in an amount not to exceed \$91,343.30, effective October 1, 2023 through March 31, 2024.  <b>MUNIS CONTRACT Change Order #600</b></p>	<p><i>As previously amended by:                      18-276; 18-385; 19-094; 20-425; 21-125; 21-330;                      21-569; 22-144; 22-473; 22-685; 22-239; and <u>23-328</u>.</i></p> <p><i>(Amendment No. 12)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>5. Amend Resolution No. 22-609:</b>                      Authorize Chairwoman to sign an Amended Grant with <i>New York State Division of Homeland Security and Emergency Services</i>, to reflect the following revision: Change the effective dates from 10/1/2022 through 8/31/23 to October 1, 2022 through August 31, 2024. All else remains the same.  <span style="background-color: yellow;">MUNIS CONTRACT Change Order #877</span></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract (\$5,000 or greater):</b>                      Authorize Chairwoman to sign a contract a contract, pursuant to General Municipal Law §104(b), with <i>Brian Parisi Copier Systems</i>, 8316 Main Street, Williamsville, New York 14221 for a support agreement, in an amount not to exceed \$8,700.00; effective July 27, 2022 through July 26, 2026.  <span style="background-color: yellow;">MUNIS CONTRACT Change Order #807</span></p>	<p><i>To correct an approval from the October 4, 2022 Committee Meeting</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. Overnight Travel Authorization:</b>                      B. Sikes to attend the New York State Local Government Information Technology Directors Association Fall Conference at the Thayer Hotel West Point, New York, October 4-6, 2023. The cost is \$100.00, which includes 3 nights of lodging and registration. Personal vehicle will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>8. FYI~</b></p> <ul style="list-style-type: none"> <li>• Website Compliance</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM - Treasurer w/R. LaWall</b>			
<p><b>1. Sales tax update and financial statements</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Investment Income</a></li> <li>• <a href="#">Investment Report</a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>2. Professional Service Contract (\$5,000 or greater):</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Systems East, Inc., 50 Clinton Ave. Cortland, NY 13045</i> for the provision of (services to be provided) in an amount not to exceed \$101,795.00; effective January 1, 2024 through December 31, 2028. <b>(MUNIS CONTRACT #1671)</b></p>	<p><i>\$230,450.00 was the amount paid 5 years ago for software licensing purchase along with maintenance. New contract is for maintenance only since the license is NOW the property of Wyoming County. This is a savings of \$128,655.00.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. Presentation by Drescher and Malecki:</b></p> <ul style="list-style-type: none"> <li>• Auditors: Charles Trottier and Matt Montalbo</li> </ul>	<p><i>2022 FY Single Audit</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>10:00 AM - Wyo. Co. Community Hospital w/D. Kobis &amp; M. Wright</b>			
<p><b>1. General update</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an employment agreement – Schedule P with <b>ROBERT CAPECCI, MD</b>, 4203 E Lake Road, Livonia, NY 14487, for orthopedic surgery services, not to exceed \$550,000.00 per year, plus a one-time signing bonus in the amount of \$25,000.00, plus a stipend in an amount of \$63.00 per wRVU in excess of 6,900 wRVUs in any calendar year, plus \$250.00 per day for on-call services beyond existing contract requirements, effective 10/01/2023 – 09/30/2026.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator permission to negotiate an employment agreement – Schedule P for orthopedic surgery services in an amount not to exceed \$850,000.00 per year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a pharmacy services agreement with <b>QUINLAN’S PHARMACY AND MEDICAL EQUIPMENT</b>, 107 North Main Street, Wayland, NY 14572, to provide medications to the residents in the SNF, not to exceed \$240,000.00 per year, effective 10/01/2023 – 09/30/2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign an agreement with <b>INFECTIOUS DISEASE CONNECT</b>, 2009 Mackenzie Way, Suite 100, Cranberry Township, PA 16066, for infectious disease consultation (telemedicine), not to exceed cumulative amount of \$185,000.00, effective 10/01/2023 – 09/30/2025.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a multi-vendor service agreement with <b>PHILIPS HEALTHCARE</b>, 414 Union Street, 2nd Floor, Nashville, TN 37219, on imaging equipment, cumulative total \$971,185.04, effective 10/01/2023 – 09/30/2028.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Resolution #18-346 approved on 08/14/2018 with <b>SUNBELT STAFFING</b>, 3687 Tampa Road, Suite 200, Oldsmar, FL 34677, related to a client services agreement for agency staff to provide coverage where needed, not to exceed \$750,000.00 per year, effective 07/02/2020 – 06/30/2023 as follows:</p> <ul style="list-style-type: none"> <li>• Increase the not to exceed amount from \$750,000.00 per year to an amount <i>not to exceed \$900,000.00 per year</i> for the period 07/02/2020 – 06/30/2023.</li> </ul>	<p>Resolution #22-036 approved on 01/11/2022 and Resolution #18-346 approved on 08/14/2018</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Amend Resolution #22-566 approved on 10/11/2022 with <b>MAXIM HEALTHCARE STAFFING SERVICES, INC.</b> 500 Seneca Street, Suite 610, Buffalo, NY 14204, a staffing services agreement in the hospital and skilled nursing facility, not to exceed \$800,000.00 per year, effective 09/09/2022 – 09/09/2023, as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of this agreement from 09/09/2022 – 09/09/2023 through <i>09/10/2023 – 09/10/2024</i>.</li> </ul>	<p>Resolution #23-342 approved on 06/13/2023 and Resolution #22-566 approved on 10/11/2022</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Amend Resolution #21-585 approved on 12/14/2021 with <b>MAGAVERN MAGAVERN GRIMM, LLP (Thomas J. Lang, Associate)</b>, 1100 Rand Building, 14 Lafayette Square, Buffalo, NY 14203, related to advice and representation in connection with litigation matters, and collection matters involving long term care Medicaid applications/proceedings, guardianship proceedings, difficult discharges, and similar matters, not to exceed \$75,000.00 per year, effective 07/01/2021 – 06/30/2023, as follows:</p> <ul style="list-style-type: none"> <li>• Increase the amount of the contract from not to exceed \$75,000.00 per year to an amount <i>not to exceed \$78,896.49 to cover the final payment</i>.</li> </ul>	<p>This agreement expired at the end of June 2023 and will be replaced by a new firm.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>10. Amend Resolution #22-484 approved on 09/13/2022 with <b>CRANEWARE, INC.</b>, 3340 Peachtree Road, N.E., Suite 850, Atlanta, GA 30326, related to a charge master management agreement to provide hospital Charge Master updates and price transparency, one-time implementation and training fee of \$36,565.00 plus \$50,242.00 per year for a cumulative total of \$187,291.00, effective 09/30/2022 – 09/30/2025, as follows:</p> <ul style="list-style-type: none"> <li>Add additional module and increase the cumulative total from 187,291.00 to a <b>cumulative total of \$344,463.00</b>.</li> <li>Extend the term from 09/30/2022 – 09/30/2025 through <b>09/30/2022 – 08/30/2026</b>.</li> </ul>	<p>Resolution #22-563 approved on 10/11/2022 and Resolution #22-484 approved on 09/13/2022</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>11. Amend Resolution #18-346 approved on 08/14/2018 with <b>SUNBELT STAFFING</b>, 3687 Tampa Road, Suite 200, Oldsmar, FL 34677, related to a client services agreement for agency staff to provide coverage where needed, not to exceed \$750,000.00 per year, effective 07/02/2020 – 06/30/2023, as follows:</p> <ul style="list-style-type: none"> <li>Extend the term of the agreement from 07/02/2020 – 06/30/2023 <b>through 07/01/2023 – 06/30/2025</b>.</li> <li>Increase the not to exceed amount from \$750,000.00 per year to <b>an amount not to exceed \$1.6 million per year</b>.</li> </ul>	<p><b>Resolution #23-343 approved on 06/13/2023.</b> Resolution #22-036 approved 01/11/2022 and Resolution #18-346 approved on 08/14/2018</p> <p><b>Correct typo on Resolution #23-343 approved on 06/13/2023. The not to exceed amount should be \$800,000.00 per year. \$1.6 million is the total cumulative amount for the period 07/01/2023 – 06/30/2025, not the annual amount.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>12. Amend Resolution #23-436 approved on 08/15/2023 related to Salary Schedule P as follows:</p> <ul style="list-style-type: none"> <li>Include a one-time <b>Stipend for the Gynecologist</b> position (Position Code #TBD) under <b>GYNECOLOGY CLINIC</b> in the amount of \$75,000.00, to be paid in three monthly payments of \$25,000.00 each, effective 08/21/2023.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>13. Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Create one (1) 1.00 FTE <i>Orthopedic Surgeon</i> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$550,000.00 per year, position available date 09/15/2023.</li> <li>• Include a one-time <i>Stipend for the Orthopedic Surgeon</i> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in the amount of \$25,000.00, effective 10/01/2023.</li> <li>• Include a <i>Stipend for the Orthopedic Surgeon</i> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in an amount of \$63.00 per wRVU in excess of 6,900 wRVUs in any calendar year, effective 10/01/2023.</li> <li>• Include a <i>Stipend for the Orthopedic Surgeon</i> position (Position Code #TBD) under <u>ORTHOPAEDIC CLINIC</u> in the amount of \$250.00 per day for on-call services beyond existing contract requirements, effective 10/01/2023.</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>14. BOM September 2023 meeting date changed to:</b></p> <ul style="list-style-type: none"> <li>• 09/25/2023                             <ul style="list-style-type: none"> <li>○ 4:00pm – Finance/Personnel Committee Meeting</li> <li>○ 4:30pm (or immediately following Finance/Personnel Committee) – Regular Board of Managers Meeting</li> </ul> </li> </ul>	<p><i>FYI</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>15. Wyoming Community Hospital Foundation 2023 Sunset Event</b></p> <ul style="list-style-type: none"> <li>• Tuesday, September 12, 2023 @ 4:30 - 7:00 PM</li> <li>• Event to be held at the R-AHEC / Thiel Hospitality House, 20 Duncan Street, Warsaw, NY 14569</li> <li>• Grazing Stations and Craft Beer</li> <li>• Suggested Donation: \$40 per person</li> <li>• RSVP ASAP or by September 7, 2023</li> </ul>	<p><i>FYI</i></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>



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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>11:00 AM - Real Property Tax Services w/S. Lippincott</b>			
1. <b>Amend Salary Schedule "S":</b> <ul style="list-style-type: none"> <li>• Remove range and reflect a salary of \$20.33 per hour for Tax Map Technician Trainee position under REAL PROPERTY TAX SERVICES.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Overnight Travel Authorization:</b> Michael Rados to attend NYSAA Fall Conference in Saratoga Springs, NY, October 3-6, 2023. Registration fee of \$200. Meals to be reimbursed.	Funds are budgeted.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Overnight Travel Authorization:</b> Alicia Clark to attend NYGeoCon in Albany, NY, September 25-27 2023. The county car will be used. Registration fee \$250. Hotel \$159 per night for (2) nights. Meals to be reimbursed.	<i>Funds are budgeted.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>Bid Award:</b> Authorize Chairman to award bid and sign contract with Geocove Inc, 247 Cayuga Rd, Suite 70, Cheektowaga, NY 14225, for the provision of Set Up of Enterprise GIS Portal in an amount not to exceed \$13,500.00; effective September 12, 2023 through December 31, 2023. <span style="color: red;"><b>MUNIS CONTRACT #1727</b></span> <i>pending vendor entry</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b>FYI –</b> <ul style="list-style-type: none"> <li>• School Tax Bills</li> <li>• STAR Credit Checks</li> <li>• GRAR Membership</li> <li>• Deputy Director of Real Property Tax Services</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action								
<b>Clerk to the Board w/C. Ketchum</b>											
<p><b>1. Professional Service Contract (\$5,000 or greater):</b>                      Authorize Chairman to sign a lease agreement with the <b>United States of America, Department of Agriculture, Farm Production and Conservation, FSA / NRCS / RMS / Business Center</b>, 1400 Independence Avenue, SW, Washington, DC 20250 for the lease of 4,500 square feet on the 2<sup>nd</sup> floor, Suite D USDA Space in the Ag. &amp; Business Center in an annual amount of \$77,625.00; effective February 28, 2022 through February 22, 2026. <b>(MUNIS CONTRACT #1678)</b></p>	<p><i>Housekeeping</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>								
<p><b>2. Transfer:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">From: 011010.510610 Unused Benefit Time</td> <td style="text-align: right;">\$1,460.00</td> </tr> <tr> <td>011010.589003 HRA Admin. Fee</td> <td style="text-align: right;"><u>1,125.00</u></td> </tr> <tr> <td>To: 011010.540111 Computer</td> <td style="text-align: right;">185.00</td> </tr> <tr> <td>011010.540301 Prof. Service Contract</td> <td style="text-align: right;">\$2,400.00</td> </tr> </table> <p><b>Reason:</b> To cover unanticipated increase in insurance and Tyler Tech / MUNIS training.</p>	From: 011010.510610 Unused Benefit Time	\$1,460.00	011010.589003 HRA Admin. Fee	<u>1,125.00</u>	To: 011010.540111 Computer	185.00	011010.540301 Prof. Service Contract	\$2,400.00		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
From: 011010.510610 Unused Benefit Time	\$1,460.00										
011010.589003 HRA Admin. Fee	<u>1,125.00</u>										
To: 011010.540111 Computer	185.00										
011010.540301 Prof. Service Contract	\$2,400.00										
<p><b>3. Appropriation:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">To: 011010.540401 Training/Conferences</td> <td style="text-align: right;">\$4,911.50</td> </tr> <tr> <td><i>w/any funds available</i></td> <td style="text-align: right;">\$4,911.50</td> </tr> </table> <p><b>Reason:</b> To cover Fall 2023 NYSAC conference.</p>	To: 011010.540401 Training/Conferences	\$4,911.50	<i>w/any funds available</i>	\$4,911.50	<p>Original Budget \$17,000.00                      Revised Budget <u>\$18,527.00</u>                      Plus this request \$23,438.50</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>				
To: 011010.540401 Training/Conferences	\$4,911.50										
<i>w/any funds available</i>	\$4,911.50										

## FINANCE COMMITTEE MEETING AGENDA

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Thank you!

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: *Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY*

Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Amend Salary Schedule I:</b></p> <ul style="list-style-type: none"> <li>Set the annual salary of the <b>County Treasurer</b> at \$92,050.00, an increase of \$8,000.00.</li> <li>Set the annual salary of the <b>County Clerk</b> at \$88,000.00, an increase of \$3,950.00</li> <li>All salaries set forth above shall be for the year 2024; effective as of January 01, 2024.</li> <li>This amendment is subject to a Local Law, which shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule Law Section 24.</li> </ul>	<p><i>This is for Market Rate Adjustments for Officials serving a term only. 2024 COLA increases are not included.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. Amend Salary Schedule D:</b></p> <ul style="list-style-type: none"> <li>Set the annual salary of the <b>Veteran Services Director</b> at \$54,151.00, an increase of \$9,000.00</li> <li>All salaries set forth above shall be for the year 2024; effective as of January 01, 2024.</li> <li>This amendment is subject to a Local Law, which shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. <u><a href="#">Introduction of Local Law E, year 2023</a></u>, entitled, <b>“Providing Salaries for Certain County Officers for the year 2024”</b> and set the Public Hearing for <b>October 10, 2023 @ 2:30 PM</b> in the Wyoming County Government Center Supervisors’ Chambers.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Location: **Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY**

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Budget Office w/J. Cook</b>			
<p>1. <b>Discussion:</b> The 2024 Department Budget Requests are in. 2024 Requested Levy in the amount of \$35,123,833 or a <b>31.01% increase over 2023 Adopted Levy</b> (\$26,810,237). With projected use of Fund Balance (GF - \$2M, HWY - \$800,000 &amp; MACH - \$200,000) the levy is reduced to \$32,123,833 or a <b>19.82% Increase</b>.</p>	<p><i>Still working through budgets with Departments. Some larger adjustments have been made and with the referenced fund balance, we are currently hovering around 7% increase. There is a lot more work to do.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <b>Budget Discussion:</b> The Budget Office has begun reviewing department requests and making changes as appropriate. I anticipate by late September I will be able to provide the board with a complete list of Departmental adjustments, cuts, additional cut/add options that require discussion.</p>	<p><u>2024 Department Requests</u> compared to 2023 Adopted.  Most likely will <b>NOT</b> need to override the Tax Cap in 2024 with a preliminary estimated allowable increase in Levy of \$710K</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <u>Income Statement through 6/30/23 (ran 9/01/23)</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. <b>Appropriation (CIP):</b> <b>To:</b> 121620.520401 Misc Equipment <span style="background-color: yellow;">\$30,000.00</span> w/12162005.440890.R Federal Aid Other ARPA <span style="background-color: yellow;">\$30,000.00</span> <b>Reason:</b> To appropriate additional funding to complete the Public Health Dept/Records Retention building Generator Project.</p>	<p>?? Not sure of this amount</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. <b>Appropriation (CIP):</b> To:121620.521007.CONST Jail Bldg Constr. \$10,000.00 w/12162005.440890.R Federal Aid Other ARPA \$10,000.00 Reason: To appropriate additional funding to the Phase I Jail Construction Project.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>6. Transfer (Highway/Machinery)</b> From: 045110.541904 Bituminous Products      \$83,489.71 To: 035130.520401 Misc. Equipment              \$83,489.71 Reason: To cover the cost of a 2023 Mini Excavator		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>7. Transfer (Highway/Machinery)</b> <i>From:</i> 04511009.435010 CHIPS State Aid      \$83,489.71 <i>To:</i> 035130##.435010 CHIPS State Aid      \$83,489.71 Reason: To move anticipated CHIPS funding to cover Mini Excavator	<i>Need to have Treasurer set up an account</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Supervisors w/B. Kehl</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
<b>1. Reminder:</b> <ul style="list-style-type: none"> <li>• Batavia Downs, Legislative Night at the Races is September 27, 2023. Cocktails at 4:30PM</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Board of Elections</b>			
<b>1. Appropriation:</b> To: 01.34.1450.4.40947 Election Software      \$1,550.00 01.34.1450.4.41010 Office Supplies              3,000.00 01.34.1450.4.41211 Election Expenses <u>3,000.00</u> w/01145005.430890 Other State Aid              \$7,550.00 Reason: Funding for Technology Innovation and Election Resource (TIER) Grant Program.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Human Resource Dept.</b>			
<p><b>2. Position Abolish / Amend Salary Schedule S:</b> Abolish one (1) position of <u><a href="#">Administrative Assistant (HR)</a></u> (position code 002.009) and remove from Salary Schedule S due to D. Goulet's retirement on September 8, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. Position Reinstated / Amend Salary Schedule S:</b> Reinstate one (1) position of <u><a href="#">Civil Service Administrator</a></u> (1.0 FTE) (Position Code 014.332) and place on Salary Schedule S, effective 9/9/23 at a rate of \$22.00 per hour, with an increase of \$1.00 per hour after successful completion of civil service test or after 6 months, whichever comes sooner, to replace Deja Goulet, who retires on 9/8/23. <b>Position available date: September 9, 2023.</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>4. Position create/fill / Amend Salary Schedule S:</b> Create one (1) position of <u><a href="#">Administrative Assistant (HR) (Per Diem)</a></u> and place on Salary Schedule S at \$25.91/hr. with only those benefits mandated by law. This position is intended for D. Goulet to assist in transition. <b>Position available date: September 13, 2023.</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. Position Fill / Amend Salary Schedule S:</b> Fill one (1) position of <u><a href="#">Human Resource Assistant</a></u> (position code 035.434) (1.0 FTE) on Schedule S, and set a range of \$17 - \$20 per hour, to replace Bethany Merica, who is being promoted. <b>Position available date: September 13, 2023.</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Amend Salary Schedules I, D &amp; S according to approved Compensation Committee recommendations</i></p> <ul style="list-style-type: none"> <li>• <u><a href="#">Per approved attached schedule</a></u></li> </ul> <p>A Local Law has been introduced under the Board Clerk's agenda</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>HUMAN SERVICES</b>			
<b>Veteran Services</b>			
<p>1. <b>Amend Salary Schedule S</b></p> <p>Set the hourly wage for one (1) position of <i>Administrative Assistant</i> (Position Code 008.693) under <i>VETERANS' SERVICES</i> at \$18.00 per hour (Annual Salary Equivalent of \$32,760.00) per the terms of the offer of employment letter, effective April 10, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Office for the Aging</b>			
<p>2. <b>Position Fill:</b></p> <p style="text-align: center;"><i>Office for the Aging</i></p> <p>Fill one (1) position of <u><a href="#">Personal Care Aide</a></u> (1.0 FTE) (position code 289.679) on CSEA Salary Schedule Addendum A, Grade 3, hourly rate range of \$17.43 - \$19.08 to replace Kathleen Schurr. <i>Position available date: September 6, 2023.</i></p>	<p><i>Doing well with this program. Employee provides PCAI level of care. Homecare and Hospice provides PCAII level of care.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Social Services</b>			
<p>3. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Social Services Dept.</b></p> <p>One (1) position of <u><a href="#">Clerk</a></u> (Position Code: 031.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace S. Stroud who resigned effective 2/24/23. Position available date: 9/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>4. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Clerk</u> (Position Code: 076.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Newville who resigned effective 8/18/23. Position available date: 9/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>5. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Clerk</u> (Position Code: 074.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Keem who resigned effective 8/18/23. Position available date: 9/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Social Services Program Specialist</u> (Position Code: 184.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace C. Ferrin who resigned effective 7/21/23. Position available date: 9/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Clerk</u> (Position Code: 067.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace K. McIntyre who is resigning effective 8/25/23. Position available date: 9/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>8. <i>Position Fill:</i></b> <b>Social Services Dept.</b> One (1) position of <u>Account Clerk</u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 4 (\$17.97 - \$19.77/hr.) to replace J. Wiseman who was promoted effective 8/25/23. Position available date: 9/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>9. <i>Position Fill:</i></b> <p style="text-align: center;"><b>Social Services Dept.</b></p> One (1) position of <u><i>Social Services Principal Program Specialist</i></u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 15 (\$22.43 - \$26.09/hr.) to replace C. Jones who is retiring effective 10/5/23. Position available date: 10/6/23		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. <i>2023 Appropriation:</i></b> <b>To:</b> 014326.542306 Miscellaneous Other <u>\$2,100.00</u> w/01432601.434900 MH: Dwyer Wyoming                     \$2,100.00 <b>Reason:</b> OMH State Aid COLA Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. <i>2023 Appropriation:</i></b> <b>To:</b> 014310.510001 Salaries – Fixed Sch S/D/I                     \$650.00 014310.540007 Telephone (Basic & LD) <u>\$300.00</u> w/01431003.434900 MH State Aid                     \$950.00 <b>Reason:</b> OMH State Aid COLA Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. <i>2023 Appropriation:</i></b> <b>To:</b> 014220.542476 CCSI (MH) <u>\$8,365.00</u> w/01422003.434920 Substance Abuse State Aid                     \$8,365.00 <b>Reason:</b> OASAS State Aid COLA Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>PLANNING COMMITTEE</b>			
<b>Wyoming County Water Resource Agency</b>			
<b>1. <i>Appropriation:</i></b> <b>To:</b> 018310 542435 Other Grants                     \$35,351.00 w/01831002.430890 Other State Aid                     \$35,351.00 <b>Reason:</b> To pay for unbudgeted septic system replacement grant services as part of the NYS Septic System Replacement Grant (\$75,000.00) that was extended through 12/31/2026.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC WORKS</b>			
<b>Highway</b>			
<p>1. <i>Position Fill:</i></p> <p style="text-align: center;"><b>Highway Dept.</b></p> <p>One (1) position of <u>Heavy Equipment Operator</u> (1.0 FTE) (position code 013.163B) CSEA agreement Sch. A, grade 10 at an hourly rate of \$20.38 - \$23.06 to replace P. Lamitina who is retiring on October 2, 2023; position available date is October 3, 2023.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <i>Appropriation:</i></p> <p><b>To:</b> 035130.520401 Misc. Equipment                   \$83,489.71                w/045110.541904 Bituminous Products           \$83,489.71</p> <p><b>Reason:</b> To cover expense of 2023 Mini Excavator.</p>	<p style="color: red;">If #4 &amp; #5 are approved</p> <p style="background-color: yellow;"><b>Budget Officer Cook to provide an amended version of this Appropriation on her Finance Agenda.</b></p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><i>Action Taken Under Budget Agenda #6 &amp; #7</i></p>
<b>PUBLIC SAFETY</b>			
<b>Sheriff – County Jail</b>			
<p>1. <i>Position Fill:</i></p> <p style="text-align: center;"><b>Jail</b></p> <p>One position of <u>Correction Officer PT</u> (position code 009.065) hourly range of \$23.80-\$26.02 per hour following WCSEA Agreement to replace R. Krobe, who was promoted to full-time August 20, 2023. Position available date is September 6, 2023.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>District Attorney</b>			
<p><b>2. Amend Salary Schedule "G":</b> To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$5,200.00</li> <li>• Assistant District Attorney (2<sup>nd</sup>)                     \$5,000.00</li> <li>• Secretary to the District Attorney                     \$3,000.00</li> <li>• Crime Victims Program Coordinator                     \$3,000.00</li> <li>• Domestic Violence Coordinator                     \$3,000.00</li> <li>• Discovery Coordinator                     \$3,000.00</li> <li>• Administrative Assistant (District Attorney)                     \$3,000.00</li> </ul> <p>Said amounts are to be paid in <b>November 2023</b>. Funds provided through the Aid to Prosecution Grant.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. Amend Salary Schedule "G":</b> To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$2,000.00</li> <li>• Discovery Coordinator                     \$1,000.00</li> <li>• Administrative Assistant (District Attorney)                     \$4,000.00</li> <li>• Secretary to the District Attorney                     \$4,200.00</li> <li>• Crime Victim Program Coordinator                     \$4,000.00</li> <li>• Domestic Violence Coordinator                     \$10,000.00</li> </ul> <p>Said amounts are to be paid in <b>January 2024</b>. Funds provided through the Aid to Prosecution Grant.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p><b>4. Amend Salary Schedule "G":</b> To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$2,000.00</li> <li>• Assistant District Attorney (2<sup>nd</sup>)                     \$3,000.00</li> <li>• Secretary to the District Attorney                     \$8,000.00</li> <li>• Crime Victim Program Coordinator                     \$3,000.00</li> <li>• Domestic Violence Coordinator                     \$5,000.00</li> <li>• Administrative Assistant (District Attorney)     \$15,000.00</li> <li>• Deputy County Treasurer                     \$4,000.00</li> </ul> <p>Said amounts are to be paid in <b>December 2023</b>. Funds provided by the Traffic Diversion Program.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. Amend Salary Schedule "G":</b> To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> <li>• Assistant District Attorney (1<sup>st</sup>)                     \$3,000.00</li> <li>• Secretary to the District Attorney                     \$10,000.00</li> <li>• Administrative Assistant (District Attorney)     \$15,000.00</li> <li>• Deputy County Treasurer                     \$4,000.00</li> </ul> <p>Said amounts are to be paid in <b>December 2024</b>. Funds provided by the Traffic Diversion Program.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Emergency Services</b>			
<p><b>6. Appropriation:</b> <b>To:</b> 013640.540410 Software                     \$1,347.98       w/01364000.412890 Other Income increased by same <b>Reason:</b> To cover unanticipated increase in the cost of ESO e-PCR software.</p>	<p><i>The revenue line will see an increase above budget as fire departments and rescue squads pay their pro-rated portions of the contract.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>7. Appropriation (Ambulance Service):                      To: 013626.540301 Professional Svc                   \$593,648.00                          013626.540503 Gasoline                               35,000.00                          013626.541410 Software Purchase \$                72.00                      w/01362606.415890 AMB Private Pay               \$ 10,000.00                          01362607.415890 AMB Private Insurance       \$ 460,000.00                          01362609.415890 AMB Service Medicare       \$ 90,000.00                          01362601.422100 Intergov Services (Corr)     \$ 68,720.00  <b>Reason:</b> To appropriate additional funding to cover Ambulance Service expenses for the remainder of the year w/ offsetting revenue from billing reimbursements in the amount of \$628,720.00.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Probation</b>			
<p>8. <b>Position Create/Fill:</b>                          <b>Probation</b>                      Create and fill one (1) position of <u>Finance Clerk I</u> (1.0 FTE) (Temp.) with an hourly rate of \$24.20, with only those benefits required by law. This position will be used to fill in for an employee on a leave of absence. Position available dates are September 13, 2023 – March 12, 2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Public Defender</b>			
<p>9. <b>Amend Salary Schedule G:</b>                      To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) <b>4<sup>th</sup> Counsel at First Appearance</b> Grant (Contract CAFA456) Contract period January 01, 2023-December 31, 2025.:                      • <b>Assistant Public Defender (3rd)</b> (position 002.503) \$3,358.00; effective January 1,2023.                      All other Salary Schedules as it relates to this Grant shall remain the same and unchanged.</p>	<p><b>Discussion only:</b></p> <p>APD, 3 – these funds were already paid out for 2023 for this budget line. No funds to be paid out again until January 2024 when the budget line replenishes.</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, September 5, 2023 @ 9:00 AM

Location: *Ag. & Business Center, 2<sup>nd</sup> Floor Conference Room, 36 Center Street, Warsaw, NY*

Present: *Kehl, Grant*, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
10. <i>Amend Salary Schedule G:</i> Reflect health and medical benefit package to be consistent with Salary Schedule "S" for the following position: <ul style="list-style-type: none"><li>• <i>Staff Social Worker, PT</i> (Position Code 015.594)</li></ul> Salaries and benefits fully reimbursed by Wyoming County Data-Day, Alternatives to Incarceration Grant.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, October 3, 2023 @ 9:00 AM.**