

PUBLIC SAFETY COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Thursday, August 31, 2023 @ 1:00 PM

Location: *Wyoming County Grand Jury Room, Wyoming County Courthouse, 147 North Main Street, Warsaw, NY*

Present: *May, Berwanger*, Kehl, Granger, Brick, Becker, Jacoby

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM - Sheriff w/D. Linder			
1. <u><i>Operational Updates:</i></u> <ul style="list-style-type: none"> • Summary of overtime for the Sheriff for the period of July 9, 2023 through August 19, 2023 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u><i>Overnight Travel Authorization:</i></u> E. Tamol and E. Till to attend the Law Enforcement Supervisor Training Conference in Saratoga Springs, NY, October 1-4, 2023. The county car will be used. Costs will include registration, hotel, meals and gas.	<i>Preapproval was granted by Committee Chair Susan May on August 11, 2023</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <u><i>Overnight Travel Authorization:</i></u> E. Tamol, D. Kemp and S. Miller to attend the Homeland Security and Emergency Services Fire/Arson Investigation Seminar in Montour Falls, NY, November 13-16, 2023. The county car will be used. Costs will include conference/hotel; Employee expenses and gas.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Jail			
4. <u><i>Operational Updates:</i></u> <ul style="list-style-type: none"> • Inmate numbers for July, 2023: <ul style="list-style-type: none"> ○ Total: avg 37.5; high 41; low 34 <ul style="list-style-type: none"> ▪ Male: avg 29; high 31; low 27 ▪ Female: avg 8; high 10; low 6 ○ Boarded in: avg 6; high 8; low 4 ○ Boarded out: avg 0; high 0; low 0 • Net income: \$15,555.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>5. <u>Position Fill:</u></p> <p style="text-align: center;">Jail</p> <p>One position of <i>Correction Officer PT</i> (position code 009.065) hourly range of \$23.80-\$26.02 per hour following WCSEA Agreement to replace R. Krobe, who was promoted to full-time August 20, 2023. Position available date is September 6, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Service Contract (\$3,000-\$4,999.99): Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with BI2 Technologies LLC, 488 State Road, Suite 1, Plymouth, MA 02360 for the provision of providing annual maintenance and technical support for the Inmate Recognition & Identification System in an amount not to exceed \$4,826.10; effective September 13, 2023 through one year from Installation. (MUNIS CONTRACT #1699)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Stop DWI w/D. Linder			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Jail Kitchen			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9-1-1			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
1:15 PM - Emergency Services w/B. Meyers			
<p>1. Overnight Travel Authorization: HazMat Team Members B. Meyers, D. Parfitt, J. Neamon to attend Flammable Gas Emergencies Workshop at the New York State Fire Academy, 600 College Ave., Montour Falls, NY, September 23-24, 2024. The county car will be used. Costs to the county include fuel, tolls, Registration Fee at Academy, and meals.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Appropriation: To: 013640.540410 Software \$1,347.98 <i>w/any funds available</i> Reason: To cover unanticipated increase in the cost of ESO e-PCR software. The 01364000.412890 Other Income account will see an increase above budget as fire departments and rescue squads pay their pro-rated portions of the contract.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Appropriation: To: 013626.540301 Professional Serv Contracts \$593,648.00 <i>w/any funds available</i> Reason: To cover for lease of Monroe Ambulance Service per Res. #23-278 for remainder of 2023 year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Appropriation: To: 013626.540503 Gasoline \$35,000.00 <i>w/any funds available</i> Reason: To cover estimated fuel cost for Monroe Ambulance Service per Res. #23-278 for remainder of 2023 year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Appropriation: To: 013626.541410 Software (Purchase) \$72.00 <i>w/any funds available</i> Reason: To cover ZIX license for Leah Proper for email encryption related to PCR work for ambulance service.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>6. Amend Resolution 22-601: Request permission to terminate the current contract under Resolution 22-601; termination effective August 15, 2023 with Squad 9, LLC, 65 Falling Brook Road, Fairport, NY 14450 for the following:</p> <ul style="list-style-type: none"> • Consultation in implementing a domestic and targeted violence prevention strategy and team. (MUNIS CONTRACT Change Order #871) • Provide threat assessment management team training on domestic and targeted violence. (MUNIS CONTRACT Change Order #872) <p><i>Termination letter drafted by County Attorney.</i></p>	<p>Vendor had been declared as Sole Source with Wyoming County, but not DHSES, leading to rejection of grant reimbursement for expenses to-date.</p> <p><i>Waiting on termination letter from County Attorney.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Permission to go out to Bid: For Consulting & Training Services to implement and maintain a domestic and targeted violence prevention strategy and team; effective 10/11/23 through 08/29/24 in alignment with NYS DHSES DTP Grant.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Discussion:</p> <ul style="list-style-type: none"> • Ambulance Service Operations-Collections: <ul style="list-style-type: none"> ○ Emergency Services will be signing a contract with CAC (Commercial Acceptance Company) 2300 Gettysburg Rd Suite 102, Camp Hill, PA 17011 for collection services related to ambulance billing. • Other Operational Updates 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Discussion:</p> <ul style="list-style-type: none"> • RFP for County Ambulance Service • Updates on bids received 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10. FYI~ Contract (\$3,000 and under): Authorize Chairwoman to sign the application for renewal of BEMS Course Sponsorship through the NYS Dept. of Health Bureau of EMS for the period of 6/31/2023 – 6/31/2025. Short form application renewal. No charge to county.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Fire Coordinator w/B. Streicher			
1. <i>Discussion & Operational Updates</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM - Fire and Building Code Enforcement w/D. Roberts			
1. <u>Monthly Report: July 2023</u>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Munis Income Statement 2023</u>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:00 PM - Probation w/J. Kibler			
1. <u>Position Create/Fill:</u> <i>Probation</i> One (1) position of <u>Finance Clerk I</u> (1.0 FTE) (Temp.) with an hourly rate of \$24.20, with only those benefits required by law. This position will be used to fill in for an employee on a leave of absence. Position available dates are September 13, 2023 – March 12, 2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <u>Overnight Travel Authorization:</u> M. Carney to attend Firearms Training, Lyons, NY, Wayne County, August 24 th , through August 25 th and August 27 th through September 1, 2023. This is required training for new hires. There will be costs for hotel and meals. As of now there is not a charge for the training itself. The county car will be used.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2:15 PM - Public Defender w/L. Nowotarski			
<p>1. Amend Salary Schedule G: To set stipends plus corresponding fringe provided through NYS Indigent Legal Services (ILS) 4th Counsel at First Appearance Grant (Contract CAFA456) Contract period January 01, 2023-December 31, 2025.:</p> <ul style="list-style-type: none"> • Secretary I (position 006.350) \$2,000.00; effective January 1, 2023. • Assistant Public Defender (3rd) (position 002.503) \$3,358.00; effective January 1, 2023. <p>All other Salary Schedules as it relates to this Grant shall remain the same and unchanged.</p>	<p>Discussion only:</p> <p style="background-color: yellow;">Secretary I, stipend was set on the December 22, 2022 meeting. Looks like it did not make it to the Salary Schedule.</p> <p>APD, 3 – these funds were already paid out for 2023 for this budget line. No funds to be paid out again until January 2024 when the budget line replenishes.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Amend Salary Schedule G: Reflect health and medical benefit package to be consistent with Salary Schedule “S” for the following position:</p> <ul style="list-style-type: none"> • Staff Social Worker, PT (Position Code 015.594) Salaries and benefits fully reimbursed by Wyoming County Data-Day, Alternatives to Incarceration Grant. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Amend Resolution #23-044; passed by the Board of Supervisors on January 10, 2023 as follows:</p> <ul style="list-style-type: none"> • Under Public Defender correct the Secretary I position code of 006.350 to 014.350 • All else remains the same 	<p style="color: red;">Per a conversation Board Clerk Ketchum had with A. Marinaccio late 08/30/23</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Amend Salary Schedule G:</p> <ul style="list-style-type: none"> • Under PUBLIC DEFENDER / Indigent Legal Services / Distribution #12 (contract #C120056) <ul style="list-style-type: none"> ○ Secretary I – stipend with a position code of 006.350 correct to position code 014.350 	<p style="color: red;">Per a conversation Board Clerk Ketchum had with A. Marinaccio late 08/30/23</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>5. Overnight Travel Authorization: L. Nowotarski and N. Effman to attend an Executive Committee Meeting and CLE for the Criminal Justice Section, held in Albany NY at the Renaissance Hotel - Albany, September 29 - 30, 2023. Personal vehicles will be used with travel reimbursement, event/CLE registration and hotel stay to be paid from 01.32.1170.5.42494 HH Grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:30 PM - District Attorney w/D. O'Geen			
<p>1. Grant Acceptance: Authorize Chairman to accept a grant award with <i>New York State Dept. of Criminal Justice Services</i>, 80 S. Swan Street, Albany, New York 12210 for the funding of Aid to Prosecution in a minimum amount of \$104,625.00; effective April 1, 2023 through March 31,2024. (MUNIS CONTRACT #N/A)</p>	This is really not a grant. The have turned the ATP into funding that is directly sent to us from the NYS Budget. There isn't any contract to sign or fiscal reports to fill out. This was not applied for as it came directly from the state budget. Next month I will appropriate this money in the appropriate county fiscal years.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> • Assistant District Attorney (1st) (Hemming) \$5,200.00 • Assistant District Attorney (2nd) (Hamilton) \$5,000.00 • Secretary to the District Attorney \$3,000.00 • Crime Victims Program Coordinator \$3,000.00 • Domestic Violence Coordinator \$3,000.00 • Discovery Coordinator \$3,000.00 • Administrative Assistant (District Attorney) \$3,000.00 <p>Said amounts are to be paid in November 2023. Funds provided through the Aid to Prosecution Grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> • Assistant District Attorney (1st) \$2,000.00 • Discovery Coordinator \$1,000.00 • Administrative Assistant (District Attorney) \$4,000.00 • Secretary to the District Attorney \$4,200.00 • Crime Victim Program Coordinator \$4,000.00 • Domestic Violence Coordinator \$10,000.00 <p>Said amounts are to be paid in January 2024. Funds provided through the Aid to Prosecution Grant.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> • Assistant District Attorney (1st) \$2,000.00 • Assistant District Attorney (2nd) \$3,000.00 • Secretary to the District Attorney \$8,000.00 • Crime Victim Program Coordinator \$3,000.00 • Domestic Violence Coordinator \$5,000.00 • Administrative Assistant (District Attorney) \$15,000.00 • Deputy County Treasurer \$4,000.00 <p>Said amounts are to be paid in December 2023. Funds provided by the Traffic Diversion Program.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. Amend Salary Schedule "G": To provide stipends plus corresponding fringes to the following:</p> <ul style="list-style-type: none"> • Assistant District Attorney (1st) \$3,000.00 • Secretary to the District Attorney \$10,000.00 • Administrative Assistant (District Attorney) \$15,000.00 • Deputy County Treasurer \$4,000.00 <p>Said amounts are to be paid in December 2024. Funds provided by the Traffic Diversion Program.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

PUBLIC SAFETY COMMITTEE MEETING AGENDA

9

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
6. <i>Discuss Travel Reimbursement Policy</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. <i>Discuss Town Prosecutor Positions</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by _____)).

Next Public Safety Committee Meeting scheduled for **Thursday, September 28, 2023 @ 1:00 PM.**

Committee Chair Initials: _____