

HUMAN SERVICES COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, August 29, 2023 @ 11:00 AM

Location: *Office for the Aging / Youth conference room, 8 Perry Ave., Warsaw NY*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:00 AM Veterans Services w/A. Solina			
1. <u>Dwyer Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History / Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization: A. Solina & R. Kruppa to attend Dwyer Conference at the Staybridge Suites in Albany, NY November 01 & 02, 2023. The county vehicle will be used. Costs covered through Dwyer Grant.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with <i>New York State Div. of Veterans' Affairs, Nathan Baum OGS Division of Financial Administration</i> , POB 2166, Empire State Plaza, Albany, NY 12220-0282 for funding to provide services to veterans in our locality in a minimum amount of \$25,000.00; effective April 1, 2023 through March 31, 2024. <b style="background-color: yellow;">(MUNIS CONTRACT # to be entered)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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<p>5. Amend Salary Schedule S</p> <ul style="list-style-type: none"> • Set the hourly wage for one (1) position of <i>Administrative Assistant</i> (Position Code 008.693) under <i>VETERANS' SERVICES</i> at \$18.00 per hour (Annual Salary Equivalent of \$32,760.00) per the terms of the offer of employment letter, effective April 10, 2023. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Personal Response buttons ___ • Respite ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ Adult Day Care ~ ___ ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Over night ~ ___ ○ Personal Response buttons ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ___ • Alzheimer Caregiver services ~ ___ families served. <ul style="list-style-type: none"> ○ Adult Day Care ~ ___ ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Over night ~ ___ ○ Personal Response buttons ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ___ • HDM (Home Delivered Meals) ~ ___ active participants with ___ meals being served today • Congregate Meal Sites ~ <ul style="list-style-type: none"> ○ Arcade ~ Avg. ___ /day ○ Pine Lounge, Cowlesville NY ~ Avg. ___ /week ○ Breezeway Barn, Perry NY ~ Avg. ___ /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Resolution No.22-432: Authorize Chairman to sign an Amended Contract with The <i>Alzheimer's Association</i> 225 North Michigan Ave Suite 1700 Chicago, IL 60601 for the funding of providing respite services to Caregiver's of individual with Alzheimer's disease or other dementias in an amount of \$97,500.00 effective July 1, 2022 through June 30, 2027. (MUNIS CONTRACT #694) ✓✓</p>	<p><i>The change is the end date</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Position Fill: <i>Office for the Aging</i> Fill one (1) position of <u>Personal Care Aide</u> (1.0 FTE) (position code 289.679) on CSEA Salary Schedule Addendum A, Grade 3, hourly rate range of \$17.43 - \$19.08 to replace Kathleen Schurr. Position available date: September 6, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4 Permission to go out to bid for Personal Emergency Response Services; effective 01/01/24 through 12/31/28 with a series of two 1 yr. renewals</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Youth Bureau			
<p>5. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: ___ / ___ waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: ___ / Center based: ___; ___ on waiting list 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. Overnight Travel Authorization: K. Nickerson to attend Love 146 Training through the Safe Harbour Grant on September 25 26-28, 29, 2023 in CT. The county car will be used. Budgeted</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: _____

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
7. Overnight Travel Authorization: K. Nickerson and A. Fialkowski to attend Safe Harbour coordinator’s conference in Lake George, NY through the Safe Harbour Grant on September 19-20, 2023. The county car will be used. Budgeted	Supporting documentation outstanding	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. Professional Service Contract (\$3,000-\$4,999.99): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with George Helfrich, DBA: Human Energies 18 Millar Pl Lockport, NY 14094 for the provision of workshops to provide awareness and understanding of Positive Youth Leadership skills for the youth Leadership Academy in an amount not to exceed \$4,975.00; effective May 1, 2023 through December 31, 2024. (MUNIS CONTRACT #1691) ✓✓		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. Proclamation: <ul style="list-style-type: none"> • September is Youth Court Month 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Department of Social Services w/K. Barber			
1. Overnight Travel Authorization: K. Barber will travel to Albany to attend the NYPWA Social Services Leadership & Policy Forum at the Albany Marriott, 189 Wolf Road, Albany, NY 12205 on 10/10/23 to 10/12/23. Total cost \$38.00; budgeted, county car, EZ pass, and gas will be used.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Position Fill: <p style="text-align: center;">Social Services Dept.</p> One (1) position of <u>Clerk</u> (Position Code: 031.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace S. Stroud who resigned effective 2/24/23. Position available date: 9/6/23		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: *Grant, Davis, Roche, Granger, Roberts, McCormick, King*

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>3. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Clerk</u> (Position Code: 076.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Newville who resigned effective 8/18/23. Position available date: 9/6/23</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Clerk</u> (Position Code: 074.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace J. Keem who resigned effective 8/18/23. Position available date: 9/6/23</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>5. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Social Services Program Specialist</u> (Position Code: 184.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace C. Ferrin who resigned effective 7/21/23. Position available date: 9/6/23</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Clerk</u> (Position Code: 067.053), CSEA Agreement, Sch. A. Grade 2 (\$17.11 –\$18.68/hr.) to replace K. McIntyre who is resigning effective 8/25/23. Position available date: 9/6/23</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. <i>Position Fill:</i> Social Services Dept. One (1) position of <u>Account Clerk</u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 4 (\$17.97 - \$19.77/hr.) to replace J. Wiseman who was promoted effective 8/25/23. Position available date: 9/6/23</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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<p>8. <i>Position Fill:</i> Social Services Dept. One (1) position of <u><i>Social Services Principal Program Specialist</i></u> (Position Code: 066.002), CSEA Agreement, Sch. A. Grade 15 (\$22.43 - \$26.09/hr.) to replace C. Jones who is retiring effective 10/5/23. Position available date: 10/6/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. <i>Professional Services Contract – Authorization for State WMS Contracts (\$5,000 or greater):</i> Authorize Chairwoman to sign contracts through the State WMS System, pursuant to General Municipal Law § 104(b), for the provision of funeral services with a variable amount depending on services provided; effective <i>January 01, 2023 (per B. Gloss 08/28/23 e-mail) June 1, 2023</i> through December 31, 2027;</p> <ul style="list-style-type: none"> • <i>Eaton-Watson Funeral Home (H.E. Turner & Co. Inc)</i>, 98 North Main Street, Perry, NY 14530 (MUNIS Contract # N/A) • <i>Marley Funeral Home, LLC (H.E. Turner & Co. Inc)</i>, 135 Main Street, Attica, NY 14569 (MUNIS Contract # N/A) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>10. <i>Professional Services Contract – Authorization for State WMS Contracts (\$5,000 or greater):</i> Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b), with <i>Meeson Holdings, LLC dba Rochester Cremation</i>, 4044 West Henrietta Road, Henrietta, NY 14623 for the provision of funeral services with a variable amount depending on services provided; effective August 1, 2023 through December 31, 2027. (MUNIS Contract # N/A)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>11. Professional Services Contract – Authorization for State WMS Contracts (\$5,000 or greater): Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b), with <i>Homespace Corp</i>, 135 Delaware Avenue, Suite 210, Buffalo, NY 14202 for the provision of residential foster care services with a variable amount depending on services provided; effective July 1, 2023 through June 30, 2024. (MUNIS Contract # N/A)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. <u>Monthly Report:</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/J. Bragg, Wyo. Co. Sr. Planner			
<p>1. Amend Resolution No. 22-514 (as amended by 23-313): Authorize Chairman to sign an amended contract with <i>New York State Homes and Community Renewal, Housing Trust Fund Corporation, Office of Community Renewal</i>, Hampton Plaza, 38-40 State Street, Albany, NY 12207 to reflect the following revision: <ul style="list-style-type: none"> • extend contact end date from November 9, 2023 to December 29, 2023. All else remains the same. (MUNIS CONTRACT # 1698 - formerly 768) </p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Amend Resolution No. 22-514 (as amended by 23-313): Authorize Chairman to sign an amended contract with <i>Wyoming County Community Action</i>, 6470 Route 20A, Suite 1, Perry, NY 14530 to reflect the following revision: <ul style="list-style-type: none"> • extend contact end date from September 7, 2023 to December 29, 2023. All else remains the same. (MUNIS Change Order #769) </p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, September 26, 2023 @ 11:00 AM.**

Committee Chair Initials: _____