

HUMAN SERVICES COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, July 25, 2023 @ 11:00 AM

Location: **Ag. Center / 2nd Floor Conference Room**

Present: **Grant, Davis**, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. Discussion: <ul style="list-style-type: none"> • Alternate Meeting space for August meeting? 	<i>Carpet Replacement project taking place in the Supervisors' Committee Room, Chambers and Chamber entry August/September.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Misc. <ul style="list-style-type: none"> • <u>08/06/23 Golf Tournament (Suzanne's Comfort Care Home) flyer</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:00 AM Veterans Services w/A. Solina			
1. <u>Dwyer Report</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Fishing Day Review</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Grant Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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11:15 AM Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Personal Response buttons ___ • Respite ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ Adult Day Care ~ ___ ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Overnight ~ ___ ○ Personal Response buttons ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ___ • Alzheimer Caregiver services ~ ___ families served. <ul style="list-style-type: none"> ○ Adult Day Care ~ ___ ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Overnight ~ ___ ○ Personal Response buttons ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ___ • HDM (Home Delivered Meals) ~ ___ active participants with ___ meals being served today • Congregate Meal Sites ~ <ul style="list-style-type: none"> ○ Arcade ~ Avg. ___ /day ○ Pine Lounge, Cowlesville NY ~ Avg. ___ /week ○ Breezeway Barn, Perry NY ~ Avg. ___ /week 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Position Fill:</p> <p style="text-align: center;"><i>Office for the Aging</i></p> <p>Fill one (1) position of <u>Alzheimer Caregiver Coordinator</u>, (Position Code 283.529) (1.0 FTE) currently on Salary Schedule G at an hourly rate of \$24.16 (salary equivalent of \$43,939.00) to replace <i>Jamie McGrath</i> who resigned July 14, 2023; position available date is August 2, 2023.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

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3. Overnight Travel Authorization: D. Dabolt to attend Annual HIICAP Coordinator Training in Saratoga, NY on September 14 – 15, 2023. The county car will be used. Approximate Cost \$200.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
4. Program Updates: <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: ___ / ___ waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: ___ / Center based: ___; ___ on waiting list 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:30 AM Department of Social Services w/K. Barber			
1. Position Fill: <p style="text-align: center;"><i>Social Services</i></p> Fill one (1) position of <u>Senior Account Clerk</u> (1.00 FTE) CSEA agreement, Sch. A, grade 6 (\$18.83 - \$20.99) due to A. Brunner accepting a position in another department. Position available date: August 2, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Position Fill: <p style="text-align: center;"><i>Social Services</i></p> Fill one (1) position of <u>Social Services Program Specialist</u> (1.00 FTE) CSEA agreement, Sch. A, grade 10 (\$20.38 - \$23.06) to replace A. Shearing, who resigned effective 7/14/23. Position available date: August 2, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization AMENDED: V. Forrester and S. Weatherbee A. Maurer will travel to Utica to attend the Support Collection Unit Special Topics Regional Meeting at Oneida County DSS, 800 Park Avenue, Utica, NY 13501 on 8/9/23 to 8/11/23. Total cost \$32.00; budgeted, county car, EZ pass, and gas will be used.	Approved 06/27/23	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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<p>4. Overnight Travel Authorization: M. Drum will travel to Glen Falls to attend the 2023 Directors of Services Leadership Training Forum at The Queensbury Hotel, 88 Ridge Street, Glen Falls, NY 12801 on 10/23/23 to 10/26/23. Total cost \$28.00; budgeted, county car, EZ pass, and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Overnight Travel Authorization: K. Ortega and H. Sheehan will travel to Albany to attend the Case Processing Review Training for NTA-SNAP Supervisors at the University at Albany, 4 Tower Place, Albany, NY 12203 on 8/7/2023 to 8/11/23. Total cost \$64.00; budgeted, county car, EZ pass, and gas will be used.</p>	<p><i>Kim will bring the paperwork with her on the day of the Committee meeting</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairwoman to sign a contract through the State WMS System, pursuant to General Municipal Law § 104(b), with H. E. Turner and Company, Inc., 403 East Main Street, Batavia, NY 14020 for funeral services with a variable amount depending on services provided; effective June 1, 2023 through December 31, 2027. (MUNIS Contract # N/A)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. Transfer: From: 01669.542253 Child Care \$50,000.00 To: 016070.542247 Service to Recipient- Contract Other \$50,000.00 Reason: To cover unanticipated overuse of the federal grant ESGCV Covid</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Appropriation: To: 016070.542247 Service to Recipient- Contract Other \$20,165.10 w/01601005.446890-CO19 Federal Grant (ESGCV) \$20,165.10 Reason: To cover expenditures for ESCGV Grant</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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9. Proclamation: • August is Child Support Awareness Month.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/C. Johnson			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, August 29, 2023 @ 11:00 AM.**

Committee Chair Initials: _____