

# FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, August 1, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <b>Location and Time Change</b> for August 2023 Regular Session Board Meeting from August 8 to August 15, 2023 at the Wyoming County Fair Grounds, Pike NY at <b>2:00 PM.</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM - Information Technology w/B. Sikes</b>			
<p>1. <b>Professional Service Contract (\$5,001 or greater):</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>SHI</b>, 290 Davidson Avenue, Somerset, New Jersey 08873 for</p> <ul style="list-style-type: none"> <li>• Annual renewal of VMware at our Fireman's Training Center, in an amount not to exceed \$10,000.00, effective August 9, 2023 through August 8, 2024; Sourcewell Contract #081419-SHI. <b>MUNIS CONTRACT #1630</b></li> <li>• Annual renewal of DUO Multifactor Authentication, in an amount not to exceed \$12,400.00 effective September 8, 2023 through September 7, 2024; Sourcewell Contract #081419-SHI. <b>MUNIS CONTRACT #1627</b></li> <li>• ExtraHop professional services, in an amount not to exceed \$4,675.00, effective now through July 31, 2024; Sourcewell Contract #081419-SHI. <b>MUNIS CONTRACT #1569</b> <ul style="list-style-type: none"> <li>○ <i>This project is being paid with Cyber Security Grant funding.</i></li> <li>○ <i>Preapproved by Finance Chairman, Bryan Kehl on June 13, 2023; and by Chairwoman, Rebecca Ryan on June 19, 2023</i></li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

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<b>Budget Office w/J. Cook</b>			
<p><b>1. Misc. - 2024 Budget Message Discussion</b></p> <ul style="list-style-type: none"> <li>• Budget message is being sent to the Departments July 13th</li> <li>• Contract Agencies direction</li> <li>• Levy</li> <li>• Tax Cap? <b>Estimated 2.65%</b> or <b>\$800K</b> increase in levy (including “pass-through” levy amounts, ex. Recycling).</li> <li>• Salary Increases for:                             <ul style="list-style-type: none"> <li>○ S/D/I.?</li> <li>○ Union                                     <ul style="list-style-type: none"> <li>▪ CSEA =3% inc. for 2024</li> <li>▪ Jail? No contract yet</li> </ul> </li> </ul> </li> <li>• General Insurance (property, liability, etc.) <b>Est. 5-11%</b> increase</li> <li>• Health Insurance Rates – <b>10% Estimated Increase</b></li> <li>• <b>RPTS preliminary</b> assessment figures indicate a calculated growth of <b>???</b>%. This number impacts the tax <b>RATE</b>; not levy.</li> <li>• NYS Retirement salary lists should be distributed in July with preliminary numbers. Projecting rates to increase slightly.</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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<b>Clerk to the Board w/C. Ketchum</b>			
<p><b>1. Overnight Travel Authorization:</b> For the following county officials to attend the NYSAC Legislative Conference at Turning Stone Resort &amp; Casino, Verona, NY September 12 – September 15, 2023. County cars will be used. (Cost of full registration \$597/ Hotel per attendee (3 nights – Total \$8,955.00); Conf. Reg. \$435/per attendee. \$883/attendee total) <b>IDA</b> (\$1,791/Hotel; \$ /Conf.):</p> <ul style="list-style-type: none"> <li>• M. Dadd; E. J. Gozelski; A. D. Berwanger</li> </ul> <p><b>TASC</b> (\$2,388/Hotel; \$ /Conf.):</p> <ul style="list-style-type: none"> <li>• J. Cook; B. Ryan; R. LaWall; V. McCormick</li> </ul> <p><b>Board of Supervisors</b> (\$3,582/Hotel; \$ /Conf.):</p> <ul style="list-style-type: none"> <li>• C. Ketchum; B. Kehl, D. Granger, E. Grant, J. Brick, L. Roberts; J. Davis</li> </ul> <p><b>Planning Dept.</b> (\$597/Hotel; \$ /Conf.):</p> <ul style="list-style-type: none"> <li>• J. Bragg</li> </ul> <p><b>Human Resource Dept.</b> (\$597/Hotel; \$ /Conf.):</p> <ul style="list-style-type: none"> <li>• D. Farberman</li> </ul>	<p><i>Turning Stone does not accept Purchase Orders or Vouchers for payment or deposit.</i></p> <p><i>Reservations have been made as of 06/12/23 in “the towers”</i></p> <p><i>IDA &amp; TASC will Reimburse</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>2. Permission to increase C. Ketchum’s Procurement Card to \$9,500.00.</b></p>	<p>Current limit is \$7,500.00</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. Appropriation:</b> <b>To:</b> 011010.510401 Training/Conferences \$5,022.00 <i>w/any funds available</i> <b>Reason:</b> To cover 2023 NYSAC Conf. registration.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman to sign County General Liability Insurance renewals, pursuant to General Municipal Law §104(b), with</p> <ul style="list-style-type: none"> <li>• <i>NYMIR (\$563,428.90)</i></li> <li>• <i>Selective Inland Marine (\$29,589.00)</i></li> <li>• <i>Cincinnati Boiler &amp; Machinery (\$16,820.00)</i></li> <li>• <i>Travelers Crime (\$1,880.00)</i></li> <li>• <i>Lloyds of London / Cyber Security ((\$75,209.38)</i></li> </ul> <p>effective July 01, 2023 through July 01, 2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10:00 AM - Wyo. Co. Community Hospital w/D. Kobis</b>			
<p><b>1. General Update</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>2. Critical Access Hospital conversion</b>                      Per the recommendation of the Hospital Administrator and acknowledgement and approval by the Hospital Board of Managers, the BOS hereby authorizes the Hospital Administrator to pursue conversion from full service acute care hospital status to certified Medicare Critical Access Hospital (CAH) status.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign a linen service agreement with <b>LOGAN'S HEALTHCARE BUFFALO, INC. dba Logan's Linens</b> (formerly Angelica), 3 Apollo Drive, Batavia, NY 14020, to provide bulk linens for patients and residents, \$286,000.00 per year, effective 03/01/2023 – 02/28/2028.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an agreement with <b>MASSACHUSETTS GENERAL PHYSICIAN ORGANIZATION, INC.</b>, 55 Fruit Street, Boston, MA 02114, to provide telemedicine services, not to exceed \$150,000.00 per year, effective 07/01/2023 – 06/30/2025.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to negotiate an employment agreement with Farkad Balaya, MD for gynecology services, not to exceed \$400,000.00 per year, effective 08/21/2023 – xx/xx/xxxx.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to negotiate an employment agreement with a mid-level provider for gynecology services, not to exceed \$100,000.00 per year, effective xx/xx/xxxx – xx/xx/xxxx.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>7. Amend Resolution #22-339 approved on 06/14/2022 with <b>DAVID M. PRIVITERA, MD</b>, 16 Merryhill Lane, Pittsford, NY 14534, a 3-year Employment Agreement – Salary Schedule P, to provide Orthopaedic services, not to exceed \$510,000.00 per year plus a stipend in an amount of \$62.30 per wRVU in excess of 3,325 wRVUs first six months (to be paid in July) and an amount of \$62.30 per wRVU in excess of 3,325 wRVUs second six months (to be paid in December), effective 06/30/2022 – 06/29/2025 as follows:</p> <ul style="list-style-type: none"> <li>• Change the effective date of the 3-year Employment Agreement from 06/30/2022 – 06/29/2025 to <b>06/01/2022 – 05/31/2025 to match the actual agreement.</b></li> <li>• Include an annual two percent (2%) increase on the anniversary date of the agreement at the end of Year 1 and Year 2 as included in Exhibit A of the fully executed Employment Agreement.</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>8. Amend Resolution #20-046 approved on 01/14/2020 with <b>SUMMIT RENTAL PROPERTY, LLC</b>, 34 Duncan Street, Warsaw, NY 14569, related to a lease agreement for approximately 2,000 square feet of space located at 34 Duncan Street, Warsaw, NY 14569, Year 1 (2020) \$28,000.00, Year 2 (2021) \$28,560.00, Year 3 (2022) \$29,120.00, effective 02/01/2020 – 01/31/2023, as follows:</p> <ul style="list-style-type: none"> <li>• Extend term of the agreement from 02/01/2020 – 01/31/2023 through <b>02/01/2023 – 01/31/2024.</b></li> <li>• Increase the amount from \$29,120.00 per year to <b>\$33,000.00 per year.</b></li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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9. Amend Resolution #21-395 approved on 09/21/2021 with <b>MEDENT</b> , 15 Hulbert Street, Auburn, NY 13021 related to a license software agreement to provide electronic medical records for WCCHS specialty clinics and outpatient services with remote on-line backup service, \$130,020.00 per year, effective 09/01/2021 – 08/31/2023, as follows: <ul style="list-style-type: none"> <li>Extend the term of the agreement from 09/01/2021 – 08/31/2023 through <b>09/01/2023 – 08/31/2024.</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Amend Resolution #21-509 approved on 11/09/2021 with <b>NCB MEDICAL CODING SPECIALISTS, INC.</b> , 8975 Main Street, Clarence, NY 14031, a contract for coding services to assist in outpatient coding and to perform all inpatient coding, not to exceed \$220,000.00 per year, effective 01/01/2022 – 12/31/2022, as follows: <ul style="list-style-type: none"> <li>Extend the term of the agreement from 01/01/2022 – 12/31/2022 through <b>01/01/2023 – 12/31/2023.</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. <b>Amend Salary Schedule C as follows:</b> <ul style="list-style-type: none"> <li>Set the salary of one (1) 1.00 FTE <b>Executive Assistant</b> position (Position Code #12.177.571) under <u>ADMINISTRATION</u> at \$69,807.00 per year, effective 07/01/2023. In addition, the <b>Executive Assistant</b> position will also be eligible to receive the scheduled Cost of Living Adjustment (COLA) County employees will be paid of three percent (3%) effective 01/01/2024, bringing the annual salary to \$71,902 at that time.</li> <li>Include a one-time Stipend for the 1.00 FTE <b>Quality and Risk Management Coordinator</b> position (Position Code #02.160.545) under <u>ACUTE QUALITY</u> in the amount of \$10,000, effective 07/23/2023. Assistance/coverage provided during the 10-month vacancy of a Medical Records Specialist II and orientation of the replacement.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p>12. <b>Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Include an annual two percent (2%) increase for 1.00 FTE <b>Orthopaedic Surgeon</b> position (Position Code #10.107.589) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$520,200.00 per year, effective 06/01/2023.</li> <li>• Include an annual two percent (2%) increase for 1.00 FTE <b>Orthopaedic Surgeon</b> position (Position Code #10.107.589) under <u>ORTHOPAEDIC CLINIC</u> and set the salary at \$530,604.00 per year, effective 06/01/2024.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. <b>Amend Salary Schedule P as follows:</b></p> <ul style="list-style-type: none"> <li>• Abolish three (3) 1.00 FTE <b>Certified Registered Nurse Anesthetist</b> positions (Position Code #17.129.669, #17.130.669, and #17.131.669) under <u>OPERATING ROOM</u>, effective 06/28/2023.</li> <li>• Abolish one (1) 1.00 FTE <b>Pediatrician Physician</b> position and related stipend (Position Code #10.114.582) under <u>PEDIATRIC CLINIC</u>, effective 06/02/2023.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>14. <b>Amend Schedule C Handbook as follows:</b></p> <ul style="list-style-type: none"> <li>• Schedule C Handbook, Sick Leave section, be hereby amended consistent with the approval of County Schedules D, G, and S Handbooks and as follows:  <i>“In addition to sick leave for an employee’s personal illness or injury, an employee may use up to five (5) days of his/her accrued sick leave per year for absences from work caused by illness or injury of a ‘family member’ as defined by FMLA.”</i></li> </ul>	FYI – Action to be taken by Human Resources	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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<b>Co. Insurance Office w/ T. Horton</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Treasurer w/R. LaWall</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Real Property Tax Services w/S. Lippincott</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN RESOURCES</b>			
<b>Board of Elections</b>			
<b>1. Appropriation:</b> <i>To:</i> 011450.541401 Maint. Agreement \$5,300.00 011450.540947 Election Software 18,717.69 011450.541211 Election Expenses <u>200.00</u> w/01145005.430890 Other State Aid \$24,217.69 <b>Reason:</b> Funding for Technology Innovation and Election Resource (TIER) Grant Program.	<b><i>Post Committee discussion with R Dep Comm. Biehl was to withdraw this agenda item. Further information was received by NYS Board of Elections.</i></b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>2. Appropriation:</b>  <b>To:</b> 011450.541201 Postage \$7,785.44            011450.540603 Postage Machine 7,877.23            011450.541211 Election Expenses <u>1,200.00</u>            w/011450.05.430890 Other State Aid \$16,862.67  <b>Reason:</b> For Absentee Ballot Prepaid Postage Grant Program.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>3. Position Fill / Amend Salary Schedule S:</b>  <b>Board of Elections</b>            One (1) position of <u>Deputy Commissioner (R)</u> (1.00 FTE) (position code 004.502) currently on Schedule S at \$44,204.00. Set salary on Schedule S at \$39,204.00. On January 01, 2024 after meeting pre-established goals and receiving a satisfactory performance evaluation salary is increased to match the Deputy Commissioner (D) including eligibility for the 2024 COLA increase. Person vacating: Sandra Biehl, effective July 9, 2023. <b>Position available: July 10, 2023.</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Historian</b>			
<p><b>4. Appropriation:</b>  <b>To:</b> 017510.541010 Supplies \$1,000.00            w/01751003.426550 Book Sales \$1,000.00  <b>Reason:</b> To fulfill donor's request of the proceeds of the sale of Beers Wyoming County History books to benefit the office.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<p><b>1. Position Create/Fill:</b>  <b>Office for the Aging</b>            One (1) position of <u>Senior Case Manager</u> (1.00 FTE) on Salary Schedule A Grade 16, (\$24.59 - \$28.70/hr); position available date is <b>January 1, 2024</b>. Benefit package consistent with current CSEA Bargaining Agreement.</p>	<p><i>As a promotional opportunity for Case Manager (position code # ____)</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p><b>2. Position Create/Fill:</b> <i>Office for the Aging</i> One (1) position of <b>Health Insurance Coordinator</b> (1.00 FTE) on Salary Schedule A Grade 12, (\$21.86 - \$25.04/hr); position available date is <b>January 1, 2024</b>. Benefit package consistent with current CSEA Bargaining Agreement.</p>	<p><i>As a promotional opportunity for an Aging Services Specialist (position code # _____)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>3. Position Create/Fill:</b> <i>Office for the Aging</i> One (1) position of <b>Account Clerk</b>, (1.00 FTE) on Salary Schedule A Grade 4, (\$18.50 - \$20.37/hr); position available date is <b>January 1, 2024</b>. Benefit package consistent with current CSEA Bargaining Agreement.</p>	<p><i>As a promotional opportunity for an Aging Services Aide, FT (position code # _____)</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Social Services</b>			
<p><b>4. Position Creation/Fill:</b> <i>Social Services Dept.</i> One (1) position of <b>Caseworker Trainee</b> (1.00 FTE) CSEA Agreement, Sch. A. Grade 12 (\$21.22-24.31); Position available date: 7/12/23. Benefit package consistent with current CSEA Bargaining Agreement.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>5. Position Fill:</b> <i>Social Services Dept.</i> One (1) position of <b>Administrative Assistant (Fiscal Operations)</b> (1.00 FTE) (position code 165.459), on Salary Schedule S at an annual salary of \$41,532.00 to replace J. Fisher who resigned effective; 7/5/23. <b>Position available date is 7/6/23.</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. Appropriation:</b> <b>To:</b> 014325.542409 Advocacy Services           \$ 10,637.00 014325.542414 Respite Care                 \$ 667.00 014325.542415 Family Support             \$ 1,813.00 014325.542419 Drop-In                     \$ 5,603.00 014325.542441 Misc. MH Prog             \$ 5,636.00 014325.542445 Supported Apt.           \$ 10,687.00 014325.542467 Crisis Outreach           \$ 2,949.00 014325.542468 Transportation Program <u>\$ 2,059.00</u> w/01432500.434900 MH State Aid           \$ 40,051.00 <b>Reason:</b> State Aid adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Appropriation:</b> <b>To:</b> 014323.542409 Advocacy Srvc.             \$ 522.00 014323.542411 PAO                         \$929.00 014323.542412 Forensic Case Mnmt.       \$ 876.00 014323.542420 Psycho/Social             \$1,786.00 014323.542441 Misc. MH Prog. <u>\$ 1,517.00</u> w/01432301.434900 MH State Aid           \$ 5,630.00 <b>Reason:</b> State Aid Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Appropriation:</b> <b>To:</b> 014322.542408 L/W ARC <u>\$5,791.00</u> w/01432200.4349000 MH State Aid         \$5,791.00 <b>Reason:</b> State Aid Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Appropriation:</b> <b>To:</b> 014320.542486 Case Management <u>\$2,583.00</u> w/01432001.434900 MH State Aid           \$2,583.00 <b>Reason:</b> State Aid Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

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*Thank you!*

Date: Tuesday, August 1, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>5. Appropriation:</b> <b>To:</b> 014250.542405 Alcoholism Treatment (MH) <u>\$8,888.00</u> w/01425002.434900 MH State Aid \$8,888.00 <b>Reason:</b> State Aid Adjustment		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Appropriation:</b> <b>To:</b> 014324.542306 Miscellaneous Other <u>\$675.00</u> w/01432403.412890 Other Dept Income \$675.00 <b>Reason:</b> Mental Health Month Breakfast		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>7. Appropriation:</b> <b>To:</b> 014221.542306 Opioid Expense Other \$55,000.00 w/01422100.427700 Opioid Settlement Revenue (restricted) <span style="float: right;">\$55,000.00</span> <b>Reason:</b> Jail Medication Assisted Treatment costs		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>8. Appropriation:</b> <b>To:</b> 014310.541801 Misc. Assess/Chg owed oth Govt <span style="float: right;"><u>\$243,000.00</u></span> w/01431004.430890 OTHR STATE AID SEC 606 \$ 243,000.00 <b>Reason:</b> CPL §730 Competency restoration of sentenced incarcerated individual		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9. Appropriation:</b> <b>To:</b> 014310.540301 Professional Svc Contracts \$6,000.00 014310.541801 Misc. Assess/Chg owed oth govt <u>\$207,000.00</u> w/Any Funds Available \$ 213,000.00 <b>Reason:</b> CPL §730 Competency exam costs and restoration of incapacitated individuals		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10. Amend Salary Schedule "D":</b> To provide the <b>Director of Community Services</b> with one-time compensation in the amount of \$3,200.00 for services provided in covering the Assistant Director of Adult Services position while it was vacant from 2/1/23 to 5/31/23. Payable with State Aid that will be withheld from the CCSI contract as the position was not fully staffed for five months.	<b>100 hours above and beyond Community Services Director hours.</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Public Health</b>			
<p><b>11. Appropriation:</b>                      TO: 14010.510001 Salaries S/D/I \$14,626.00                      14010.510101 Salaries CSEA FT 28,202.00                      14010.510201 Salaries CSEA PT 1,800.00                      14010.520401 Misc. Equipment 38,923.00                      14010.541111 Computers and Technology 13,800.00                      14010.541010 Office Supplies 3,500.00                      14010.540405 Employee Expenses 2,000.00                      14010.541410 Software 2,000.00                      w/0140101028.444890.CDCIN CDC Infrastructure                      (FEDERAL) \$104,851.00</p> <p><b>Reason:</b> Appropriate additional funding awarded in the CDC Infrastructure Grant.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>12. Abolish Positions:</b>  <b>CSEA Schedule A:</b></p> <ul style="list-style-type: none"> <li>• <u>Public Health Nurse</u>; effective 7/1/23 (Position Code #023.097)</li> <li>• <u>Community Health Nurse II</u>; effective 7/1/23 (Position Code #130.551)</li> <li>• <u>Community Health Nurse II</u>; effective 7/1/23 (Position Code #151.551)</li> <li>• <u>Environmental Health Assistant</u>; effective 8/1/23 (Position Code #138.592)</li> </ul> <p><b>Schedule G:</b></p> <ul style="list-style-type: none"> <li>• <u>COVID Response Specialist</u>, 1.0 fte, effective 7/1/23 (Position Code #145.631)</li> <li>• <u>COVID Response Specialist</u>, per diem; effective 7/1/23 (Position Code #157.650)</li> <li>• <u>COVID Response Specialist</u>, per diem; effective 7/1/23 (Position Code #158.650)</li> <li>• <u>COVID Response Specialist</u>, per diem; effective 7/1/23</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
(Position Code #159.650) <ul style="list-style-type: none"> <li>• <u><a href="#">Fiscal Administrator Stipend</a></u>; effective 7/31/23 (Position Code #089.405)</li> <li>• <u><a href="#">Fiscal Officer (Public Health) Stipend</a></u>; effective 7/31/23 (Position Code #136.580)</li> <li>• <u><a href="#">Fellows Coordinator</a></u>, 1.0fte; effective 9/1/23 (Position Code #157.645)</li> </ul>			
13. <b><i>Position Create / Fill / Amend Salary Schedule S: Health Department</i></b> Create & fill one (1) position of <u><a href="#">Public Health Program Coordinator</a></u> , (1.00FTE) and place on Salary Schedule S under PUBLIC HEALTH DEPT at a suggested annual salary between \$55,000 - \$61,500.00/yr; position available date is August 1, 2023. Salary commensurate with education and experience.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
14. <b><i>Position Create / Fill: Health Department</i></b> Create & fill one (1) position of <u><a href="#">Sr. Account Clerk</a></u> , (1.00FTE) on CSEA Schedule A, Grade 6; position available date is August 1, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
15. <b><i>Amend Schedule D, effective 7/1</i></b> <ul style="list-style-type: none"> <li>• <b>Commissioner</b> (Position Code #100.406)                             <ul style="list-style-type: none"> <li>○ Current                      \$88,202.00</li> <li>○ Requested adjustment      \$10,000.00</li> <li>○ Final proposed                \$98,202.00</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, August 1, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>16. <b>Amend Schedule S under (what funding stream?):</b></p> <ul style="list-style-type: none"> <li>• <b>Public Health Program Coordinator</b> (Position Code #140.609), effective 7/1/23                             <ul style="list-style-type: none"> <li>○ Current \$60,937</li> <li>○ Requested adjustment \$ 2,000</li> <li>○ Final proposed \$62,937</li> </ul> </li> <li>• <b>Director of Environmental Health / Director of Weights &amp; Measures</b> (Position Code #107.422), effective 7/1/23                             <ul style="list-style-type: none"> <li>○ Current \$76,696</li> <li>○ Requested adjustment \$ 3,000</li> <li>○ Final proposed \$79,696</li> </ul> </li> <li>• <b>Fiscal Officer (Public Health)</b> (Position Code #136.580), effective 8/1/23                             <ul style="list-style-type: none"> <li>○ Current \$53,134</li> <li>○ Requested adjustment \$ 5,000</li> <li>○ Final proposed \$51,134</li> </ul>                             *\$7,000.00 stipend expiring 7/31/23                         </li> <li>• <b>Fiscal Administrator</b> (Position Code #089.405), effective 8/1/23                             <ul style="list-style-type: none"> <li>○ Current \$62,532</li> <li>○ Requested adjustment \$10,000</li> <li>○ Final Proposed \$62,532</li> </ul>                             *\$10,000.00 stipend expiring 7/31/23                         </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>17. <b>Amend Schedule G, effective 8/1:</b>                      To provide a \$7,500 annual stipend plus corresponding fringe to the <b>Public Health Program Coordinator</b> (Position Code pending) for duties associated with PHAB Accreditation for the Wyoming County Health Department. Funded by the CDC “Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems” grant (12/1/2022 – 11/30/2027).</p>	<p><b>Grant approved by Resolution #23-210, April 11, 2023.</b></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



## FINANCE COMMITTEE MEETING AGENDA

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>18. <b>Amend Schedule G (Annual Retention Bonus):</b> \$1,500 to be paid annually in November for the term of the CDC “Strengthening U.S. Public Health Infrastructure, Workforce and Data Systems” grant from 12/1/2022 through 11/30/2027</p> <ul style="list-style-type: none"> <li>• <b>Commissioner</b> (Position Code #100.406)</li> <li>• <b>Public Health Program Administrator</b> (Position Code #089.405)</li> <li>• <b>Director of Clinical &amp; Community Services</b> (Position Code #141.610)</li> <li>• <b>Fiscal Administrator</b> (Position Code #089.405)</li> <li>• <b>Fiscal Officer (Public Health)</b> (Position Code #136.580)</li> <li>• <b>Director of Environmental Health</b> (Position Code #107.422)</li> <li>• <b>Public Health Program Coordinator</b> (Position Code #140.609)</li> <li>• <b>Public Health Program Coordinator</b> (Position Code #pending)</li> </ul>	<p><b>Grant approved by Resolution #23-210, April 11, 2023.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>AGRICULTURE COMMITTEE</b>			
<b>Animal Control</b>			
<p><b>1. Appropriation:</b>  <b>To:</b> 013510.510201 Part Time \$3,500.00            013510.510302 OT SCH S/D 126.00            013510.540103 Car Insurance 250.00            013510.540503 Gasoline 400.00            013510.540507 Highway Repairs 1,300.00            013510.541010 Office Supply 200.00            013510.541110 Dog Supply 300.00  <u>w/any funds available \$6,076.00</u></p> <p><b>Reason:</b> Under budgeted for part time person. Additional vehicle added which increases auto insurance, gasoline, repair and maintenance. Dog supply had unexpected purchases of a shield and stretcher. Office supply unexpected expense of ink cartridges.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>PLANNING COMMITTEE</b>			
<b>Planning Department</b>			
<p><b>1. Appropriation:</b>  <b>To:</b> 016421.542477.FWG Farmworker Grant CDBG \$396,439.00            w/01642103.440890.FWG Farmworker Grant CDBG \$396,439.00</p> <p><b>Reason:</b> 2023 Funding for Farmworker Housing Rehabilitation from the CDBG Grant</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>PUBLIC WORKS</b>			
<b>Buildings &amp; Grounds</b>			
<p><b>1. Appropriation:</b>  <b>To:</b> 121620.521007 Jail CIP \$17,265.00            w/12162005.440890.R Federal Aid Other ARPA \$17,265.00</p> <p><b>Reason:</b> To cover expenses of controls for MAU at Jail.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>PUBLIC SAFETY</b>			
<b>Sheriff</b>			
<p>1. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Sheriff</b></p> <p>One position of <u>Deputy Sheriff PT</u> (position code 105.504) hourly range of \$28.06-\$30.24 per hour following WCDSA agreement to replace Wyatt Roggow, who was promoted to full-time June 18, 2023. Position available date: July 6, 2023.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <b>Appropriation:</b></p> <p><b>To:</b> 013110.523001 Motor Vehicles \$25,675.00  w/01311009.426650 Sale of Equipment \$25,675.00</p> <p><b>Reason:</b> To purchase a new UTV with tracks.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. <b>Appropriation:</b></p> <p><b>To:</b> 013110.520501 Law Enf Fire Safety Equip \$31,000.00  013110.510301 Overtime 32,000.00  w/01311011.440890 Federal Aid Other \$63,000.00</p> <p><b>Reason:</b> To appropriate the 2021 Awarded "Operation Stonegarden" Homeland Security grant funds.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. <b>Appropriation:</b></p> <p><b>To:</b> 013110.520501 Law Enf Fire Safety Equip \$47,531.45  013110.510301 Overtime 3,668.55  w/01311011.440890 Federal Aid Other \$51,200.00</p> <p><b>Reason:</b> To appropriate the 2022 Awarded "Operation Stonegarden" Homeland Security grant funds.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>5. <b>Appropriation:</b></p> <p><b>To:</b> 013112.540016.2023 Internet Services \$20,913.00  w/01311208.443890.2023 Fed Aid Other Public Safety \$20,913.00</p> <p><b>Reason:</b> To appropriate the 2023 "LETPP" Awarded Homeland Security Funds.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Present: *Kehl, Grant, Davis, Leuer, May, Brick, King, Becker*

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>County Jail</b>			
6. <i>Position Fill:</i> <b>Jail</b> One position of <u>Correction Officer PT</u> (position code 068.065) hourly range of \$23.80-\$26.02 per hour following WCSEA agreement to replace Rachael Cedrone, who resigned June 12, 2023. Position available date: July 6, 2023.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, August 1, 2023 @ 9:00 AM.**