

HUMAN SERVICES COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, June 27, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: *Grant, Davis, Roche, Granger, Roberts, McCormick, King*

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:00 AM Veterans Services w/A. Solina			
1. <i>Dwyer Report:</i> • <u>Please see attached</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Pavilion Update:</i> • <u>Pictures attached</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Voice of Democracy Permission</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Tombstone Cemetery Review</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>Fishing Day</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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11:15 AM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Personal Response buttons ___ • Respite ~ ___ Participants / ___ Active <ul style="list-style-type: none"> ○ Adult Day Care ~ ___ ○ PCA I ~ ___ ○ PCA II ~ ___ ○ Overnight ~ ___ ○ Personal Response Buttons ~ ___ <ul style="list-style-type: none"> ▪ Private Pay ~ ___ • Alzheimer Caregiver Services ~ ___ families served • HDM (Home Delivered Meals) ~ ___ active participants with ___ meals being served today • Congregate Meal Sites ~ Avg. ___/day <ul style="list-style-type: none"> ○ Pine Lounge ~ ___/week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Position Create/Fill: <i>Office for the Aging</i> One (1) position of Senior Case Manager (1.00 FTE) on Salary Schedule A Grade 16, (\$24.59 - \$28.70/hr); position available date is January 1, 2024 . Benefit package consistent with current CSEA Bargaining Agreement.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Position Create/Fill: <i>Office for the Aging</i> One (1) position of Health Insurance Coordinator (1.00 FTE) on Salary Schedule A Grade 12, (\$21.86 - \$25.04/hr); position available date is January 1, 2024 . Benefit package consistent with current CSEA Bargaining Agreement.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

Also Present:

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<p>4. Position Create/Fill: <i>Office for the Aging</i> One (1) position of <u>Account Clerk</u>, (1.00 FTE) on Salary Schedule A Grade 4, (\$18.50 - \$20.37/hr); position available date is January 1, 2024. Benefit package consistent with current CSEA Bargaining Agreement.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Amend Resolution No. 23-304: To reflect from Community Member to Town Representative for the appointment of Arnie Kelley, 2752 Route 246 Perry, NY 14530) to the <i>Office for the Aging Advisory Board</i> to fill a vacant unexpired three (3) year term; effective September 1, 2023 through December 31, 2023 (<i>replacing N. Mead</i>). All else remains the same.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. Amend Resolution 23-259 as previously amended by 23-305 to reflect correct effective dates as follows:</p> <ul style="list-style-type: none"> • EISEP, CSE, CSI, WIN, Unmet Need, HIICAP, Trans., in an amount of \$532,577.00 effective April 1, 2023 through March 31, 2024. (MUNIS CONTRACT #1509) No CO started; workflow issue <p>All else remains the same</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
<p>7. Program Updates:</p> <ul style="list-style-type: none"> • Early Intervention (ages 0-3) <ul style="list-style-type: none"> ○ Active: ___ / ___ waiting for evaluation • Pre-School (ages 3-5) <ul style="list-style-type: none"> ○ Active: ___ / Center based: ___; ___ on waiting list 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Absent:

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<p>8. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Chelsie Callan, 31 Woodcrest Drive, Batavia, NY 14020 for related services for the PS Program - OT in an amount not to exceed budget; effective July 1, 2023 through June 30, 2024. (MUNIS CONTRACT #1567) Entered w/\$0.00 not \$99999</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11:30 AM Department of Social Services w/K. Barber			
<p>1. Overnight Travel Authorization: J. Gardner and M. Bramer will travel to Albany to attend the OTDA & NYWFIA Program Integrity Regional Training at The Desmond Hotel, 660 Albany-Shaker Road, Albany NY 12211 on 10/10/23 to 10/11/23. Total cost \$22.00; budgeted, county car, EZ pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. Overnight Travel Authorization: J. Gardner and M. Bramer will travel to Tarrytown to Attend the OTDA & NYWFIA Program Integrity Regional Training at Marriott Hotel-Westchester/Tarrytown, 670 White Plains Road, Tarrytown, NY 10591 on 9/26/23 to 9/28/23. Total cost \$44.00; budgeted, county car, EZ pass and gas will be used.</p>	There are two separate trainings under the same title and at the same location on consecutive days	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Overnight Travel Authorization: V. Forrester and S. Weatherbee will travel to Utica to attend the Support Collection Unit Special Topics Regional Meeting at Oneida County DSS, 800 Park Avenue, Utica, NY 13501 on 8/9/23 to 8/11/23. Total cost \$32.00; budgeted, county car, EZ pass and gas will be used.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Position Creation/Fill: Social Services Dept. One (1) position of Caseworker Trainee (1.00 FTE) CSEA Agreement, Sch. A. Grade 12 (\$21.22-24.31); Position available date: 7/6/23. Benefit package consistent with current CSEA Bargaining Agreement.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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<p>5. <u>Position Fill:</u> Social Services Dept. One (1) position of <u>Administrative Assistant</u> (Fiscal Operations) (1.00 FTE) (position code 165.459), on Salary Schedule S at an annual salary of \$41,532.00 to replace J. Fisher who resigned effective; 7/5/23. Position available date is 7/6/23.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <u>Professional Service Contract (\$5,001 or greater):</u> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with Homeless Alliance of WNY, 960 Main Street, Buffalo, NY 14202 for the provision of providing two HMIS licenses and quarterly reports in an amount not to exceed \$7,500.00; effective October 1, 2024 through September 30, 2029. (MUNIS CONTRACT #1576) ✓✓</p>	Grant funding allows DSS to pay in advance for the fees and services	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. <u>Monthly Report:</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Community Action w/C. Johnson			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by _____)).

Next Human Services Committee Meeting scheduled for **Tuesday, July 25, 2023 @ 11:00 AM.**

Committee Chair Initials: _____