

# FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, June 06, 2023 @ 9:00 AM  
 Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*  
 Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker  
 Absent:  
 Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
1. <b>FYI:</b> Change July 4, 2023 Committee Meeting date to Wednesday, July 5, 2023 at 9:00 a.m. due to the 4 <sup>th</sup> of July Holiday.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Inter County of Western NY resolutions</b> <ul style="list-style-type: none"> <li>• <a href="#"><u>Employer FUTA Credit Reduction</u></a></li> <li>• <a href="#"><u>Opposing Minimum Wage Index</u></a></li> <li>• <a href="#"><u>Increase Funding Community Colleges</u></a></li> <li>• <a href="#"><u>REM Tax Delinquency Foreclosure</u></a></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM - Information Technology w/B. Sikes</b>			
1. <b>Professional Service Contract (\$5,001 or greater):</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>SHI</b> , 290 Davidson Avenue, Somerset, New Jersey 08873 for the annual renewal of Bomgar (Beyond Trust) licenses and maintenance, plus the addition of four new licenses; in an amount not to exceed \$14,000.00, effective June 06, 2023 through July 31, 2024 Sourcewell Contract #081419-SHI. <b>MUNIS CONTRACT #1552</b> Pending County Attorney approval		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Professional Service Contract (\$5,001 or greater):</b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Upstate Wholesale Supply Inc., DBA: Brite Computers</b> , 7647 Main Street Fishers, Victor, New York 14564 for the annual renewal and upgrade of NetMotion, in an amount not to exceed \$10,471.34, effective October 25, 2023 through October 24, 2024. Sourcewell Contract #081419-SHI. <b>MUNIS CONTRACT #1553</b> Pending County Attorney approval		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Amend Resolution No. 15-386:</b>                      Authorize Chairwoman to sign an amended contract with <b>Avenu Insights &amp; Analytics</b>, 5680 Trinity Parkway, Suite 120, Centreville, Virginia 20120 to reflect the following:</p> <ul style="list-style-type: none"> <li>• increase quarterly amount by \$4,131.97 for a total amount not to exceed \$91,343.30; effective April 1, 2023 through September 30, 2023</li> </ul> <p style="background-color: yellow;"><b>MUNIS CONTRACT Change Order #600</b> Pending County Attorney approval</p>	<p>As previously amended by: 18-276; 18-385; 19-094; 20-425; 21-125; 21-330; 21-569; 22-144; 22-473; 22-685; and 22-239.</p> <p style="text-align: center;"><i>The quarterly rate was \$41,539.68, and is now \$45,671.65.</i></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>4. Amend Resolution No. 19-561:</b>                      Authorize Chairwoman to sign an amended contract with <b>Tyler Technologies Inc</b>, PO Box 203556, Dallas, Texas 75320 to reflect the following:</p> <ul style="list-style-type: none"> <li>• Add additional hours needed for training and implementation services for the HR module in an amount not to exceed \$27,750.00 total contract not to exceed \$74,150.00.</li> </ul> <p style="background-color: yellow;"><b>MUNIS CONTRACT Change Order #811</b> ✓✓</p>	<p>As previously amended by: 21-503; 22-145; and 22-474</p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>5. Appropriation:</b>  <b>To:</b> 121680.540301 CIP Professional Service Contracts  <div style="text-align: right;">\$112,033.00</div> <i>w/any funds available</i>  <b>Reason:</b> To pay for unbudgeted financial system services and the implementation/training hours for our HR module.</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b>6. Appropriation:</b>  <b>To:</b> 011681.541111 Computers and Equipment     \$50,000.00                      w/01168004.440890 Federal Aid Other             \$50,000.00  <b>Reason:</b> Cyber Security Grant Award</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<b>7. Disposition of Fixed Assets (permanent disposal only):</b> Declare surplus and dispose of <ul style="list-style-type: none"> <li>One Toshiba eStudio355 copy machine from the IT Office. Original cost in 2010 was \$4,999.00. The machine has no monetary value and will be recycled.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:20 AM - Treasurer w/R. LaWall</b>			
<b>1. <u>Sales tax update and financial statements</u></b> <ul style="list-style-type: none"> <li><u>Investment Income April</u></li> <li><u>Investment Report April</u></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Amend Resolution 23-112</b> to rescind the sale of surplus property sold during the Tax Foreclosure Auction located at 1374 Creek Road in Attica; tax map no. 32.-1-15.	County will keep the deposit. The back-up bidders were not interested so it will be offered again at the next available auction.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. <u>Presentation of draft policy on leases related to GASB statement 87.</u></b>	Will be on 2022 FY audit, this policy will retro.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Update on WCCH balances due to Wyoming County</b> <ul style="list-style-type: none"> <li>Comp current</li> <li>HRA current</li> <li>Q1 HR billed on 5/18/23; not overdue</li> <li>Highway current</li> <li>New process for Health Ins. invoices</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. <u>Supreme Court Ruling on Tyler vs. Hennepin County</u></b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. FYI –</b> <ul style="list-style-type: none"> <li>MiFi Purchase</li> </ul>	<b>To allow laptop security when out of office</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<b>7. Amend Investment policy to reflect increase of:</b> <ul style="list-style-type: none"> <li>Five Star Bank deposits from \$30,000,000 to \$50,000,000</li> <li>KeyBank deposits from \$1,000,000 to \$10,000,000.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Budget Office w/J. Cook</b>			
1. <i>Review Contingency funds through 6/6/23.</i>	Carry in	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <a href="#"><u>ARP Update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <a href="#"><u>FEMA update</u></a> <ul style="list-style-type: none"> <li><b>\$1,491,353.57 Project #3 Testing</b> was paid in full and closed. Starting CATZ Project which includes only administrative expenses pertaining to the submission of the grant. Max of \$150K.</li> </ul>	Attached D. Nikiel to provide brief recap	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Clerk to the Board w/C. Ketchum</b>			
1. <b>Time and Attendance Reporting:</b> <ul style="list-style-type: none"> <li>Elected/Appointed Officials -                             <ul style="list-style-type: none"> <li>David Linder / Sheriff <span style="color: red;">✓✓</span></li> <li>Leah Nowotarski / Public Defender <span style="color: red;">✓✓</span></li> </ul> </li> </ul>	<a href="#"><u>DRAFT Resolution Attached</u></a>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <a href="#"><u>Proposed update to County Procurement Policy</u></a> <ul style="list-style-type: none"> <li>With these modifications it will no longer be required to bring contracts \$2,999.00 and less to committee as an FYI.</li> </ul>	<i>See attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Semi-Annual Town Revenue Sharing</b>		Motion:	Carried:

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Absent:

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<ul style="list-style-type: none"> <li>• <a href="#"><u>10/01/2022– 03/31/23</u></a></li> </ul>		Ayes: Noes: Absent:	Defeated: Referred to:
4. <i>Indoff quoted \$2.75 ea. for the Rosters this year.</i> <ul style="list-style-type: none"> <li>• 2022                             <ul style="list-style-type: none"> <li>○ 900 x \$2.25 = \$2,135.00</li> </ul> </li> <li>• 2023                             <ul style="list-style-type: none"> <li>○ 800 x \$2.75 = \$2,360.00</li> </ul> </li> </ul>	<a href="#"><u>Quote results attached</u></a>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10:00 AM - Wyo. Co. Community Hospital w/D. Kobis</b>			
1. <i>General Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign an independent contractor agreement with <b>DEVON HUFF, MD</b> , 951 Robin Road, Amherst, NY 14228, to provide general surgery locum coverage, not to exceed \$50,000.00, effective 06/01/2023 – 05/31/2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a professional services agreement with <b>OAK OPENINGS MEDICAL, PLLC (Gregory Collins, DO)</b> , 7110 Woodruff Road, Lima, NY 14485, to provide Medical Review Officer (MRO) services to Workplace Health Services (WPHS) and to		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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Department Agenda Item	Discussion	Decision	Action
provide Medical Director services for WPHS, \$25,000.00 per year, effective 07/03/2023 – 07/02/2026.			
<p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an independent contractor agreement with <b>MANDIP PANESAR, MD</b>, 20 Newcastle Drive, Williamsville, NY 14221, to provide professional nephrology physician services on a per diem basis, not to exceed \$12,000.00, effective 07/01/2023 – 08/31/2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an engagement letter with <b>CONSTANGY, BROOKS, SMITH &amp; PROPHETE, LLP</b>, 175 Pearl Street, Suite C-402, Brooklyn, NY 11201, related to IT consulting services, not to exceed \$100,000.00, effective 04/07/2023 – 04/06/2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign an engagement agreement with <b>KIVU CONSULTING, INC.</b>, PO Box 679789, Dallas, TX 75267, related to IT consulting services, not to exceed \$25,000.00, effective 04/07/2023 – 04/06/2024.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b>                      Authorize the Hospital Administrator to sign a letter of agreement with <b>DANIEL J. EDELMAN, INC. dba</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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<b>Edelman</b> , 5900 Wilshire Boulevard, 24th Floor, Los Angeles, CA 90036, related to IT consulting services, not to exceed \$30,000.00, effective 04/07/2023 – 04/06/2024.			
<b>8. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a master services agreement with <b>ARETE ADVISORS, LLC</b> , 4800 T-Rex Avenue, Suite 350, Boca Raton, FL 33431, related to IT consulting services, not to exceed \$100,000.00, effective 04/07/2023 – 04/06/2024.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a water treatment agreement with <b>KURITA</b> , 6600 94th Avenue North, Minneapolis, MN 55445, to clean the cooling towers, Year 1 \$20,086.00, Year 2 \$21,007.00, and Year 3 \$21,587.00 for a cumulative total of \$62,680.00, effective 07/01/2023 – 06/30/2026.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>10. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a consumable commitment agreement with <b>NOVA BIOMEDICAL</b> , 200 Prospect Street, Waltham, MA 02454, to purchase new glucose meters and docking stations, \$9,810.36 per year, cumulative \$68,672.52, effective 07/23/2023 – 07/22/2030.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>11. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to sign a pharmacy management agreement with <b>COMPLETE RX, LTD</b> , 3200		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

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Wilcrest Drive, Suite 250, Houston, TX 77042, to provide pharmacy management services, not to exceed \$300,000.00 per year, effective 08/01/2023 – 07/31/2028.			
<p><b>12. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b> Authorize the Hospital Administrator to negotiate a contract for urology services at the hospital, not to exceed \$300,000.00 per year.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>13. Amend Resolution #20-096 approved on 02/11/2020 with <b>POINT CLICK CARE</b>, 5570 Explorer Drive, Mississauga, ON L4W0C4 related an agreement for Skilled Nursing Facility electronic medical record software, \$32,300 start-up cost reduced by 50% if implementation complete by 04/01/2020 and further reduced by \$13,000.00 from the Health Information Exchange (HIE) grant plus \$55,000.00 per year, subscription amount, effective 04/01/2020 – 03/31/2023, as follows:</p> <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 04/01/2020 – 03/31/2023 through 04/01/2023 – 03/31/2024.</li> <li>• Increase the amount from \$55,000.00 per year to \$61,554.12 per year.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>14. Amend Resolution #16-088 approved on 02/09/2016 with <b>DENTSERV DENTAL SERVICES, INC.</b>, 15 Canal Road, Pelham Manor, NY 10803 related to dental services to the residents of the SNF as follows, not to exceed \$40,000.00 per year:</p> <ul style="list-style-type: none"> <li>• Extend term of the agreement from 06/01/2022 –</li> </ul>	Resolution #22-381 approved on 07/12/2022, Resolution #20-273 approved on 06/09/2020, Resolution #18-423 approved on 10/09/2018, and Resolution #16-088 approved on 02/09/2016	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:



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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
05/31/2023 through <b>06/01/2023 – 05/31/2025.</b>			
15. Amend Resolution #22-566 approved on 10/11/2022 with <b>MAXIM HEALTHCARE STAFFING SERVICES, INC.</b> 500 Seneca Street, Suite 610, Buffalo, NY 14204, a staffing services agreement in the hospital and skilled nursing facility, not to exceed \$400,000.00 per year, effective 09/09/2022 – 09/09/2023, as follows: <ul style="list-style-type: none"> <li>• Increase the amount for the period 09/09/2022 – 09/09/2023 from an amount not to exceed \$400,000.00 per year to an amount not to exceed \$800,000.00 per year.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
16. Amend Resolution #18-346 approved on 08/14/2018 with <b>SUNBELT STAFFING</b> , 3687 Tampa Road, Suite 200, Oldsmar, FL 34677, related to a client services agreement for agency staff to provide coverage where needed, not to exceed \$750,000.00 per year, effective 07/02/2020 – 06/30/2023, as follows: <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 07/02/2020 – 06/30/2023 through <b>07/01/2023 – 06/30/2025.</b></li> <li>• Increase the not to exceed amount from \$750,000.00 per year to <b>an amount not to exceed \$1.6 million per year.</b></li> </ul>	Resolution #22-036 approved 01/11/2022 and Resolution #18-346 approved on 08/14/2018	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
17. Amend Resolution #20-419 approved on 10/13/2020 with <b>UNIVERSITY AT BUFFALO SURGEONS, INC.</b> , 100 High Street, Buffalo, NY 14203 related to a professional services agreement to provide general surgery services and on-call services during such time as the general surgeons currently covering general surgery on-call coverage services are on vacation, not to exceed \$290,000.00 per year, effective	Resolution #21-291 approved on 06/08/2021 and Resolution #20-419 approved on 10/13/2020	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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02/15/2021 – 12/31/2022 as follows: <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 02/15/2021 – 12/31/2022 through <b>01/01/2023 – 12/31/2025.</b></li> </ul>			
18. Amend Resolution #22-423 approved on 08/16/2022 to <b>RESCIND</b> the following agreement in its entirety as this agreement was not prepared or executed, effective 08/16/22: <ul style="list-style-type: none"> <li>• <b>UNIVERSITY AT BUFFALO SURGEONS, INC.,</b> 100 High Street, Buffalo, NY 14203, a professional services agreement to provide general surgery services, not to exceed \$450,000.00 per year, effective 09/01/2022 – 08/31/2023.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
19. Amend Resolution #20-304 approved on 07/14/2020] with <b>TRUSTED NURSE STAFFING, LLC</b> , 500 Seneca Street, Suite 501, Buffalo, NY 14204 related to agency staff coverage, not to exceed \$960,000.00 per year, effective 06/15/2022 – 06/14/2023 as follows: <ul style="list-style-type: none"> <li>• Extend the term of the agreement from 06/15/2022 – 06/14/2023 through 06/15/2023 – 06/14/2025.</li> <li>• Decrease the not to exceed amount from \$960,000.00 per year to an amount not to exceed \$800,000.00 per year.</li> </ul>	Resolution # 23-291 approved on 05/09/2023, Resolution #20-304 approved on 07/14/2020	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
20. Amend Salary Schedule C as follows: <ul style="list-style-type: none"> <li>• Set the salary of one (1) 1.00 FTE <b>Director of Diagnostic Imaging Services</b> position (Position Code #01.603.691) under <b>IMAGING AND TESTING</b> at \$125,000.00 per year, position available date 05/08/2023.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
21. <b>Amend Salary Schedule P as follows:</b> <ul style="list-style-type: none"> <li>• Abolish one (1) 1.00 FTE <b>Women's Health Nurse Practitioner</b> position (Position Code #17.124.643) under <b>OB CLINIC</b>, effective 05/31/2023.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
22. <b>Amend Salary Schedule P as follows:</b> <ul style="list-style-type: none"> <li>• Change the FTE for one (1) <b>Physician Assistant</b></li> </ul>	<b>Correct a typo made in the original entry on the Salary Schedule, effective date remains the same</b>	Motion: Ayes:	Carried: Defeated:

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Absent:

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<i>Orthopaedic Clinic</i> position (Position Code #17.127.067) under <u>ORTHOPAEDIC CLINIC</u> from 0.80 FTE to 0.70 FTE, effective 11/08/2022.	11/08/2022.	Noes: Absent:	Referred to:
<b>Real Property Tax Services w/S. Lippincott</b>			
1. Introduction of Local Law B, year 2023, entitled, " <a href="#"><u>A Local Law Entitled "Enacting a Property Tax Exemption for Volunteer Firefighters and Ambulance Workers Pursuant to Section 466-A of the Real Property Tax Law"</u></a> " and set the Public Hearing for <b>July 11, 2023 @ 2:30 PM</b> in the Wyoming County Government Center Supervisors' Chambers.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <a href="#"><u>Adoption of County Addressing Policy</u></a> • Reviewed last month		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Off Track Betting w/S. May</b>			
1. <a href="#"><u>04/27/23 Congresswoman Tenney's Press Release on WROTB</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Co. Insurance Office w/ T. Vacinek</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Supervisors w/B. Kehl</b>			
	~Nothing to Report~	Motion: Ayes:	Carried: Defeated:

## FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, June 06, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
		Noes: Absent:	Referred to:
<b>Other/Referrals:</b>			
<b>HUMAN SERVICES</b>			
<b>Office for the Aging</b>			
<b>1. Position Fill:</b> <p style="text-align: center;"><i>Office for the Aging</i></p> One (1) position of <u><a href="#">Aging Services Specialist</a></u> (Position Code 284.248), on CSEA Schedule A Grade 8 \$19.70 - \$22.79 per hour, to replace <i>Mindy Anderson</i> who is retiring August 4, 2023. <b>Position available date: August 7, 2023.</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Position Fill:</b> <p style="text-align: center;"><i>Office for the Aging</i></p> One (1) position of <u><a href="#">Aging Services Aide</a></u> , (Position Code 286.015) CSEA agreement Schedule A Grade 2 \$17.11 - \$18.68 to replace <i>Leigh Case</i> who is retiring June 29, 2023. <b>Position available date: June 30, 2023.</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Social Services</b>			
<b>3. Position Fill:</b> <p style="text-align: center;"><b>Social Services Dept.</b></p> Fill one (1) position of <u><a href="#">Community Services Worker</a></u> (Position Code: 157.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Jeri Laird, who resigned effective 5/11/23. <b>Position available date: 6/7/23</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Position Fill:</b> <p style="text-align: center;"><b>Social Services Dept.</b></p> Fill one (1) position of <u><a href="#">Social Services Program Specialist</a></u>		Motion: Ayes: Noes:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, June 06, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
(Position Code: 127.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace Kay Hough, who is retiring effective 7/26/23. Position available date: 7/27/23		Absent:	
<b>5. Appropriation:</b> <b>To:</b> 016010.541010 Office Supplies \$4,736.00 016010.541111 Computers & Technology \$1,315.00 016010.541410 Software \$8,000.00 016010.540301 Professional SVC Contracts <u>\$4,500.00</u> w/01601004.436100 State Revenue \$18,551.00 <b>Reason:</b> To expend funds from the homeless services plan.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>PUBLIC HEALTH</b>			
<b>Mental Health</b>			
<b>1. Appropriation:</b> <b>To:</b> 014220.542417.SAPTI Primry Prev Infrac Gnt \$1,925.15 w/01422004.444920.SAPTI Subst Abuse Federal \$1,925.15 <b>Reason:</b> Remaining funding for OASAS Infrastructure Federal Block Grant for Partners for Prevention		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Appropriation:</b> <b>To:</b> 014220.542476.SAPT CCSI Subst Abuse/Tx Gnt \$1,780.00 w/01422004.444920.SAPT Substance Abuse Fed. \$1,780.00 <b>Reason:</b> Remaining funding for OASAS Workforce Federal Block Grant for Partners for Prevention.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Appropriation:</b> <b>To:</b> 014220.542488 Stop Act Grant \$49,438.00 w/01422004.444910 Mental Health SICA Grant \$49,438.00 <b>Reason:</b> 2023 funding for federal underage-drinking STOP ACT Grant for Partners for Prevention.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, June 06, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action				
<b>PLANNING COMMITTEE</b>							
<b>Countywide Zoning</b>							
<p>1. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Zoning Dept.</b></p> <p>One (1) position of <b>Account Clerk</b> (1.00 FTE) (position code 031.002) CSEA agreement, Sch. A, grade 4 (\$17.97 - \$19.77) to replace Lisa Aures, who transferred to another department. <b>Position available date: June 7, 2023.</b></p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>				
<b>PUBLIC WORKS</b>							
<b>Highway</b>							
<p>1. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Highway Dept.</b></p> <p>One (1) position of <b>Sign Maintenance Worker</b> (1.0 FTE) (position code 104.370) CSEA agreement Sch. A, grade 10 at an hourly rate of \$20.38 - \$23.06 to replace Luke Jordan who is resigning on 6/23/23; position available date: June 26, 2023.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>				
<p>2. <b>Transfer:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"><b>From:</b> 035130.540502 Leasing</td> <td style="text-align: right;">\$116,288.00</td> </tr> <tr> <td><b>To:</b> 035130.523001 Motor Vehicles</td> <td style="text-align: right;">\$116,288.00</td> </tr> </table> <p><b>Reason:</b> To move funds to purchase vehicles instead of leasing due to the difficulty of finding and securing a vehicle through Fleet Leasing.</p>	<b>From:</b> 035130.540502 Leasing	\$116,288.00	<b>To:</b> 035130.523001 Motor Vehicles	\$116,288.00		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<b>From:</b> 035130.540502 Leasing	\$116,288.00						
<b>To:</b> 035130.523001 Motor Vehicles	\$116,288.00						
<p>3. <b>Position Fill:</b></p> <p style="text-align: center;"><b>Building and Grounds</b></p> <p>One (1) position of <b>Building Maintenance Mechanic</b>, (Position Code 006.144) (1.00 FTE) CSEA agreement, Sch. B, grade 10 (Step 2/\$20.91 – Step 6/\$23.06) to replace <i>Vinny Karalus</i>; position available date is 06/14/2023.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>				

## FINANCE COMMITTEE MEETING AGENDA

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Date: Tuesday, June 06, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action						
<p>4. <b>Position Fill:</b> <i>Building and Grounds</i> One (1) position of <b>Laborer</b>, (1.00 FTE) (Position Code 025.144) CSEA agreement, Sch. B, grade 8 (Step 1/\$19.70 - step 7/\$22.79 ); position available date is yet to be determined</p>	<p><b>Anticipate employee vacating position in near future.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>						
<p>5. <b>Position/Fill:</b> <i>Building &amp; Grounds</i> One (1) position of <b>Laborer (Temp.)</b> (1.00 FTE) (Position Code 053.144) with only those benefits mandated by law for a period of six months; to replace Jonathan Ross; effective June 14, 2023 through November 14, 2023</p>	<p><b>Approved salary/wage range: \$20.00 to \$25.00.</b></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>						
<b>PUBLIC SAFETY</b>									
<b>Sheriff</b>									
<p>1. <b>Position Fill:</b> <b>Sheriff</b> One position of <b>Deputy Sheriff FT</b> (position code 011.083) hourly range of \$28.06-\$38.39 per hour following WCDSA agreement to replace <b>Matthew Felix</b>, who retires on June 3, 2023. <b>Position available date: June 7, 2023</b></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>						
<b>County Jail</b>									
<p>2. <b>Appropriation:</b>  <table style="width: 100%; border: none;"> <tr> <td>To: 013150.541711 Inmate Medical</td> <td style="text-align: right;">\$46,000.00</td> </tr> <tr> <td>w/01315000.412890 Other Dept. Income</td> <td style="text-align: right;">\$8,000.00</td> </tr> <tr> <td>01315001.422640 Prisoner Charges</td> <td style="text-align: right;">38,000.00</td> </tr> </table> <p><b>Reason:</b> Increased costs of medications and rise in inmate population with medical needs.</p> </p>	To: 013150.541711 Inmate Medical	\$46,000.00	w/01315000.412890 Other Dept. Income	\$8,000.00	01315001.422640 Prisoner Charges	38,000.00		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
To: 013150.541711 Inmate Medical	\$46,000.00								
w/01315000.412890 Other Dept. Income	\$8,000.00								
01315001.422640 Prisoner Charges	38,000.00								

## FINANCE COMMITTEE MEETING AGENDA

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*Thank you!*

Date: Tuesday, June 06, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Jail Kitchen</b>			
<p><b>3. Position Abolish:</b> <i>Sheriff/Jail Kitchen</i> Fifteen positions of <u><i>Meal Deliverer (PT)</i></u> position codes (079.598; 080.598; 081.598; 082.598; 083.598; 084.598; 085.598; 086.598; 087.598; 088.598; 093.598; 094.598; 096.598; 097.598; 098.598) •Four positions of <u><i>Meal Deliverer (Per Diem)</i></u> position codes (089.598; 090.598; 091.598; 092.598) Due to reclassification of the positions to Courier. Abolish date is June 14, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Fire &amp; Building Code Enf.</b>			
<p><b>4. Transfer:</b> <b>From:</b> 013620.540103 Auto (Code Enf.)                   \$1,000.00 <b>To:</b> 018021. 540103 Auto (Zoning)                         \$1,000.00 <b>Reason:</b> To cover unbudgeted 2023 auto insurance expenses.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Probation</b>			
<p><b>5. Appropriation:</b> <b>To:</b> 013140.523001 Motor Vehicles                         \$35,251.20       013140.510101 FT CSEA Contract                     33,033.00       013140.585001 Medicare                                 478.98       013140.583001 FICA   1,780.82       w/01314006.433100 ATI Program                     \$70,544.00 <b>Reason:</b> To appropriate pretrial funds.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>District Attorney</b>			
<p><b>6. Position Create/Fill:</b> <i>District Attorney</i> One (1) position of <u><i>Legal Intern, PT (Temp.)</i></u> on Salary Schedule S at an hourly rate of \$25/hour (with salary and fringe not to exceed \$6,000.00; position available date is July 31, 2023.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>



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Date: Tuesday, June 06, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Public Defender</b>			
<p><b>7. Amend Salary Schedule G:</b> <b>Public Defender</b> Amend Salary Schedule G under Public Defender for one (1) position of <b>Assistant Public Defender, (7th)</b> (1.00 FTE) (position code 013.503) to be funded through:</p> <ul style="list-style-type: none"> <li>Wyoming County Data-Day, Alternatives to Incarceration grant for \$75,000.00 (contract term 01/01/2023-12/31/2023);</li> <li>Hurrell-Harring grant, year 6 for \$5,554.00 (contract term 04/01/2023-03/31/2024);</li> <li>Fourth Counsel at First Appearance grant for \$1,615.00. (contract term 01/01/2023-12/31/2025).</li> </ul> <p>With an annual salary of \$82,169.00. Benefit Package consistent with Salary Schedule S. Effective June 5, 2023.</p>	<p>Previously set at \$75,000.00 a year, to help with night time arraignments we worked with ILS to provide some additional funding for this position to do so.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>8. Amend Salary Schedule S:</b> <b>Public Defender</b> Amend One (1) position of <b>Assistant Public Defender, (3rd)</b> (position code 002.503) .5 FTE to <b>1.00 FTE</b> to be funded through:</p> <ul style="list-style-type: none"> <li>County – Tax Levy \$27,039.00</li> <li>Indigent Legal Services/Distribution #11 for \$4,075.00 (contract term 01/01/2021-12/31/2023);</li> <li>Indigent Legal Services/Distribution #12 for \$4,531.00 (contract term 01/01/2022-12/31/2024);</li> <li>Indigent Legal Services/Distribution #13 for \$2,235.00 (contract term 01/01/2023-12/31/2025); and</li> <li>Hurrell-Harring grant, Year 6 for \$45,000.00 (contract term 04/01/2023-03/31/2024).</li> </ul> <p>With an annual salary of \$82,880.00. Benefit Package consistent with Salary Schedule S; effective June 1, 2023.</p>	<p>Merging two (2) part time positions into one (1) full time position as approved by ILS.</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>9. Position Fill:</b>   <div style="text-align: center;"><b>Public Defender</b></div>                     Fill one (1) Position of <u>Assistant Public Defender, (3rd)</u> (position code 002.503) 1.00 FTE. Currently on salary Schedule S &amp; G at \$82,880.00 annually. Position available is June 1, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>10. Appropriation:</b>  <b>To:</b> 011170.510001 Salaries \$131,500.00                      011170.583001 FICA 8,153.00                      011170.585001 Medicare 1,907.00                      011170.581001 Retirement 13,150.00                      011170.589001 Health Insurance 27,698.00                      011170.589002 HRA 10,000.00                      011170.542400-ATI \$5,500.00                      w/01117002.430250-ATI \$197,908.00  <b>Reason:</b> ATI - Alternatives to Incarceration</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>11. Amend Salary Schedule G:</b>   <div style="text-align: center;"><b>Public Defender</b></div>                     To amend NYS Indigent Legal Services <b>Third Upstate Quality Improvement and Caseload Reduction, round 3 (QICR)</b> Grant (Contract C3RD656) to end <b>06/30/2023</b>.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/B. Kehl (minutes prepared by \_\_\_\_\_)).

Next Finance Committee Meeting scheduled for **Wednesday, July 5, 2023 @ 9:00 AM.**