

# HUMAN SERVICES COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 11:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: *Grant, Davis*, Roche, Granger, Roberts, McCormick, King

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/A. Solina</b>			
1. <a href="#"><u>Dwyer Report</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>This Day in History/ Veteran of the Month</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Pavilion Update</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <b>Overnight Travel Authorization:</b> R. Kruppa to attend New York State American Legion Convention in Tarrytown, NY, July 19 - 22, 2023. Cost to the county Hotel/\$497.53; Meals/\$144.00; Gas/\$100.00; tolls/\$2.38 = \$743.91		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>J.V.C. PO Box situation</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>Increase in Robin's procurement card limit to \$750</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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7. <b>FYI:</b> <ul style="list-style-type: none"> <li>• Issuance of diploma at next BOS meeting</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. <u><a href="#">Tombstone dedication</a></u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
1. <b>OFA Advisory Council Reports:</b> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ ___ Participants / ___ Active                             <ul style="list-style-type: none"> <li>○ <b>PCA I</b> ~ ___</li> <li>○ <b>PCA II</b> ~ ___</li> <li>○ <b>Personal Response buttons</b> ___</li> </ul> </li> <li>• <b>Respite</b> ~ ___ Participants / ___ Active                             <ul style="list-style-type: none"> <li>○ <b>Adult Day Care</b> ~ ___</li> <li>○ <b>PCA I</b> ~ ___</li> <li>○ <b>PCA II</b> ~ ___</li> <li>○ <b>Over night</b> ~ ___</li> <li>○ <b>Personal Response buttons</b> ~ ___                                     <ul style="list-style-type: none"> <li>▪ <b>Private Pay</b> ~ ___</li> </ul> </li> </ul> </li> <li>• <b>Alzheimer Caregiver services</b> ~ ___ families served.</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ ___ active participants with ___ meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. ___ /day                             <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ ___ /week</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Position Fill:</b> <p style="text-align: center; margin-left: 40px;"><i>Office for the Aging</i></p> One (1) position of <u><a href="#">Aging Services Specialist</a></u> (Position Code 284.248), on CSEA Schedule A Grade 8 \$19.70 - \$22.79 per hour, to replace <i>Mindy Anderson</i> who is retiring August 4, 2023. <b>Position available date: August 7, 2023.</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>3. Position Fill:</b>   <span style="padding-left: 40px;"><i>Office for the Aging</i></span>                      One (1) position of <u><i>Aging Services Aide</i></u>, (Position Code 286.015) CSEA agreement Schedule A Grade 2 \$17.11 - \$18.68 to replace <i>Leigh Case</i> who is retiring June 29, 2023.  <b><i>Position available date: June 30, 2023.</i></b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>4. Overnight Travel Authorization:</b>                      T. Phillips, D. Emmick, K. Goulet to attend Aging Concerns Unite Us (ACUU) g in Albany, NY, June 26 - 28 2023. The county car will be used Approximate cost : \$1,700</p>	<p style="background-color: yellow; color: red; font-weight: bold; padding: 5px;"><i>Supporting documentation outstanding</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><b>5. Appointments/Reappointments:</b>  <span style="padding-left: 40px;"><b>Wyoming County Youth Board</b></span>  <span style="padding-left: 40px;">Community Members</span>  <b><i>To fill a vacant unexpired three (3) year term; effective September 1, 2023 through December 31, 2023</i></b>                      • Arnie Kelley 2752 Route 246 Perry, NY 14530(<i>replacing N. Mead</i>)</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>6. Amend Resolution 23-259 to reflect the following funding changes:</b></p> <ul style="list-style-type: none"> <li>• III-B, III-C-1, III-C-2, III-D, III-E in an amount of \$161,970.00 effective January 1, 2023 through December 31, 2023 <b>(MUNIS CONTRACT #1468)</b> <i>Pending County Attorney</i></li> <li>• EISEP, CSE, CSI, WIN, Unmet Need, HIICAP, Trans., in an amount of \$532,577.00 effective January 1, 2023 through March 31, 2024. <b>(MUNIS CONTRACT #1509)</b> <i>Pending release into workflow</i></li> </ul> <p>Total amount remains the same; contracts are split according to program period dates.</p> <ul style="list-style-type: none"> <li>• Nutrition Services Incentive Program (NSIP) in an amount of \$45,647.40 effective October 1, 2022 through September 30, 2023. The revised amount is less than what was originally approved <b>(MUNIS CONTRACT #1470)</b> <i>Pending release into workflow</i></li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<b>Youth Bureau</b>			
<p><b>1. Program Updates:</b></p> <ul style="list-style-type: none"> <li>• Early Intervention (ages 0-3)                             <ul style="list-style-type: none"> <li>○ <b>Active:</b> ___ / ___ waiting for evaluation</li> </ul> </li> <li>• Pre-School (ages 3-5)                             <ul style="list-style-type: none"> <li>○ <b>Active:</b> ___ / Center based: ___; ___ on waiting list</li> </ul> </li> </ul>	<p><i>~Nothing to Report~</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Authorize Director to sign a Letter of Intent with Help Me Grow, <b>address</b> for the provision of funding for A Help Me Grow Program to screen Wyoming County children three times before they turn 3.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. Approve procurement card for new employee, <b>Kelly Nickerson</b> in an amount not to exceed \$500.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
4. FYI ~ Contract (\$3,000 and under):			
<ul style="list-style-type: none"> <li>Genesee Community College One College Dr Batavia, NY 14020 for the provision of 5 hour Pre-Licensing Course for Wyoming County students. not to exceed \$ 780.00; effective July 1, 2023 through July 31, 2023. <b>(MUNIS CONTRACT #1498)</b></li> <li>LT Rochester LLC DBA Lasertron for a Youth Court Team Building event in the amount of \$875.00; effective June 01, 2023 through June 30, 2023. <b>(MUNIS CONTRACT #1495)</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Department of Social Services w/K. Barber			
<b>1. Overnight Travel Authorization:</b> K. Barber and J. Gardner to attend the NYPWA 154th Annual Summer Conference at The Saratoga Hilton, 534 Broadway, Saratoga Springs, NY 12866 Saratoga Springs on 7/16/23 to 7/19/23. Total cost \$2,205.06; budgeted, county car, EZ pass and gas will be used.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Overnight Travel Authorization:</b> J. Nunnery to attend the NYPWA 154th Annual Summer Conference at The Saratoga Hilton, 534 Broadway, Saratoga Springs, NY 12866 on 7/16/23 to 7/19/23. Registration fee of \$209.00 to be paid by the County Attorney along with mileage reimbursement, EZ pass, and gas. DSS to pay hotel and meals. Total cost \$883.96; budgeted, personal car will be used.	<i>The hotel accommodations will be at the Holiday Inn Saratoga Springs, 232 Broadway, Saratoga Springs, NY 12866 due to The Saratoga Hilton being booked.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Amend Overnight Travel Authorization approved by Human Services on 03/28/23</b> J. Keem & B. Navarra to attend Child Support 101 at the Holiday Inn Express & Suites, Albany Airport, 16 Wolf Road, Albany, NY 12205 on 5/15/23 to 5/18/23. Total cost is increased to \$48.00; budgeted, county car, ez pass and gas will be used.	<i>Approval email to add John Keem is included with the Overnight Travel and Conference Authorization information. The cost increased to \$48.00.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action										
<p><b>4. <i>Position Fill:</i></b> <b>Social Services Dept.</b> Fill one (1) position of <u><i>Community Services Worker</i></u> (Position Code: 157.315), CSEA Agreement, Sch. A. Grade 6 (\$18.83 – \$20.99/hr.) to replace Jeri Laird, who resigned effective 5/11/23. <i>Position available date: 6/7/23</i></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:										
<p><b>5. <i>Position Fill:</i></b> <b>Social Services Dept.</b> Fill one (1) position of <u><i>Social Services Program Specialist</i></u> (Position Code: 127.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38 – \$23.06/hr.) to replace Kay Hough, who is retiring effective 7/26/23. Position available date: 7/27/23</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:										
<p><b>6. <i>Appropriation:</i></b>  <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">To: 016010.541010 Office Supplies</td> <td style="text-align: right; padding-left: 20px;">\$4,736.00</td> </tr> <tr> <td style="padding-left: 20px;">016010.541111 Computers &amp; Technology</td> <td style="text-align: right; padding-left: 20px;">\$1,315.00</td> </tr> <tr> <td style="padding-left: 20px;">016010.541410 Software</td> <td style="text-align: right; padding-left: 20px;">\$8,000.00</td> </tr> <tr> <td style="padding-left: 20px;">016010.540301 Professional SVC Contracts</td> <td style="text-align: right; padding-left: 20px;"><u>\$4,500.00</u></td> </tr> <tr> <td style="padding-left: 20px;">w/01601004.436100 State Revenue</td> <td style="text-align: right; padding-left: 20px;">\$18,551.00</td> </tr> </table> <p><b>Reason:</b> To expend funds from the homeless services plan.</p> </p>	To: 016010.541010 Office Supplies	\$4,736.00	016010.541111 Computers & Technology	\$1,315.00	016010.541410 Software	\$8,000.00	016010.540301 Professional SVC Contracts	<u>\$4,500.00</u>	w/01601004.436100 State Revenue	\$18,551.00		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
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w/01601004.436100 State Revenue	\$18,551.00												
<p><b>7. <i>MOU with Wyoming County Emergency Services,</i></b> Public Safety Building, 151 North Main Street, Suite 221, Warsaw, New York, 14569, to work as a Participating Member Agency (PMA) on the Wyoming County Threat Advisory Committee (WYTAC) to focus on keeping Wyoming County safe through a community-based intervention approach which will focus on threats, either perceived or real, grievance inspired violence or domestic terrorist related radicalization at zero cost; effective September 1, 2022 through August 31, 2023.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:										

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>8. <b>Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Toshiba Financial Services dba Toshiba Business Solution</b>, PO Box 790448, Saint Louis, MO 63179-0448 for the provision of providing a lease and maintenance for six printers/copiers/faxes for 5 years, in an amount not to exceed \$60,090.20; effective September 1, 2023 through September 01, 2028. <b>(MUNIS CONTRACT # 1510)</b>✓✓</p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p><b>9. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater):</b>                      Authorize chairwoman to sign renewal contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for Residential and Therapeutic Foster Care Services for Wyoming County children/youth as well as “Raise the Age” (RTA) standards as enacted by Part WWW of Chapter 59 of the Laws of 2017; <i>All Effective July 1, 2023 through June 30, 2024 unless noted.</i></p> <ul style="list-style-type: none"> <li>• <b>Berkshire Farm Center &amp; Services for Youth</b>, 13640 State Route 22, Canaan, NY 12029; not to exceed \$142,141.95 for approximately one child. <b>(MUNIS CONTRACT # 1516)</b> ✓✓</li> <li>• <b>Gustavus Adolphus Child and Family Services</b>, 200 Gustavus Avenue, Jamestown, NY 14701; not to exceed \$31,127.20 for approximately one child. <b>(MUNIS CONTRACT # 1517)</b> ✓✓</li> <li>• <b>Hillside Children’s Center</b>, 1183 Monroe Ave, Rochester, NY 14620; not to exceed \$923,687.60 for approximately 23 children. <b>(MUNIS CONTRACT # 1518)</b> ✓✓</li> <li>• <b>New Directions</b>, 6395 Old Niagara Road, Lockport, NY 14094-1499; not to exceed \$470,178.40 for approximately three children. <b>(MUNIS CONTRACT # 1519)</b> ✓✓</li> <li>• <b>The William George Agency for Children’s Services, Inc.</b>, 380 Freeville Road, Freeville, NY 13068; not to exceed \$485,831.06 for approximately two children. <b>(MUNIS CONTRACT # 1520)</b> ✓✓</li> <li>• <b>Woods Services</b>, 40 Martin Gross Drive, Langhorne, PA 19047; limitless for one child with special needs. <b>(MUNIS CONTRACT # 1534)</b> ✓✓</li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: \_\_\_\_\_



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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<p>10. <b>Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater):</b>                      Authorize Chairwoman to sign a renewal service contract through the State WMS System, pursuant to General Municipal Law § 104(b), with <b>Rebecca Anderson</b>, 24 Pioneer Lane, Delevan, NY 14042 for the provision of providing Foster Care Services effective 7/01/23 through 6/30/24.  <b>Contract has a variable amount depending on the services provided. (MUNIS CONTRACT # 1528) ✓✓</b></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>11. <b>Amend Resolution No. 21-488:</b>                      Authorize Chairwoman to sign an Amended Contract with Western New York Independent Living dba Independent Living of the Genesee Region, 3108 Main Street, Buffalo, NY 14214 to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>• contract end date was extended from September 30, 2022 to September 30, 2023. <b>(MUNIS CONTRACT # Change Order #364) ✓✓</b></li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. <u>Monthly Report:</u></p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Community Action w/C. Johnson</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_)).

Next Human Services Committee Meeting scheduled for **Tuesday, June 27, 2023 @ 11:00 AM.**

Committee Chair Initials: \_\_\_\_\_