

HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, May 30, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center.*

Present: **King, Becker**, Kehl, Grant, Roche, McCormick, Leuer

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM - Board of Elections w/J. Schlick & H. Bush			
1. Professional Service Contract (\$5,001 or greater): Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Toshiba America Business Solutions , 180 Kenneth Drive, Suite 200, Rochester, New York 14623, for maintenance contract for copier usage (to go along with the new copier the BOE is purchasing), in the amount of \$.0047 per page; effective one year from delivery of the machine and will auto renew annually for the life of the copier.. (MUNIS CONTRACT #1496/repository)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Disposition of Fixed Assets (permanent disposal only): <ul style="list-style-type: none"> • Declare surplus and dispose of one Toshiba black and white copier. Copier has reached end of life. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:15 AM - Historian w/C. Amrhein			
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • PastPerfect Online Hosting, 300 N. Pottstown Pike, Suite 200, Exton, PA 19341 for one year online record hosting \$380.00/yr.; effective June 19, 2023 through June 18, 2024. (MUNIS CONTRACT #1544) Pending County Attorney review 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
County Attorney w/J. Wilkinson			
1. Overnight Travel Authorization: J. Nunnery to attend NY Public Welfare Association 154th Annual Summer Conference, Change, Challenge & Opportunity, The Saratoga Hilton Hotel, Saratoga Springs, New York, July 16-19, 2023. Registration fee of \$209.00 to be paid by County Attorney); DSS to pay for hotel and meals; personal car will be used; County Attorney to reimburse for mileage and tolls.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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2. <i>FYI</i> – <ul style="list-style-type: none"> • 2023-2024 State Budget Summary as it relates to Assigned Counsel 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>FYI</i> – <ul style="list-style-type: none"> • MIFI Purchase 	To allow laptop security when out of office	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Litigation/General Update.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Human Resource w/D. Farberman			
1. <i>Updated Wyoming County Sexual Harassment Policy Approved</i> <ul style="list-style-type: none"> • <i>Wholly adopting recommended language handed down by NYS. Replacing all prior approved sexual harassment policies.</i> 	<u>See attached.</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Discussion Items:</i> <ul style="list-style-type: none"> • OB / Peds Clinic Update • Deferred Comp Plan Changes (Secure Act 2.0) • Supervisory Training Report • Jail Mediation Update • <u>EAP Report</u> • ACS/MUNIS Conversion Database 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Civil Service w/D. Farberman			
1. <u>May 2023 Civil Service update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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9:00 AM County Clerk w/R. Pierce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
DMV w/R. Pierce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Records Retention w/G. Royce			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by _____)).

Next Human Resource Committee Meeting scheduled for **Tuesday, June 27, 2023 @ 9:00 AM.**