

# HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 25, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **King, Becker**, Kehl, Grant, Roche, McCormick, Leuer

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM - County Clerk w/R. Pierce</b>			
1. <i>Forward to Finance Committee acceptance of the <a href="#">Semi-Annual Mortgage Tax Report</a> for the period of October 2022 – March 2023</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>DMV w/R. Pierce</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Attorney w/J. Wilkinson</b>			
1. <b>Professional Service Contract (\$3,001.00 - \$5,000.00):</b> Authorize Chairwoman to sign a contract with the <b>Town of Attica</b> , 11 Exchange Street, Attica, New York 14011 for the rental of office space at 11 Exchange Street, Attica, New York by the County Attorney's Office in the amount of \$400.00 per month/annual amount \$4,800.00; effective January 1, 2023 through December 31, 2023. <b>(MUNIS CONTRACT #1461)</b> ✓✓		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Amend Salary Schedule G:</b> <ul style="list-style-type: none"> <li>• To allow for retroactive funds to be made for Hurrell-Harring contract CSTWIDEHH52 - year 5 (4/1/2022 to 12/31/2022). Retroactive funds from 4/1/22 to 12/31/22 will be paid out in 2nd quarter of 2023.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 25, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **King, Becker**, Kehl, Grant, Roche, McCormick, Leuer

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>3. FYI:</b> <ul style="list-style-type: none"> <li>• Assigned Counsel Update</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Litigation/General Update</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Historian w/C. Amrhein</b>			
<b>1. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li>• <b>PastPerfect Museum Software</b>, 300 N. Pottstown Pike, Suite 200, Exton, PA 19341 for one year technical support in the amount of \$352.00/yr.; effective May 3, 2023 through May 2, 2024. <b>(MUNIS CONTRACT #1452)</b> ✓✓</li> <li>• At the request of Chairwoman Ryan:                             <ul style="list-style-type: none"> <li>○ <b>Warsaw Historical Society</b> has been funded by the Pomeroy Foundation and approved for installation on the Village's right-of-way bordering the south side of the County Clerk's office a marker honoring Abram B. Lawrence's important role in the Civil War and his work in securing erection of the "Wyoming County Soldiers' and Sailors' Monument".</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. Update:</b> <ul style="list-style-type: none"> <li>• Conferred with Judge Mohun, and we are sending the last two remaining portraits together, Judges Skinner and Healy, once he has secured funding. We will plan an unveiling event of all five after the last two are hung.</li> <li>• We have entered our busy season which will continue to September with in person visits, many from out of state. We hand out our county tourism guide and menus from various restaurants, and info how to search Wyoming County history before they leave.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

## HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 25, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **King, Becker**, Kehl, Grant, Roche, McCormick, Leuer

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Human Resource w/D. Farberman</b>			
<p>1. <b><i>Amend Resolution 17-506</i></b>; to authorize Chairperson to sign a contract extension, pursuant to General Municipal Law §104(b), with <b><i>Empower Retirement Services</i></b> for the provision of a Deferred Compensation Plan for employees of the County at no cost to the County; previously approved for the period of July 1, 2018 through June 30, 2023; extension will be effective July 1, 2023 through June 30, 2024 (1 of 2 available one year extensions).</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. <b><i>EBF Member Plus Vision Plan Contract</i></b>: Authorize Chairperson to sign a 1-year contract renewal for the <b><i>CSEA Vision Plan with CSEA Employee Benefit Fund, 1</i></b> Lear Jet Lane, Suite one, Latham NY 12110-2395 to administer the EBF Member Plus Vision Plan to all Wyoming County employees, at no cost to the county, effective January 1, 2021 through December 31, 2024 in amounts as follows:</p> <ul style="list-style-type: none"> <li>• <b><i>EBF Member Plus Vision Plan – Single Coverage</i></b>:                             <ul style="list-style-type: none"> <li>○ January 1,2021 through December 31,2024 - \$10.20 per month</li> </ul> </li> <li>• <b><i>EBF Member Plus Vision Plan – Two Person Coverage</i></b>:                             <ul style="list-style-type: none"> <li>○ January 1,2021 through December 31,2024 - \$20.40 per month</li> </ul> </li> <li>• <b><i>EBF Member Plus Vision Plan – Family Coverage</i></b>:                             <ul style="list-style-type: none"> <li>○ January 1,2021 through December 31,2024 - \$31.62 per month</li> </ul> </li> </ul>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>3. <b><i>Overnight Travel Authorization</i></b>: D. Farberman and G. Kolo to attend NYSPELRA 48<sup>th</sup> Annual Training Conference in Saratoga Springs, NY, on July 9 – 12, 2023. Conference attendance: \$960; Hotel: \$1,200; D. Farberman will use personal vehicle (plus mileage); G. Kolo Will Use County Vehicle</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

## HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 25, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **King, Becker**, Kehl, Grant, Roche, McCormick, Leuer

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
4. <b>Discussion Items:</b> <ul style="list-style-type: none"> <li>New Sexual Harassment Policy based on revised guidance from New York State.</li> <li>Discussion about leaves of absence and coverage for jail kitchen.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <b>Interdepartmental Contract (Revenue):\$3,001 or greater:</b> Agreement with Wyoming County Community Health System, 400 North Main Street, Warsaw NY 14569, for Human Resource services in a minimum amount of \$550,000.00; effective January 1, 2023 through December 31, 2023. <b>(MUNIS Contract # pending)</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Civil Service w/D. Farberman</b>			
4. <b>April 2023 Civil Service update</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Records Retention w/G. Royce</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Board of Elections w/J. Schlick &amp; H. Bush</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. **King** (minutes prepared by \_\_\_\_\_).

Next Human Resource Committee Meeting scheduled for **Tuesday, May 30, 2023 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_