

# FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, April 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

| Department Agenda Item   | Discussion  | Decision                             | Action                                |
|--|---|--------------------------------------|---------------------------------------|
| <b>Committee Chair's Agenda</b>  |   |                                      |                                       |
|  |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>9:00 AM - Information Technology w/B. Sikes</b>   |   |                                      |                                       |
| 1. <b>Professional Service Contract (\$5,001 or greater):</b><br>Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>ESRI Inc. (Environmental Systems Research Institution)</b> , 380 New York Street, Redlands, CA 92373, for the annual renewal of our GIS licenses and maintenance in an amount not to exceed \$11,100.00; effective June 15, 2023 through June 14, 2024. State contract PM67345. <b>MUNIS CONTRACT #1418</b> |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 2. <b>Professional Service Contract (\$5,001 or greater):</b><br>Authorize Chairwoman to sing a contract, pursuant to General Municipal Law §104(b), with <b>Matrix Communications</b> , 17 Technology Place, Syracuse, NY 13057 to provide legacy phone maintenance and programming services throughout various county buildings in an amount not to exceed \$15,000.00; effective January 1, 2023 through December 31, 2024. <b>MUNIS CONTRACT #1447</b>               |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 3. <b>Professional Service Contract (\$3,001 - \$4,999):</b><br>Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>SHI</b> , 290 Davidson Avenue, Somerset, NJ 08873, for the annual renewal our annual renewal of KnowBe4 Security Awareness Training in an amount not to exceed \$4,455.11; effective May 30, 2023 through May 29, 2023. Sourcewell contract 081419-SHI. <b>MUNIS CONTRACT #1445</b>                          | <b>The total amount of the quote is for \$11,121.11 (\$11.11 per license). Of that total, \$6,666.00 will be paid by the Hospital IT Department. Having all of the county users and WCCH users on the same quote makes our user count higher, which provides a savings.</b> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

Committee Chair Initials: \_\_\_\_\_

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|---|--|---|--|
| <p><b>4. Amend Resolution No. 18-276:</b><br/>                     Authorize Chairwoman to sign an amended contract with <b>Avenu Insights and Analytics, LLC (ACS)</b>, 5680 Trinity Parkway, Suite 120, Centreville, VA, 20120 for conversion services and contract extension of various systems in an amount not to exceed \$83,079.36, effective April 1, 2023 through September 30, 2023. <b>MUNIS CONTRACT #600 change order pending</b></p>  | <p>As previously amended by:<br/>                     18-276; 18-385; 19-091; 20-425; 20-478; 21-125;<br/>                     21-330; 21-569; 22-144; and 22-685.</p> <p style="text-align: center; color: green; font-weight: bold;">*** We are currently waiting for the contract to be drawn up that contains an early termination clause***</p> | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p><b>5. FYI ~ Interdepartmental Contract (Revenue): \$3,001 or greater:</b></p> <ul style="list-style-type: none"> <li>• <b>Wyoming County Board of Elections</b>, 143 North Main Street, Suite 220, Warsaw, NY 14569, for the provision of providing IT support for all elections that occur within the county, in an amount not to exceed \$20,000.00; effective January 1, 2022 through December 31, 2022. <b>MUNIS CONTRACT #1443</b></li> <li>• <b>Wyoming County Board of Elections</b>, 143 North Main Street, Suite 220, Warsaw, NY 14569, for the provision of providing IT support for all elections that occur within the county, in an amount not to exceed \$20,000.00; effective January 1, 2023 through December 31, 2023. <b>MUNIS CONTRACT #1444</b></li> <li>• <b>Wyoming County Health Department</b>, 5362 Mungers Mill Road, Silver Springs, NY 14550, for the provision of providing IT support, in an amount not to exceed \$43,863.00; effective January 1, 2023 through December 31, 2023. <b>MUNIS CONTRACT #1450</b></li> </ul> |  | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |

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Absent:

Also Present:

| Department Agenda Item   | Discussion | Decision                                       | Action   |
|--|------------|--|--|
| <p><b>6. FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Linstar</b>, 430 Lawrence Bell Drive, Suite 16, Buffalo, NY 14221 for the annual renewal of Galaxy Software Maintenance Renewal, in an amount not to exceed \$110.00; effective June 1, 2023 through May 31, 2024.<br/><span style="background-color: yellow;">(MUNIS CONTRACT #1417)</span></li> <li>• <b>Linstar</b>, 430 Lawrence Bell Drive, Suite 16, Buffalo, NY 14221 for support of our ID card printer, in an amount not to exceed \$1,250.00; effective January 1, 2023 through December 31, 2023.<br/><span style="background-color: yellow;">(MUNIS CONTRACT #1449)</span></li> </ul> |            |  |  |
| <p><b>7. Discussion:</b><br/>Would like to discuss the opportunity to travel to Texas in May for a Verkada conference. This conference will be about video security and access control. Will gain certification with various Verkada programs and equipment while there. The estimated cost is \$550 for lodging; \$350 to rent a vehicle; and \$700 for round trip air fare. The \$800 cost of registration has been waived.</p>  |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <b>9:15 AM - Treasurer w/R. LaWall</b>   |            |  |  |
| <p><b>1. <u>Sales tax update and financial statements (Investment Report / Investment Income Report)</u></b></p>   |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><b>2. <u>Overnight Travel Authorization:</u></b><br/>R. LaWall to attend NYSAC County Finance School, May 3-5, 2023 in Sheraton Syracuse University Hotel Syracuse, NY. Conference expense is \$185.00; Hotel Cost \$135/night and is budgeted. County vehicle will be used.</p>  |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |

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| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| <b>9:30 AM - Real Property Tax Services w/S. Lippincott</b>   |            |                                      |                                       |
| <b>1. Permission to go out to bid for Set Up and Deployment of GIS Enterprise Portal; effective 09/12/23 through 12/31/23</b>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2. Discussion Only –</b> <ul style="list-style-type: none"> <li>• 466-a Fire Fighter/Ambulance Worker Exemption</li> <li>• Description of Arcade exemption:                             <ul style="list-style-type: none"> <li>○ The required period of active service to qualify for the exemption is 2 years.</li> <li>○ The exemption may be granted for life of an enrolled member who has accrued more than 20 years of active service.</li> <li>○ The exemption can extend to an un-remarried spouse of a deceased member who had at least 20 years of active service.</li> <li>○ And to allow to extend the exemption to an un-remarried spouse of a volunteer firefighter / ambulance worker who was killed in the line of duty.</li> </ul> </li> </ul> <p>For verification a written statement from the Fire Chiefs of the respective fire department would be sufficient. They would need to complete a list annually of all active members to verify who is still active and thus eligible for the exemption.</p> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>3. Discussion Only –</b> <ul style="list-style-type: none"> <li>• County Addressing Policy</li> </ul>  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>4. FYI ~</b> <ul style="list-style-type: none"> <li>• Tax Map Technician Trainee</li> <li>• Tentative Rolls</li> </ul>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item  | Discussion   | Decision                                       | Action   |
|---|--|--|--|
| <b>Clerk to the Board w/C. Ketchum</b>  |  |  |  |
| <p>1. <u><b>Sales Tax Extender:</b></u><br/>Request passage of Home Rule <i>Senate Bill #S.04068A</i> (amended to a two year extender) and Assembly Bill #A.05270 (there is no corrected same as) Home Rule legislation to extend sales tax increase (additional one percent (1%). This will be effective through <del>11/30/2026</del> <b>11/30/2025</b> (current Home Rule expires 11/30/23).</p>   | <p><i>S.04068 no longer exists. S.0468A for two years with no Same As in the Assembly does. A.05270 no longer shows a Same As in the Senate. Both bills need an appropriate Same As in order for us to move forward with home rule documents. We have until September to pass our resolution without having to request a waiver. More to follow.</i></p> | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:<br/><br/><b>NO ACTION</b></p> |
| <p>2. Introduction of <u><b>Local Law A, year 2023</b></u>, entitled, “<i>A Local Law Amending Local Law No. 7 for the Year 1976, County of Wyoming, New York Modifying the Wyoming County Plan of Apportionment</i>” and set the Public Hearing for <b>May 09, 2023 @ 2:30 PM</b> in the Wyoming County Government Center Supervisors’ Chambers.</p>   |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p>                           |
| <b>10:00 AM - Wyo. Co. Community Hospital w/D. Kobis</b>  |  |  |  |
| <p>1. <i>General Update</i></p>   |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p>                           |
| <p>2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i><br/>Authorize the Hospital Administrator to sign an agreement with <b>BARCLAY WATER MANAGEMENT, INC.</b>, 55 Chapel Street, Newton, MA 02458, for supplemental disinfection of potable water: monochloramine technology (iChlor) agreement to treat potable water to facility, cumulative amount of \$95,400.00, effective 05/01/2023 – 04/30/2026.</p> |  | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p>                           |

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Absent:

Also Present:

| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| <p><b>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Authorize the Hospital Administrator to sign a water treatment agreement with <b>BARCLAY WATER MANAGEMENT, INC.</b>, 55 Chapel Street, Newton, MA 02458, to provide regulatory testing, chemicals, and reporting for cooling tower, closed loop system and boiler treatment for the hospital and SNF, cumulative amount of \$83,420.94, effective 07/01/2023 – 06/30/2026.</p>                 |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Authorize the Hospital Administrator to sign a customer services agreement with <b>TALLAVERA, LLC</b>, 19 Cambridge Street, Rochester, NY 14607, recruiting agency for direct hires at WCCHS, WCCHS to pay 18% of annual salary, not to exceed \$150,000.00 per year, effective 04/01/2023 – 03/31/2024.</p>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>                     Authorize the Hospital Administrator to sign a regulated waste disposal agreement with <b>STERICYCLE, INC.</b>, 2355 Waukegan Road, Bannock, IL 60015, to properly dispose of any and all hazardous items to include but not limited to pharmaceuticals, mercury containing items, chemicals, oils, etc., \$18,457.02 per year, \$55,371.07 cumulative, effective 02/02/2023 – 02/01/2026.</p> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| Department Agenda Item  | Discussion | Decision                             | Action                                |
|---|------------|--------------------------------------|---------------------------------------|
| <p><b>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>Authorize the Hospital Administrator to sign a regulated waste disposal agreement with <b>STERICYCLE, INC.</b>, 2355 Waukegan Road, Bannock, IL 60015, to properly handle and dispose of any and all sharps, \$25,591.08 per year, \$76,773.24 cumulative, effective 02/02/2023 – 02/01/2026.</p>   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p><b>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</b><br/>Authorize the Hospital Administrator to sign a data abstraction services agreement with <b>AMERICAN DATA NETWORK</b>, 10809 Executive Center Drive, Searcy Building, Suite 300, Little Rock, AR 72211, for chart abstracting services for quality measures, including core measures in compliance with CMS, Joint Commission, or any other governmental agency, \$50,000.00 per year, effective 11/08/2022 – 11/07/2025.</p>  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p>8. Amend Resolution #18-204 approved on 04/10/2018 with <b>MORRISON COMMUNITY LIVING</b>, 400 Northridge Road, Suite 600, Atlanta, GA 30350 related to a 5-year agreement to operate and manage food and food services operations, effective 05/01/2019 – 04/30/2024, as follows:</p> <ul style="list-style-type: none"> <li>• Change the contracting party name to <b>MORRISON MANAGEMENT SPECIALISTS, INC.</b></li> <li>• Change the management fee not to exceed \$80,000.00 per year plus annual expenses of staff and other direct costs incurred not to exceed 2,000,000.00 per year to <b>the management fee not to exceed \$85,000.00 per year plus annual expenses of staff and other direct costs incurred not to exceed 2,000,000.00 per year, plus \$35,000.00 for equipment upgrades.</b></li> <li>• Extend the term from 05/01/2019 – 04/30/2024 to <b>05/01/2023 – 04/30/2028.</b></li> </ul> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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Absent:

Also Present:

| Department Agenda Item   | Discussion | Decision                             | Action                                |
|--|------------|--------------------------------------|---------------------------------------|
| 9. Amend Resolution #20-337 approved on 08/11/2020 with <b>GENERAL PHYSICIAN, PC (GPPC)</b> , 726 Exchange Street, Suite 710, Buffalo, NY 14210, related to an independent contractor agreement to provide inpatient cardiology services, not to exceed \$150,000.00 per year, effective 11/01/2020 – 10/31/2022, as follows: <ul style="list-style-type: none"> <li>Extend the term of this agreement from 11/01/2020 – 10/31/2022 through <b>11/01/2022 – 01/31/2023</b>.</li> <li>Increase the amount to \$225,000.00 for the period of 07/01/2021 – 01/31/2023.</li> </ul> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 10. Amend Resolution #22-250 approved on 04/12/2022 with <b>WEATHERBY LOCUMS, INC.</b> , 6451 N. Federal Highway, Suite 800, Ft. Lauderdale, FL 33308, related to an agreement for physician locum tenens coverage, not to exceed \$220,000, effective 03/02/2022 – 03/21/2023, as follows: <ul style="list-style-type: none"> <li>Extend the term of the agreement from 03/02/2022 – 03/21/2023 through <b>03/22/2023 – 03/21/2024</b>.</li> <li>Change the amount from not to exceed \$260,000 to an amount <b>not to exceed \$200,000.00 per year</b>.</li> </ul>           |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| 11. <b>Amend Salary Schedule C as follows:</b> <ul style="list-style-type: none"> <li>Abolish one (1) 1.00 FTE <b>Director of Plant Operations</b> position (Position Code #01.625.574) under <u>PLANT MAINTENANCE</u>, effective 03/01/2023.</li> <li>Abolish one (1) 1.00 FTE <b>Director of Education/Infection Prevention</b> position (Position Code #01.633.675) under <u>ACUTE QUALITY</u>, effective 04/15/2023.</li> </ul>  |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |



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|--|--|--------------------------------------|---------------------------------------|
| <p>12. <b>Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>• Create one (1) 1.00 FTE <b>Director of Informatics and Nursing Education</b> position (Position Code #TBD) under <u>HOSPITAL INFORMATICS</u> and set the salary at \$110,316.00 per year, position available date 04/16/2023.</li> <li>• Create one (1) 1.00 FTE <b>Infection Prevention/Assistant Nurse Educator</b> position (Position Code #TBD) under <u>ACUTE QUALITY</u> and set the salary at \$93,600.00 per year, position available date 04/16/2023.</li> </ul>   |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p>13. <b>Amend Salary Schedule C as follows:</b></p> <ul style="list-style-type: none"> <li>• Set the salary of one (1) 1.00 FTE <b>Director of Education/Assistant Director of Nursing</b> position (Position Code #02.902.685) under <u>NURSING FACILITY ADMINISTRATION</u> at \$100,000.00 per year, position available date 04/12/2023.</li> <li>• Set the salary of one (1) 1.00 FTE <b>Infection Preventionist/Assistant Director of Nursing</b> position (Position Code #02.901.684) under <u>NURSING FACILITY ADMINISTRATION</u> at \$100,000.00 per year, position available date 04/12/2023.</li> </ul> |  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Budget Office w/J. Cook</b>   |  |                                      |                                       |
| <p>1. <u>Review transfers made to 2022 Budget</u></p>  | <p><b>**will be provided</b></p>                       | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <p>2. <b>FYI – <u>Fringe Benefit Rate Calculation</u> @ 39.61% based on 2022 expenditures.</b></p>   | <p><u>Fringe rate &amp; history attached – FYI</u></p> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| 3. <i>Review Income Statement as of 3/31/23 for year ending 12/31/22.</i>   | <b>**Will provide prior to meeting - these will NOT be the final figures.</b>                 | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Co. Insurance Office w/ T. Vacinek</b>   |   |                                      |                                       |
| 1. <i>(What year?) Appropriation:</i><br>To: 051710.540107 Liability Insurance                      \$30,603.00<br><i>w/any funds available</i><br><b>Reason:</b> To pay for additional premium on Excess Workers' Compensation Insurance                                 | <b>2022 Annual audited payroll was higher than estimated payroll for the 2021-2022 policy</b> | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Off Track Betting w/</b>   |   |                                      |                                       |
|   | <i>~Nothing to Report~</i>  | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>Other/Referrals:</b>   |   |                                      |                                       |
| <b>HUMAN RESOURCES</b>  |   |                                      |                                       |
| <b>Historian</b>  |   |                                      |                                       |
| 1. <i>Amend Salary Schedule "S":</i><br>• <u>To set the hourly wage</u> of the <i>Assistant County Historian</i> (Position Code 001.081) at \$19.45/hr. (Annual salary equivalent of \$35,399) to correct inequity in organizational structure; effective April 12, 2023. |   | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

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| <b>HUMAN SERVICES</b>   |            |   |  |
| <b>Youth Bureau</b>   |            |   |  |
| <p><b>1. Appropriation:</b><br/> <b>To:</b> 017310.542435.SPORT Youth Sports Grant \$ 5,000.00<br/>                     w/01731004.438200 Youth Programs \$ 5,000.00<br/> <b>Reason:</b> Grant came in higher than at the time 2023 Budget was done. Funds will be used for a Youth Sports program to be provided by the Warsaw YMCA per resolution 22-643<br/> <span style="background-color: yellow;">(Munis Contract # 891)</span></p> |            | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p><b>2. Appropriation:</b><br/> <b>To:</b> 017310.542437 Safe Harbour \$ 3,080.00<br/>                     w/01731000.412890 Other Dept Income \$ 3,080.00<br/> <b>Reason:</b> Grant came in higher than at the time 2023 budget was done.</p>   |            | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <b>Social Services</b>  |            |   |  |
| <p><b>3. Position Fill:</b><br/> <i>Social Services Dept.</i><br/>                     Fill one (1) position of <u>Clerk</u> (Position Code: 074.053), (1.00 FTE) CSEA Agreement, Sch. A. Grade 2 (\$17.11 - \$18.92/hr.) to replace Karen Duboy, who was promoted effective 2/27/23. Position available date: 4/5/23</p>   |            | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |
| <p><b>4. Position Fill:</b><br/> <i>Social Services Dept.</i><br/>                     Fill one (1) position of <u>Caseworker Trainee</u> (Position Code: 193.374), CSEA Agreement, Sch. A. Grade 12 (\$21.22 - \$24.31/hr.) to replace Cheryl Lacapruccia, who resigned effective 3/17/23. Position available date: 4/5/23</p>   |            | <p>Motion:<br/>                     Ayes:<br/>                     Noes:<br/>                     Absent:</p> | <p>Carried:<br/>                     Defeated:<br/>                     Referred to:</p> |

## FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

| Department Agenda Item   | Discussion | Decision                             | Action                                |
|--|------------|--------------------------------------|---------------------------------------|
| <b>5. <i>Position Fill:</i></b><br><p style="text-align: center;"><b>Social Services Dept.</b></p> Fill one (1) position of <u><a href="#">Social Services Program Specialist</a></u> (Position Code: #186.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Kayla Ortega, who was promoted effective 3/20/23. Position available date: 4/5/23          |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>6. <i>Position Fill:</i></b><br><p style="text-align: center;"><b>Social Services Dept.</b></p> Fill one (1) position of <u><a href="#">Social Services Program Specialist</a></u> (Position Code: #182.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Theresa Sacher, who was promoted effective 3/20/23. <b>Position available date: 4/5/23</b> |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>7. <i>Position Fill:</i></b><br><p style="text-align: center;"><b>Social Services Dept.</b></p> Fill one (1) position of <u><a href="#">Social Services Program Specialist</a></u> (Position Code: #143.359), CSEA Agreement, Sch. A. Grade 10 (\$20.38- \$23.06/hr.) to replace Pamela Fiegl, who resigned effective 3/31/23. Position available date: 4/5/23              |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>PUBLIC HEALTH</b>   |            |                                      |                                       |
| <b>Mental Health</b>   |            |                                      |                                       |
| <b>1. 2023 Appropriation:</b><br>To: 014310.542441 Misc Mental Health Programs \$25,968.00<br>w/04431003.434900 Mental Health-St Aid \$25,968.00<br><b>Reason:</b> one-time state aid funding for school satellite clinics   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |
| <b>2. 2023 Appropriation:</b><br>To: 014326.540409 Other Employee Expense \$2,000.00<br>014326.542306 Miscellaneous Other \$78,729.00<br>w/01432601.434900 Mental Health: Dwyer Wyoming \$80,729.00<br><b>Reason:</b> Veteran's Dwyer Peer Program State Aid 2022/2023   |            | Motion:<br>Ayes:<br>Noes:<br>Absent: | Carried:<br>Defeated:<br>Referred to: |

## FINANCE COMMITTEE MEETING AGENDA

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Thank you!

Date: Tuesday, April 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

| Department Agenda Item  | Discussion | Decision                                       | Action   |
|---|------------|--|--|
| <b>PUBLIC WORKS</b>   |            |  |  |
| <b>Buildings &amp; Grounds</b>  |            |  |  |
| <p>1. <i>Permission to establish Courthouse Campus paving project</i></p>   |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><i>Transfer :</i><br/> <b>From:</b> 129950.599504 Transfer to CIP                    \$120,000.00<br/> <b>To:</b> 121620.521002.CC Prop. Reno. Courthouse Campus<br/> <span style="float: right;">120,000.00</span><br/> <b>Reason:</b> To establish Courthouse Campus paving project</p>                            |            |  |  |
| <b>PUBLIC SAFETY</b>  |            |  |  |
| <b>Sheriff</b>  |            |  |  |
| <p>1. <i>Position Create/Fill:</i><br/> <span style="padding-left: 40px;"><b>Sheriff</b></span><br/>                     Create and fill one (1) position of <u>Administrative Assistant (Sheriff)</u> (1.0 FTE) and place on Schedule S. Position available date: April 12, 2023</p>                                   |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p>2. <i>Extend vacancy:</i><br/> <span style="padding-left: 40px;"><b>Sheriff</b></span><br/>                     Extend sunset date for one (1) position of <i>Deputy Sheriff, PT</i>, (Position Code 052.504) WCDSA Agreement, Grade 4, hourly range of \$28.06-\$30.24. Position has been vacant since 01/27/22</p> |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p>3. <i>2023 Appropriation:</i><br/> <b>To:</b> 013110.540509 Change Over Expenses            \$17,312.25<br/> <span style="padding-left: 20px;"><i>w/any funds available</i></span><br/> <b>Reason:</b> To carry over unused funds from the 2022 budget to cover change over expenses on four remaining vehicles.</p> |            | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |

## FINANCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

| Department Agenda Item  | Discussion                           | Decision  | Action   |             |  |   |  |   |  |
|---|--------------------------------------|---|--|-------------|--|---|--|---|--|
| <b>Jail</b>   |                                      |   |  |             |  |   |  |   |  |
| <p>4. <i>Position Create/Fill:</i></p> <p style="text-align: center;"><b>Jail</b></p> <p>Two (2) positions of <u>Correction Officer, PT</u> hourly range of \$23.80-\$26.02 per hour following WCSEA Agreement to replace positions that sunset in March of 2022. Position available date: April 12, 2023.</p>  |                                      | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |             |  |   |  |   |  |
| <p>5. <i>Position Fill:</i></p> <p style="text-align: center;"><b>Jail</b></p> <p>One position of <u>Correction Officer, PT</u> (position code 068.065) hourly range of \$23.80-\$26.02 per hour following WCSEA agreement to replace Kerisa C. Park, who was promoted to full-time. Position available date: April 5, 2023</p>   |                                      | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |             |  |   |  |   |  |
| <p>6. <i>2023 Appropriation:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">To: 013150.520002 IT/Communication</td> <td style="text-align: right;">\$21,347.00</td> </tr> <tr> <td style="padding-left: 20px;">w/01315006.440890 Federal Aid Other</td> <td style="text-align: right; border-bottom: 1px solid black;">\$10,000.00</td> </tr> <tr> <td style="padding-left: 40px;"><i>w/any funds available</i></td> <td style="text-align: right;">\$11,347.00</td> </tr> </table> <p><b>Reason:</b> To carry over unused funds from the 2022 budget for the Livescan Install/Upgrade that was not completed due to equipment delays.</p> | To: 013150.520002 IT/Communication   | \$21,347.00   | w/01315006.440890 Federal Aid Other                  | \$10,000.00 | <i>w/any funds available</i>   | \$11,347.00   |  | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |
| To: 013150.520002 IT/Communication  | \$21,347.00                          |   |  |             |  |   |  |   |  |
| w/01315006.440890 Federal Aid Other   | \$10,000.00                          |   |  |             |  |   |  |   |  |
| <i>w/any funds available</i>  | \$11,347.00                          |   |  |             |  |   |  |   |  |
| <b>Jail Kitchen</b>   |                                      |   |  |             |  |   |  |   |  |
| <p>7. <i>2023 Appropriation:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">To: 013152.540923 Dietitian Services</td> <td style="text-align: right;">\$600.00</td> </tr> <tr> <td style="padding-left: 40px;"><i>w/any funds available</i></td> <td style="text-align: right;">\$600.00</td> </tr> </table> <p><b>Reason:</b> To pay for registered dietitian services as required by the NYS Commission of Corrections.</p>   | To: 013152.540923 Dietitian Services | \$600.00  | <i>w/any funds available</i>                         | \$600.00    | <p>MOU with OFA was approved at the 2/23/23 Public Safety Committee Meeting.</p> | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |   |  |
| To: 013152.540923 Dietitian Services  | \$600.00                             |   |  |             |  |   |  |   |  |
| <i>w/any funds available</i>  | \$600.00                             |   |  |             |  |   |  |   |  |
| <b>911</b>  |                                      |   |  |             |  |   |  |   |  |
| <p>8. <i>2023 Transfer:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">From: 013020.520002 IT/Communication</td> <td style="text-align: right;">\$25,696.80</td> </tr> <tr> <td style="padding-left: 20px;">To: 013020.540011 Radio Maintenance</td> <td style="text-align: right;">\$25,696.80</td> </tr> </table> <p><b>Reason:</b> To cover purchase of Portable radio batteries ordered in 2022 that are backordered until May.</p>  | From: 013020.520002 IT/Communication | \$25,696.80   | To: 013020.540011 Radio Maintenance                  | \$25,696.80 |  | <p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p> | <p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p> |   |  |
| From: 013020.520002 IT/Communication  | \$25,696.80                          |   |  |             |  |   |  |   |  |
| To: 013020.540011 Radio Maintenance   | \$25,696.80                          |   |  |             |  |   |  |   |  |

## FINANCE COMMITTEE MEETING AGENDA

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We ask that you continue to practice safe social distancing requirements.

*Thank you!*

Date: Tuesday, April 04, 2023 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*

Present: **Kehl, Grant**, Davis, Leuer, May, Brick, King, Becker

Absent:

Also Present:

| Department Agenda Item   | Discussion                     | Decision                                       | Action   |
|--|--------------------------------|--|--|
| <b>Emergency Services</b>  |                                |  |  |
| <p><b>9. Amend Salary Schedule "G":</b><br/>To provide stipends plus corresponding fringe under EMERGENCY SERVICES to the following:</p> <ul style="list-style-type: none"> <li>• Administrative Assistant (EMS) (position code 010.435) - \$1,000.00</li> <li>• Public Health Corps Fellow (position code 154.642) - \$2,000.00</li> </ul> <p>Said amounts are annual; effective March 18, 2023 – August 31, 2024. Funds are provided through the 2022 (DTP) Domestic Terrorism Prevention Grant.</p> | <p><i>DTP Grant Funded</i></p> | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <p><b>10. Appropriation:</b><br/>To: 013640.540301 Professional Svc. Contracts \$123,265.19<br/>013640.542306 Misc. Other <u>55.00</u><br/>w/ 01364007.430890 DTP State Aid – Domestic Terrorism \$123,320.19</p> <p><b>Reason:</b> To cover additional professional services and meeting expense related to the Domestic Terrorism Prevention</p>   |                                | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |
| <b>District Attorney</b>   |                                |  |  |
| <p><b>11. 2023 Appropriation:</b><br/>To: 011161.510202 Temporary \$3,000.00<br/><b>w/any funds available</b></p> <p><b>Reason:</b> To pay for summer intern out of traffic diversion (1161)</p>   |                                | <p>Motion:<br/>Ayes:<br/>Noes:<br/>Absent:</p> | <p>Carried:<br/>Defeated:<br/>Referred to:</p> |

Signature of Committee Chairman: **p/B. Kehl** (minutes prepared by \_\_\_\_\_).

Next Finance Committee Meeting scheduled for **Tuesday, May 02, 2023 @ 9:00 AM.**