

## PLANNING COMMITTEE MEETING AGENDA

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, *CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)* permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

\*The public may continue to observe meetings via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Date: Wednesday, February 23, 2022 @ 1:00 PM

Location: **Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call.**

Planning Committee Members Present: **Leuer, Davis,** Berwanger, Kehl, Gozelski, Granger, Roberts, McCormick

Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Arts Council w/J. Swaby</b>			
1. <b>General Update:</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <a href="#"><u>ARTSnews (Spring 2022)</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Wyo. Co. Chamber of Commerce w/S. Gardner</b>			
1. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Wyoming County Chamber of Commerce and Tourism</b> , 36 Center Street, Suite A, Warsaw NY 14569 to provide America Rescue Plan Act funding for website redesign in an amount not to exceed \$45,000.00 (forty-five thousand dollars); effective January 1, 2022 through December 31, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>2. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Wyoming County Chamber of Commerce and Tourism</b> , 36 Center Street, Suite A, Warsaw NY 14569 to provide America Rescue Plan Act funding for Fresh Air Adventures – Regional Marketing and Public Relations campaign in an amount not to exceed \$20,000.00 (twenty thousand dollars); effective January 1, 2022 through December 31, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>3. Discussion:</b> <ul style="list-style-type: none"> <li>Continuation of discussion relative to the Ag. Center Receptionist position(s).</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:30 PM Industrial Development Agency w/J. Pierce</b>			
<b>1. Appointment:</b> <b>Industrial Development Agency Board of Directors</b> <b>For a three (3) year term; effective February 07, 2022 through February 6, 2025</b> <ul style="list-style-type: none"> <li><b>James Rutowski</b>, 75 North Main Street, Warsaw NY 14569 (position formerly held by Sandra Pirdy).</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Wyo. Co. Business Center (LDC) w/J. Pierce</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>1:45 PM Countywide Zoning Program w/D. Roberts</b>			
1. <i>Monthly Report – Jan. 2022</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Munis Income Statement</i>	<u><a href="#">Attached</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2:00 PM Wyo. Co. Water Resource Agency w/S. Perkins</b>			
1. <i>FYI~ Contract (\$3,000 and under)</i> • <b>Ti Sales</b> , 36 Hudson Road, Sudbury, MA 01776 for the lease of water meter reading equipment in an amount not to exceed \$1,500.00; effective January 1, 2022 through June 30, 2022.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2:15 PM – Planning &amp; Development w/J. Bragg</b>			
1. <i>Discussion:</i> • Roll out of totes with P. Martino/Waste Management.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Permission to pay bills from 2020.</i> It is an oversight. Confirmed invoices never paid.. • <u><a href="#">Thomson Reuters</a></u> - total of \$1,594.00 (invoice date 10/4/2020 for Planning/Zoning publications) • <u><a href="#">Johnson Newspaper Corp.</a></u> – total of \$42.00 (invoice date 8/29/20 for publication ad for final request for bids for curbside collection)		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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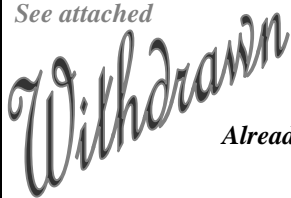
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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>3. 2021 Transfer:</b> <b>From:</b> 018020.510001 Salary S/D/I \$1,594.00 <b>To:</b> 018020.542301 Books/Publications 1,594.00 <b>Reason:</b> To cover the cost of Thomson Reuter invoice from 2020.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>4. Position Create/Fill</b> <b>Planning Department</b> Create one (1) position of <u><a href="#">Keyboard Specialist, PT (Temp.)</a></u> (.4 FTE), CSEA agreement, sch. A, grade 2/step 3 (\$17.29/hr.) – not to exceed 14 hours per week); effective February 15th, 2022 through March 25th, 2022 (for a period not to exceed 6 weeks).	<i>Emergency fill executed by Chairwoman Ryan on February 15th, 2022</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. Professional Service Contract \$5,001 or greater:</b> Authorize Chairwoman to sign a contract with <b>GLOW Solid Waste Management Committee</b> , Genesee County Building 2, 3837 West Main Street Road, Batavia, NY for the provision of Inter-Municipal Cooperation Agreement in an amount not to exceed \$18,107.00 per year; effective January 1, 2022 through December 31, 2022.	<i>See attached</i>  <i>Already approved Res. #21-310; passed 07/13/21</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Amend Resolution 21-063</b> passed by the Board of Supervisors on February 9 <sup>th</sup> , 2021 with <b>Environmental Enterprises, Inc.</b> for GLOW Region 2021 Household Hazardous Waste Collection Program in an amount not to exceed \$32,000.00 to extend for 2022 collection.	<div style="text-align: center;"><b>Contract Cover Page pending.</b></div>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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7. <i>Discussion on employee distribution of workload</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
8. <a href="#"><u>Monthly Planning Report</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Space Allocation w/</b>			
1. <a href="#"><u>Review 01/31/22 e-mail from Buildings &amp; Grounds Director Adamczak.</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag and Business Center</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Ag Center Space &amp; Building Report</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Solid Waste w/</b>			

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Absent:

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<b>Business Education Council w/J. Duppengiesser</b>			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by \_\_\_\_\_).

Next Planning Committee Meeting scheduled for **Wednesday, February 28, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_