

# HUMAN RESOURCE COMMITTEE MEETING AGENDA

Committee meetings are now open to the general public.  
We ask that you continue to practice safe social distancing requirements.

Thank you!

Date: Tuesday, February 21, 2023 @ 9:00 AM  
 Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center.*  
 Present: **King, Becker**, Kehl, Grant, Roche, McCormick, Leuer  
 Absent:  
 Also Present:

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM - Historian w/C. Amrhein</b>			
<b>1. <i>Position Reassigned</i></b> <p style="text-align: center;"><b>Historian</b></p> One (1) position of <b>Account Clerk</b> (1.0 FTE), (position code 011.002) CSEA agreement, grade 4/step 5 (\$19.41/hr.) position from the Planning Department to the County Historian; eff. March 15, 2023	<i>If approved, appropriation to follow.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:15 AM - Board of Elections w/J. Schlick &amp; H. Bush</b>			
<b>1. <i>Professional Service Contract (\$5,001 or greater):</i></b> Authorize Chairwoman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Warsaw Penny Saver</b> , 72 N Main Street, Warsaw, New York 14569 for processing and mailing of annual Mail Check cards in an amount not to exceed \$8,200.00; effective 03/01/2023 through 04/23/23. <span style="background-color: yellow;">(MUNIS contract #1279) -✓✓ (Rejected – Change Method* to Not to Exceed)</span>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:30 AM - County Attorney w/J. Wilkinson</b>			
<b>1. <i>Overnight Travel Authorization:</i></b> J. Wilkinson to attend County Attorneys' Association of the State of New York (CAASNY) Annual Meeting at The Otesaga Hotel, Cooperstown, New York, May 21-23, 2023 (or any rescheduled date). Personal car will be used. Partial CLE fee (\$100.00) and one night of hotel is being paid by CAASNY; the remainder of the CLE fee (\$150.00), meals (\$135.00) and hotel (\$240.00) to be paid by County. Total cost is \$625.00 (CAASNY is paying \$100.00). All expenses have been budgeted for.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present:

Department Agenda Item	Discussion	Decision	Action
2. <i>FYI</i> –		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• In Draft Executive Budget:                             <ul style="list-style-type: none"> <li>○ Increase in pay rate of Assigned Counsel Attorneys                                     <ul style="list-style-type: none"> <li>▪ The Executive Budget would increase the assigned counsel program rates in New York City and other downstate counties (Suffolk, Nassau, Westchester, Rockland, Putnam, Orange, Dutchess, Ulster, and Sullivan) to \$158.00 per hour, and would increase the rates in upstate counties to \$119.00 per hour. The proposal would also increase the cap on total compensation for time expended providing representation to \$10,000 for New York City and downstate counties, and \$7,000 for upstate counties.</li> </ul> </li> </ul> </li> </ul>			
3. <i>Litigation/General Update.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Human Resource w/D. Farberman</b>			
1. <i>Request Permission for Chairperson to sign the following MOUs:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ol style="list-style-type: none"> <li>1. <a href="#"><u>Case Management Shift Hours</u></a></li> <li>2. <a href="#"><u>Central Services Shift Hours</u></a></li> <li>3. <a href="#"><u>OR Shift Hours</u></a></li> <li>4. <a href="#"><u>Phlebotomist Shift Hours</u></a></li> <li>5. <a href="#"><u>Staffing Incentive</u></a></li> <li>6. <a href="#"><u>Probation Upgrade</u></a></li> <li>7. <a href="#"><u>Referral Incentive</u></a></li> </ol>			
2. <i>2023 Appropriation:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>To: 011430.542301 Books, Publications &amp; Subscriptions \$1,039.60</p> <p style="text-align: center;"><i>w/any funds available</i></p> <p><b>Reason:</b> To pay for required Labor Law Posters for all county departments</p>			
3. <i>Discussion Items:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• Jail bargaining update</li> </ul>			

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<b>Civil Service w/D. Farberman</b>			
4. <a href="#"><u>February 2023 Civil Service update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Records Retention w/G. Royce</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>County Clerk w/R. Pierce</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>DMV w/R. Pierce</b>			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. King (minutes prepared by \_\_\_\_\_)).

Next Human Resource Committee Meeting scheduled for **Tuesday, March 28, 2023 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_