



## **COMMISSIONER OF SOCIAL SERVICES**

Wyoming County is seeking a Commissioner of Social Services; the selected candidate must organize, direct and coordinate the work of all employees to achieve effective and efficient operation of the multiple programs undertaken by the department. The Commissioner has complete control, subject to financial limitations imposed by the County Board of Supervisors, over the department operations.

As the CEO, the Commissioner is charged with the responsibility of administering Wyoming County's Social Service programs, including Temporary Assistance, S.N.A.P, Child Support Enforcement, Adult and Child Protective Services, Child Welfare Services, Medicaid, HEAP, Adoptions, Foster Care and various other social service programs.

Major objectives of the Commissioner and the department are to provide adequately for those unable to maintain themselves and to administer such care, treatment and service to assist in restoring such persons to a condition of self-sufficiency.

**\*Qualifications:** Graduation from a regionally accredited or NYS registered college or university with a Bachelor's degree and:

- (a) Four (4) years of satisfactory full-time paid experience in a health, education or social agency, two (2) years of which must have been in a satisfactory administrative or supervisory capacity **or**
- (b) Four (4) years of responsible full-time paid experience in an administrative or management position, where there is responsibility for planning, directing, and coordinating the work of a substantial staff working in several units or performing several separate functions.

NOTE: 1) Each year of experience as a chief executive officer of a public social services department of a public social services district, within six years immediately preceding the date on which he/she is appointed, shall be the equivalent of two (2) years of the above prescribed experience. 2) Post-graduate training, at a recognized college or university, in social work, public administration, hospital administration, educational administration or business administration, shall be equivalent, on a year-for-year basis up to two (2) years, of the above prescribed experience. However, no such post-graduate training shall be the equivalent of the administration or supervisory experience prescribed in (a) above.

\*The minimum qualifications for Commissioner of Social Services are mandated under Section 679 of Social Services Law.

Exceptional benefits including Health insurance, NYS retirement and paid time off.  
To apply, go to [www.wyomingco.net](http://www.wyomingco.net) and submit the original application and resume to:

Wyoming County Human Resource  
Thomson Hall  
338 North Main Street  
Warsaw, NY 14569

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