

## WYOMING COUNTY ZONING DEPT.

### SITE PLAN APPROVAL CHECKLIST

	Yes	No	N/A
1. Title of drawing, including name and address of applicant and person responsible for preparation of drawing north arrow, scale and date.			
2. Boundaries of the properly plotted to scale; location and dimension of <b>setbacks in feet</b> , type of construction materials and exterior dimensions of all buildings.			
3. Show and label all roads, existing watercourses and bodies of water.			
4. Grading and drainage plan showing existing and proposed contours and location of any proposed storm sewer drains, culverts, retaining walls or fences.			
5. Location of any outdoor storage and parking or truck loading areas showing points of entry/exit from the site and pedestrian access if any.			
6. Description of the method of sewage disposal and location of the sewage disposal facilities.			
7. Identification and description of the method, location, design and source of securing public or private potable water.			
8. Location, size and design of any and all proposed signs.			
9. Location, existing and proposed general landscaping and/or screening plan and planting schedule, development of all buffer area. Including existing vegetation cover.			
10. Location and design of any and all outdoor lighting facilities.			
11. Location of fire lanes and hydrants.			
12. Identification of the location and amount of building area proposed for retail sales or similar commercial activity if proposed			
13. Location and design of all energy distribution facilities, including electrical, gas and solar energy, etc.			
14. Record/identification of application for and approval status of all necessary/required permits from State of County Agencies or officials			
15. Map or aerial photo identifying adjacent parcels and land usage			
16. Part I and Part II State Environmental Quality Review (SEQR) completed.			

**\*Note: Items to be shown on the Site Plan or on the attachment to the Site Plan**

## **GENERAL CONSIDERATION FOR SITE PLAN REVIEW**

The Planning Board's review of a preliminary site plan shall include, as appropriate but is not limited to the following:

1. Zoning compliance and compatibility with Master Plan.
2. Adequacy and flow of vehicular and pedestrian traffic with particular attention to access circulation and general safety.
3. Location, arrangement, appearance and sufficiency of off-street parking and loading.
4. Adequacy of fire lanes and other emergency zones.
5. Location, arrangement, size, design and general site compatibility of building, lighting and signs.
6. Adequacy of storm water and drainage disposal facilities.
7. Adequacy of water supply and sewage disposal facilities.
8. Adequacy, type and arrangement of trees, shrubs and other landscaping constituting a visual and/or noise buffer between the applicant's and adjoining lands, including the minimum retention of existing vegetation.
9. Protection of adjacent or neighboring properties against noise, glare, unsightliness or other objectionable features.
10. In the case of an apartment complex or other multiple dwelling, the adequacy of usable open space for plays area and informal recreation.
11. Protection of solar access on neighboring properties.

## APPLICATION FOR SITE PLAN REVIEW

Applicant is urged to completely fill out the following application, including the **Short Environmental Assessment Form**. Missing information may cause delay until it can be acquired by the Planning Board.

1. Name of proposed development: \_\_\_\_\_

2. Description of proposed development: \_\_\_\_\_

3. Developer: (if owner, so state; if agent or other type of relationship, state on separate sheet)

A. Name: \_\_\_\_\_

B. Address: \_\_\_\_\_

C. Phone Number: \_\_\_\_\_

D. E-mail Address: \_\_\_\_\_

4. Licensed land Surveyor or Engineer

A. Name: \_\_\_\_\_

B. Address: \_\_\_\_\_

C. Phone Number: \_\_\_\_\_

D. E-mail Address: \_\_\_\_\_

5. Location of proposed development & Tax Map Number: \_\_\_\_\_

6. Present Zoning: \_\_\_\_\_

7. Land Use Category: \_\_\_\_\_

8. Easement or other restrictions on property: \_\_\_\_\_

9. Drainage and soil permeability characteristics as per soil survey for Wyoming County:  
\_\_\_\_\_

10. Surface Drainage: \_\_\_\_\_ Drainage Area \_\_\_\_\_ Acres

11. Runoff Destination: \_\_\_\_\_

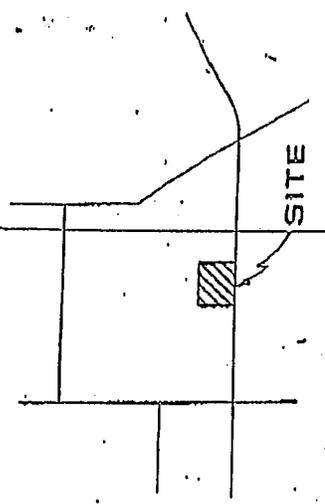
Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_



# TYPICAL SITE PLAN

(SOME TYPICAL EXAMPLES OF REQUIRED INFORMATION)

