

Inspection Schedule- Manufactured Homes

Name _____

Location _____

Date _____ Permit # _____

- A reasonable means of ingress must be provided to each structure and floor level.
- All required inspections must be called in 24 hours in advance by the owner or the contractor.
- All work must be performed by a NYS licensed installer or mechanic.
- The following inspections are **mandatory**:
 1. Footer – when the excavation is complete, forms are in place and ready for pouring concrete **but before** any concrete is poured.
 - a. Poured foundation walls – when forms and reinforcements are in place but **before** any concrete is poured.
 - b. Pole type construction – after holes are dug but **before** any poles are set, or sona tubes in place but before concrete is poured.
 - c. Concrete pads – when excavation is complete, soil is compacted, forms and reinforcement in place but **before** any concrete is poured.
 2. Final Wall – when wall is complete, parge coat and waterproofing applied, 6” of #2 stone applied over the 4” drain tile and insulation if required but **before** any back filling.
 3. When home is in place, tie downs installed, plumbing and electricity connected but **before** any skirting is installed.
 4. Final - all construction must be completed as per the approved plans and specifications, favorable reports received from all applicable agencies involved with the project, all testing completed and reports received. When all smoke detection and CO2 alarms are installed in all required locations per Section R313. Installation seals in place by the licensed installer.



Certificate of Occupancy must be issued before any building or part thereof is occupied.



I (please print) _____ agree upon applying for a permit that I will call 24hrs in advance for each inspection required noted at: **585-786-8820**. I understand that, failure to call for the required inspections could result in a “Stop Work Order” being issued, a \$100.00 fee imposed for each missed inspection along with assuming any additional expenses to show code compliance. A \$50.00 fee will be imposed for scheduling an inspection and access to perform such inspection cannot be made.



Signature _____ Date _____

Plumbing inspection requirements for all rough plumbing inspections

Drain lines:

1. All materials approved by NYS Code are allowed
2. All underground or above ground pipe must remain exposed during testing
3. All joints must be cleaned, primer and glued with proper materials
4. At-least 1 main stack vent must be provided through roof with 3" minimum
5. Testing procedure can be done one of two ways:
 - Static test – all lines must be filled with a minimum 5lbs of air for 15min
 - Stack test – All lines must be filled with water until water exits the roof stack for a period of 15min

Water Supplies:

1. All materials approved by NYS Code are allowed
2. All joints must be cleaned, fluxed and solder with 95/5 if copper.
3. Testing procedure:
 - Static test – All lines must be filled with a minimum 15lbs of air over operating pressure for 15min

If you have any questions regarding your plumbing project please contact our office @ 585-786-8820.

Building Dept. Use Only
 Approved _____
 Denied _____
 CEO Initials _____

Building Permit Application

Wyoming County Building Department

Agricultural & Business Center
 36 Center St., Suite C
 Warsaw, NY 14569
 ph(585) 786-8820
 fax(585) 786-6020
 e-mail – droberts@wyomingco.net

Estimated Cost _____
 Fee to be paid upon filling
 this application _____

Date: _____

Tax Parcel# _____

Instructions:

1. This application must be completely filled in by typewriter or ink and submitted in duplicate to the Building Department.
2. A plot plan showing location of lot and of buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be submitted with this application.
3. This application must be accompanied by two sets of construction drawings showing proposed construction along with two sets of specifications. Plans and specifications shall describe the nature of work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical, heating and plumbing installations.
4. The work covered in this application shall not commence prior to issuance of Building Permit.
5. Upon approval, the Building Department shall issue a building permit to the applicant, with approved duplicate set of plans and specifications. Such permit and specifications shall be kept on premises available for inspection throughout the work progress.
6. No building shall be occupied or used in whole or in part for any purpose, until a certificate of occupancy has been issued for such use by the Building Department.
7. Upon permit issuance, all work is to be completed within 12 months or a permit renewal must be obtained.

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to The New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Project Location: _____ Municipality: _____
 Owners Name: _____ Phone# _____
 Owners Address: _____
 State whether applicant is owner, lessee, agent architect, engineer or builder: _____
 Applicants Name: _____ Phone# _____
 Applicants Address: _____

1. Project Description: _____
2. Is the project located within a floodplain: Yes _____ No _____
3. Is this a change of use and or occupancy (check): Yes _____ No _____
4. Nature of work (check): New Structure ___ Addition ___ Alteration ___ Repair ___ Removal ___ Demo ___
 Pool ___ Solid Fuel ___ Other (give description) _____
5. Dimensions of new structure: Front ___ Rear ___ Depth ___ Height ___ Number of Stories _____
6. Dimensions of Addition: Front ___ Rear ___ Depth ___ Height ___ Number of Stories _____
7. If Alterations, state nature of work: _____
8. Name of Contractor: _____ Phone# _____
9. Name of Design Professional: _____ Phone# _____

Applicants Signature: _____ (S) He is the owner, agent or contractor of said owner or owners, and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained herein are true to the best of his or her knowledge and belief, and that the work will be performed in the manor set forth in the application and in the plans and specification filled herewith. Permission is granted to the Wyoming County Building Department to enter upon premises to conduct all necessary inspections.

Wyoming County Building Department

Agricultural & Business Center

36 Center St., Suite C Warsaw, NY 14569

Telephone (585)786-8820 Fax (585)786-6020

Intake Sheet Items Needed For All Building Permits

Last Name/Permit# _____ → Job Information

One & Two Family Home

Manufactured Home – Year & Model _____

Additions, Alterations, Renovations

Deck, Storage Bldg, Pole Barn, Shed

Swimming Pool – Size & Model _____

Commercial
_____ → Project Type

Application

Fee Paid, Check payable to: Wyoming County Treasurer or cash

Zoning permit issued by the Municipality per project location

Septic permit issued by the Wyoming County Health Dept.(if private)

Well permit issued by the Wyoming County Health Dept.(if private)

Property address/Drive-way permit issued by the Wyoming Co. Highway Dept.

Inspection Schedule Signed

Plans–2 Sets, (If over 1500 sq?, NYS architect or engineer must seal the drawings)

Pre-cast foundations (NYS sealed foundation plans and an approved soil test)

Heat Type/Fuel Type _____

Energy Certificate completed
_____ → Check List Items

Final septic approval issued by the Wyoming County Health Department

Final well completion and favorable water test completed by the
Wyoming County Health Department

Final electrical certificate issued by the approved third party inspection
agency.

NYS sealed truss certificate drawings providing all required loads noted
on the drawings in compliance with NYS Code requirements.

All required construction inspections completed by the Wyoming
County Building Department or an approved agency for the purpose of
performing any “special inspections” as required by the Building Official.

Soil test report reflecting soil classification and soil bearing capacity.
_____ → Reports due prior to certificates issued

Contractors Name and proper Insurance Certificates

BP-1 signed (required if no contractor involved)
_____ → Insurance Requirements



I have read the above requirements and understand that all specific reports required by the work I'm performing, must be submitted prior to obtaining any Certificates from the Wyoming County Building Department and that **NO OCCUPANCY** may take place in any part thereof until such Certificates are obtained.

→ **Signature** _____ **Date** _____



WYOMING COUNTY BUILDING DEPARTMENT

Wyoming County Government Center

143 N. Main Street

Warsaw, NY 14569

Donald J. Roberts
Code Enforcement Officer

Telephone: (585) 786-8820

Fax: (585) 786-6020

“FOR YOUR SAFETY”

SMOKE DETECTORS & CO DETECTORS

are required to be in working order at the time of Final inspection of: any Solid Fuel installations or alterations, also any Roof framing, whether added over decks or porches that add fire hazard to a dwelling, including that of new additions or alterations, to Residential 1 & 2 Family dwellings etc.

907.2.10.1.1 Fire Code of NYS

NOTE: Bedrooms, must have a smoke detector in each room with in 1 foot of main doorway.

CO Detectors: #1 required on each level including basement, Must have CO detector within 15 feet of bedrooms, if placed in hallways.