

## HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, December 29, 2020 @ 1:00 PM

Location: *Supervisors' Committee Room, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: *Grant, Davis*, Brunner, King (Zoom), Roberts, Roche (Zoom), Granger

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair; A. D. Berwanger, T/Arcade; J. Brick, T/Perry (Zoom)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Veterans Services w/L. Harvey</b>			
<i>Referred from 12/29/20 Human Resource Committee:</i> <ul style="list-style-type: none"> <li>• <i>Request for Expired Veterans Records instead of Shredding:</i> <ul style="list-style-type: none"> <li>○ <a href="#">See attached</a></li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Assistant Veteran Services Director, R. Kruppa and Veteran Services Director, L. Harvey has had a conversation relative to the above request. Veteran Services Director Harvey commented that, in her opinion, there is no longer a need to maintain paper forms other than a code sheet and DD214. She commented that the American Legion has claims to the ownership of veteran records within their system. There was discussion relative to the creation of a form veterans would complete releasing files to the county historian or having them returned to themselves or their families. No personal protected information will be released. Committee Chair Grant instructed Director Harvey to continue to scan documents but suspend the practice of shredding and to create a release form... Director Harvey added that only necessary documents will be scanned the rest will be archived at the county records center. Director Harvey will reach out to Records Manager Royce to discuss marking records permanent and a review process for requested records.</i></p>			
<p>1. <i>The office will close at 12pm on Christmas Eve and 2pm on New Year's Eve.</i></p> <ul style="list-style-type: none"> <li>• The 12pm closing on Christmas Eve                             <ul style="list-style-type: none"> <li>○ The Assistant Director and Director delivered stockings well into the afternoon to Veterans 75 years of age and older... Director Harvey reported deliveries to about 7pm.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>Dwyer Wyoming Update:</i></p> <ul style="list-style-type: none"> <li>• No funding still</li> <li>• No activities due to COVID</li> <li>• Delivering Christmas stockings to about 250 Veterans in Wyoming County this year.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>3. <i>Numbers: See attached:</i></p> <ul style="list-style-type: none"> <li>• <u><i>Office Volume</i></u></li> <li>• Medical Transports continue.                             <ul style="list-style-type: none"> <li>○ Statistics on these transports will be included in future reports.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:15 PM Office for the Aging w/A. Aldinger</b>			
<p>1. <i>OFA Advisory Council Reports:</i></p> <ul style="list-style-type: none"> <li>• <b>EISEP</b> ~ <u>75</u> Participants / <u>58</u> Active                             <ul style="list-style-type: none"> <li>○ <b>PCAI</b> ~ <u>30</u></li> <li>○ <b>PCA II</b> ~ <u>28</u></li> </ul> </li> <li>• <b>Respite</b> ~ <u>49</u> Participants / <u>38</u> Active                             <ul style="list-style-type: none"> <li>○ <b>Life Line</b> ~ <u>31</u></li> <li>○ <b>Private Pay</b> ~ <u>27</u></li> <li>○ <b>Adult Day Care</b> ~ <u>2</u> (not attending)</li> <li>○ <b>PCAI</b> ~ <u>2</u></li> <li>○ <b>PCA II</b> ~ <u>3</u></li> </ul> </li> <li>• <b>Alzheimer Caregiver Grant</b> <u>38</u> families</li> <li>• <b>HDM (Home Delivered Meals)</b> ~ <u>290</u> active participants with <u>270</u> meals being served today</li> <li>• <b>Congregate Meal Sites</b> ~ Avg. <u>0</u> /day                             <ul style="list-style-type: none"> <li>○ <b>Pine Lounge</b> ~ 45/week</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <b>Amend Resolution No. 20-014:</b>                      Authorize Chairman to sign an Amended Contract with <b>Western New York Integrated Care Collaborative</b>, 742 Delaware Ave Buffalo, NY 14209 to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>• <i>Increase in Standard Meal rate reimbursement from \$11.75 per meal to \$23.50 per meal. For a Standard Modified Meal from \$12.75 per meal to \$24.00 per meal</i></li> </ul>		Motion: Brunner Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<b>3. Amend Salary Schedule G Under Office for the Aging/Alzheimer's Disease Caregiver Support Initiative Grant plus corresponding fringe as follows:</b> <ul style="list-style-type: none"> <li>• Remove the stipend for the Director of OFA in the amount of \$2,000.00</li> <li>• Reduce the stipend for the Deputy Director of OFA to \$1,700.00</li> <li>• Reduce the stipend for the Fiscal Officer I to \$2,700.00</li> <li>• Effective January 01/01/2021.</li> </ul>	Because of 20% decrease, Department Head stipends were reduced. Funds are provided through the Alzheimer's Disease Caregiver Support Initiative Grant contracted through the Alz Association. From 1/1/2018 through 12/31/21. Payable to current employees for additional assigned duties only for the duration of the grant.	Motion: Granger Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>4. FYI Christmas Gift Bags</b> <ul style="list-style-type: none"> <li>• Collected donations all year</li> <li>• Donations were down this year due to COVID-19</li> <li>• Through an ad in the paper OFA received \$4,000 for gift bag items.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>5. Interdepartmental Contract (Expenditure) \$3,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Wyoming County Skilled Nursing Facility</i> 400 N. Main St Warsaw, NY 14569, for respite services to caregivers in Wyoming County effective January 1, 2021 through December 31, 2021. Budgeted.		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Youth Bureau</b>			
<b>6. Monthly Reports:</b> <ul style="list-style-type: none"> <li>• Early Intervention                             <ul style="list-style-type: none"> <li>○ 65 active 18 waiting for evaluation</li> </ul> </li> <li>• Pre-School 98 participants / 23 that physically go to a center. All learning is currently remote. Savings in transportation costs realized with remote learning...</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
7. <i>January is Human Trafficking Month</i>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
8. <i>Professional Service Contract \$3,001 to \$5,000:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>WCJW Radio</i> P.O. Box 251 3258 Merchant Rd Warsaw, NY 14569, for radio ads on signs of human trafficking in an amount not to exceed \$4,000.00 effective January 1, 2021 through December 31, 2021.		Motion: Roberts Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
9. <i>Grant Application and Acceptance Award:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Ralph C. Wilson, Jr. Foundation – Built to Play</i> 3101 E Grand Blvd Suite 200, Detroit, MI 48202, for creation of murals and activities on sidewalks leading to community agencies in an amount not to exceed \$9,000.00 effective January 18, 2021 through January 31, 2022.		Motion: Brunner Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Department Agenda Item	Discussion	Decision	Action
<p>10. <i>Amend Resolution No. 20-156:</i>                      Authorize Chairman to sign an amended contract with <i>Amatina Frank</i> 5566 Jerico Rd East Bethany, NY 14054 to reflect the following change in business name to:</p> <ul style="list-style-type: none"> <li>• <i>Batavia Speech Services PLLC</i> <ul style="list-style-type: none"> <li>○ Professional services are delivered by <i>Amatina Frank</i>.</li> </ul> </li> </ul> <p>All else remains unchanged.</p>		Motion: Davis Ayes: 7 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<p><i>Director Aldinger reported on a tutoring program through the youth bureau she is hoping to expand on for grades 7-12. Students struggling with remote learning. Judge Griffith liked to take advantage of the services through Youth Court. OFA and Youth Bureau employees are helping the Health Department with testing and vaccine clinics.</i></p>			
<p><b>1:30 PM Department of Social Services w/K. Barber</b></p>			
<p>1. <i>Position Abolish/Create/Fill:</i>  <i>Social Services</i>                      Create and fill one (1) position of <i>Caseworker Trainee</i> (FT - 1.0 FTE) on CSEA Schedule A, (Grade 12; \$20.20/hr. - \$23.14/hr.) Position Available: January 13, 2021.</p> <p>Abolish one (1) position of <i>Caseworker</i> (position #014.042) (FT - 1.0 FTE), effective January 13, 2021.</p>	<p><i>To convert to Caseworker after twelve months upon satisfactory performance during the training period. Funded by current Caseworker (position #014.042).</i></p> <p style="text-align: center;"><i>Position is in the Child Protective Unit</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <i>FYI – WMS Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> <li>• <b>Cameron, Brady &amp; Steuber Funeral Home</b>, 111 Wolcott Street PO Box 37, LeRoy, NY 14482 to provide funeral payments for indigents. The cost varies depending on the services provided at each funeral. Effective 12/1/20 through 12/31/20.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>5. <b>Professional Service Contract (\$5,001 or greater):</b>                      Authorize Chairwoman to sign contracts, pursuant to General Municipal Law § 104(b), with</p> <ul style="list-style-type: none"> <li>• <b>Independent Living of the Genesee Region</b>, 3810 Main Street, Buffalo, NY 14214 for the provision of addressing homeless problems exacerbated by the COVID-19 Pandemic in an amount not to exceed \$55,000.00; effective 3/7/20 through 9/30/21.</li> <li>• <b>Planned Parenthood (RESTORE Sexual Assault Services)</b>, 114 University Avenue, Rochester, NY 14605 for the provision of providing Domestic Violence Services 24 hours a day / 7 days per week in an amount not to exceed \$20,000.00; effective 1/1/21 through 12/31/21.</li> <li>• <b>Interpretek – Communication Services, Inc.</b>, 75 Highpower Road, Rochester, NY 14623 for the provision of providing Sign Language Interpretation Services in an amount not to exceed \$12,000.00; effective 1/1/21 through 12/31/21.</li> <li>• <b>Allegany Rehabilitation Associates, Inc., dba Clarity Wellness</b>, 4222 Bolivar Road, Wellsville, NY 14895 for the provision of providing court ordered mental health evaluations and counseling in an amount not to exceed \$6,815.00; effective 1/1/21 through 12/31/21.</li> </ul>	<p><b>** Resolution Required **</b></p> <p><i>Independent Living of the Genesee Region paid for through CARES grant funding.</i></p>	<p>Motion: Grant                      Ayes: 7                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p><b>*RESOLUTION</b></p>
<p>6. <u>Monthly Report:</u></p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<b>Wyo. Co. Community Action w/R. Shader</b>			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by \_\_\_\_\_)).

Next Human Services Committee Meeting scheduled for **Tuesday, January 29, 2021 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_