

PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, November 25, 2020 @ 9:00 AM

Location: *Supervisors' Committee Room, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Present: *Brick, Leuer (Zoom)*, Grant, Kehl, Roche, Davis (Zoom), King (Zoom), Becker, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer (Zoom); B. Ryan/Board Chair (9:21 AM); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:15 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Highway & Bridges w/T. Santoro & K. Chmura (Zoom)			
1. <i>November Work Update</i>	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract (\$3,001-\$5,000):</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Tracker Software Corporation, Inc.</i> , PO Box 6502, Snowmass Village, CO 81615 for annual support and maintenance of Pub Works in an amount not to exceed \$4,277.00; effective January 1, 2021 – December 31, 2021.		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. <i>Bid Award:</i> Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with <i>Stephen Stocking</i> , 2186 Angling Road, Corfu, NY 14036 for deer removal and disposal in an amount of \$58 per deer; effective 1/1/21 – 12/31/21 with an optional 2 one (1) year extensions.		Motion: Roche Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <i>Professional Service Contract (\$5,001 or greater):</i> Authorize Chairman to sign a contract with <i>Eastman Tree Service</i> , 3203 Smallwood Road, Warsaw, NY 14569 for tree removal @ \$137.50 per hour in the amount not to exceed \$15,000.00; effective January 1, 2021 – December 31, 2021.		Motion: Klein Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:15 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
5. <i>Disposition of Fixed Assets:</i> Declare surplus and dispose the following in the most advantageous way to the county: • CO #32 – 2006 Gradall vin#0210017910 original purchase price\$219,927.00 • CO #60 – 2003 Gradall vin#0313343 original purchase price \$188,600.00	<i>Disposal will most likely be through Auctions International.</i> <i>Asset Disposition Form pending sale...</i>	Motion: Becker Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<i>At 9:21 AM Chairwoman Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
6. <i>Interdepartmental Contract (Revenue) \$3,001 or greater:</i> Authorize Chairman to sign an Interdepartmental agreement with <i>Wyoming County Health Dept.</i> for Health Dept. Reviews. Highway will supply WCHD with professional engineer and consulting services in the amount of \$75.00 per hour; effective January 1, 2020 through December 31, 2020.		Motion: Kehl Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<i>Committee Chair Brick, T/Perry let the committee know Supt. Gadd continues to question an increase promised to him once he obtained his PE. All 2021/2022 Snow & Ice Removal contracts are in but the Town of Sheldon. Supt. Gadd met with Town officials, Supervisor Becker reported that the agreement has been approved and is in the process of being signed and returned to county highway.</i>			
9:30 AM Buildings & Grounds w/ M. Adamczak & K. Wiedeman			
1. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>U&S Services, Inc.</i> , 95 Stark Rd, Buffalo, NY 14150 for HVAC controls and preventative maintenance at various County buildings in an amount not to exceed \$9,224.00; effective January 1, 2021 through December 31, 2021.	<i>State Contract number PT 68877</i>	Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>2. <i>FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> <i>GTF Plumbing & Heating & Cooling</i>, 11501 Coleman Road, Elma NY 14059, for backflow inspections at various County buildings in an amount not to exceed \$ 2,000.00; effective December 1, 2020 through December 31, 2020. <i>Johnson Controls Fire and Protection</i>, 90 Goodway Dr, Rochester, NY 14623 for repairs to deficiencies found during annual inspections at various County buildings in an amount not to exceed \$1,700.00; effective December 1, 2020 through December 31, 2020. Pull Station at CH and two smoke heads. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>3. <i>Professional Services Contract \$3,001- \$5,000:</i></p> <p>Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Robbs Glass Inc.</i>, 6000 State Route 20A, Warsaw, NY for the purchase and installation of glass at various County buildings in an amount not to exceed \$3,500.00; effective November 1, 2020 through December 31, 2020.</p>	<p><i>Repair of security glass in visitor area of the jail and addition of glass at Public Health.</i></p>	<p>Motion: Roche</p> <p>Ayes: 9</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>APPROVED</p>
<p>4. <i>Amend Resolution No. 20-296:</i></p> <p>Authorize Chairman to sign an Amended Contract with <i>Landry Mechanical Contractors, Inc.</i>, 164 Flint Hill Rd, LeRoy, NY 14482 to reflect the following revisions: <i>in an additional amount of \$2,519.72 total contract not to exceed \$79,719.72 due to change order #1.</i></p>	<p><i>Had to provide a curb cap on existing roof and Additional material and labor for gas connect.</i></p>	<p>Motion: Kehl</p> <p>Ayes: 9</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>5. Appropriation: To: 01.34.1620.4.40802 Contracted Bldg. Repair \$1,422.50 w/01.08.1620.2650 Sale of scrap and Materials \$1,422.50 Reason: To help offset cost of unexpected expenses for security glass at Jail and fire system deficiencies found in yearly inspections.</p>		Motion: Klein Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
<p>6. Discussion:</p> <ul style="list-style-type: none"> • Cleaning and sanitizing supplies for buildings <ul style="list-style-type: none"> ○ Costs are up. Many items can be purchased on state contract. ○ Starting to have a hard time finding Clorox Wipes. However, have been able to source locally. ○ The new Cleaner position will need supplies (i.e. mop bucket and some cleaner) ○ Budget Officer Cook offered that at some point part of the \$1.5 million appropriated to cover COVID-19 expenses earlier this year can be moved to cover supplies prior to 2020 year end. • Rotunda estimator with Campus Construction <ul style="list-style-type: none"> ○ Waiting on Architect... • DMV/Board of Elections building <ul style="list-style-type: none"> ○ Drain blockage issue ○ Wyco was in and able to “punch through” the blockage. Suggesting investing in a 200’ snake. May be more cost effective in the long run. Wyoco has been called several times to unblock different areas of pipe. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Amend FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> • <i>Waste Management of New York, 1000 Olean Road, Chaffee, NY 14030 for recycling dumpster services not to exceed \$2,100.00, effective January 01, 2020 through December 31, 2020.</i> <ul style="list-style-type: none"> ○ <i>Per e-mail from D. Kiel to K. Wiedemann 11/09/2020.</i> 	<p><i>Withdrawn by the department. Request premature, as credits are anticipated by Waste Management.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p><i>Walk-in:</i> FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • ServiceMaster Recovery by Close, PO BOX 224, Syracuse, NY 13220 for the professional sanitization due to COVID related issues not to exceed \$2,000.00; effective November 25th, 2020 through December 31, 2020. </p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Traffic Safety Board			
<p>1. Appointments/Reappointments: Traffic Safety Board Member Three (3) year term effective November 6, 2020 through November 5, 2023:</p> <ul style="list-style-type: none"> • William Hicks (T/Arcade), 158 North Street, Arcade NY 14009 • Bruce Kreiger (T/Attica), 700 Route 98, Attica, NY 14011. • Joseph Heller, Jr. (T/Bennington), 1290 Maxon Road, Attica, NY 14011 • Michael Bell (T/Covington) 7718 Kendall Road, Pavilion, NY 14525 • √√Eileen Stroud (T/Pike) PO Box 244, Pike, NY 14130 <p>Three (3) year term effective November 11, 2019 through November 5, 2022:</p> <ul style="list-style-type: none"> • Vacant (T/Wethersfield) 	<p><i>Reached out to Dennis Hare on 11/18, haven't heard back...</i></p> <p><i>Traffic Safety Board meets the 2nd Wednesday of the month.</i></p> <p>√√ - indicates verbal confirmation received by Supervisor King to be reappointed.</p> <div style="text-align: center;">  </div>	<p>Motion: Becker Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, December 31, 2020 @ 9:00 AM.**

Committee Chair Initials: _____