

HUMAN SERVICES COMMITTEE MEETING MINUTES

Date: Monday, November 25, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger (2:11 PM), Davis, Tallman, Vasile, Brunner, Copeland

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
<p>1. FYI: Change date of the December 31, 2019 Committee Meeting to Tuesday, December 17, 2019 at 1:00 p.m. due to the Christmas / New Year holiday season.</p>	<p><i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
1:00 PM Wyo. Co. Community Action w/R. Shader			
<p>1. General Update:</p> <ul style="list-style-type: none"> • <u>Fall 2019 Newsletter</u> • M. Weiss/Housing Dir. retiring end of 2019 • Now offer finger printing services • Started another ½ time person in Healthcare Navigator with a focus on transportation • Medicaid Transport Volunteer <ul style="list-style-type: none"> ○ Medicaid eligible individuals • SHIELD Program @ Jail <ul style="list-style-type: none"> ○ Goal – start connecting jail inmates with Community Action services immediately upon release 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. New Care Coordinator Pilot</p> <ul style="list-style-type: none"> • Community Care Coordination grant in June 2019 for PILOT <ul style="list-style-type: none"> ○ Funding provided by Finger Lakes Performing Provider System Care Coordination <ul style="list-style-type: none"> ▪ \$230K – 1 year Transformation Grant • Grant funds to provide for a Care Coordinator and Central Intake and Data Specialist position and New Data platform • This PILOT focuses on people in Community Action homes for <ul style="list-style-type: none"> ○ Employment ○ Behavioral health ○ Mental health • Looking to Social Determinant of Health value-based payment contracts and capacity grants for program sustainability • Measured Health and Family Progress Management Outcomes <ul style="list-style-type: none"> ○ Navigation ○ Coordination ○ Peer Support ○ Getting people to doctor appointments 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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1:15 PM Veterans Services w/L. Harvey & R. Kruppa			
1. Dwyer Wyoming Update: <ul style="list-style-type: none"> • Funding 2019-2020 <ul style="list-style-type: none"> ○ Still waiting to hear what Jan. 2020 funding letter looks like • Budget outlook <ul style="list-style-type: none"> ○ Get prices and quotes @ BO Cook • Planning for 2019-2020 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Ralph Wilson Foundation Respite Care Grant Opportunity <ul style="list-style-type: none"> • JVC working with our office and J. Rutowski to look at how to keep our aging Veteran Population here in Wyoming County. 	<i>Invited Wyoming, Allegany, Cattaraugus and Livingston counties to series of 6 grant workshops</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization: R. Kruppa to attend American Legion Winter Conference at the Desmond Hotel in Albany, NY, January 24, 2020 – January 25, 2020 The county car will be used. Cost to County will be for Hotel, Gas and Food.		Motion: Ryan Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: APPROVED
4. Future Veteran Pledges <ul style="list-style-type: none"> • morning of will call to verify they are attending • back up for just the pledge 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Brunner, T/Java asked for statistics on Veterans Services creation of 1/2 time person.</i>			
1:30 PM Office for the Aging w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ <u>97</u> Participants / <u>73</u> Active <ul style="list-style-type: none"> ○ PCAI ~ <u>37</u> ○ PCA II ~ <u>36</u> • Respite ~ 32 <ul style="list-style-type: none"> ○ Life Line ~ <u>23</u> ○ Private Pay ~ <u>34</u> ○ Adult Day Care ~ <u>6</u> ○ PCAI ~ <u>1</u> ○ PCA II ~ <u>2</u> • HDM (Home Delivered Meals) ~ <u>260</u> active participants with <u>220</u> meals being served today • Congregate Meal Sites ~ Avg. <u>12</u> /day <ul style="list-style-type: none"> ○ Pine Lounge ~ <u>58</u> 	Alzheimer Program ~ currently serving 15 families	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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<p>2. Amend Salary Schedule "F": To increase Meal Site Managers wage from \$11.10/hr. to 11.80/hr.; effective 12/31/19.</p>		<p>Motion: Brunner Ayes: 7 Noes: Absent: 2 Granger; King</p>	<p>Carried: XXX Defeated: Referred to:</p>
<p>3. FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources Position Fill: Office for the Aging One (1) position of Case Manager (1.0 FTE) (position # 277.040) on CSEA Schedule A, Job Grade 15 at \$21.35/hr - \$24.83/hr. Person Vacating: Patricia Dutton, effective April 30, 2020. Position Available: May 1, 2020.</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources Position Create/Fill: Office for the Aging Create two (2) positions of Meal Site Manager (Per Diem) at a rate of \$11.80/hr. with only those benefits mandated by law; effective 12/16/19</p>	<p><i>Paperwork on its way to J. Ford</i> <i>Details provided by D. Aldinger 11/21/19</i> <i>Withdrawn</i> Withdrawn in Human Resource</p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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<p>5. Appointment/Reappointments Office for the Aging Advisory Council <i>Three(3) year term effective January 1, 2020 through December 31, 2022</i></p> <p style="text-align: center;"><i>Town Reps</i></p> <ul style="list-style-type: none"> • Charles Perl (Sheldon reappointment) 1025 Centerline Rd Strykersville, NY 14145 • James McIlroy (Covington reappointment) 7806 Big Tree Rd Pavilion, NY 14525 • Gail Rogers (Genesee Falls reappointment) 6612 Portageville Rd Portageville, NY 14536 • Ann Smith (Eagle reappointment) 3493 E. Main St Bliss, NY 14024 • Carol Glor (Middlebury reappointment) 5378 Conable Way #103 Warsaw, NY 14569 • Faith McQueen 693 Lapp Rd Alden, NY 14004(Bennington) <p style="text-align: center;"><i>Agency Reps</i></p> <ul style="list-style-type: none"> • Diane Scott (Peers Together reappointment) 27 W. Buffalo St Warsaw, NY 14569 • Karen Gayton (Wyoming Transit Service reappointment) 4390 Gypsy Lane Mt. Morris, NY 14510 		<p>Motion: Tallman Ayes: 7 Noes: Absent: 2 Granger; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • WCJW, 3258 Merchant Road, Warsaw, NY 14569 for information and outreach to Caregivers in Wyoming County to be provided in an approximate amount of \$ 2,860; effective 01/01/20 through 12/31/20. • Valley Chapel Free Methodist Church, 3415 State Route 19, Warsaw, NY 14569 for use of facility for Warsaw Nutrition Site to be provided in an amount of \$600.00; effective 01/01/20 through 12/31/20. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with The Cloister 171 North Maple Street Warsaw, NY 14569 for Respite Services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget effective 01/01/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	<p>Motion: Ryan Ayes: 7 Noes: Absent: 2 Granger; King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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<p>8. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with Aurora Adult Day Services dba Aurora Adult Day Care 101 King St Suite B East Aurora, NY 14052 for Respite Services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget effective 01/01/20 through 12/31/20.</p>		Motion: Ryan Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>9. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with Lord of Life 1025 Borden Rd Depew, NY 14043 for Respite Services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget effective 01/01/20 through 12/31/20.</p>	<p><i>Supporting Documentation outstanding.</i></p>	Motion: Ryan Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>10. Interdepartmental Contract (Expenditure) \$3,001 or greater: Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with Wyoming County Skilled Nursing Facility for Medical Respite services to caregivers in Wyoming Co. Variable depending on use. Not to exceed 2020 budget. Effective 01/01/20 through 12/31/20.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>11. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign contract pursuant to General Municipal Law §104(b) with Community Care of WNY 1225 West State Street, Olean, NY 14760 In-Home Services to residents 60+ in Wyoming County – services to be provided based on need – Not to exceed 2020 budget effective 01/01/20 – 12/31/20.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>12. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with Center for Elder Law and Justice 438 Main St., Suite 1200 Buffalo, NY 14202-3208 for legal services to residents 60+ in Wyoming County in a maximum amount of \$9,000; effective 1/1/20 through 12/31/20.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>13. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign a revenue contract pursuant to General Municipal Law §104(b) with Elderwood Health Plan 7 Limestone Dr Williamsville, NY 14221 for MLTC Services; effective 1/1/20 through 12/31/20.</p>		Motion: Davis Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>14. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Office for the Aging, 2 Empire State Plaza Albany, NY 12223-1251, to provide outreach and counseling to Medicare beneficiaries who are low income and potentially eligible for low income subsidy program in a minimum amount of \$13,491.00; effective September 30,2019 through September 29,2020.</p>		Motion: Tallman Ayes: 7 Noes: Absent: 2 Granger; King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>15. Professional Service Contract \$5,001 or greater: Authorize Chairman and Director to sign a contract pursuant to General Municipal Law §104(b) with Pine Lounge Restaurant, 7164 Clinton St., Cowlesville, NY 14037 to provide congregate meals for seniors 60+; effective 1/1/20 through 12/31/20.</p>		Motion: Vasile Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>Walk-in: <u>Replacement of the 2012 Chevy Equinox</u></p> <ul style="list-style-type: none"> • Talked to Chairman Berwanger about using Unmet Needs money for either the replacement of the Equinox or funding Respite. Directed to use funding for Respite care. The county will find funding elsewhere in the budget. • All Wheel Drive mini-van preferred. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Youth Bureau			
<p>15. Youth Bureau Report</p> <ul style="list-style-type: none"> • Early Intervention <ul style="list-style-type: none"> ○ 63 active / 13 evaluation process= 76 • Pre-School <ul style="list-style-type: none"> ○ 67 related / 23 center based services = 90 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>16. Appointments/Reappointments: Wyoming County Youth Board Community Members <i>Three (3) year term effective January 1, 2020 through December 31, 2022</i></p> <ul style="list-style-type: none"> • Valerie Lundy, 11 Shearing Rd Gainesville, NY 14066 • Sheryl Montgomery, 3791 Hollow Rd., Varysburg, NY 14167 <p style="text-align: center;">Youth Members</p> <p><i>One (1) year term effective January 1, 2020 through December 31, 2020</i></p> <ul style="list-style-type: none"> • Alexis Wright, 2232 Route 98 Attica, NY 14011 • Alyssa Wright, 2232 Route 98 Attica, NY 14011 <p style="text-align: center;">Agency Members</p> <p><i>Two (2) year term effective January 1, 2020 through December 31, 2021</i></p> <ul style="list-style-type: none"> • Karen Feustal (Mental Health) 460 North Main St Warsaw, NY 14569 (replacing Erin Pataye) • Samantha Willard (Probation) 143 N. Main St Warsaw, NY 14569 		Motion: Tallman Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to:
<p>17. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract pursuant to General Municipal Law §104(b) with James McGuinness and Associates, Inc., 1482 Erie Boulevard Schenectady, NY 14305 for the provision support of our preschool software in a maximum amount of \$792/mo. + \$125 hour; effective 1/1/20 through 12/31/21.</p>		Motion: Tallman Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to:
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<p>18. Grant Application and Acceptance: Authorize Chairman to sign a contract pursuant to General Municipal Law §104(b) with <i>NYS OCFS</i>, 52 Washington St Rensselaer, NY 12144 for the provision of Safe Harbour grant to support public awareness training and meeting the needs of survivors of human trafficking and commercial sexual exploitation in amount of \$30,000; effective 1/1/20 through 12/31/20.</p>		Motion: Copeland Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>19. Overnight Travel Authorization: L. Cappadonia to attend Youth Wellbeing Summit in Syracuse, NY on December 10-11, 2019. The county car will be used. No cost to the county.</p>		Motion: Granger Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
<p>20. FYI ~ Contract (\$3,000 and under): • Hillside Children’s Center, 1183 Monroe Ave Rochester, NY 14620 for the provision of a parenting program to families with children birth – 5. Approximately \$2,600, not to exceed 2020 budget; effective 01/1/20 through 12/31/20.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>Gov. Cuomo creating a Government Youth Council. Wyoming Co. will be looking for a Wyo. C.o youth to represent the county on the Governor’s Council. Age 13-21. 500 word essay, 3 minute video and two (2) references required.</p>			
<p>2:00 PM Department of Social Services w/K. Barber</p>			
<p>1. Overnight Travel Authorization: K. Barber and J. Gardner will travel to Albany for the NYPWA 151st Annual Winter Conference, 1/21/20 to 1/24/20 at the Albany Marriott Hotel, 189 Wolf Road, Albany, NY 12205. Total cost \$1,795.18, budgeted, county car, gas and ez-pass to be used.</p>		Motion: Granger Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED
<p>2. Overnight Travel Authorization: J. Bensman will travel to Albany for the NYPWA 151st Annual Winter Conference, 1/21/20 to 1/23/20 at the Albany Marriott Hotel, 189 Wolf Road, Albany, NY. County Attorney’s office will pay for the Hotel and Conference Registration fees; DSS will provide County car, ez pass, gas card and will reimburse her for meals.</p>		Motion: Granger Ayes: 8 Noes: Absent: 1 King	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>3. FYI ~ Referred to 12-03-19 Finance Committee from 11-25-19 Human Resources <i>Extend Position: Social Services</i> To set the duration of the appointment of the Clerk (Temporary) (position # 174.503) in the Social Services Department to last for a second six month term, effective September 13, 2019, to end no later than March 13, 2020.</p>	<p><i>Per NYS Civil Service Law, Section 64 1 (b).</i> <i>Paperwork on its way to C. Ketchum</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>4. Disposition of Fixed Assets: Declare surplus and dispose of:</p> <ul style="list-style-type: none"> • 2011 Chevy Impala VIN # 2G1WF5EK7B1210000, Property ID # 6010.10-35 2529 AK5599. Original cost was \$16,971.56. Car will be sent to Auction in November 2019; mileage at time of disposal 90,924. • 2011 Chevy Impala VIN # 2G1WF5EK3B1210690, Property ID # 6010.10-34 2530 AK5597. Original cost was \$16,971.56. Car will be sent to Auction in November 2019; mileage at time of disposal 79,222. 	<p><i>Supervisor Tallman asked that the titles are in the vehicles and that keys are readily available.</i></p>	<p>Motion: Vasile Ayes: 8 Noes: Absent: 1 King</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>5. Monthly Report:</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, December 17, 2019 @ 1:00 PM.**