

2019 County-wide Shared Services

Initiative (CWSSI)

November 05, 2019 @ 11:00 AM

Ag. & Business Center / Learning Center 5



~ PUBLIC HEARING #2 ~

MINUTES

Welcome – A. D. Berwanger, Chairman/Wyoming County Board of Supervisors

Pledge of Allegiance to the Flag – Chairman Berwanger

Panelists –

a. Towns

- | | |
|--------------------|-----------------|
| i. A. D. Berwanger | T/Arcade |
| ii. B. Kehl | T/Attica |
| iii. E. Grant | T/Bennington |
| iv. K. Granger | T/Castile |
| v. J. Davis | T/Covington |
| vi. B. Hastings | T/Eagle |
| vii. D. Tallman | T/Gainesville |
| viii. M. Vasile | T/Genesee Falls |
| ix. A. Brunner | T/Java |
| x. D. Leuer | T/Middlebury |
| xi. S. May | T/Orangeville |
| xii. J. Brick | T/Perry |
| xiii. S. King | T/Pike |
| xiv. B. Becker | T/Sheldon |
| xv. B. Ryan | T/Warsaw |
| xvi. J. Copeland | T/Wethersfield |

b. Villages

- | | |
|------------------|------------------|
| i. J. May | V/Arcade |
| ii. W. Lepsch | V/Attica |
| iii. K. Washburn | V/Castile |
| iv. K. Falkner | V/Gainesville |
| v. F. Hauser | V/Perry |
| vi. D. Coffey | V/Silver Springs |
| vii. J. Robinson | V/Warsaw |
| viii. N. Norton | V/Wyoming |

Attendance -

a. Towns

- i. Arcade – A. D. Berwanger/Supervisor
 1. Chairman of the Board of Supervisors
- ii. Attica – Bryan Kehl/Supervisor
- iii. Bennington – Ellen Grant/Supervisor
- iv. Castile – Keith Granger
- v. Covington – Jerry Davis/Supervisor
- vi. Orangeville – Sue May/Supervisor

- vii. Perry – Jim Brick/Supervisor
- viii. Warsaw – Becky Ryan/Supervisor
- b. Villages
 - ix. Castile – Dennis Miller/Trustee
- c. County Departments
 - x. Cheryl Ketchum – Board of Supervisors
 - xi. Janis Cook – Budget Office
 - xii. Steve Perkins – Wyoming County Water Resource Agency
 - xiii. Don Roberts – Fire & Building Code Enforcement
Countywide Zoning
 - xiv. Cheryl Mayer – County Treasurer
- d. Guests
 - xv. Jane Lamintina – Warsaw
 - xvi. Joyce Norman – Gainesville
 - xvii. Wayne Sage – Perry Center
 - xviii. Jim Samsel – Gainesville

Introductions –

Discussion Items

Current Focus:

2019 Planning for 2020 Implementation

Shared Services to consider:

I. Village of Attica

i. Vacuum excavator for storm drain cleaning

- 1. Participants
 - a.
- 2. Formal IMA's will need to be established for 2020 implementation.
- 3. 2020 Savings need to be calculated early in 2021 with supporting documentation

Supervisor Kehl, T/Attica said that he just saw the Village of Attica's vacuum truck at Attica Prison today. Supervisor Brick, T/Perry spoke to the Village's current sharing situation.

II. Wyoming County Highway

i. Signs and sign posts

- 1. Participants
 - a.
- 2. Formal IMA's will need to be established for 2020 implementation.
- 3. 2020 Savings need to be calculated early in 2021 with supporting documentation

Some towns are currently buying their signs from Springville vendor, Richard Cin.

III. Towns of Castile, Perry and Warsaw

i. Shared Paver

- 1. Participants
 - a.
- 2. Formal IMA's will need to be established for 2020 implementation.
- 3. 2020 Savings need to be calculated early in 2021 with supporting documentation

IV. **Wyoming County Sheriff's Dept.**

i. **Holding Cell to avoid overnight arraignments**

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

V. **All Wyoming County Municipalities**

i. **Paving**

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
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Add paving as a discussion item to Public Works Committee for the end of November 2019.

ii. **Sewer Camera**

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

A lot of the villages already have a camera.

VI. **Wyoming County Information Technology**

i. **GIS Sharing**

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

ii. **Technical support**

1. Participants
 - a. Would the Wyoming County Fair Association's needs qualify?
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

VII. **Sheldon Town Clerk**

i. **Web Design / Web Master**

1. Participants
 - a. Town of Sheldon
 - b. Town of Warsaw
 - c. Town of Arcade
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

VIII. **Water Resource Agency**

i. **Water Meter readings**

1. Participants
 - a. Village of Wyoming
 - b. Town of Covington
2. Formal IMA's will need to be established for 2020 implementation.

3. 2020 Savings need to be calculated early in 2021 with supporting documentation
- ii. **Bulk purchase of water meters**
 1. Participants
 - a. Town of Eagle (Bliss Water District)
 - b. Town of Bennington (Cowlesville Water District)
 - c. Town of Java (North Java Water District)
 - d. Town of Perry (Perry Center Water District)
 - e. Town of Pike (Pike Water District)
 - f. Town of Warsaw (Warsaw Water District)
 - g. Village of Silver Springs (Village of Silver Springs Water District)
 2. Formal IMA's will need to be established for 2020 implementation.
 3. 2020 Savings need to be calculated early in 2021 with supporting documentation
- iii. ***Invoicing***
- iv. ***Drinking water / Waste water projects***
- v. ***Dredging of Silver Lake project***
 1. Participants
 - a. **Silver Lake Association**
 - b. **Silver Lake Watershed Commission**
 - c. **Village of Mt. Morris**
 - d. **Village of Perry**
 - e. **Town of Castile**
 - f. **Town of Perry**
 - g. **County of Wyoming**
 - h. **R. S. Maher**
 2. Formal IMA's will need to be established for 2020 implementation.
 3. 2020 Savings need to be calculated early in 2021 with supporting documentation

IX. *Shared Human Resource Services*

i. *Employee Trainings*

1. Participants
 - a.
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3. 2020 Savings need to be calculated early in 2021 with supporting documentation

Village of Warsaw paid \$2,800 for Sexual Harassment Prevention Training.

ii. *Bargaining Unit agreement negotiations*

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

iii. *Disciplinary action support*

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

X. *Town of Perry*

i. *Emergency Services / Perry Ambulance*

1. Participants
 - a. Town of Perry
2. Formal IMA's will need to be established for 2020 implementation.

3. 2020 Savings need to be calculated early in 2021 with supporting documentation

XI. *Healthcare consortiums*

XII. *Wyoming County Treasurer*

i. *Web based tax collection*

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

New Town Tax Collectors will be encouraged to review county program.

XIII. *Real Property Tax Services*

i. *Assessment Services*

1. Participants
 - a. Town of Bennington Re-Val.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

XIV. *Villages with Municipal Electric*

i. *Tree Cutting / Bucket Truck services*

1. Participants
 - a.
2. Formal IMA's will need to be established for 2020 implementation.
3. 2020 Savings need to be calculated early in 2021 with supporting documentation

The Town of Perry pays \$75/hr. for tree removal / tree trimming.

Respectfully submitted,



Cheryl J. Ketchum, ^{CMC}
Clerk to the Board