

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, November 3, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: *Kehl, Grant*, Leuer (Zoom), Brick, Berwanger (9:05 AM), King, Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; C. Mayer/Co. Treasurer (9:07 AM) R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle; B. Ryan/Board Chair (9:15 AM); L. Roberts, T/Genesee Falls (10:23 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Co. Insurance Office w/D. Perkins			
<i>At 9:05 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<i>At 9:07 AM Treasurer Mayer entered the meeting during the below agenda item.</i>			
<i>Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources for further action</i> <i>Position Fill: Workers Compensation</i> One (1) position of <u>Worker's Compensation Program Administrator</u> (position # 005.364) (FT - 1.0 FTE) on Salary Schedule D not to exceed \$65,000.00 per year. Person Vacating: Dixie Perkins: February 2021. Position Available: November 16, 2020.	<i>Salary Schedule D to be amended once salary negotiated with potential candidate.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources for further action</i> <i>Position Create/Fill: Workers Compensation</i> One (1) position of <u>Worker's Compensation Program Administrator (Temp.)</u> (FT - 1.0 FTE) on Salary Schedule D, at an annual rate of \$73,132.00. Position Available: Nov 16, 2020. Position to last for a period of six months.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Brunner, T/Java offered that she thought the starting salary limit was too high. Workers' Compensation Program Administrator, D. Perkins and HR Director Farberman explained to the committee that it is actually extremely low.</i>			

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Department Agenda Item	Discussion	Decision	Action
Clerk to the Board w/C. Ketchum			
1. Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with CH Insurance Brokerage Services, Inc. , The Atrium, 2 Clinton Square, Suite 370, Syracuse, NY 13202-2704 for consulting services in an amount not to exceed \$5,000.00; effective November 11, 2020 through award of insurance brokerage services..	<u>Proposal attached</u>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
APPROVED			
10:00 AM Wyo. Co. Community Hospital w/J. McTernan			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a refuse compactor service contract with Modern Disposal Services , 4746 Model City Road, Model City, NY 14107 for daily trash removal for 400 North Main Street, Thomson Hall and 408 North Main Medical Building, compactor will be picked up weekly, \$127,152.48 for 3-year term; effective 10/01/2020 – 10/01/2023.		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
*RESOLUTION			

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Department Agenda Item	Discussion	Decision	Action
<p>3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a refuse roll off contract with <i>Modern Disposal Services</i>, 4746 Model City Road, Model City, NY 14107 for a 30-yard roll off dumpster for larger items not suitable for the compactor, dumpster will be picked up as needed, \$40,073.40 for 3-year term; effective 10/01/2020 – 10/01/2023.</p>		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with <i>Margaret Wright</i>, 9852 Meadow Lane, Houghton, NY 14744 to provide physician assistant services at the hospital pediatric clinic, \$70,590 per year; effective 10/15/2020.</p>		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Amend Resolution #17-431 approved on 10/10/2017 with Tarun Ohri, MD (OHRI Medical Group), 165 Brooklyn Street, Warsaw, NY 14569 related to cardiac call coverage as follows:</p> <ul style="list-style-type: none"> Extend the term from 04/01/2019 – 03/30/2020 to 04/01/2020 – 11/10/2020. All other terms and conditions of the agreement remain the same. 	Resolution #17-431 approved on 10/10/2017 Resolution #18-243 approved on 05/08/2018 Resolution #18-424 approved on 10/09/2018 Resolution #19-243 approved on 05/14/2019	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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<p>6. <i>Amend Resolution #17-293 approved on 07/11/2017 with Oak Openings Medical, PLLC (Gregory Collins, DO)</i> related to professional services agreement and services provided to workplace health services as follows:</p> <ul style="list-style-type: none"> • Extend term through 07/02/2021. • All other terms and conditions of the contract remain the same. 	<p>Resolution No. 17-293 approved on 07/11/2017 Resolution No. 18-393 approved on 09/11/2018 Resolution No. 19-350 approved on 08/13/2019</p>	<p>Motion: Davis Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>7. <i>Amend Resolution #17-272 approved on 06/13/2017 with S.C.I. Anesthesia, PLLC, PO Box 718, Victor, NY 14564</i> related to anesthesia services as follows:</p> <ul style="list-style-type: none"> • Extend the term of the professional services agreement for an additional one (1) year period from 12/01/2019 – 11/30/2020 to 12/01/2020 – 11/30/2021. • All else remains the same. 	<p>Resolution No. 17-272 approved on 06/13/2017 Resolution No. 17-538 approved on 12/12/2017 Resolution No. 18-577 approved on 12/11/2018 Resolution No. 19-513 approved on 11/12/2019</p>	<p>Motion: Davis Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>8. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a purchase and sale agreement with <i>Warsaw Redevelopment, LLC</i> with offices at 2071 Crittenden Road, Alden, NY 14004 for property at 401 North Main Street, SBL #73.11-1-6.1, a 2.17 acre parcel in the amount of \$270,000.00 and for property at 415 North Main Street, SBL #73.11-11-6.2, in the amount of \$150,000.00.</p>		<p>Motion: Davis Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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<p>9. <i>Amend Resolution #17-542 approved on 12/12/2017</i> as amended by 18-037 approved on 01/16/2018 with <i>Lumsden & McCormick, LLP</i>, Cyclorama Building, 256 Franklin Street, Buffalo, NY 14202 related to accounting and external audit services as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement from 01/01/2018 – 12/31/2020 through 01/01/2021 – 12/31/2025. Covered fiscal years include 2020, 2021, 2022, 2023, and 2024. Increase the amount from not to exceed \$135,000 for 3-year period to an amount not to exceed \$204,000 per 5-year period. 	This is a savings of \$4,200 per year.	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>10. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a 340B management services agreement with <i>Hudson Headwaters 340B</i>, 333 Glen Street, 7th Floor, Glens Falls, NY 12801 to provide technical and administrative support for Section 340B program, not to exceed \$340,000.00; effective 11/01/2020 – 10/31/2021.</p>	<i>Anticipation of \$1.7M in revenues generated from this contract.</i>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>11. <i>Amend Resolution #18-576 approved on 12/11/2018</i> with <i>Trubridge, LLC</i>, 3725 Airport Boulevard, Suite 208A, Mobile, AL 36608 related to contract management software application contract as follows:</p> <ul style="list-style-type: none"> Terminate the existing contract management software application contract with an original term of 12/01/2018 – 11/30/2021; effective 10/31/2020. 	Cost savings of \$1,375 per month	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>12. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Hospital Administrator to sign a revenue cycle management software contract with <i>Trubridge, LLC</i>, 3725 Airport Boulevard, Suite 208A, Mobile, AL 36608 related to claim scrubbing and submission, denial/audit management, remittance management, ERA retrieval, claim status checking, Medicare direct claims submission, and eligibility verification, estimated \$3,030.00 per month, not to exceed \$36,360.00 per year; effective 11/01/2020 – 03/11/2022.</p>		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>13. <i>Amend Resolution #20-096 approved on 02/11/2020</i> with <i>Quorum Health Resources, LLC</i>, 1573 Mallory Lane, Suite 200, Brentwood, TN 37027 related to managed care contracting support services agreement as follows:</p> <ul style="list-style-type: none"> • Add contract management software application to monitor and evaluate contracts to ensure appropriate reimbursement as well as pricing transparency, effective 11/01/2020 – 01/31/2022. • Increase from \$3,800 per month to \$5,175 per month. 	<p><i>Cost shifting \$1,375 per month from Trubridge, LLC contract management above to Quorum Health Resources, LLC</i></p>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>14. <i>Amend Salary Schedule P as follows:</i></p> <ul style="list-style-type: none"> • Set the salary of one (1) position of <i>Mid-Level Provider</i> (0.6 FTE) (Position Control #17.110.443) under PEDIATRIC CLINIC at \$70,590 per year, effective 10/15/2020. 		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<i>At 10:23 AM Supervisor Roberts, T/Genesee Falls entered the meeting during the below agenda item.</i>			
15. <u>Amend Salary Schedule X as follows:</u> <ul style="list-style-type: none"> • Place one (1) position of <i>Medical Office Assistant</i> (1.00 FTE) under WYOMING COUNTY FAMILY MEDICINE – CASTILE and set the rate at \$15.00 per hour, position available date 11/01/2020. • Abolish one (1) position of <i>Medical Receptionist</i> (0.50 FTE) (Position Control #12.213.153) under WYOMING COUNTY FAMILY MEDICINE – ATTICA, effective 11/01/2020. • Abolish one (1) position of <i>Medical Receptionist</i> (0.50 FTE) (Position Control #12.214.153) under WYOMING COUNTY FAMILY MEDICINE – CASTILE, effective 11/01/2020. 		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
*RESOLUTION			
<i>Supervisor Brick, T/Perry questioned the discontent among some of the physicians. CEO McTernan explained the situation.</i>			
9:30 AM Treasurer w/C. Mayer			
1. <u>Hand out Investment, Income & Sales Tax Report for Prior Month</u>	<i>Sales Tax update for internet sales</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Walk-in Consideration of <u>Ontario County Resolution</u> , “RESOLUTION CALLING ON THE GOVERNOR AND STATE LEGISLATIVE LEADERS TO RESTORE REDUCTIONS TO COUNTIES’ SALES TAX”		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
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Department Agenda Item	Discussion	Decision	Action
2. <u>Approve Town Balances for 2020 to be included in the 2021 Tax Bills</u>	<i>Resolution last year \$3,007.00 balance as of 11/3/2020.</i>	Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <i>Foreclosure Update/Auction</i> <ul style="list-style-type: none"> No Tax Foreclosure sales have taken place this year due to the COVID-19 pandemic and Governor Cuomo's moratorium by Exec. Order. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum continued			
2. <u>Semi-Annual Mortgage Tax Report for the period April 2020 – September 2020</u>		Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Review <u>DRAFT Zoning Program Resolution</u>	<i>A Special Planning Committee Meeting will be held immediately following Finance Committee to consider a program that charges \$5.91 per parcel to participating municipalities.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. <i>Amend Salary Schedule D to remove the Director of Real Property Tax Services (stipend); effective 10/13/2020</i>	<i>Housekeeping</i>	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
9:15 AM Information Technology w/T. MacConnell			
1. <i>Amend Resolution No. 15-386(as amended by 18-276, 18-385, 19-091 & 20-425):</i> Amend Resolution #15-386 approved on 10/13/2015 to authorize Chairman to sign AMENDMENT 3 to contract, pursuant to General Municipal Law §104(b), with <i>Avenu Insights and Analytics, LLC (ACS)</i> , 5860 Trinity Parkway, Suite 120, Centreville, VA, 20120 for the addition of 3-month contract Extension in an amount not to exceed \$48,000.00 and to extend the contract term through March 31, 2021.	As previously amended by Res. #18-276; 18-385 & 19-091& 20-425. Extends the current contract to allow for a different “go live” date with the new system.	Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Budget Office w/J. Cook			
1. <i>Present <u>2021 Equalization Table</u>. Resolution to be presented and tabled for at least one day prior to adoption.</i>		Motion: Brunner Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
2. <i>Resolution to set Public Hearing to present and ADOPT the 2021 Budget on <u>Tuesday, December 1, 2020 @ 11:00 am.</u></i>	(last year res #19-527) *w/copies available after 4:00 p.m. on Friday Nov 13, 2020. (by law it must be available by 11-15)	Motion: Brunner Ayes: 8 Noes: 1 Leuer Absent:	Carried: XXX Defeated: Referred to: Non-Consent RESOLUTION
3. Introduction of Local Law C, year 2020, entitled, <i>“A Local Law Pursuant to Chapter 97-2011 of the Laws of the State of New York and Section 3-C of the General Municipal Law Overriding Tax Levy Limit for Fiscal Year 2021”</i> and set the Public Hearing for December 1, 2020 @ 11:00 AM in the Wyoming County Government Center Supervisors’ Chambers	**Attach <u>Tax Cap Calculation & History</u> 2020 Override resolution #19-503	Motion: Brunner Ayes: 8 Noes: 1 Leuer Absent:	Carried: XXX Defeated: Referred to: Non-Consent RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
4. Resolution: <ul style="list-style-type: none"> Approve recycling fee levies for tax bills 	**Don't have figures yet	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: <i>Tabled till 11/24/20 Planning Committee</i>
10:30 AM Real Property Tax Services w/S. Lippincott			
1. Wyoming County Purchasing Card: <ul style="list-style-type: none"> Approval for Real Property Director to obtain a Wyoming County Purchasing Card 	<i>\$1,500 purchasing card limit (same limit as prior Director)</i>	Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
2. Solar PILOT: <i>Letter of Intent</i> received by County from Novis Renewables for Solar Energy Project in Attica	<i>County needs to respond with a letter of acknowledgement stating they reserve the right to enter into a PILOT agreement or the solar project will become wholly exempt</i>	Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. FYI: <ul style="list-style-type: none"> Real Property Department update Finalizing Real Property budget including changes to Assessor program Wyoming/Allegany County line dispute update Castile – Baush merge request Reisdorf FOIL request Review of <u>Countywide Assessing calculations</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Present: **Kehl, Grant**, Leuer (Zoom), Brick, Berwanger (9:05 AM), King, Davis, May (Zoom), Brunner

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; D. Farberman/HR Director; C. Mayer/Co. Treasurer (9:07 AM) R. Jacoby, T/Wethersfield; D. Granger, T/Gainesville (Zoom); M. Roche, T/Eagle; B. Ryan/Board Chair (9:15 AM); L. Roberts, T/Genesee Falls (10:23 AM)

Department Agenda Item	Discussion	Decision	Action
<p><i>Chairwoman Ryan, T/Warsaw brought up an issue with the current County Curbside Collection contract as it was brought to her attention that properties on a few roads in her town are not paying into the program and they should be. A request was made to add clarifying language to the new contract defining what eligible properties are. RPTS Director Lippincott explained that she, Code Enforcement Officer, D. Roberts and Treasurer Mayer met and worked on identifying the properties. As a result the group reached out to the Warsaw Town Clerk for confirmation. She stated that private drives are not included. Supervisor Leuer, T/Middlebury offered that when he approached CEO Roberts with a similar issue he was instructed to contact the Town Assessor. All agreed that the County Curbside Collection contract should be amended to define "eligible" parcel. The current service provider requires garbage be placed at the end of a private drive for collection. Supervisor May, T/Orangeville offered that the former RPTS Director worked with D. Roberts to clear up an issue with private drives in her town. They settled on a seasonal rate. Chairwoman Ryan, T/Warsaw offered that she will take to her town board.</i></p>			
Budget Office w/J. Cook			
<p>5. FYI:</p> <ul style="list-style-type: none"> • Changes made to the budget since the 10-13-20 Committee of the Whole Meeting: • FINAL Tax Assessment Values received 10-30-20. The values decreased by just over \$1M from preliminary figures, causing the proposed Tax RATE to increase slightly per \$1,000. • \$132,500 increase to Community College expense based on new rates and prior utilization (per the Treasurer) • Reduced Cleaning costs by \$44,742 (reduced contracts & hire 1 FTE cleaner) • Increased revenue by \$84,975 for the Zoning program per original direction by the committee 90% participating/10% non-participating. • Added \$400K to transfer to CIP (review CIP projects and discuss). This funding was part of the Liberty St. released funds • Proposed using the remaining \$432K from Liberty to reduce levy further. <p>With the above adjustments, tentative levy is \$24,774,140.39. This is an increase of \$2,223,923 over the 2020 Adopted levy or 9.86%. This results in a 6.50% increase in tax rate if your town was at 100% assessment in 2020 and 2021 (or \$.60/\$1,000). Because several towns are all over the board, I have attached a spreadsheet** for your reference. These are not set in stone yet but it gives you a good idea.</p>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>**<u>Estimated Tax Rates per Town.</u></p>			

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Department Agenda Item	Discussion	Decision	Action
6. Reminder: <ul style="list-style-type: none"> Adopted 2021 Town Budgets due to Budget Office. Please make sure I receive 1 original with the raised seal. Thanks. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7. Reappointment: <ul style="list-style-type: none"> Janis Cook, 3459 Truesdell Rd., Warsaw NY 14569 as the <i>County Auditor</i> for a term of one (1) year; effective 01/01/2021 – 12/31/2021. 	19-529 last resolution	Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
8. Appropriated Fund Tracking Sheet	<i>Unavailable at the time of the meeting...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Board of Supervisors w/B. Kehl			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Off Track Betting w/S. May			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Other/Referrals:			
HUMAN RESOURCES			
County Clerk/DMV			
1. Transfer: From: 01.34.1411.1.10101 FT CSEA Contract \$1,200.00 To: 01.34.1411.2.20401 Misc Equipment \$1,200.00 Reason: Transfer funds to replace copier		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
County Historian			
2. Appropriation: To: 01.46.7510.4.41010 Supplies \$330.00 w/01.09.7510.2705 Gifts & donations \$330.00 Reason: Donated funds for office use to be used for supplies.		Motion: Brunner Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
Human Resource Department			
<i>Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources for further action</i> Position Fill: Workers Compensation One (1) position of <u>Worker's Compensation Program Administrator</u> (position # 005.364) (FT - 1.0 FTE) on Salary Schedule D not to exceed \$65,000.00 per year. Person Vacating: Dixie Perkins: February 2021. Position Available: November 16, 2020.	<i>Salary Schedule D to be amended once salary negotiated with potential candidate.</i>	Motion: King Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<i>Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources for further action</i> Position Create/Fill: Workers Compensation One (1) position of <u>Worker's Compensation Program Administrator (Temp.)</u> (FT - 1.0 FTE) on Salary Schedule D, at an annual rate of \$73,132.00. Position Available: Nov 16, 2020. Position to last for a period of six months.		Motion: King Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>3. <i>Position Create/Fill:</i> Buildings and Grounds One (1) position of <u>Cleaner</u> (FT – 1.0 FTE) on CSEA Schedule B, Job Grade 2 at an hourly rate of \$14.74/hr. - \$15.96/hr. Position Available: December 1, 2020.</p>		Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. <i>Position Fill:</i> Health Department One (1) position of <u>Public Health Technician</u> (position # 024.199)(FT – 1.0 FTE, 35 hours) on CSEA Schedule A, Grade 15, at an hourly rate of \$21.35/hr. – \$24.83/hr. Person Vacating: Danni Hutson, effective July 30, 2020. Position Available: January 4, 2021.</p>	*Candidate currently working temporarily in the “Environmental Health Aide” position from 8/21/20-12/31/2020 for cost saving purposes. PH Technician position is currently vacant, salary and fringe included in the 2021 HD Budget Request (discussed with Public Health Committee on September 29, 2020)	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>5. <i>Position Fill:</i> Health Department One (1) position of <u>Community Health Nurse II</u> (position # 130.551) (FT – 1.0 FTE, 40 hours) on CSEA Schedule A, Grade 18, at an hourly rate of \$26.65/hr. – \$30.16/hr. Person Vacating: Deborah Head. Position Available: November 4, 2020.</p>	*Due to current CHN II accepting position as “COVID Response Specialist” at the HD	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>6. <i>Position Fill:</i> Health Department One (1) position of <u>Nurse Practitioner</u> (position # 133.311) (Per Diem – Variable FTE), on Salary Schedule S at an hourly rate of \$45.10 and no other benefits except those mandated by law. Person Vacating: Lisa Kemp, effective November 9, 2020. Position Available: November 9, 2020.</p>	*Due to resignation of incumbent for personal reasons, funds budgeted; this position will provide continuity of clinical care for leave time of the FT Nurse Practitioner in family planning.	Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
PUBLIC HEALTH			
Mental Health			
1. Amend Salary Schedule "S": Mental Health Set the salary of the <i>Fiscal Officer I</i> within the Department of Mental Health to reflect an annual salary of \$38,500.00; effective October 26, 2020. Upon successful completion of one (1) year and satisfactory performance on or about 10/26/21, will be eligible for \$1,500 increase.	Back up sent to HR on 10.22.2020	Motion: Brunner Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Appropriation: To: 01.38.4250.4.42405 Alcoholism Trx. \$ 10,553.00 w/01.11.4250.3490 MH State Aid \$10,553.00 Reason: State Aid Adjustment.		Motion: King Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Appropriation: To: 01.38.4325.4.42409 Advocacy Services \$5,956.00 01.38.4325.4.42441 Misc. MH Prog. \$336.00 01.38.4325.4.42419 Drop-In <u>\$1,056.00</u> w/01.11.4325.3490 MH State Aid \$7,348.00 Reason: State Aid adjustment.		Motion: King Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Public Health			
4. Transfer: From: 01.38.4010.4.42499 COVID CFDA Grant <u>\$26,761.72</u> To: 01.38.4010.1.10202 Temporary \$20,000.00 01.38.4010.8.83001 FICA 1,300.00 01.38.4010.8.85001 Medicare FICA 300.00 01.38.4010.2.20201 Computer Equipment 5,161.72 Reason: To cover salary, fringe expense and computer		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
equipment for COVID response.			*RESOLUTION
5. Appropriation: To: 01.38.4010.4.42430 Baby Bundle \$3,700.00 w/01.12.4010.448902 Baby Bundle Grant \$3,700.00 Reason: Appropriate the 2020 portion of Federal Funds (CFDA 93.434) passed through by NYS.		Motion: Davis Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC WORKS			
Highway			
1. Appropriation: To: 04.53.5112.4.40940 HBRR Contract <u>\$227,454.00</u> w/04.11.5112.3089 Other State Aid \$34,118.10 04.12.5112.4089 Corps of Engineers \$181,963.20 w/ <i>any available funds</i> \$ 11,372.70 Reason: For Schoellkopf Rd Bridge expenses due to the requirement to reuse the existing bridge in order to replace it.	<i>SLA in place for reimbursement from State.</i> <i>Historical bridge to be reconstructed over the Wiscoy Creek on the Fairgrounds.</i>	Motion: Brick Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC SAFETY			
Sheriff			
1. Appropriation: To: 01.37.3112.4.40016O Internet Service \$9,626.00 01.37. 3112.4.40009O Cell Phone \$1,080.00 01.37.3112.4.20201O Computers <u>\$6,000.00</u> w/01.12.3112.43890O Homeland Security \$16,706.00 Reason: Appropriate funds from Homeland Security Grant.		Motion: May Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
Emergency Services			
<i>2. Appropriation:</i>			
To: 01.37.3645.2.23001L Motor Vehicle \$19,427.36		Motion: May Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
01.37.3645.2.20501L Vehicle; Parts/Supplies \$9,000.00			
01.37.3645.4.41410L Software \$3,342.00			
01.37.3645.4.40301L Professional Service \$3,342.00			
01.37.3645.4.42102L Other; Safety Expense <u>\$15,006.64</u>			
w/01.12.3645.43890L Federal Aid HSG2020 \$50,118.00			
Reason: To appropriate FY2020 SHSP grant funding to cover cost of vehicle expense; safety expense; cyber software and security.			*RESOLUTION
Fire and Building Code Enforcement			
<i>3. Referred from 10/01/20 Committee Meeting...</i>			
<i>Transfer:</i>			
From: 01.37.3620.4.40503 Gasoline \$615.00		Motion: May Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
01.37.3620.4.40507 Repairs <u>250.00</u>			
To: 01.48.8021.4.40503 Gasoline \$615.00			
01.48.8021.4.40507 Repairs 250.00			
Reason: So the Zoning Department can pay for fuel & repairs on the vehicle they use.			*RESOLUTION

2021 Budget Workshop to immediately follow conclusion of this meeting...

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, December 1, 2020 @ 9:00 AM.**

Committee Chair Initials: _____