

HUMAN SERVICES COMMITTEE MEETING MINUTES

Date: Tuesday, October 29, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King,

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. The <u>Rules for Open Meetings</u> were read and distributed to Committee Members...		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI: Change the date of the November 26, 2019 Committee Meeting to Monday, November 25, 2019 at 1:00 p.m. due to Thanksgiving.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Veterans Services w/R. Kruppa & L. Schrieber			
1. Dwyer Wyoming Update: <ul style="list-style-type: none"> • Funding 2019-2020 <ul style="list-style-type: none"> ○ Came through from State – so far only listing ½ of the funding <ul style="list-style-type: none"> ▪ \$26,250.00 because 2 fiscal years ○ No longer need to use Mental Health salary sharing funding... • Budget outlook <ul style="list-style-type: none"> ○ Dir. Harvey will work w/ Budget Office on what future budgets should look like 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Audit Committee questioned why the low bid for T-shirts was not accepted. Woman owned business, questioned if certified or not... L. Schreiber will find out. Committee Chair Grant will discuss w/ Dir. Harvey</i>			
2. <i>American Legion Training Completed</i>	<i>Asst. Dir. Kruppa thought this year's training was better than basic training.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Miscellaneous:</i> <ul style="list-style-type: none"> • 13 yr. appeal...Veteran finally approved for benefits 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:15 PM Office for the Aging w/T. Phillips			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ 94 Participants / 70 Active • Respite ~ 45 Participants /34 Active <ul style="list-style-type: none"> ○ Life Line ~ 23 <ul style="list-style-type: none"> ▪ Private Pay ~ 33 Participants / 27 Active ○ Adult Day Care ~ 7 ○ PCAI ~ 42 ○ PCA II ~ 28 • HDM (Home Delivered Meals) ~ 240 active participants with 220 meals being served today • Congregate Meal Sites ~ Avg. 12 /day <ul style="list-style-type: none"> ○ Pine Lounge ~ 60 /week 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. 2019 Fall NYSAC Conf. Resolution:</p> <ul style="list-style-type: none"> • Resolution Urging the State to Provide Funds to Offset Federal Cuts to the Senior Nutrition Program • Resolution Urging the Governor and State Legislature to Clarify and Streamline Its Homelessness Prevention Goals by Making Permanent Housing the Central Focus • Resolution Requesting the Governor Veto the S.4203-A/A.2199-A “Preserving Family Bonds” Act • Resolution Urging the Governor and Legislature to Maintain Our Mutual Goals of Not Shifting New Costs to Counties, While Maintaining Reasonable Local Flexibility Over Administrative Functions, as the State Realigns Medicaid Administrative Functions and Human Services Programs 		<p>Motion: Granger</p> <p>Ayes: 8</p> <p>Noes:</p> <p>Absent: 1 Copeland</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>
<p>3. November is National Caregivers Month</p>		<p>Motion: Davis</p> <p>Ayes: 8</p> <p>Noes:</p> <p>Absent: 1 Copeland</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p>*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>4. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Office for the Aging 2 Empire State Plaza Albany, NY 12223, for the provision of funding for Title's IIIB, C1, C2, D, E, EISEP, CSE, CSI, WIN, HIICAP, TRANS, Title V in an approximate amount of \$ 603,579.00; effective January 1, 2020 through December 31, 2020 and April 1, 2020 through March 31, 2021.</p>	<p>Post committee discussion w/ Dir. Aldinger. Dates corrected to match what was submitted on contract cover page by Deputy Dir. Phillips.</p>	<p>Motion: Vasile Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Warren's Carpet Cleaning, 454 N. Main St., Warsaw, NY 14569 for a deep cleaning of clients homes in order to prepare for aide service. \$600 Not to exceed 2019 budget; effective 10/01/19. • Independent Living of the Genesee Region, 319 W. Main St., Batavia, NY 14020 for an Esther Greenhouse Sponsorship of \$1,500.00 (universal design speaker fee). Not to exceed 2019 budget; effective 10/15/19 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>6. FYI:</p> <ul style="list-style-type: none"> • New Suggested Donation for Meals <ul style="list-style-type: none"> ○ restaurant dining has a suggested \$4.00 per meal donation ○ Home delivered meals have been \$3.00 per meal from 2006 – present <ul style="list-style-type: none"> ▪ Suggested increase for home delivered meals is \$.50/meal ○ Drivers receive and return via lock box ○ A lot of counties take these requests to their advisory council <p>This committee gave blessings to proceed. Advisory council to review...</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Bid Award: Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103 with West Herr Toyota Williamsville, 8129 Main Street, Buffalo, NY 14221 for one (1) 2020 Toyota Sienna AWD for medical transport only in an amount not to exceed \$37,852.43; effective October 24, 2019.</p>	<p>Committee felt the bid was too high and suggested state mini-bid process.... Look into it...</p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>
<p>8. Pinewood Apts. Complaint to Chairman Berwanger:</p> <ul style="list-style-type: none"> • Reports of verbal abuse to elderly residents • Supervisor Ryan, T/Warsaw tried calling a phone number from RPTS. • The incident was reported to Chairman Berwanger by Anita Bramer Piper of Warsaw. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Youth Bureau			
<p>8. 2019 Fall NYSAC Conf. Resolution:</p> <ul style="list-style-type: none"> • <u>Resolution</u> Urging Governor Andrew M. Cuomo and the New York State Legislature to Improve the Early Intervention Program to Better Serve Children and Families Through Reforms that Address the Lack of Available Providers in Many Areas of the State • <u>Resolution</u> Urging the Department of Health and the Division of Budget to Require Providers to Maximize Reimbursement from All Third-Party Payers • <u>Resolution</u> Urging Governor Andrew M. Cuomo and the State Legislature to Gradually Eliminate the County Fiscal Responsibility for Preschool Special Education and Summer School Special Education Programs • <u>Resolution</u> Urging the Governor and State Legislature to Eliminate the County Fiscal Cap on Preschool Special Education Transportation Costs and to Incentivize the Use of Existing School Bus Fleets and Transportation Systems. 		<p>Motion: Tallman Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>9. Youth Bureau Reports Early Intervention Active: 62 In Process: 13 Pre-School Active: 95</p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>10. Overnight Travel Authorization: A. Fialkowski and J. Hudson to attend the Association of NYS Youth Courts Director’s Symposium on Nov 7 – Nov 8, 2019 at Stony Brook NY. The county car will be used. Approximate cost \$400, budgeted.</p>		<p>Motion: Ryan Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>11. Authorize Chairman to sign a one (1) year contract extension, pursuant to General Municipal Law §104(b), with:</p> <ul style="list-style-type: none"> • Letchworth Central School 5550 School Rd., Gainesville, NY • C&F Transportation, 3090 Mt. Morris Geneseo Rd., Mt. Morris, NY 14510 • McDonald's Bus Company, 248 Sargent St., Cowlesville, NY 14037 <p>According to the following bid specs. language and awarded contract language: <i>The County shall have two (2) separate and consecutive options to extend the term of any contract awarded in connection with the bids submitted for periods of one (1) year each. Services will be provided effective July 1, 2020 through June 30, 2021.</i></p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>12. Amend Resolution No. 16-246 (as amended by 19-047): Authorize Chairman to sign an Amended Contract with:</p> <ul style="list-style-type: none"> • McDonald's Bus Company, 248 Sargent St., Cowlesville, NY 14037 <p>to reflect the following revisions: updated rate schedule of 4% increase; effective July 01, 2020 through June 30, 2021.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>12. Amend Resolution No. 16-247 (as amended by 19-048): Authorize Chairman to sign an Amended Contract with:</p> <ul style="list-style-type: none"> • C&F Transportation, 3090 Mt. Morris Geneseo Rd., Mt. Morris, NY 14510 <p>to reflect the following revisions: updated rate schedule of 4% increase; effective July 01, 2020 through June 30, 2021.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
1:30 PM Department of Social Services w/K. Barber			
<p>1. FYI ~ Referred to 11-05-19 Finance Committee from 10-29-19 Human Resources Position Create/Fill: Social Services One (1) position of Social Services Program Specialist Trainee (1.0 FTE) on CSEA Schedule A, Job Grade 8 at \$18.29/hr-\$21.16/hr. Position Available: November 13, 2019.</p>	<p><i>To convert to Social Services Program Specialist after one year upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position.</i></p>	<p>Motion: Ryan Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">FINANCE</p>

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Department Agenda Item	Discussion	Decision	Action
<p>2. FYI ~ Referred to 11-05-19 Finance Committee from 10-29-19 Human Resources Position Fill: Social Services One (1) position of Senior Social Services Program Specialist (position # 133.361) on CSEA Schedule A, Job Grade 13 at \$20.18/hr - \$23.20/hr. Person Vacating: Jennifer McMaster, effective August November 5, 2019. Position Available: November 6, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Professional Services Contract – Authorization for State WMS Contracts (\$5,001 or greater): Authorize Chairman to sign an original new service contract through the State WMS System, pursuant to General Municipal Law § 104(b), to provide Foster Care Services for children related to the vendor. Contract has a variable amount depending on eligibility. • Kristian and Vanessa Rutenkroger, 155 Werkley Road, Tonawanda, NY 14150. Effective 9/1/19 through 8/31/20.</p>		Motion: Vasile Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>4. Amend an Interdepartmental Contract (Expenditure) \$3,001 or greater: Contract with the Wyoming County Sheriff's Dept., 151 North Main Street, Warsaw, NY 14569, for the provision of providing transportation for youth under the Raise the Age (RTA) program to and from the detention facility for court. Significant wording changes required for NYS approval including the budget total being added. In an amount not to exceed \$7,592.40; effective 4/1/19 through 3/31/20.</p>		Motion: Tallman Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: APPROVED
<p>5. November is Adoption Awareness Month.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. Monthly Report:</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Chairman Berwanger, T/Arcade shared Office of Children and Family Services's report he received via US mail and offered to leave it with the Clerk to the Board for any Committee member wishing to review...

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/			
1. <i>New person replacing Pat Standish</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Monday, November 25, 2019 @ 1:00 PM.**

Committee Chair Initials: _____