

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, October 28, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: *Davis, Grant*, King (9:04 AM/Zoom), Becker, Berwanger (9:30 AM), Roche (9:13 AM/Zoom), Roberts, Brick, May (Zoom)

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Kehl, T/Attica; D. Granger, T/Gainesville; B. Ryan/Board Chair (9:46 AM)

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Committee Chair's Agenda</b>			
1. <b>FYI:</b> Change date of the November 25, 2020 Committee Meeting to <b>Tuesday, November 24, 2020 at 9:00 a.m.</b> due to the Thanksgiving holiday.	<i>Changes to date, time and location are the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/K. Dryja</b>			
1. <b>Amend Salary Schedule "S"</b> <b>Mental Health</b> Set the salary of the <i>Fiscal Officer I</i> within the Department of Mental Health to reflect an annual salary of \$38,500.00; effective October 26, 2020. Upon successful completion of one (1) year and satisfactory performance on or about 10/26/21, will be eligible for \$1,500 increase.	Back up sent to HR on 10.22.2020	Motion: Grant Ayes: 6 Noes: Absent: 3 King, Berwanger, Roche	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
2. <b>Interdepartmental Contract \$3,001 or greater:</b> Contract with <i>Wyoming County Community Health System</i> 400 N. Main St., Warsaw, NY 14569 for the provision of jail-based co-occurring services in an amount not to exceed \$15,000.00 effective October 1, 2020 through December 31, 2020.		Motion: Brick Ayes: 6 Noes: Absent: 3 King, Berwanger, Roche	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>At 9:04 AM Supervisor King, T/Pike joined the meeting via Zoom during the below agenda item.</b>			
3. <b>Amend Resolution No. 19-547:</b> Authorize Chairman to sign an Amended Contract with <i>Spectrum Human Services</i> , 227 Thorn Ave., Orchard Park, NY 14127 to reflect the following revisions: <i>Increase in state aid bringing contract total for 2020 to \$555,255.00.</i>	<i>Contracts are being made flush with the current state aid dollars –BEFORE the reductions for quarter 3 and 4; if the funds are returned we will be prepared to disperse them to the contract agency without delay</i>	Motion: Roberts Ayes: 7 Noes: Absent: 2 Berwanger, Roche	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

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Absent:

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Department Agenda Item	Discussion	Decision	Action
<p><b>4. Amend Res. #19-544 (as previously amended by Res. # 20-395):</b>                      Authorize Chairman to sign an Amended Contract with <i>Peers Together of Wyoming County</i>, 27 W. Buffalo St., Warsaw NY 14569 to reflect the following revisions: Increase in state aid bringing contract total for 2020 to \$301,012.00.</p>	<p><i>Original Resolution 19-544</i></p>	<p>Motion: Roberts                      Ayes: 7                      Noes:                      Absent: 2 Berwanger, Roche</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<p><b>5. Appropriation:</b>  <b>To:</b> 01.38.4250.4.42405 Alcoholism Trx.           \$ 10,553.00                      w/01.11.4250.3490 MH State Aid                 \$10,553.00  <b>Reason:</b> State Aid Adjustment.</p>		<p>Motion: Roberts                      Ayes: 7                      Noes:                      Absent: 2 Berwanger, Roche</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p><b>6. Appropriation:</b>  <b>To:</b> 01.38.4325.4.42409 Advocacy Services         \$5,956.00                      01.38.4325.4.42441 Misc. MH Prog.                 \$336.00                      01.38.4325.4.42419 Drop-In                         <u>\$1,056.00</u>                      w/01.11.4325.3490 MH State Aid                 \$7,348.00  <b>Reason:</b> State Aid adjustment.</p>		<p>Motion: Roberts                      Ayes: 7                      Noes:                      Absent: 2 Berwanger, Roche</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>FINANCE</b></p>
<p><b>7. FYI:</b>                      Requesting permission to have Suicide Prevention Coalition Remembrance Tree of Life on display December 1<sup>st</sup> to December 31<sup>st</sup> in Rotunda of the Government Center. Similar set up as last year.</p>	<p><i>Check with Buildings and Grounds on rotunda renovation schedule.</i></p>	<p>Motion: Grant                      Ayes: 7                      Noes:                      Absent: 2 Berwanger, Roche</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:</p> <p style="text-align: right;"><b>APPROVED</b></p>

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Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; B. Kehl, T/Attica; D. Granger, T/Gainesville; B. Ryan/Board Chair (9:46 AM)

Department Agenda Item	Discussion	Decision	Action
<b>9:15 AM Public Health w/G. Collins, L. Paolucci, K. Standish &amp; S. Perkins</b>			
<b>FYI ~ Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources</b> <i>Position Fill: Health Department</i> One (1) position of <u>Public Health Technician</u> (position # 024.199)( <i>FT – 1.0 FTE, 35 hours</i> ) on CSEA Schedule A, Grade 15, at an hourly rate of \$21.35/hr. – \$24.83/hr. Person Vacating: Danni Hutson, effective July 30, 2020. Position Available: January 4, 2021.	*Candidate currently working temporarily in the “Environmental Health Aide” position from 8/21/20-12/31/2020 for cost saving purposes. PH Technician position is currently vacant, salary and fringe included in the 2021 HD Budget Request (discussed with Public Health Committee on September 29, 2020)	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>FYI ~ Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources</b> <i>Position Fill: Health Department</i> One (1) position of <u>Community Health Nurse II</u> (position # 130.551) ( <i>FT – 1.0 FTE, 40 hours</i> ) on CSEA Schedule A, Grade 18, at an hourly rate of \$26.65/hr. – \$30.16/hr. Person Vacating: Deborah Head. Position Available: November 4, 2020.	*Due to current CHN II accepting position as “COVID Response Specialist” at the HD	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>FYI ~ Referred to 11-03-20 Finance Committee from 10-27-20 Human Resources</b> <i>Position Fill: Health Department</i> One (1) position of <u>Nurse Practitioner</u> (position # 133.311) ( <i>Per Diem – Variable FTE</i> ), on Salary Schedule S at an hourly rate of \$45.10 and no other benefits except those mandated by law. Person Vacating: Lisa Kemp, effective November 9, 2020. Position Available: November 9, 2020.	*Due to resignation of incumbent for personal reasons, funds budgeted; this position will provide continuity of clinical care for leave time of the FT Nurse Practitioner in family planning.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:13 AM Supervisor Roche, T/Eagle joined the meeting via Zoom during the below agenda item.</i>			
<b>1. Grant Application and Acceptance:</b> Authorize Chairwoman/Commissioner of Health or designee to sign a grant application and acceptance award with <i>New York State Office of Children and Family Services (OCFS)</i> , Capital View Office Park, 52 Washington Street, Rensselaer, NY 12144-2834, for the provision of funding for the <i>Preschool Development Grant Birth through Five "Baby Bundle"</i> program in a minimum amount of \$17,194; effective October 15, 2020 through December 31, 2021.		Motion: Brick Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2. Transfer:</b> <b>From:</b> 01.38.4010.4.42499 COVID CFDA Grant <u>\$26,761.72</u> <b>To:</b> 01.38.4010.1.10202 Temporary \$20,000.00 01.38.4010.8.83001 FICA 1,300.00 01.38.4010.8.85001 Medicare FICA 300.00 01.38.4010.2.20201 Computer Equipment 5,161.72 <b>Reason:</b> To cover salary, fringe expense and computer equipment for COVID response.		Motion: Roberts Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>3. Appropriation:</b> <b>To:</b> 01.38.4010.4.42430 Baby Bundle \$3,700.00 w/01.12.4010.448902 Baby Bundle Grant \$3,700.00 <b>Reason:</b> Appropriate the 2020 portion of Federal Funds (CFDA 93.434) passed through by NYS.		Motion: Roberts Ayes: 8 Noes: Absent: 1 Berwanger	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>4. FYI ~ Contract (\$3,000 and under):</b> <ul style="list-style-type: none"> <li><b>Health Research, Inc.</b>, 150 Broadway, Suite 560, Menands, NY 12204-2719 for an equipment loan Agreement for Abbott IDNOW analyzers. No cost; effective upon signature for a one year period, renewable for successive one year terms.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action		
<p><b>5. Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>• COVID-19 response, enforcement update                             <ul style="list-style-type: none"> <li>○ Increase in cases appears to be related to congregate gatherings and lack of social distancing and/or face coverings.</li> <li>○ School Districts are doing a good job                                     <ul style="list-style-type: none"> <li>▪ If Wyoming County has an outbreak situation and the “Cluster Action Response” is activated – this causes schools to shut down in the red and orange zones, schools in the yellow zones can remain open but with 20% of their in-person students tested on a weekly basis.</li> </ul> </li> <li>○ Neighboring counties are also experiencing an increase in cases.</li> <li>○ Watching a group of individuals displaying symptoms but refusing to be tested.</li> <li>○ The Emergency Operations Center is considering logistic support for the HD for community testing and vaccination.</li> <li>○ Mandatory vaccinations are not being discussed currently.</li> <li>○ Vaccines will be available first for healthcare (front line) workers and the residents most vulnerable to serious illness with COVID infection.</li> </ul> </li> </ul>				<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>At 9:30 AM Supervisor Berwanger, T/Arcade entered the meeting during the below discussion.</b></p> <ul style="list-style-type: none"> <li>○ Dr. Collins commented on the continued seriousness of this pandemic. He explained that for many individuals it could be a fever and a runny nose but reminded everyone of the serious consequences to people at risk, such as our friends and family members living in nursing homes. We each have an implied social contract to each other to wear our masks, wash our hands, use the hand sanitizer and keep surfaces wiped down with Clorox Wipes.</li> <li>○ Dir. of Env. Health, S. Perkins explained the 9 step II letters that have been issued with 10 more being set by the end of the week. That brings the total to 19 by the end of the week. He explained the Notice of Hearing with potential fines up to \$1,000.</li> <li>○ Supervisor Roche, T/Eagle commented that if it starts to consume more and more of the staff’s time, fines need to be assessed... The Health Department has done a great job educating the public. Not a huge fan of assessing fines but we need residents of the county to take the warnings seriously.</li> <li>○ Dir. Perkins explained that the state only requires that we have a policy in place for issuing warnings,</li> </ul>					

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<ul style="list-style-type: none"> <li>○ assessing fines and documenting investigation findings/actions.</li> <li>○ Step II letter with educational material can occur at the same time.</li> <li>○ Env. Health will be sending guidance to food service establishments reminding them of current regulations and providing options (such as take out service).</li> <li>○ Ask yourself, "is the gathering essential? Can 6' separation be obtained?"</li> <li>○ Supervisor Roberts, T/Genesee Falls questioned why we would wait another month to make a decision on issuing Step II letters?</li> </ul>			
<p><i>Motion to combine Step I and Step II warning letters.</i></p>		<p>Motion: Brick Ayes: 9 Noes: Absent:</p>	<p>Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b></p>
<ul style="list-style-type: none"> <li>○ PH Admin. Paolucci and Env. Health Dir. Perkins talked about providing Wyo. Co. Chamber of Commerce Pres. &amp; CEO, S. Gardner with information regarding enforcement for distribution to member businesses.</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>• <u>September Environmental Health Report</u> <ul style="list-style-type: none"> <li>○ The department is currently working on providing guidance to community water systems regarding new water testing requirements for 3 newly regulated compounds, PFOS, PFOA and 1,4-Dioxan. This new rule applies to community water systems (15 service connections or 25 people) and non-transient non-community (i.e. Letchworth CS, Markin Tubing, etc.). These three tests cost approximately \$600 and must be done quarterly for the next year, with 3 of the larger systems starting late this year. Based on the results there may be reduced or increased monitoring going forward. Some sources for these compounds are non-stick cookware, stain resistant clothing, cosmetics, detergents &amp; shampoos, microwave popcorn packaging and some fire-fighting foam.</li> <li>○ Dir. Perkins provided a preview into next month's report. A horse that tested positive for rabies resulting in 4 cases requiring post exposure shots. Public Health will most likely be responsible for covering the cost. \$4,400 per individual (11 cases so far this year).</li> </ul> </li> <li>• Water Operator's Training</li> </ul> <p><u>PUBLIC HEALTH NURSING:</u></p>			

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<p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u></p> <p><u>JAIL MEDICAL:</u></p> <ul style="list-style-type: none"> <li>• Dr. Collins talked about pharmaceuticals at the jail.</li> </ul> <p><u>CORONERS:</u></p> <ul style="list-style-type: none"> <li>• Coroner Meeting October 19<sup>th</sup></li> <li>• Discuss Funeral Home Transport</li> </ul> <p><u>WEIGHTS &amp; MEASURES:</u></p> <ul style="list-style-type: none"> <li>• <a href="#"><u>September Weights &amp; Measures Activity Report</u></a> &amp; <i>Financial Report</i></li> </ul> <p><u>FAMILY PLANNING:</u></p> <ul style="list-style-type: none"> <li>• Grant funded / Request for Application due by December 7.</li> <li>• Volume declining.</li> <li>• Discuss alternative opportunities to deliver services</li> <li>• PH Admin. Paolucci no longer certain current model is the right way for delivery of these services.</li> <li>• Several options were socialized</li> </ul> <p><u>WCCH:</u></p> <ul style="list-style-type: none"> <li>• CEO McTernan doing a good for WCCH. Large focus over last 10 months has been the COVID pandemic... Medical staff subject to incomplete or misinformation. Board Chair Ryan and Dr. Collins echoed PH Admin. Paolucci's comments.</li> </ul>			

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for Tuesday, November 24, 2020 @ 9:00 AM.

**NOTE: Change in day due to Thanksgiving Holiday...**

Committee Chair Initials: \_\_\_\_\_