

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, October 06, 2020 @ 9:30 AM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Kehl, Grant**, Brick, Berwanger, King (Zoom), Davis, May (Zoom), Brunner

Absent: Leuer

Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:30 AM Wyo. Co. Community Hospital w/J. McTernan			
1. <u>General Update</u>	<i>IGT will be lower, impact on cash flow projections 42% avg. cut across NYS... Perry site to open 11/05/20 Castile/Attica acquisition completed</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Discussion regarding Albany taking money from sales tax for distressed hospitals. \$110K to be taken in 2021. We hope to get that amount back at least... Supervisor Brunner, T/Java commented on the amount of work needed to find ways to cut costs in the hospital budget and thanked CEO McTernan. CEO McTernan commented that the management team at the hospital is great. Clerk Ketchum spoke about the Hospital Admin. now authorized to sign contracts in lieu of the Chairman in the below contracts. Deputy Clerk Perez provided a brief explanation on how the BOS will now track hospital contracts. Contracts will no longer be housed in the BOS office.</i>			
2. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with CALVIN L. SCHIERER, DO , 5599 Crotty Road, Fillmore, NY 14735, to provide family practice services, \$202,000 per year, effective 11/01/2020.		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with RIPPLE MARFATIA, MD , 214 Wyoming Street, Warsaw, NY 14569, to provide internal medicine services, \$210,000 per year, effective 11/01/2020.		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

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<p>4. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement with EDWIN ANAND, MD, 114 Landings Drive, Amherst, NY 14228, to provide nephrology services, \$305,000 per year, effective 01/01/2021.</p>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign an employment agreement JERIL A. KANNAMPUZHA, MD, 3515 Arista Blvd., Apt. 9210, Texarkana, TX 75503 to provide pediatric medical services, \$235,000 per year, plus a one-time stipend paid upon first payroll period in the amount of \$36,000, effective 01/31/2021.</p>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a product purchase agreement with ZIMMER US, INC., 345 East Main Street, Warsaw, IN 46580, for shoulder procedures, not to exceed \$250,000 per term, effective 10/01/2020 – 09/30/2022.</p>	<p><i>Should realize \$56K savings annually in supplies...</i></p>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. Professional Service Contract, all Physician Contracts and/or \$50,001 or greater: Authorize the Hospital Administrator to sign a professional services agreement with UNIVERSITY AT BUFFALO SURGEONS, INC., 100 High Street, Buffalo, NY 14203, to provide general surgery services, not to exceed \$260,000 per year, effective 01/01/2021 – 12/31/2022.</p>	<p><i>Surgical restructuring</i></p>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>8. <i>Amend Resolution #17-237 approved on 08/09/2017 #16-319 approved on 08/16/2016</i> with NIAGARA FRONTIER ANESTHESIA SERVICES, LLP, 4185 Seneca Street, Suite 11, West Seneca, NY 14224 regarding anesthesia services as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement for an additional one year from 01/01/2017 – 12/31/2020 through 01/01/2021 – 12/31/2021. All other terms and conditions remain the same. 	<p>Resolution #17-237 approved on 08/09/2017, Resolution #16-436 approved on 10/11/2016, Resolution #16-319 approved on 08/16/2016.</p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>9. <i>Amend Resolution #20-307 approved on 07/14/2020 #15-004 approved on 01/02/2015</i> with SURGERY SPECIALISTS AT THE RIVER, PLLC, 124 N. Maple Street, Warsaw, NY 14569 related to general surgery services as follows:</p> <ul style="list-style-type: none"> Increase the on-call coverage to include an additional 48 days and increase compensation by \$30,000 per year, from \$310,900 per year to \$340,900 per year, effective 01/01/2021. All other terms and conditions remain the same. 	<p>Resolution #20-307 approved on 07/14/2020, Resolution #19-514 approved on 11/14/2019, Resolution #18-578 approved on 12/11/2018, Resolution #17-540 approved on 12/12/2017, Resolution #16-536 approved on 12/13/2016, Resolution #15 004 approved on 01/02/2015.</p> <p>Surgical restructuring \$105K anticipated savings in renegotiated surgical costs between agenda items #7 and #9</p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>10. <i>Amend Resolution #16-319 approved on 08/16/2016</i> with ST. LAWRENCE RADIOLOGY ASSOCIATES, PC, 50 Leroy Street, PO Box 698, Potsdam, NY 13676 related to radiology services as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement for an additional one year from 01/01/2017 – 12/31/2020 to 01/01/2021 12/31/2021. All other terms and conditions remain the same. 	<p>Resolution #16-319 approved on 08/16/2016</p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>11. Amend Salary Schedule C as follows:</p> <ul style="list-style-type: none"> • Set the salary of the Director of Emergency Services position (Position Code 01.320.505) under EMERGENCY at \$89,016 per year, position available date 09/29/2020. • Set the salary of the Director of Healthcare Information Systems position (Position Code 01.613.307) under INFORMATION SYSTEMS at \$89,625 per year, position available date 09/29/2020. • Abolish one (1) position of 1.00 FTE Director of Utilization Review & Health Information Management (Position Code 01.168.523) under HOSPITAL INFORMATICS, effective 09/28/2020. • Place one (1) position of 1.00 FTE Director of Clinical Data Abstraction/Nurse Supervisor under NURSING ADMINISTRATION and set the salary at \$78,543 per year, position available date 09/29/2020. • Abolish one (1) position of 1.00 FTE Clinical Documentation Improvement Coordinator (Position Code 02.161.548) under PATIENT AND FAMILY SERVICES, effective 09/28/2020. • Place one (1) position of 1.00 FTE Director of Utilization Review under PATIENT AND FAMILY SERVICES and set the salary at \$74,693 per year, position available date 09/29/2020. • Set the salary of the Director of Utilization Review position under PATIENT AND FAMILY SERVICES at \$77,193 per year, effective 03/29/2021 (after 6 months) 		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>and successful completion of goals).</p> <ul style="list-style-type: none"> • Abolish one (1) position of 1.00 FTE <i>Revenue Cycle/Business Office Manager</i> (Position Code 01.624.498) under <u>PATIENT ACCOUNTS</u>, effective 09/28/2020. • Place one (1) position of 1.00 FTE <i>Director of Revenue Cycle</i> under <u>PATIENT ACCOUNTS</u> and set the salary at \$82,800 per year, position available date 09/29/2020. • Place one (1) position of 1.00 FTE <i>Outpatient Clinic Supervisor</i> under <u>CLINIC ADMINISTRATION</u> and set the salary at \$53,000 per year, position available date 10/04/2020. 			*RESOLUTION
<p>12. <i>Amend Salary Schedule P as follows:</i></p> <ul style="list-style-type: none"> • Set the salary of the <i>Nephrology Physician Provider</i> position (Position Code 10.111.615) under <u>NEPHROLOGY CLINIC</u> at \$305,000 per year, effective 09/20/2020. • Place one (1) position of 1.00 FTE <i>Family Practice Physician Provider</i> under <u>WYOMING COUNTY FAMILY MEDICINE – CASTILE</u> and set the salary at \$202,000 per year, position available date 10/04/2020. • Place one (1) position of 1.00 FTE <i>Internal Medicine Physician</i> under <u>WYOMING COUNTY FAMILY MEDICINE – ATTICA</u> and set the salary at \$210,000 per year, position available date 10/04/2020. • Abolish one (1) position of 1.00 FTE <i>Pediatrician Physician</i> (Position Code 10.102.582) under <u>PEDIATRIC CLINIC</u>, effective 09/01/2020. 		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Budget Office w/J. Cook			
1. <u>Income Statement as of 8/31/20</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Budget Status: Items adjusted after the 9/24/20 E-Mail: <ul style="list-style-type: none"> • Potential reduction to Transfer to WCCH, amount still to be confirmed. • Applied an additional \$722K of General Fund Balance (funds from 2017 borrowed funds to pay down debt) • GF Levy increase of \$2,347,791 or 10.41% (Tax Rate Inc. of 6.98%) <ul style="list-style-type: none"> ○ <i>Any questions on Aug. Income Statement, email BO Cook</i> ○ <i>No response from State on other funding streams...total silence</i> • Est. Allowable Tax Cap increase of about \$446K Items to be discussed: <ul style="list-style-type: none"> • Increases to levy: <ul style="list-style-type: none"> ○ • CIP Projects – Fire Training Facility (Back-up 911 Center) What is the plan? When? <ul style="list-style-type: none"> ○ <i>Need to review Buildings & Grounds CIP Plan</i> ○ <i>Some items mentioned in PW Comm. last week</i> Decreases to levy: <ul style="list-style-type: none"> • Zoning Revenue from Towns (\$90K?) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>There was an extensive discussion about the current budget shortfall and what to do about it. It was mentioned that online DMV transactions result in a loss of revenue for the County. Finance Comm. Chair Kehl, T/Attica requested the cost analysis of P/T employee’s health insurance costs from HR. Dir. Farberman. Budget Officer Cook spoke about the new financial system and the amount of work and time it is taking to get ready to “go live” on the projected date of Nov. 11th. Treasurer Mayer spoke briefly about vendors and the chart of accounts relative to the new financial system.</i></p>			

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Department Agenda Item	Discussion	Decision	Action
3. Transfer (on behalf of Road CIP): From: 17.66.5112.4.45001 Unallocated Debt Service \$722,132.69 17.66.5112.2.24016 Liberty Street Village \$832,507.55 To: 17.50.9901.9.99001 Transfer to General Fund \$1,554,640.24 Reason: To transfer borrowed funds from 2017 to the General Fund to reduce Bond Debt payment for 2020.	<i>Researched this... interest rate was so low, took out more money for contingency.</i> <i>This is left over money from borrowing. Waiting for Village to be ready with sewer & water lines.</i> <i>Have to show money moving from Fund 17.</i>	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>At 10:24 AM Supervisor Klein, T/Castile entered the meeting during the below agenda item.</i>			
4. Appropriation (on behalf of Public Health) To: 01.38.4010.4.42431 Immunization Action Plan \$13,566.00 w/01.12.4010.448913 Immunization Action Plan \$13,566.00 Reason: Appropriate additional Federal funds passed through by NYS to our existing IAP contract. This is federal funding that the CDC awarded to NYSDOH specifically for enhanced promotion of influenza vaccine and to expand mass influenza vaccination capacity as part of the critical work of COVID19 response and anticipation of a future COVID19 vaccine. CFDA #93.268		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
10:25 AM Information Technology w/T. MacConnell			
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • Electronic sign user agreement with Verizon Wireless to use NYS Contract for Verizon Wireless Service NYS Group 77017 award 23100. Actual state contract will need to come back for resolution... <ul style="list-style-type: none"> ○ <i>Savings on iPhone plan. Had been approved by Co. Atty.</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
2. <i>Professional Service Contract \$5,001 or greater:</i> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Brite Computers</i> , 7647 Main Street Fishers, Victor, NY 14564 for the provision of Netmotion Renewal in an amount not to exceed \$5,449.45; effective October 25, 2020 through October 24, 2021. Contract #GSA-47QTCA1900MM	<i>Usually is under \$5K. 5 more users put it over the approval limit. Now needs a resolution.</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
3. <i>Professional Service Contract \$5,001 or greater: Amend Resolution #15-386 approved on 10/13/2015</i> to authorize Chairman to sign an AMENDED contract, pursuant to General Municipal Law §104(b), with <i>Avenu Insights and Analytics, LLC (ACS)</i> , 5860 Trinity Parkway, Suite 120, Centreville, VA, 20120 for the addition of conversion services systems in an amount not to exceed \$40,000.00 and to extend the contract term through December 31, 2021.	<i>As previously amended by Res. #18-276; 18-385 & 19-091.</i> <i>Extends the current contract to allow for a different "go live" date with the new system.</i>	Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>IT Dir. MacConnell also expressed concerns with the approaching "go live" date with the new financial system. Believes it makes more sense to "go live" on 12/31/2020 with a new budget year and a start fresh. This will require an extension of the current accounting system contract (ACS) which is stated above.</i>			
10:47 AM Co. Insurance Office w/D. Perkins			
1. <i>Reminder:</i> • Workers' Comp Board of Trustee meeting 9 am October 6, 2020. <i>Please submit a proxy ballot if you are unable to attend</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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2. Authorize the Chairman of the Board to sign health insurance rates sheets with <i>Alliance of WNY Health Benefit Fund</i> , 2914 Pine Street, Niagara Falls, NY 14301 & Blue Cross/Blue Shield, 257 Genesee Street, Buffalo, to be effective January 1, 2021 through December 31, 2021. Employee BCBS High Deductible Plan ❖ Single – \$ 584.51 ❖ Family - \$1,585.63 Retiree BCBS High Deductible Plan ❖ Single - \$928.99 ❖ Two-person - \$1,904.48 ❖ Family - \$2,879.89	1.47% increase over 2020 rates Medicare Plan Retiree rates available late October. <i>Original rate increase of 5%. Add'l savings working with Alliance resulting in lower increase of 1.47%. Same health ins. co. and no change in benefits. Will receive a new ID card.</i>	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Approve the Change in Disability carrier to <i>ShelterPoint</i> , 1225 Franklin Av, Garden City, NY 11530; effective October 1, 2020 to September 30, 2022. ❖ WCCH Schedule X \$4.60 female/month; \$2.15 male/month	<i>4th policy, has different renewal dates</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <i>Amend Resolution 18-275:</i> Disability Insurance rates with Guardian Life Insurance Company of America extended through 9/30/2020 due to COVID-19	<i>Housekeeping item. Amend Res. to extend expiration date to meet new carrier effective dates.</i>	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p><i>At the request of Program Admin. Perkins, at 10:48 AM there was a motion by Supervisor Brunner, T/Java to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Brick, T/Perry and all voted aye. HR Dir. Farberman, Deputy Clerk Perez, S. Mantelli/IT and BO Cook were excused. Program Admin. Perkins remained.</i></p> <p><i>At 11:12 AM there was a motion by Supervisor Davis, T/Covington to end the executive session and continue the regular meeting. This was seconded by Supervisor Brick, T/Perry and all voted aye.</i></p>			

FINANCE COMMITTEE MEETING MINUTES

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Present: **Kehl, Grant**, Brick, Berwanger, King (Zoom), Davis, May (Zoom), Brunner

Absent: Leuer

Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
10:30 AM Treasurer w/C. Mayer			
1. <i>Hand out Financial Reports for Prior Month</i>	<i>Reviewed.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Appropriation: To: 01.33.1325.4.40301 Professional Services Contracts \$5,550.00 w/any funds available increased by same. Reason: Cover the cost of Three + One now charged quarterly.	Charges offset by savings of bank fees and increased interest rates negotiated by Three + One realized in 01.05.1000.2401, 02.05.4510.2401, 05.05.1710.2401 as illustrated in documents emailed to the full BOS, Clerk and Budget Officer 9/23.	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>Supervisor Brunner, T/Java questioned how the contract with Three Plus One works. Treasurer Mayer suggested having someone from Three Plus One come out for a presentation. There was discussion about the amount of fees that are paid now versus what was previously paid to the banks.</i>			
3. Discuss Community College Rates just Released: • I hope to have an update on the potential effect on the budget.	<i>Has an estimate – waiting for final numbers...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Discuss WCCH Debt Restructuring and Bonding Terms		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Discussion about taking the BANs authorized by Res. # 19-099, #17-443 and \$20-145 and combining these balances into a bond. BAN's renew annually and a portion of principle and interest must be paid annually. BAN's are non-callable. More strategic going to long-term debt.</i>			

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Absent: Leuer

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Department Agenda Item	Discussion	Decision	Action
5. <i>Update on the Treasurer's Office-Munis</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. <i>Update on PARIS TASC Reporting and Purchases</i>	<i>Copier in Treasurer's Office identified as needing to be replaced.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Clerk to the Board w/C. Ketchum			
1. <i>Amend Res. #20-278</i> passed by the Board of Supervisors on June 09, 2020 to reflect a corrected Record of Activities for Supervisor S. King. Correction to reflect 3.04 from 2.81. All else remains the same.	<i>The error was caught when the posting expired and the resolution was being transmitted to NYS Retirement...</i>	Motion: Berwanger Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
Real Property Tax Services w/			
1. Appoint Ms. <i>Sarah M. Lippincott</i> , 46 Fenton Road, Rochester, NY 14624 to the position of Director of Real Property Tax Services; effective October 13, 2020 to Sept 30, 2025 to fill the vacant unexpired statutory six (6) year term (formerly held by J. Kirsch) per RPTL §1530.	<i>Finance Comm. Chair Kehl offered update on where we are in the process. HR orientation scheduled. Real Property Tax Services staff aware and anticipating arrival next week.</i>	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
Board of Supervisors w/C. Ketchum			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Off Track Betting w/			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
County Attorney			
1. Appropriation: <u>Assigned Counsel</u> To: 01.34.1421.2.20201 Comp Equip: \$1,475.00 01.34.1421.1.10201 PT All Contracts 5,000.00 01.34.1421.8.82002 CSEA Disability 50.00 01.34.1421.8.83001 FICA 310.00 01.34.1421.8.85001 FICA-Medicare 72.50 01.34.1421.8.89001 Health Insurance 1,700.00 01.34.1421.8.89002 HRA - Employee 2,500.00 01.34.1421.8.89003 HRA - Admin. Exp. 18.00 01.34.1421.4.42494 HH Grant Expenses <u>13,175.00</u> w/01.11.1421.302510 Hurrell Haring Grant \$24,300.50 Reason: To cover computer equipment and software, salaries and fringes, CLE training and transcription services.	Funds provided through Hurrell-Haring Grant. Contract No. CSTWIDEHH52 Year 2. @ Co. Atty. office	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to:
			*RESOLUTION

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Absent: Leuer

Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
Human Resource Dept.			
<p>2. <i>Position Fill:</i> <i>Mental Health Department</i> One (1) position of <u><i>Fiscal Officer I</i></u> (position # 010.282) (FT - 1.0 FTE) currently on Salary Schedule S at \$42,833.00. Person Vacating: Lynnell Schreiber: October 12, 2020. Position Available: October 13, 2020. Approve a salary range not to exceed \$40,348.00.</p>	<p><i>Salary level discussion with Director Kelly Dryja of the Mental Health Department</i> <i>Top amount, any different requires comm. approval</i> <i>CSD Dryja will have to come back to committee to amend Salary Schedule S to set the negotiated salary.</i></p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. <i>Position Fill:</i> <i>Department of Social Services</i> One (1) position of <u><i>Community Services Worker</i></u> (position # 085.598)(FT - 1.0 FTE) on CSEA Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr - \$19.98/hr. Person Vacating: Darlene Broughton, effective August 5, 2020. Position Available: October 7, 2020.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p><i>At 11:45 AM Supervisor Berwanger, T/Arcade stepped out of the meeting and came back in at 11:51 AM before items 1 -11 were voted on.</i></p>			
<p>4. <i>Position Create/Fill:</i> <i>Veterans’ Services</i> One (1) position of <u><i>Keyboard Specialist (Temporary)</i></u> (FT – 1.0 FTE) consistent with CSEA Schedule A, Grade II Step 1(\$16.29/hr.) Temporary position to extent to end for duration of employee Leave of Absence, not to exceed October 14, 2021, the maximum duration allowed under civil service law. Position Available: October 14, 2020.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Present: *Kehl, Grant*, Brick, Berwanger, King (Zoom), Davis, May (Zoom), Brunner

Absent: Leuer

Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
<p>5. <i>Position Fill:</i> Buildings and Grounds One (1) position of <u>Laborer</u> (position # 006.144)(FT - 1.0 FTE) on CSEA Schedule B, Job Grade 8 at an hourly rate of \$18.33/hr - \$20.32/hr. Person Vacating: David Paddock, effective September 2, 2020. Position Available: October 7, 2020.</p>	<p><i>Emergency fill executed by Chairwoman Ryan on 9/21/2020.</i></p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>6. <i>Position Create/Fill:</i> Jail Three (3) positions of <u>Meal Deliverer, PT</u> (Variable FTE) on Salary Schedule S at an hourly rate of \$11.80/hr. \$12.50/hr. effective 12/31/20, to remain consistent with NYS minimum wage indefinitely per Res. #20-385. Position Available: October 14, 2020.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>7. <i>Position Fill:</i> Jail One (1) position of <u>Meal Deliverer, PT</u> (position # 082.598) (Variable FTE) on Salary Schedule S at an hourly rate of \$11.80/hr. \$12.50/hr. effective 12/31/20, to remain consistent with NYS minimum wage indefinitely per Res. #20-385. Person Vacating: Julie Hare, effective August 27, 2020. Position Available: October 7, 2020.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>

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Absent: Leuer

Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
<p>8. <i>Position Fill:</i></p> <p style="text-align: center;"><i>Sheriff’s Office</i></p> <p>One (1) position of <i>Dispatcher</i> (position # 095.108) (PT - Variable FTE) Non-Union following WCSEA wage schedule at an hourly rate of \$19.02 – \$23.19/hr. . Person Vacating: Patricia Wagner, effective August 27, 2020. Position Available: October 7, 2020.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>9. <i>Amend Position:</i></p> <p style="text-align: center;"><i>Jail</i></p> <p>Extend <i>Food Service Helper, PT (Temporary)</i> (position # 095.119) (.80 FTE) from September 25, 2020 (per Res. #20-311) for duration of employee Leave of Absence, not to exceed July 15, 2021, the maximum duration allowed under civil service law.</p>	<p><i>Assistant Cook’s (position code 094.016) leave of absence, which this temporary position is covering for, was extended.</i></p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>10. <i>Position Create/Fill:</i></p> <p style="text-align: center;"><i>Health Department</i></p> <p>One (1) position of <i>COVID-19 Response Specialist</i>, (FT – 1.0 FTE) on Salary Schedule G at an hourly rate of \$29.50/hour (40 hrs./wk.). Position Available: October 14, 2020 through June 30, 2022. <i>Benefit pkg:</i> Consistent with current CSEA Bargaining Agreement.</p>	<p><i>Positions fully funded by grant “Wyoming County, ELC COVID-19, HRI Contract #6444-01” as approved by Wyoming County Board of Supervisors Resolution #20-355 on August 26, 2020.</i></p> <p><i>Grant pays health ins.</i></p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
<p>11. <i>Position Create/Fill:</i> Health Department One (1) position of <u>COVID-19 Response Assistant</u>, (FT – 1.0 FTE) on Salary Schedule G at an hourly rate of \$16.00/hour (35 hrs./wk.). Position Available: October 14, 2020 through June 30, 2022. Benefit pkg: Consistent with current CSEA Bargaining Agreement.</p>	<p><i>Positions fully funded by grant “Wyoming County, ELC COVID-19, HRI Contract #6444-01” as approved by Wyoming County Board of Supervisors Resolution #20-355 on August 26, 2020.</i></p> <p><i>Grant pays health ins.</i></p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>12. <i>Amend Salary Schedule G:</i></p> <ul style="list-style-type: none"> Set a stipend in the amount of \$5,000.00 annually for the <i>Assistant Public Defender (5th)</i> (position code 010.503) under PUBLIC DEFENDER / <i>Council at First Appearance (CAFA) 3</i>; effective July 26, 2020 through medical leave of absence. 	<p><i>Housekeeping:</i> This position should have been included on Res. #20-340; dated August 11, 2020 but was omitted. The resolution establishes CAFA 3 and rolls stipends from the expired CAFA 2 for continued payment under CAFA 3</p>	<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>13. <i>Amend Salary Schedule G:</i></p> <ul style="list-style-type: none"> Delete the <i>Investigator – stipend</i> (position code 007.514) under the PUBLIC DEFENDER / <i>Upstate Quality Improvement and Caseload Reduction Grant (Round 2)</i> - \$35,000.00; effective July 14, 2020. Delete the <i>Assistant Public Defender (5th) – stipend</i> (position code 010.503) under the PUBLIC DEFENDER / <i>Upstate Quality Improvement and Caseload Reduction Grant (Round 2)</i> - \$12,000.00; effective July 14, 2020. 	<p><i>Housekeeping:</i> These positions are not receiving the amounts listed on Salary Schedule “G” and the amounts listed on Salary Schedule “S”. Only the amounts listed on salary schedule “S” are being paid. However the QICR grant does cover this portion of those salaries listed on “S”.</p>	<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>14. <i>Amend Salary Schedule S & G:</i></p> <ul style="list-style-type: none"> Delete the <i>Investigator (PD)</i> (position code 007.514) position under PUBLIC DEFENDER from Salary Schedule “S” at \$35,269.00 annually; effective October 17, 2020. Place the <i>Investigator (PD)</i> (position code 007.514) position on Salary Schedule “G” under PUBLIC DEFENDER / <i>Upstate Quality Improvement and Caseload Reduction Grant (Round 2)</i> at \$35,000.00 annually with full benefits; effective October 17, 2020. <i>Benefits Pkg:</i> Cost of Health Insurance under Family Plan, and deductible, fully funded by the County during the duration of the grant funding this position. Holidays when the Public Defender’s office is closed. 	<p><i>Investigator no longer Co. employee – rolling position back to Salary Schedule “G”</i></p>	<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>15. <i>Position Abolish:</i> Abolish the <i>Investigator (Temp.)</i> (position code 011.514) under PUBLIC DEFENDER from Salary Schedule “S”; effective October 17, 2020.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>16. <i>Amend Resolution #20-340:</i></p> <ul style="list-style-type: none"> To replace the <i>Investigator – stipend</i> (position code 007.514) under PUBLIC DEFENDER / <i>Council at First Appearance (CAFA) 3</i> of \$10,000.00 with <i>Assistant Public Defender (5th) – stipend</i> (position code 010.503) in the amount of \$10,000.00 	<p><i>Housekeeping:</i> The <i>Assistant Public Defender (5th)</i> has been getting this stipend instead of the <i>Investigator</i>...</p>	<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Present: **Kehl, Grant**, Brick, Berwanger, King (Zoom), Davis, May (Zoom), Brunner

Absent: Leuer

Also Present: L. Perez/Deputy Board Clerk; C. Ketchum/Board Clerk (Zoom); J. Cook/Budget Officer; R. Ryan/Board Chair; S. Mantelli/IT; D. Farberman/HR Director; M. Roche, T/Eagle (Zoom); D. Granger, T/Gainesville; L. Roberts, T/Genesee Falls; R. Jacoby; T/Wethersfield (Zoom); S. Klein, T/Castile (10:24 AM)

Department Agenda Item	Discussion	Decision	Action
<p>17. Position Fill: <i>Public Defender</i> One (1) position of Investigator (position # 007.514) (FT - 1.0 FTE) on Salary Schedule G not to exceed \$35,000.00. Person Vacating: Samantha Maguire: September 10, 2020. Position Available: October 17, 2020.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: APPROVED
<p>18. Amend Salary Schedule “D”: To set the salary of the Director of Real Property Tax Services to \$75,000 annually; effective on or about October 13, 2020. Upon successful completion of six (6) months and satisfactory performance (on or about April 13, 2021) eligible for \$2,500.00 increase. Upon successful completion of one (1) year of satisfactory performance, (on or about October 13, 2021) and successful completion of specific milestones set out in the offer of employment letter dated September 10, 2020 eligible for \$2,500.00 increase.</p>		Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>19. Appropriation: To: 01.34.1431.4.40301 Professional Services \$5,000.00 <i>w/any funds available</i> \$5,000.00 Reason: To cover legal representation contract for remainder of 2020.</p>		Motion: Berwanger Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
PUBLIC HEALTH			
Mental Health			
1. Appropriation: To: 01.38.4325.4.42409 Advocacy Services \$3,565.00 01.38.4325.4.42414 Respite Care \$347.00 01.38.4325.4.42419 Drop-In \$1,056.00 01.38.4325.4.42441 Misc. MH Prog. \$61,965.00 01.38.4325.4.42445 Supported Apartment \$1,311.00 01.38.4325.4.42467 Crisis Outreach \$2,323.00 01.38.4325.4.42468 Transportation Program <u>\$2,529.00</u> w/01.11.4325.3490 MH State Aid \$73,096.00 Reason: State Aid adjustment.	<i>Appropriations are being made flush with the current state aid dollars –BEFORE the reductions for quarter 3 and 4: if the funds are returned we will be prepared to disperse them to the contract agency without delay, please note that the large allocation to Misc. MH Programs, is going to support MH services through Camp Get A Way. The Dept. is acting as a pass-through agency for OMH.</i> Won't pay out if state withholds funding.	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Appropriation: To: 01.38.4323.4.42409 Advocacy Svcs. \$ 774.00 01.38.4323.4.42411 PAO 1,827.00 01.38.4323.4.42412 Forensic Case Mngmnt. 140.00 01.38.4323.4.42420 Psycho/Social <u>1,344.00</u> w/01.11.4323.3490 MH State Aid \$4,085.00 Reason: State Aid Adjustment.	Won't pay out if state withholds funding.	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
3. Appropriation: To: 01.38.4322.4.42408 Livingston/Wyoming ARC \$774.00 w/01.11.4322.3490 MH State Aid \$774.00 Reason: State Aid Adjustment.	Won't pay out if state withholds funding.	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
Health Department			
<p>4. Appropriation: To: 01.38.4010.4.42435 Other Grants \$6,785.00 w/01.03.4010.160109 Other Grants \$6,785.00 Reason: Appropriate funds from NYSACHO grant for rural health COVID response. Project scope to increase testing capacity in Wyoming County.</p>		<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. Appropriation: To: 01.38.4010.4.42499 COVID CFDA Grants \$253,688.00 w/01.12.4010.448999 COVID CFDA Grant Revenue \$253,688.00 Reason: Appropriate federal grant award funds for COVID-19 response (Resolution #20-355 on August 26, 2020).</p>	<p><i>For two new positions - COVID-19 Response Specialist & COVID -19 Response Assistant. No. 10 & 11 above.</i></p>	<p>Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. Appropriation: To: 01.43.6610.4.40507 Highway - Repairs \$1,700.00 w/01.08.6610.2680 Insurance Recovery \$1,700.00 Reason: Appropriate insurance recovery from W&M car/deer accident to cover repairs completed by Highway.</p>		<p>Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>7. Transfer: From: 01.38.4011.2.20201 Computer Equipment \$1,222.17 01.38.4011.4.40009 Cellular Phone 420.00 01.38.4011.4.40103 Auto 1,490.90 01.38.4011.4.40401 Training / Education 277.59 01.38.4011.4.40402 Conferences / Conventions 925.00 01.38.4011.4.41111 Computers & Tech 896.15 \$5,231.81 To: 01.38.4011.1.10202 Temporary \$5,153.13 01.38.4011.1.10301 OT 78.68 \$5,231.81 Reason: Transfer budgeted funds to cover expense of Environmental Health Aide (per diem) to process backlog of work due to COVID PAUSE.</p>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>8. Appropriation: To: 01.38.4010.2.23001 Motor Vehicles \$8,710.00 w/01.11.4010.340104 Additional State Aid \$8,710.00 Reason: Appropriate NYSDOH Year 7 Performance Incentive funds toward purchase of a vehicle.</p>	<p><i>No. 8, 9 and 10 needed for purchase of one new vehicle.</i></p>	Motion: Davis Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>9. Appropriation: To: 01.38.4051.2.23001 Motor Vehicles <u>\$5,000.00</u> w/ 01.11.4051.3401 NYS Navigator (58.27%) 2,913.50 01.12.4051.4489 Fed Navigator (41.73%) \$2,086.50 Reason: Appropriate Navigator grant funds toward purchase of a vehicle.</p>		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
10. Transfer: From: 01.38.4051.4.41111 Computers & Tech \$5,000.00 To: 01.38.4051.2.23001 Motor Vehicles \$5,000.00 Reason: Transfer budgeted funds toward purchase of a vehicle.		Motion: Brunner Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
11. Transfer: From: 01.38.4010.4.42463 Bioterrorism-PHEP \$7,582.14 To: 01.38.4010.2.20401 Misc Equip 7,582.14 Reason: Transfer budgeted grant funds to cover expense associated with purchase of equipment for the EH department.	<i>For the purchase of two drones – can be shared with other departments...</i>	Motion: Grant Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
PUBLIC WORKS			
Highway			
1. Transfer: From: 04.53.5110.4.41906 Signs \$11,180.00 To: 04.53.5110.2.20401 Misc. Equipment \$11,180.00 Reason: Transfer funds to cover the cost of (4) Solar BlinkerBeacon Systems for Curriers and Genesee Road Intersection (DASNY Project ID# 9524)	<i>Housekeeping</i>	Motion: Berwanger Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
Buildings & Grounds			
2. Transfer: From: 01.34.1620.1.10202 Temporary \$20,340.39 To: 01.34.1620.2.23000 Motor Vehicles-Purchased \$20,340.39 Reason: To cover cost of 2021 Chevy Silverado ½ Ton, 4WD pickup. Purchased on State mini-bid.	<i>No. 2 and 3 are for the same vehicle.</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
3. Appropriation: To: 01.34.1620.4.40510 Parts & Supplies \$1,375.00 w/01.08.1620.2665 Sale of Equipment \$1,375.00 Reason: To cover cost of accessories for new Chevy Silverado.	<i>No. 2 and 3 are for the same vehicle.</i>	Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>Comm. Chair Kehl, T/Attica reiterated the need to find money to prepare for the budget shortfall. \$5M out of fund balance is unacceptable. Budget Officer Cook spoke about possibly setting up a budget meeting but not until hospital has more figures and advised 12/20/2020 is the last day the budget can be adopted. She will keep the Supervisors updated via email... Chairwoman Ryan, T/Warsaw mentioned the email from the Dir. of Buildings & Grounds and the need for a written policy for how to deal with post exposure cleaning. Supervisor Brunner, T/Java stated we need to stay vigilant and not become complacent. There was discussion on a current exposure situation. HR. Dir. Farberman provided update on the current COVID policies in place and confirmed there is not a current cleaning policy. Some options were discussed for screening and cleaning. Chairwoman Ryan, T/Warsaw, Supervisor Grant, T/Bennington and Supervisor Roberts, T/Genesee Falls will meet tomorrow at 4:30 pm concerning this topic and bring the ideas for a cleaning policy to COW on October 13th.</i>			

Signature of Committee Chairman: p/B. Kehl (minutes prepared by L. Perez).

Next Finance Committee Meeting scheduled for **Tuesday, November 3, 2020 @ 9:00 AM.**