

PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Thursday, September 27, 2018 @ 1:00 PM

Present: **Davis, Grant**, Kehl, Tallman, Leuer, May, Brick (1:19 PM), Ryan

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Buildings & Grounds w/D. Rogers			
<p><i>To clear the air. Supt. Rogers explained that the department contracts with Feedwater Treatment Systems for testing of all county owned cooling towers. The tower with elevated legionella is a brand new tower on Jail. On a Friday, August 24, 2018, Supt. Rogers received a call from Kerry Hise informing him that Legionella was detected in the tower. Proper Wisconsin protocols were followed to drain and flush the system. Feedwater Treatment Systems was to report their findings to Wyo. Co. Public Health. Supt. Rogers offered that the reaction to the elevated report was blown out of proportion. Nothing negligent on the part of the Supt. or the Bldgs. & Grounds Dept. Feedwater Treatment Systems commented to Supt. Rogers that the elevated detection was 30 times higher than he's ever seen before. Supt. Rogers wondered if the Wyo. Co. sample was mixed up with another. Because the testing was perfect the time before and after. Supt. Rogers commented that the lab notifies Public Health within 24 hrs., it is then Public Health's responsibility to notify residents within a certain radius of the tower. Supervisor Ryan, T/Warsaw stated this could have been really bad. Supt. Rogers was instructed to review and memorized proper protocols going forward. Know proper protocols and who is responsible for each step. There was some discussion over who, what and why the reporting wasn't done properly.</i></p>			
<p><i>At 1:19 PM Supervisor Brick, T/Perry entered the meeting during the below agenda item</i></p>			
<p><i>Supervisor Ryan, T/Warsaw insisted on Buildings and Grounds notification to Public Health</i></p> <p><i>Proper protocols will be shared with this committee next month</i></p> <p><i>There has to be some discretionary options for the Superintendent.</i></p>			
<p>1. FYI ~ Referred to 10-02-18 Finance Committee from 09-20-18 Human Resources</p> <p style="padding-left: 20px;"><i>Set Salary: Department of Buildings and Grounds</i></p> <p>Set hourly pay rate of Laborer (Per Diem) (Temp) (position code 041.144) at \$17.53/hr.; effective September 10, 2018.</p>	<p><i>The position was created by Res. #18-396 on 09/11/18; hourly wage yet to be negotiated.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. FYI ~ Referred to 10-02-18 Finance Committee from 09-20-18 Human Resources</p> <p style="padding-left: 20px;"><i>Set Salary: Department of Buildings and Grounds</i></p> <p>Set hourly pay rate of Carpenter (Per Diem) (Temp) (position code 042.037) at \$18.27/hr.; effective September 10, 2018.</p>	<p><i>The position was created by Res. #18-396 on 09/11/18; hourly wage yet to be negotiated.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. Bid Award:</p> <p>Authorize Chairman to award bid and sign contract with Perry Lumber & Hardware Inc., d/b/a/ Burt's Lumber, Healthy Home Insulation, 2 Washington Blvd, Perry, NY 14530 for the provision of doing spray foam insulation at the Animal shelter in an amount not to exceed \$7776.00; effective 9/24/2018 through the completion of the project.</p>	<p style="text-align: center;">** Spray Foam **</p> <p>Portion of Animal Shelter Renovation</p> <p>Preapproval was granted on 09/24/18</p>	Motion: Kehl Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<p>4. Grant Application and Acceptance: Authorize Chairman to sign a contract with <i>New York State Unified Court System</i>, 92 Franklin st, 3rd Floor, Buffalo, NY 14202 , for the provision of Court Facility , cleaning, minor repairs and maintenance at the Courthouse campus, Government center and Records Retention (Contract# C300473) for one (1) year in a maximum amount of \$92,040.00; effective 04/01/2018 through 03/31/2019.</p>		Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Terry Mooney</i>, 18 W. Buffalo St., Warsaw, NY 14569 for the installation of a steel roof on the Highway Office Bldg. in an amount not to exceed \$22,500.00; effective 10/10/18 through completion of project.</p>	<i>Roof –still in process of award discussions</i>	Motion: Leuer Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>6. Establish Animal Shelter Renovations as a CIP Project</p>	<i>Crossing budget years...</i>	Motion: Grant Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. Resolution No .18-335 – Change Order No. 1: Authorize Chairman to sign Change Order #1 (Res. #18-335) with <i>Ed Hulme, Inc.</i>, 11 East Buffalo St, Warsaw, NY 14569 for Public Defender’s Facility addition. The window schedule has changed and increases the amount of contract by \$230.00. Work is above and beyond original contract agreement for a total of amount of \$82,087.00. All else remains the same.</p>	<i>Res. No. 18-313 established this as a capital improvement project.</i>	Motion: Tallman Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>8. Animal Shelter Renovations Update</p> <ul style="list-style-type: none"> • Steel taken off on south side of the bldg. Spray foamed. • MJ Mechanical installing HVAC – 4 zones in boiler system. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>9. Public Defender Facility Update</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
10. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Feedwater Treatment Systems , PO Box 439, Athol Springs, NY 14040 for the provision of monitoring, maintaining, testing and inspecting cooling towers at the Jail, Courthouse, Public Health, Gov't Center in an amount not to exceed \$11,000.00; effective 10/01/18 through 09/30/19.		Motion: Leuer Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
11. Five Year Plan Presented	Committee Chair Davis and Board Chair Berwanger to each receive a copy.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
12. Danforth Update: <ul style="list-style-type: none"> • Status of dehumidifiers in the District Attorney's office. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Highway & Bridges w/T. Gadd			
1. September Work Update	Reviewed and attached.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Dawn's Update on TIP: <ul style="list-style-type: none"> • 3rd Quarter 	Reviewed and attached.	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Overnight Travel Authorization: T. Gadd and T. Kelley to attend the Statewide Conference on Local Bridges in Liverpool, NY, October 23 – 25, 2018. County vehicle will be used. Total cost is \$446.00.		Motion: Ryan Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
4. Amend Resolution No. 18-238: Correct Resolution No. 18-238 to reflect Telegraph Road total for guide rail is \$18,033.50. All else remains the same.	Difference for 2 extra snowplow markers for \$21.50	Motion: May Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
5. Lauren Harding Internship @ County Highway: <ul style="list-style-type: none"> • BOCES requirement • Shadowing 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: No Action Taken

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
Traffic Safety Board			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, November 1, 2018 @ 1:00 PM.**

Committee Chair Initials: _____

From: Kerry Hise
Sent: Friday, August 24, 2018 9:38 PM
To: Kerry Hise
Subject: Re: Legionella Jail

On Friday, August 24, 2018 09:30:36 PM EDT, Kerry Hise <kerryhise@yahoo.com> wrote:

Daryl Rogers
Wyoming County Supt. of
Building & Grounds
143 North main Street
Warsaw, NY 14569

Daryl,

I wanted to update you on my visit today, August 24th. On August 7, 2018, your Heterotrophic plate count (HPC) was read after 48 hours of incubation, on August 9th at 10:00 a.m., and the results were negative for any bacteria levels. (Copy attached).

However, today we received a report of high Legionella count on the County Jail Tower. The Legionella results from my August 10th sample, were analyzed this morning at 10:00 a.m., after a 14 day incubation period. The Legionella results showed 1600 (CFU/mL), (Lab report attached). I had drawn my sample the day after the above test was read on August 9th, as negative for any bacteria.

To follow proper protocol, upon my arrival today at 12:30, the first inspection of the Tower showed 8 ppm of Bromine, 1100 Conductivity, and a pH of 8.9. At that time, the System decontamination was initiated according to Wisconsin protocol. The Tower was drained and flushed at 1:00 p.m., (photographs attached). The Tower was refilled and Chlorine was added to maintain a minimum of 10 ppm at 1:39 p.m. This water was circulated for a minimum of one hour then drained and flushed with disinfected water at 2:50 p.m. Tower Conductivity was 660, Chlorine level was 10+ ppm and System pH of 8.6. Surfaces were cleaned, and Tower was refilled at 3:00 p.m. Tower Conductivity was 425, Chlorine level was 10+ ppm and System pH of 8.4.

At this time, the Tower was put back online. Tower inhibitor levels were brought back into range of 20 ppm of Molybdate, and Bromine was added which brought these levels slightly above range at 9 ppm.

I will return on August 28th for a follow-up water sample to have it retested to ensure the Legionella has been completely eliminated.

Very truly yours,

Kerry L. Hise
Feedwater Treatment Systems
(716) 868-0525




EMSL Analytical, Inc.
 490 Rowley Road Depew, NY 14043
 Tel/Fax: (716) 651-0030 / (716) 651-0394
 http://www.EMSL.com / buffalo@emsl.com

EMSL Order: 141804349
 Customer ID: FWTS42
 Customer PO:
 Project ID:

Attention: John Herlihy
 Feedwater Treatment Systems
 PO Box 439
 Athol Springs, NY 14010
 Phone: (716) 627-2398
 Fax:
 Collection Date: 08/10/2018 7:30 AM
 Receive Date: 08/10/2018 11:20 AM
 Processed Date: 08/10/2018 2:15 PM
 Analyzed: 08/24/2018 10:00 AM
 Project: Wyoming B+G

Legionella Detection - ID & Enumeration of *L. pneumophila* & *Legionella* species and Serotyping of *L. pneumophila* by ISO 11731:2017 Culture Method (EMSL Test Code M342 & Method MICRO-SOP-105)

Client Sample ID / Sample Location Lab Sample Number	Sample Type	Volume Submitted (mL)	Volume Filtered (mL)	Method Processed	Identification	Volume Examined (mL)	Limit of Detection (CFU/mL)	Final Results (CFU/mL)
1 - Jail 141804349-0001	Non-potable	250	250	Concentrated (Acid)	<i>Legionellasp.</i> (not <i>L. pneumophila</i>)	0	200.00	1600.00
2 - Court House 141804349-0002	Non-potable	250	150	Concentrated	None Detected	3	0.33	ND
3 - Gov Center 141804349-0003	Non-potable	250	250	Concentrated	None Detected	6	0.20	ND
4 - Health 141804349-0004	Non-potable	250	150	Concentrated	None Detected	3	0.33	ND


 Christopher Goulah, Microbiology Manager
 or other approved signatory

Legionella identification is carried out using a direct fluorescent antibody (DFA) for *Legionella pneumophila* (serogroups 1-14), a DFA for each individual *L. pneumophila* serotype and a DFA for 15 other *Legionella* species. *Legionella* spp. have tested negative by DFA but are positive for growth on selective media. ND = None Detected/Below LOD. The limit of detection (LOD) is the lowest reportable CFU/mL count and is dependent on the sample volume processed and the dilutions used during testing. Volume processed may be lower than volume submitted if sample is turbid or contains components that restrict concentration of the sample. Volume examined is the calculated amount of the original sample that is plated for culture analysis. High bacterial counts (*Legionella* or otherwise) may require dilution of the sample that will lower the Volume Examined and raise the Limit of Detection. Samples high in non-*Legionella* bacteria may obscure the detection of *Legionella*.

EMSL maintains liability limited to cost of analysis. This report relates only to the samples reported above and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. Samples received in good condition unless otherwise noted. NYS ELAP # 11806 - NYS ELAP certification is applicable to the enumeration of *Legionella* spp. (NYS ELAP certification does not apply to *Legionella* species identification); CDC ELITE certified

Initial report from: 08/24/2018 09:36:09

AWC_M342X_G016_0003 - 1.02

Printed: 8/24/2018 9:36:10AM



490 Rowley Road Depew, NY 14043
 Tel/Fax: (716) 651-0030 / (716) 651-0394
 http://www.EMSL.com / buffalo@emsl.com

Customer ID: FWTS42
 Customer PO:
 Project ID:

Attention: John Herlihy
 Feedwater Treatment Systems
 PO Box 439
 Athol Springs, NY 14010

Phone: (716) 627-2398
 Fax:
 Collection Date: 08/28/2018 11:30 AM
 Receive Date: 08/28/2018 3:15 PM
 Processed Date: 08/28/2018 7:00 PM
 Analyzed: 09/07/2018 12:00 PM

Project: Wyoming B&G

Legionella Detection - ID & Enumeration of *L. pneumophila* & *Legionella* species and Serotyping of *L. pneumophila* by ISO 11731:2017 Culture Method (EMSL Test Code M342 & Method MICRO-SOP-105)

Client Sample ID / Sample Location Lab Sample Number	Sample Type	Volume Submitted (mL)	Volume Filtered (mL)	Method Processed	Identification	Volume Examined (mL)	Limit of Detection (CFU/mL)	Final Results (CFU/mL)
#1 - County Jail Tower 141804719-0001	Non-potable	250	250	Concentrated	None Detected	6	0.20	ND

Cpt C. Goulah
 Christopher Goulah, Microbiology Manager
 or other approved signatory

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Initial report from: 09/07/2018 16:19:18

Wyoming County Animal Shelter Project Update September 2018

Phase One construction is under way :

- Framed cold storage area in prep for spray foam
- Installed new man door in cold storage area
- Took old chimney down
- Removed rotten wood out of kennel area . Had to take out the lower 4ft portion of the wall and remove the rotten area
- Replaced new treated 2x4's , hung new wall protection and placed new trim over it
- Removed old worn steel and infested insulation off South exterior walls
- Windows have been ordered and have been delivered
- Siding has been ordered (went with 40yr siding)
- Liner panel for cold storage has been delivered
- Boiler, indirect heater, and unit heaters have been ordered installation has begun
- Started removal of heating system
- Pressure washed overhang and prepped for paint
- MJ Mechanical has been scheduled to start the installation of the units starting 9/24.
- Bids for cold storage have been accepted and awarded
- Floors have been ordered and are scheduled to be installed last week of October .
- Will start working with Justa to purchased items on grant list .



2018

Wyoming County Animal Shelter Progress Report

FUND 12.61.1620.2.21024

Grant Items	COST	August	September	October	November	December	MONTHLY TOTAL
Gant Funds	\$100,000						
County Match	\$45,371.00						
BUDGET TOTAL	\$145,371.00						
Pens	\$49,637	\$0.00	\$12,341.75	\$0.00	\$0.00	\$0.00	\$12,341.75
Floors	\$45,000	\$22,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,500.00
HVAC Kennel	\$14,913	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HVAC Office	\$10,380	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Boiler /HVAC units	\$4,998.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parts, Pipes,Fittings	\$4,361	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ad's	\$260	\$0.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00
Buildng Supplies							
Appropriation	\$35,000						
Interior / Exterior Walls	\$2,069.67		\$2,069.67				\$2,069.67
Doors	\$184.00		\$184.00				\$184.00
Cold Storage	\$756.00		\$756.00				\$756.00
Misc Expenses	\$418.00		\$418.00				\$418.00
Windows	\$0.00		\$0.00				\$0.00
Spray Foam	\$7,776.00		\$0.00				\$0.00
ROBBS GLASS	\$240.00		\$240.00				\$240.00
PROJECT TOTAL TO DATE	\$140,732.75						
MONTHLY TOTAL		\$22,500.00	\$16,269.42	\$0.00	\$0.00	\$0.00	\$38,769.42
BUDGET TOTAL							\$180,371.00
REMAINGING							\$141,601.58
% Remaining							79%



* doors : 450 original replaced 2 at 189 piece
 Paint 400.00

**PUBLIC DEFENDER'S FACILITY
ADDITION
SEPTEMBER 2018**

RECEIVED CHANGE ORDERS :

- Changing windows to awning windows for privacy concerns
- Filling basement door in

POWER OUTAGE :

- Due to underground utility concerns we have had to schedule an outage to occur which will affect Public Safety building.
- Will have a high voltage contractor on site for the dig (\$80.00 Per our est. charge)
- Have been working with NYSEG, HULMES, Bob Osborne , Key Power and in house staff to organize the work during the time of the outage .
- Anticipating outage to be between 8am to 4pm on scheduled date
- Have notified Public Safety & Emergency services of power outage and date
- May need to move deadline of work past October 31st



SEPTEMBER REPORT

Public Works Committee Meeting

September 27, 2018

TIP Program/UPWP/CIP:

- Preventative Maintenance (P/M) CR 2 (Broughton Rd) – Project closeout is ongoing.
- Bennington #14 (Schad Rd) (NY BRIDGE Project) – Contractor began on August 20. Project work is on schedule. Fill material stayed in the Town of Bennington. Project has to be completed by 10/15.
- Preventative Maintenance (P/M) of 9 Bridges – Advanced Detail Plans (ADP) have been submitted and reviewed by us and DOT. Anticipated bidding date early 2019.
- CR #13 (Simmons Rd) Bridge Replacement - Scoping and preliminary engineering complete. Design Report was reviewed by us and DOT. Public Information meeting is scheduled for 10/16.
- CR#14 - Liberty St Road Reconstruction (Rt. 20A to Jefferson) - survey has been completed. Preliminary design is ongoing.

Local Road Projects:

(Road Maintenance)

- Continue driveway pipe replacements on county roads at various locations.
- Continue mowing of County ROW.
- Completed Partial Depth Repairs on roads to be crack sealed in 2018.
- Completed 2 ½” binder & 1 ½” top overlay and shoulder back-up on Glen Iris Rd.
- Completed 1” shim course & 1 ½” top overlay and shoulder back-up on Denton Corners Rd.
- Completed 1 ½” top overlay and shoulder back-up on Denton Corners Rd (Rt. 436).
- Began slope stabilization project on Vernal Rd.
- Continue pavement markings on county roads.
- Completed 8’ diameter pipe replacement on Lemley Rd in Middlebury.
- Completed guide rail repair at various locations.
- Began Crack Sealing on various County Roads.

Local Bridge Projects:

(Bridge Maintenance)

- Completed annual concrete bridge pressure wash/sealing of 1/3 county owned bridges.
- Continue concrete repairs on various county owned bridges.
- Began installing concrete paved inverts in 6 ea. Large Diameter Culverts.

Work for Others:

- Completed excavation and backfill for the Town of Orangeville.
- Completed rebates for the Towns of Sheldon, Warsaw & Wethersfield as well as moved equipment for Perry and Warsaw.

Safety:

- Completed safety talks on: flagging techniques, work zone setups and school bus.

(A)

Summary - 3rd Quarter Report - 2018

TIP PROJECT (claimed)	FEDERAL \$ CLAIMED (PAST DUE)	FEDERAL \$ CLAIMED (CURRENT)	STATE \$ CLAIMED (PAST DUE)	STATE \$ CLAIMED (CURRENT)
CR #02 - Broughton Road (8/24/18)	0	328,754	0	61,641
CR #59 - Bixby Hill Road (8/24/18) (waiting for final approval supp agreement for remaining Marchiselli)	0	0	0	48,039
Preventative Maintenance - 9 bridges (8/24/18)	0	25,544	0	4,789
PE #02 - Simmons Road Bridge (8/24/18)	0	55,470	0	10,401
BE #14 - Schad Road Bridge (8/24/18) (Bridge NY - 95% federal)	0	24,227	0	0
<hr/>				
TOTALS	0	433,995	0	124,870

Summary:
Federal \$ owed: 433,995
State \$ owed: 124,870

Received FEDERAL payment

Received STATE payment

9/27/2018