

HUMAN SERVICES COMMITTEE MEETING MINUTES

Date: Tuesday, September 24, 2019 @ 1:00 PM

Present: **Ryan**, Granger, Davis, Tallman, Vasile, Brunner, King

Absent: **Grant**, Copeland

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; B. Kehl, T/Attica

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Veterans Services w/L. Harvey & L. Schreiber/MH Fiscal Officer			
1. Dwyer Wyoming Update: <ul style="list-style-type: none"> • Funding 2019-2020 • <u>Budget outlook</u> 	Reviewed <i>The current state aid letter will be reissued @ \$52,500.00</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Appropriation: To: 01.43.6510.4.40503 Gasoline \$500.00 w/01.09.6510.2705 Donations \$500.00 Reason: Donation from George Pattridge to help buy gasoline for new van.	<i>Thank you card sent to Mr. Pattridge</i>	Motion: Granger Ayes: 7 Noes: Absent: 2 Grant; Copeland	Carried: XXX Defeated: Referred to: FINANCE
<i>Thank you form William Greines – Lisa and Robin did a great job with his appeals claim.</i>			
3. NYS Division of Veteran Services <u>Training Recap:</u> <ul style="list-style-type: none"> • Training September 18th – 19th in Syracuse NY. 	Reviewed	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Scott Wooley donated 2 pigs that were picked up on September 9th from Falconer Meats and distributed to 7 Veteran families. Thank you card mailed to Veteran.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2020 Budget Hearing	<i>Director Harvey worked with J. Monteleone, she thinks they did okay. BO Cook confirmed. Long term – sees a change in NYS. Should be invited to utilize state system vs current software program. More tools available</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:15 PM Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ 90 Participants / 70 Active • Respite ~ 32 <ul style="list-style-type: none"> ○ Life Line ~ 21 <ul style="list-style-type: none"> ▪ Private Pay ~ 33 ○ Adult Day Care ~ 10 ○ PCAI ~ 34 ○ PCA II ~ 37 • HDM (Home Delivered Meals) ~ 254 active participants with 214 meals being served today • Congregate Meal Sites ~ Avg. 12 /day <ul style="list-style-type: none"> ○ Pine Lounge ~ 59 /week 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. Overnight Travel Authorization: A. Aldinger to attend OFA Leadership Institute in Saratoga Springs October 29 – 31, 2019. The county car will be used. Approximate cost \$600 – budgeted.</p>		<p>Motion: Tallman</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Grant; Copeland</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>3. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Network Membership Western New York Integrated Care Collaborative, 742 Delaware Ave., Buffalo, NY 14209 - MOU for the opportunity to provide services based on value based payment system to health insurance companies - effective September 01, 2019. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. Permission to go out to bid or utilize the NYS bid process for one (1) new 2019 or 2020 Toyota Sienna</p>	<p><i>Will replace current Equinox</i></p>	<p>Motion: Brunner</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 Grant; Copeland</p>	<p>Carried: XXX</p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>5. Save the Date:</p> <ul style="list-style-type: none"> • Esther Greenhouse Housing and Infrastructure Design Conference GCC... 	<p>See attached flyer. Include with Board packet</p>	<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2020 Budget Hearing</p> <ul style="list-style-type: none"> • Office for the Aging Narrative 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Walk-in ~ Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Tommie Pomeroy , 11198 Lapp Rd., Fillmore, NY 14735 for the provision of pre-school related services in an amount not to exceed 2019 to 2021 budget - effective October 1, 2019 through June 30, 2021.		Motion: Granger Ayes: 7 Noes: Absent: 2 Grant; Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
Youth Bureau			
6. Early Intervention: ○ Active: 54 ○ In Process: 14 • Pre-School: ○ Active: 49		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
7a. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Warsaw Central School , 81 West Court St Warsaw, NY 14569 for the provision of Pre-School Related Services Program in an amount not to exceed 2019 to 2021 budget - effective September 1, 2019 through June 30, 2021.		Motion: Vasile Ayes: 7 Noes: Absent: 2 Grant; Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
7b. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Warsaw Central School , 81 West Court St Warsaw, NY 14569 for the provision of Pre-School Special Education Program in an amount not to exceed 2019 to 2021 budget - effective September 1, 2019 through June 30, 2021.		Motion: Vasile Ayes: 7 Noes: Absent: 2 Grant; Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
2020 Budget Hearing • <u>Youth Bureau, Early Intervention & Preschool Narrative</u>	<i>Talked about 2 yr. \$30K grant acceptance for Human Traffic and Sex Trafficking awareness</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:45 PM Department of Social Services w/K. Barber			
<i>From the August 27, 2019 Human Services Committee meeting...</i>			
Indigent Burials: <ul style="list-style-type: none"> • How long does it take for death records to reach the town clerk's office when a person dies at home? <ul style="list-style-type: none"> ○ A: unknown • A Wyoming County Town Clerk commented on the need to file within 5 days of death. • DSS makes decision within 24 hrs. as to whether or not to pay for indigent burial. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. FYI ~ Referred to 10-01-19 Finance Committee from 09-24-19 Human Resources <i>Position Fill: Social Services</i> One (1) position of <u>Clerk</u> (1.0 FTE) (position # 067.053) on CSEA Schedule A, Job Grade 2 at \$15.89/hr. - \$17.35/hr. Person Vacating: Wendy Schreiner, effective August 16, 2019. Position Available: October 2, 2019.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI - Contract (\$3,000 and under): <ul style="list-style-type: none"> • Linstar, Inc., 430 Lawrence Bell Drive, Suite 1, Williamsville, NY 14221-7085 for equipment purchase and software implementation to renew System Galaxy Corporate Level Software License with one (1) year software maintenance for \$2,760.00 and Professional Implementation Services to upgrade Galaxy Server and software & testing for \$1,033.64. Effective 8/27/19 upon completion. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Shred-it USA LLC , 28883 Network Place, Chicago, IL 60673-1288 for the provision of providing assured destruction of confidential document services in an amount not to exceed a total of \$13,520.00 over five years. Effective 9/30/19 through 9/30/24. This is a five-year renewal with no increases in cost over the previous five years. The remittance address changed during the previous five-year agreement but all else remains the same.	** Resolution Required **	Motion: Tallman Ayes: Noes: Absent: 2 Grant; Copeland	Carried: XXX Defeated: Referred to: * RESOLUTION
4. Proclamation: <ul style="list-style-type: none"> • <u>October is Domestic Violence Awareness Month.</u> 		Motion: Granger Ayes: Noes: Absent: 2 Grant; Copeland	Carried: XXX Defeated: Referred to: * RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<i>At 2:06 PM Supervisor Granger, T/Castile left the meeting during the below agenda item.</i>			
5. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2020 Budget Hearing <ul style="list-style-type: none"> • Social Services Narrative • Social Services Organizational Chart 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:00 PM Wyo. Co. Community Action w/D. Meyer, Finance Officer			
2020 Budget Hearing <ul style="list-style-type: none"> • \$10K used to fill the gap • Medicaid transportation <ul style="list-style-type: none"> ○ .5fte dedicated • Shield PILOT Program At Wyo. Co. Jail • SUNY Attain Lab remains an expense 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, October 29, 2019 @ 1:00 PM.**

Committee Chair Initials: _____