

2019 County-wide Shared Services

Initiative (CWSSI)

September 19, 2019 @ 10:00 AM

Ag. & Business Center, Warsaw New York



~ PANEL MEETING ~

MINUTES

1. **Welcome** – A. D. Berwanger, Chairman/Wyoming County Board of Supervisors

2. **Introductions** –

a. Panelists –

i. Towns

- | | |
|--------------------|-----------------|
| 1. A. D. Berwanger | T/Arcade |
| 2. B. Kehl | T/Attica |
| 3. E. Grant | T/Bennington |
| 4. K. Granger | T/Castile |
| 5. J. Davis | T/Covington |
| 6. B. Hastings | T/Eagle |
| 7. D. Tallman | T/Gainesville |
| 8. M. Vasile | T/Genesee Falls |
| 9. A. Brunner | T/Java |
| 10. D. Leuer | T/Middlebury |
| 11. S. May | T/Orangeville |
| 12. J. Brick | T/Perry |
| 13. S. King | T/Pike |
| 14. B. Becker | T/Sheldon |
| 15. B. Ryan | T/Warsaw |
| 16. J. Copeland | T/Wethersfield |

ii. Villages

- | | |
|----------------|------------------|
| 1. J. May | V/Arcade |
| 2. W. Lepsch | V/Attica |
| 3. K. Washburn | V/Castile |
| 4. K. Falkner | V/Gainesville |
| 5. F. Hauser | V/Perry |
| 6. D. Coffey | V/Silver Springs |
| 7. J. Robinson | V/Warsaw |
| 8. N. Norton | V/Wyoming |

2. **Attendance:**

a. Villages

i. Castile – Dennis Miller/Trustee; Tom Wright/Supt. Public Works

b. Towns

i. Arcade – A. D. Berwanger/Supervisor

1. Chairman of the Board of Supervisors

ii. Covington – Jerry Davis/Supervisor

iii. Perry – Jim Brick/Supervisor

iv. Pike – Sandy King/Supervisor

v. Sheldon – Brian Becker/Supervisor

- vi. Warsaw – Becky Ryan/Supervisor
- c. Department of State
 - i. Rich Tobey
- d. County Departments
 - i. Cheryl Ketchum – Board of Supervisors
 - ii. Janis Cook – Budget Office
 - iii. Todd Gadd – County Highway
 - iv. Rhonda Pierce – County Clerk
 - v. Laura Paolucci – County Health Department
 - vi. Cheryl Mayer – County Treasurer
 - vii. Robin LaWall – County Treasurer
 - viii. Joe McTernan – Wyo. Co. Comm. Hospital
 - ix. Todd MacConnell – County IT Dept.
 - x. Dan Farberman – County HR Dept.
 - xi. Cindy Amrhein – County Historian
 - xii. Gregg Rudolph – County Sheriff
 - xiii. Jim Kirsch – County Real Property Tax Services

Pledge of Allegiance to the Flag – Chairman Berwanger

Introductions –

DISCUSSION ITEMS

1. 2019 Planning for 2020 Implementation
2. Wyoming County applied for \$51,659.53 for shared services implemented in 2018.
 - a. Assessing Services
 - i. Town of Orangeville - \$3,276.92
 - b. Water Meter purchases – Purchase of meters; meter readings and generate invoices.
 - i. Town of Sheldon - \$22,138.60
 - ii. Supervisor Becker explained Sheldon's savings
 - iii. Supervisor King explained that the Town of Pike is working with the Water Resource Agency.
 - iv. The Town of Covington is looking into potential for meter purchases through the Water Resource Agency.
 - v. The Village of Castile explained the potential for reading both water and electric meters with the same meter readers but cautioned difference in calibration for the different utilities. Suggested reading meters on a monthly basis at first. They also stated that their new system was installed in 2012 and will be outdated by 2020. It cost the village \$15,000 to update.
 - vi. The Town of Warsaw is looking to join Water Resource Agency program in 2020 for the purchase of new meters.
 - vii. Bulk purchasing for chemicals already exists for water purveyors.
 - c. Zoning Services
 - i. Town of Java - \$21,232.27
 - ii. Town of Perry - \$2,954.03
 - iii. Town of Pike - \$2,057.71
3. Village of Perry Mayor, R. Hauser's [e-mail](#) was shared.

- a. There was discussion over sharing of the village's "suck" truck with the Village of Attica. Mr. Tobey explained that if a semi-formal agreement was created and savings could be calculated utilizing quotes a County Wide Shared Services Matching grant could be applied for...
- b. There was some discussion over the power poles being replaced at Wyoming County Community Hospital. A local contractor quoted \$50,000. Chairman Berwanger engaged the Village of Castile's Electric department. All it cost was \$3,100 for material. There was some discussion over shared municipal electric.

4. Water Resource Agency

5. Shared IT Services

- a. Director MacConnell was open to the idea but stated he would need more staff.
- b. Currently has Inter Municipal Agreements with several municipalities to supply basic IT support.
- c. He talked about shared services for servers.

There was talk about shared services crossing county lines. Not limited to municipalities within one county.

6. Shared Human Resource Services

- a. Director Farberman has already worked with several Towns & Villages.
- b. Collective Bargaining negotiations & arbitrations
- c. Employee trainings

7. Work with ECMC?

8. Emergency Services

- a. Perry Ambulance services
 - i. Supervisor Brick provided a narrative

9. GIS sharing

- a. IMA for 911 with Genesee County
 - i. Director MacConnell provided a narrative

10. Healthcare consortiums

11. Sharing of County Jails

- a. Closing of jails impact

12. Drinking water / Waste water projects

13. Web based tax collection software by the County Treasurer

- a. Implemented in 2019 with the Town of Genesee Falls
- b. New Participants would be eligible for match (in 2019 plan for 2020 implementation).

14. County Highway

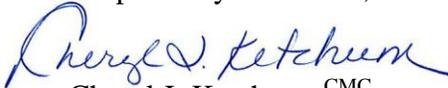
- a. Bridge over Pearl Creek
 - i. NYS Route 19
 - ii. Wyo. Co. Highway proposed solution to replace bridge. As a result NYS DOT placed a 22 ton posting, which created new traffic flow problems in other areas of the county. Consulting with Kevin Bush, Regional Director out of Rochester and the Genesee Regional Transportation Council. \$50,000 maximum allowance on shared services.
 1. Wyo. Co. Highway proposed \$300K solution with 3 months to complete.
 2. NYS DOT design phase alone est. at \$1M
 - iii. Wyoming County has 86 culverts
 1. Replace 1 - 3 per year
- b. Village of Castile catch basin collapse along NYS Route 39
 - i. Drainage runs under privately owned garage

- ii. No easement in place
- iii. Owner currently suing the village and NYS.
- iv. Rochester and NYS have both been contacted with no return call. That was over 2 years ago.

Another special project assigned to Mr. Tobey is the US Census for NYS. Wyoming County Planning and Economic Development Director, Bill Daly heads up this project for the county. Genesee Finger Lakes Regional Planning Council provides Wyoming County support on this project, as well...

There being no further business to come before this body the meeting was adjourned at 11:18 AM by Chairman Berwanger.

Respectfully submitted,



Cheryl J. Ketchum, ^{CMC}
Clerk to the Board