

## PUBLIC WORKS COMMITTEE MEETING MINUTES

Date: Thursday, August 29, 2019 @ 1:00 PM

Present: **Davis, Grant**, Kehl, Tallman, May (1:06 PM), Brick, Ryan (1:03 PM)

Absent: Leuer

Also Present: C. Ketchum/Board Clerk; A. D. Berwanger/Board Chair; J. Cook/Budget Officer (1:16 PM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Highway &amp; Bridges w/T. Gadd</b>			
<i>At 1:03 PM Supervisor Ryan, T/Warsaw entered the meeting during the below agenda item.</i>			
<i>At 1:06 PM Supervisor May, T/Orangeville entered the meeting during the below agenda item.</i>			
1. <a href="#"><u>August Work Update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>FYI ~ Contract (\$3,000 and under):</b>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• <b>Kaminski Plumbing, Heating &amp; Excavating</b>, 1074 Route 77, Attica, NY 14011 for repair to well in an amount not to exceed \$2,335.00; effective 7/1/19 through completion.</li> <li>• <b>Jamar Technologies, Inc.</b> 1500 Industry Rd., Suite C, Hatfield, PA 19440 for replace existing obsolete TraxPro software with STARnext software for existing traffic counters in an amount not to exceed \$1,600.00 through installation.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Overnight Travel Authorization:</b> T. Gadd and T. Kelley to attend 2019 Bridge Conference in Syracuse, NY October 22-24, 2019. The county vehicle will be used. Approximate cost: \$550.00.		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
4. <b>Approval of Yearly Sand and Salt Bids to the low bidders:</b>	<b>Delivered to all towns in County. \$1.95 increase</b>	Motion: Leuer Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<ul style="list-style-type: none"> <li>• Bids opened on 8/20/19</li> <li>• Approval of yearly sand bids effective September 1, 2019 – August 31, 2020.</li> <li>• Approval of yearly salt bids to <b>American Rock Salt, Co., LLC</b>, PO Box 190, Mt. Morris, NY 14510 for \$50.45/ton; effective September 1, 2019 through May 31, 2020</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 1:16 PM Budget Officer Cook entered the meeting during the below agenda item.</i>			
5. <b>Discussion - Saia Communications, Inc. Proposal:</b>	<b>#5 and #7 explained together</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>• Upgrade to a 3 site simulcast system using existing Sheriff's MTR2000 analog simulcast equipment.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

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<p>6. <b>Update:</b></p> <ul style="list-style-type: none"> <li>Buffalo Niagara River Keepers proposed project in the Town of Orangeville.</li> </ul>	<p><i>Progressed in design; need longer pipe Trying to get project done next year.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. <b>Professional Service Contract: (5,001 or greater)</b> Authorize Chairman to sign contract with <i>Saia Communications, Inc.</i>, 100 Stradtman Street, Buffalo, NY 14206 for upgrade to a 3 site simulcast system using existing Sheriff's MTR2000 analog simulcast equipment for an amount not to exceed \$6,400.00 effective 9/10/19 through completion.</p>	<p>This item will be needed if Item #5 is approved at PW Committee.</p> <p>#5 and #7 explained together</p> <p>Will help Arcade, Bennington &amp; _____</p>	<p>Motion: Tallman Ayes: 7 Noes: Absent: 1 Leuer</p>	<p>Carried: <b>XXX</b> Defeated: Referred to:</p> <p style="text-align: right;"><b>*RESOLUTION</b></p>
<b>1:30 PM Buildings &amp; Grounds w/K. Wiedemann, J. Ferris &amp; M. Adamczak</b>			
<p><b>FYI ~ Referred to 09-03-19 Finance Committee from 08-26-19 Human Resources</b> <i>Position Fill: Buildings and Grounds</i> One (1) position of <u>Building Maintenance Mechanic</u> (1.0 FTE) (position # 005.032) on CSEA Schedule B, Job Grade 9 at \$18.57/hr - \$20.52/hr. Person Vacating: Dennis Sanders, effective upon finding a replacement candidate, departure date is 12/31/2019. Position Available: September 11, 2019.</p>	<p><i>Will be vacated once replacement found, incumbent will move to Building Maintenance Mechanic (Temporary) position to be created.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>FYI ~ Referred to 09-03-19 Finance Committee from 08-26-19 Human Resources</b> <i>Position Fill: Buildings and Grounds</i> One (1) position of <u>Laborer</u> (1.0 FTE) (position # 006.144) on CSEA Schedule B, Job Grade 8 at \$17.88/hr - \$19.83/hr. Person Vacating: David Paddock, effective September 6, 2019. Position Available: September 7, 2019.</p>	<p><i>101 hits on Indeed – 75 applicants</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>FYI ~ Referred to 09-03-19 Finance Committee from 08-26-19 Human Resources</b> <i>Position Create/Fill: Buildings and Grounds</i> One (1) position of <u>Building Maintenance Mechanic (Temporary)</u> following CSEA Schedule B, Job Grade 9 at \$18.57/hr - \$20.52/hr. Position Available: September 11, 2019 – December 31, 2019.</p>	<p><i>Temporary position to hold incumbent of Building Maintenance Mechanic during training/transition period for new hire. To sunset 12/31/2019.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>1. <b>FYI ~ Contract (\$3,000 and under):</b></p> <ul style="list-style-type: none"> <li>• <b>Valley Sales &amp; Service</b> ,35 West Buffalo St, Warsaw, NY 14569 for the provision of necessary auto repairs (fuel rail or fuel injection) to fleet vehicles; amount not to exceed \$1,440.04 ; effective July 25<sup>th</sup>, 2019 through completion.</li> <li>• <b>Overhead Door Co. of Batavia</b>, P.O. Box 366, Batavia, NY 14021                             <ul style="list-style-type: none"> <li>○ For necessary repairs on the cold storage building at Fire Training Center in an amount not to exceed \$348.05; effective July 23, 2019 through completion.</li> <li>○ Installation of one (1) insulated door at the Wyoming County Animal Shelter; in an amount not to exceed \$1,200.00; effective August 21, 2019 through completion.</li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>2. <b>Professional Services Contract \$3,001- \$5,000:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Barton &amp; Loguidice</b>, 443 Electronics Parkway, Liverpool, NY 13088 for engineering services related to the Highway roof project in an amount not to exceed \$4,300.00; effective September 1, 2019 through completion .</p>		Motion: Kehl Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>APPROVED</b></p>
<p>3. <b>Amend Resolution No. 19-078:</b>                      Authorize Chairman to sign an Amended Contract with <b>Waste Management of New York, LLC</b>, 10860 Olean Road, Chaffee, NY 14030 to reflect the following increases:</p> <ul style="list-style-type: none"> <li>• Wyoming County Courthouse Campus &amp; Public Safety from \$2,880.00 to \$3,016.00</li> <li>• Ag &amp; Business Center from \$1,440.00 to \$1,700.00</li> </ul> Bringing the total amount of the contract from \$6,720.00 to \$7,136.00, all else remains the same.		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p>4. <b>Amend Permission Granted 12/22/2016:</b>  <b>Professional Services Contract \$3,001- \$5,000:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Waste Management of New York LLC</b>, 10890 Olean Rd, Chaffee NY 14030 for the provision of recycling of cardboard and paper products for three (3) years in an amount not to exceed <del>\$3,744.00</del> <b>(\$1,248.00 per year) \$4,900.00 and remove the per year amounts</b>; effective 01/01/2017 through 12/31/2019.</p>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <p style="text-align: center;"><b>APPROVED</b></p>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<b>5. Discussion:</b> <ul style="list-style-type: none"> <li>• 2013 code violations                             <ul style="list-style-type: none"> <li>○ at DMV have been remedied</li> <li>○ Placement of AED's at the Gov.t Center have been remedied.</li> </ul> </li> <li>• Working with D. Roberts to identify other buildings that need to be addressed.</li> <li>• Camp Wyomoco assessment by M. Adamczak - <a href="#">see attached</a>.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>6. Permission to help Co. Depts. with their Fair Booths for next year</b>		Motion: May Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>Traffic Safety Board</b>			
<b>1. Appointment:</b>  <div style="text-align: center;"><b>Traffic Safety Board</b></div> Member  ~Vacant, Unexpired three (3) year term effective through November 10, 2019. ~New three (3) year term; effective November 11, 2019 through November 10, 2022. <ul style="list-style-type: none"> <li>• <b>Mike Post</b> (T/Perry) P. O. Box 205 Perry, NY 14427</li> </ul>	<i>Supervisor Brick to confirm e-mail request dated 08/09/19.</i>  <i>As Per Traffic Safety Board Chair, D. Hare, M. Post has been attending meetings...</i>	Motion: Grant Ayes: 7 Noes: Absent: 1 Leuer	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Signature of Committee Chairman: p/J. Davis (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, September 26, 2019 @ 1:00 PM.**

Committee Chair Initials: \_\_\_\_\_