

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, August 29, 2018 @ 9:00 AM

Present: **Ryan, Grant,** Kehl, Granger, Hastings, Brunner, May, King, Becker

Absent:

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. FYI: Change time of the September 26, 2018 Committee Meeting to 2:30 p.m. due to the 2018 Fall NYSAC Conf.	<i>Date change is the privilege of the Committee Chair ~ no action required.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. FYI ~ Referred to 09-04-18 Finance Committee from 08-28-18 Human Resources Amend: <i>Salary Schedule "S":</i> <ul style="list-style-type: none"> Increase the salary of the <i>Fiscal Officer</i> under the office of Mental Health to \$40,656.00 annually; effective May 27, 2018. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Amend the staffed office hours of the Mental Health Department from 9 AM to 5 PM to 8 AM to 4 PM.		Motion: Granger Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
3. Appropriation: To: 01.38.4322.4.42408 Livingston/Wyoming ARC \$285.00 w/01.11.4322.3490 State Aid \$285.00 Reason: To accommodate a change in state aid received		Motion: Hastings Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
4. Appropriation: To: 01.38.4323.4.42420 Psycho/Social \$286.00 01.38.4323.4.42412 Forensic Case Mgmt <u>\$2,481.00</u> w/01.11.4323.3490 State Aid \$2,767.00 Reason: To accommodate a change in state aid received		Motion: Hastings Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
5. Appropriation: To: 01.38.4325.4.42419 Drop-In \$299.00 01.38.4325.4.42468 Transportation Program \$315.00 01.38.4325.4.42441 Misc. MH Program \$313.00 01.38.4325.4.42467 Crisis Outreach \$351.00 01.38.4325.4.42445 Supported Apartment \$37,177.00 01.38.4325.4.42409 Advocacy Srvcs. <u>\$2,628.00</u> w/01.11.4325.3490 State Aid 41,083.00 Reason: To accommodate a change in state aid received		Motion: Hastings Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE

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<p>6. Proclamation: September is Suicide Prevention Awareness Month</p>		<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>7. Overnight Travel Authorization: Kristen Fisher to attend Mental Health First Aid Training in Syracuse, NY, September 17 – 19, 2018. As Kristen is a contracted employee there is no cost to the county.</p>		<p>Motion: May Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>8. Overnight Travel Authorization: Kelly Dryja to attend Child Welfare Court Improvement Project, September 27 - 28, 2018 at the Crown Plaza, 66 Hale Ave., White Plains, NY. Carpooling with another attendee, expenses to be reimbursed.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>9. Appropriation: To: 01.38.4310.4.41801 Misc Assess/Chg Oth Govt\$6,000.00 w/01.12.4310.4490 MH. Fed, Salary Sharing. \$6,000.00 Reason: To fund court ordered placements for mental illness treatment</p>		<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>10. Appropriation: To: 01.38.4250.4.42405 Alcoholism Treat (MH) \$2,716.00 w/01.11.4250.3490 Alcohol Addiction Control SA \$2,716.00 Reason: To accommodate a change in state aid received</p>		<p>Motion: Becker Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>11. Amend Resolution No. 17-462 (as amended by Res. #18-222): Authorize Chairman to sign an Amended Contract with <i>Living Opportunities of DePaul</i>, 2475 George Urban Blvd. Suite 201, Depew, New York 14043 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase by \$21,802.000 to accommodate the increase in State Aid for 2018. Total amount not to exceed \$347,380.00. 		<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Department Agenda Item	Discussion	Decision	Action
<p>12. <i>Amend Interdepartmental Contract as approved by the Public Health Committee on 10/3/17, as amended on 4/25/2018:</i> Authorize Chairman to sign an Amended Contract with WCCH, 400 N. Main St., Warsaw, NY 14569, to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase by \$1,396.00 to accommodate the increase in State Aid for 2018. Total amount not to exceed \$237,912.00 		Motion: Hastings Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: APPROVED
<p>13. <i>Amend Resolution No. 17-461 (as amended by Res. #18-224):</i> Authorize Chairman to sign an Amended Contract with Mental Health Assoc. of Rochester and Monroe County., 320 N. Goodman St., Rochester, NY 14607 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase by \$ 1,292.00 to accommodate the increase in State Aid for 2018. Total amount not to exceed \$288,077.00 		Motion: Becker Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>14. <i>Amend Resolution No. 17-384 (as amended by Res. #18-225):</i> Authorize Chairman to sign an Amended Contract with Livingston/Wyoming ARC, 18 Main St., Mt. Morris, NY 14510 to reflect the following revisions:</p> <ul style="list-style-type: none"> • Increase in state aid by \$285.00 to accommodate the increase in State Aid for 2018. Total amount not to exceed \$51,949.00. 	<p><i>Post committee, Resolution No. 18-255 was found to actually be No. 18-225...</i></p>	Motion: Granger Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>15. <i>Miscellaneous:</i></p> <ul style="list-style-type: none"> • Peers Helping Peers <ul style="list-style-type: none"> ○ Helping them to establish 501(c)(3) status ○ This move will better help to keep funds in Wyo. Co. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
9:30 AM Public Health w/G. Collins & S. Perkins			
<p>1. Request permission to Amend Resolution #13-263, August 13, 2013: Authorize Chairman/Commissioner of Health to sign an Amended Contract with the <i>New York State Department of Health</i>, Corning Tower, ESP, Albany, NY for the “Consumer Assistance for the NY Health Benefit Exchange: In Person Assistors and Navigators” Program to reflect the following revisions:</p> <ul style="list-style-type: none"> • Extend end date by 7 months to April 30, 2019 and increase funding by \$99,166.67 for a total award amount of \$977,499.67 for the period from August 1, 2013 through April 30, 2019. • All else remains the same. 		Motion: Kehl Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
*RESOLUTION			
<p>2. Amend Resolution #17-518 (12-12-17): Authorize Chairman/Commissioner of Health to sign Amended Sub-Agreements for reimbursement of Navigator Grant activities for the extension period as follows:</p> <ul style="list-style-type: none"> • Wyoming County Chamber of Commerce, 36 Center Street, Suite A, Warsaw, NY to extend end date through April 30, 2019 and increase total funding by \$3,000.00 to \$13,000.00; and • Wyoming County Community Action, 6470 Route 20A, Suite 1, Perry, NY extend end date through April 30, 2019 and increase total funding by \$30,261.00 to \$79,643. <p>Fully reimbursed by approved NYSDOH Navigator Grant; all else remains the same.</p>		Motion: Kehl Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to:
*RESOLUTION			

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Department Agenda Item	Discussion	Decision	Action
<p>3. Amend Resolution #16-512 (12-13-16) Professional Service Contract \$5,001 or greater: Authorize Chairman/Commissioner of Health to sign an Agreement with <i>Davis Ulmer Fire Alarm and Suppression</i>, Commerce Drive, Amherst, NY 14228 for the annual inspection and monitoring of WCHD Fire Alarm System according to complete installation of the fire alarm system at the Health Department meet NYSDOH Article 28 standards and continue monitoring and annual inspection, as follows: Devices and installation in the additional amount of \$7,565.00; effective upon signing through completion of project. Continue \$1,432.00 per year for annual inspection (\$772.00) and system monitoring (\$55.00/month) along with the installation of additional required equipment in an amount not to exceed \$11,000.00; effective February 1, 2019 through January 31, 2021. Budgeted and reimbursed by NYSDOH Article 6 State Aid. OGS Contract #PT67038.</p>	<p><i>Basically completing alarm project that took place last couple years...</i> Post committee discussion with PH Admin. Paolucci after review of submitted contract docs as follows and results in the changes noted to the left:</p> <ul style="list-style-type: none"> • <i>Original contract was for equipment, annual inspection and monitoring effective 12/06/16 – 01/31/17.</i> • <i>FYI contract was approved at 03/29/17 PH Comm. for monitoring effective 02/01/17 – 01/31/19.</i> • <i>This proposed contract is for new equipment, annual inspection and monitoring effective 02/01/19 – 01/31/21.</i> 	<p>Motion: Becker Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. Request Permission to Amend Approval: Public Health Committee approved a Building Use Agreement between Marfatia Medical, LLP and the Health Department for clinical space at 3325 East Main Street, Attica, NY from 1/1-12/31/2018. Request permission to amend the Building Use Agreement to terminate effective 8/31/2018.</p>		<p>Motion: Granger Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>
<p>5. Request Permission to Sign Building Use Agreement: Authorize Chairman/Commissioner of Health to sign a Building Use Agreement between the Wyoming County Health Department, 5362 Mungers Mill Road, Silver Springs, NY with General Physician, PC 726 Exchange Street, Suite 516, Buffalo, NY for use of agreed upon clinical space at 3325 East Main Street, Attica, NY for the Title X Family Planning program, in an amount equal to \$250.00 per month, not to exceed \$4,000.00 for the term of the Agreement; effective September 1, 2018 through December 31, 2019 fully reimbursed by NYSDOH Title X grant extension.</p>		<p>Motion: Granger Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>6. Appropriation: To: 01.38.4011.2.23001 Motor Vehicles <u>\$3,738.66</u> w/ 01.08.4010.2665 PH Sale of Equip \$180.00 01.08.4010.2680 PH Insurance Recovery \$3,558.66 Reason: Appropriate insurance and auction proceeds from HD vehicle involved in MVA toward purchase of a new vehicle.</p>		<p>Motion: Brunner Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>7. Appropriation: To: 01.38.4010.4.42429 Rabies Treatment \$39,000.00 w/<i>any funds available</i> \$39,000.00 Reason: Appropriate additional funds to cover the cost of human rabies post-exposure treatment.</p>		<p>Motion: Becker Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>8. Transfer: From: 01.38.4010.1.10001 PH FT S/D/I salaries \$4,600.00 To: 01.38.4011.1.10202 DWE Temporary \$4,600.00 Reason: Transfer funds from PH S/D/I salaries to DWE grant salaries to fund PH Technician (per diem), approved by Resolution #18-248 on May 8, 2018.</p>		<p>Motion: Hastings Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>9. Transfer: From: 01.38.4010.4.42461 CSP Grant \$23,670.00 To: 01.38.4010.1.10101 PH FT CSEA Salary \$23,670.00 Reason: Transfer budgeted NYSDOH Cancer Services Grant funds.</p>		<p>Motion: Kehl Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>10. Grant Application and Acceptance: Authorize Chairman/Commissioner of Health to sign a grant application and acceptance award with <i>the Governor's Traffic Safety Committee</i>, 6 ESP, Albany, NY for the provision of funding for the Child Passenger Safety Program in a minimum amount of \$3,000.00 effective October 1, 2018 through September 30, 2019.</p>		<p>Motion: Becker Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>11. Overnight Travel Authorization: S. Perkins to attend NYS Conference of Environmental Health Directors, Carey Institute for Global Good, Rensselaerville, NY, October 1 – 3. Travel by county car. \$384 Conference registration, gas, tolls budgeted and reimbursed by NYSDOH Drinking Water Enhancement grant.</p>		<p>Motion: King Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>

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Department Agenda Item	Discussion	Decision	Action
<p>12. Overnight Travel Authorization: G. Collins to attend NYSACHO Public Health Leaders' Summit at 1,000 Islands Harbor Hotel, Clayton, NY, October 3 – 5. \$75 Conference registration, mileage & tolls budgeted.</p>		<p>Motion: May Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>13. FYI Grant Application Filed: Wyoming County Health Department application to NYS Department of Health, for the provision of funding for continuation of the "Consumer Assistance for NY State of Health: Navigator Program" \$200,000 per year; effective May 1, 2019 through April 30, 2024.</p>	<p><i>Post committee conversation with Dir. Paolucci resulted in her agreeing to request formal approval to apply next committee meeting...</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>14. FYI ~ Referred to 09-04-18 Finance Committee from 08-28-18 Human Resources Amend: Salary Schedule "S":</p> <ul style="list-style-type: none"> Set the salary of Fiscal Officer (Public Health) under the office of Public Health to \$35,000 annually; effective 09/10/18, with immediate eligibility for any Cost of Living Adjustments issued to Schedule "S." 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>15. Operational Update (As Needed): <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> Received inquiry from Paul Petit, Public Health Director from Genesee & Orleans Counties regarding Weights & Measures <ul style="list-style-type: none"> State rep. will cover where needed. Will talk to PH Admin. Paolucci about getting Dept. Head up to speed <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> August Environmental Health Report <i>Reviewed and attached</i> <p><u>PUBLIC HEALTH NURSING :</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u></p> <ul style="list-style-type: none"> I PRO survey July 18-19, still awaiting report <p><u>JAIL MEDICAL:</u></p> <ul style="list-style-type: none"> In process to change practitioner care model to Sarah Schafer, NP; Dr. Collins to maintain Medical Directorship, effective 1/1/2019 <p><u>CORONERS:</u></p> <ul style="list-style-type: none"> Coroner Meeting on October 15 at 5:00 pm <p><u>WCCHS:</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, September 26, 2018 @ 2:30 PM.**

Committee Chair Initials: _____

PROCLAMATION

Suicide Prevention Awareness Month Proclaimed

WHEREAS, the month of September 2018 is National Suicide Prevention Awareness Month and is intended to help promote the awareness surrounding the resources that are available to the community, and

WHEREAS, suicide loss affects the victim's family, friends, colleagues and the community as a whole, and

WHEREAS, suicide is a preventable death, and

WHEREAS, the Wyoming County Suicide Prevention Coalition works toward promoting a healthier and safer community by supporting emotional wellness, and

WHEREAS, the Wyoming County Suicide Prevention Coalition is dedicated to suicide prevention by educating the community on prevention strategies, promoting crisis and intervention resources and expanding support through community-wide partnerships, and

WHEREAS, Wyoming County recognizes that when hope evolves, life prevails; now therefor

BE IT RESOLVED that the Wyoming County Board of Supervisors, does hereby proclaim September 2018 as **SUICIDE PREVENTION AWARENESS MONTH** in Wyoming County.

IN WITNESS THEREOF, I have hereunto set my hand and caused the SEAL of the COUNTY OF WYOMING to be affixed this 11th day of September in the year 2018.

A.D. BERWANGER, Chairman
Wyoming County Board of Supervisors



Join us for
The 12th Annual Wyoming County Suicide
Prevention Awareness Walk

An evening of awareness, support and remembrance

Wednesday, September 12th, 2018

5:00-8:00 p.m.

Walk begins and ends at the Warsaw Vet's Club Pavilion

245 West Buffalo St., Warsaw, NY

FREE chicken BBQ dinner

(First come, first serve until gone)

Sponsored by:



No one walks alone

ENVIRONMENTAL HEALTH REPORT MONTH OF July 2018

Permits Issued:

Food Service	6	Recreational Campgrounds	0
Mobile Food Service	0	Children's Camp	4
Temporary Food	13	Tattoo Facility	0
Mobile Home Park	0	Tanning Facility	0
Temporary Residence/Motel	2	Community Dinner Permissions	17

Rabies Program:

Animals Submitted for Testing	4	2 – Bats (Negative), 1 – Deer (Negative), 1 – Raccoon (Positive)	
Human Post Exposure Shots	2	*See Below	
Animal Bite Reports Investigated	15	11 – Dogs, 3 – Cats, 1 - Raccoon	

Water & Sewage Program:

Misc. Programs/Items:

Property Transfer Dye Tests	45	Public Health Nuisance Complaints Investigated	0
Private Water Samples Collected	62	Regulated Facility Operations Inspections	101
Sewage Disposal Permits Issued	12	Notice of Hearing / Enforcement Proceeding Initiated	5
Public Water Samples Collected	49	Surface Water Beach Samples	10

Additional Areas of Interest:

*Two individuals started rabies post exposure shots in July:

One started shots after an exposure to a cat in the Village of Attica. The individual stopped on the street to pet a cat, and it bit her. She was unable to determine the owner of or locate the cat.

The other started shots after direct contact with a raccoon after it was fighting with his dog. The dog was tied up; the raccoon came across the yard, fought with the dog. While removing the raccoon and immediately thereafter while handling the dog the potential exposure to the raccoon's saliva through open wounds on the individual's legs might have occurred.

The positive raccoon was from the Jellystone campground, (T) Java. NYS DEC contacted us, after they received a call from the campground manager. After results came back from the lab, we required camp staff to contact all the campers who had been at the campground within the previous two weeks to determine if there were any potential exposure concerns with people or pets that was not previously reported. Departmental staff spoke to a number of individuals. It was determined there were no potential exposure concerns.

During the month of July a Boil Water Order was issued to a non-community public water system by this department for inadequate disinfection. The system has since returned to normal operation.

There were five Notice of Violation orders issued in July. All were Wyoming County Sanitary Code, Article III, violations with the discharge of raw untreated wastewater onto the ground surface and/or into a drainage ditch or waterway.

On July 18th an Anti-Rabies Vaccination Clinic was held in Attica. There were a total of 162 animal's vaccinated (117-Dogs, 45-Cats). There was \$284.00 collected in out of county fees and other donations.

Inspections were conducted by this department prior to and during the Jam in the Valley, (T) Sheldon, concert event that ran from July 5th – 7th. The temporary campground and food vendors were generally operating within the guidelines issued by this department as part of the Public Assembly Permit.