

HUMAN SERVICES COMMITTEE MEETING MINUTES

Date: Tuesday, July 30, 2019 @ 1:00 PM

Present: **Grant, Ryan**, Granger, Davis (1:06 PM), Tallman, Vasile, Brunner, King

Absent: Copeland

Also Present: C. Ketchum/Board Clerk; A. D. Berwanger/Board Chair (1:06 PM); J. Cook/Budget Officer; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM OFA & Youth w/A. Aldinger			
1. OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ 85 Participants / 72 Active <ul style="list-style-type: none"> ○ PCA II ~ 35 • Respite ~ 30 <ul style="list-style-type: none"> ○ Life Line ~ 20 <ul style="list-style-type: none"> ▪ Private Pay ~ 30 ○ Adult Day Care ~ 9 ○ PCAI ~ 1 ○ PCA II ~ 2 • HDM (Home Delivered Meals) ~ 242 active participants with 215 meals being served today • Congregate Meal Sites ~ Avg. 12 /day <ul style="list-style-type: none"> ○ Pine Lounge ~ 62 /week 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Overnight Travel Authorization: D. Luce to attend HIICAP Coordinator Conference in Saratoga Springs September 11 - 13, 2019. The county car will be used. Approximate cost \$325 budgeted.		Motion: Brunner Ayes: 7 Noes: Absent: 2 Davis; Copeland	Carried: XXX Defeated: Referred to: APPROVED
3. Amend Resolution No. 16-014: Authorize Chairman to sign an amended contract with Nascentia Health Options , 1050 W. Genesee St., Syracuse, NY 13204 to reflect the following revisions: <ul style="list-style-type: none"> • Name change from VNA to Nascentia 		Motion: Tallman Ayes: 7 Noes: Absent: 2 Davis; Copeland	Carried: XXX Defeated: Referred to: *RESOLUTION
At 1:06 PM Chairman Berwanger, T/Arcade and Supervisor Davis, T/Covington entered the meeting during the below agenda item.			
4. Permission to go out to Bid: <ul style="list-style-type: none"> • New vehicle <i>Last month the plan was to purchase a van with unmet needs grant funding. After a conversation with the Chairman and in order to avoid any type of waiting list for Respite Care, the department would like to spend grant funding on Respite and fund the vehicle with county dollars. Last year the Transportation Coordinator logged 1,000 one way trips and this year is even busier than last...</i>		Motion: Brunner Ayes: 7 Noes: Absent: 2 Davis; Copeland	Carried: XXX Defeated: Referred to: APPROVED

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<p>5. 2019 Appropriation: To: 01.44.6772.4.42466 Unmet needs \$35,562.00 w/01.11.6772.377206 Unmet needs \$35,562.00 Reason: To appropriate funds from the state to use for the new unmet needs grant. Total grant for 04/01/19 – 03/31/20 is \$43,562.00; \$8,000 remaining for 01/01/20 – 03/31/20.</p>		<p>Motion: Brunner Ayes: 7 Noes: Absent: 2 Davis; Copeland</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
<p>6. Discussion:</p> <ul style="list-style-type: none"> • Age Friendly Communities <ul style="list-style-type: none"> ○ New Gov. Cuomo initiative. ○ Deputy Dir. Phillips has been with all 8 WNY counties ○ Hosting event @ GCC ○ Speaker Ester Greenhouse 10/23/19 – time to be determined ○ Municipal leaders to attend 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Rescind Resolution #18-262 in approving a contract with Trinity Services, Group, Inc., 477 Commerce Boulevard, Oldsmar, FL 34677 on behalf of the Office for the Aging and the County Jail for food services; effective April 1, 2019.</p>		<p>Motion: Vasile Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p><i>Supervisor Vasile, T/Genesee Falls informed Director Aldinger and Dep. Director Phillips that Frontier had no service in Portageville for 8 days. That meant No Life Line services to recipients. He wondered if the Director knew of a rule or provision for how long Frontier had before getting the service back up and running. Director Aldinger would look into the matter and report back to Supervisor Vasile...</i></p>			
<p>Youth Bureau</p>			
<p>8. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Jan Marie Montayne of Castillo Languages for interpretive services for the EI/PS Program in the amount of \$30 per hour and reimbursement of mileage at the current IRS rate, based on need; effective August 1, 2019 through June 30, 2020. \$500 - \$700 per year... 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>9. Grant Application and Acceptance: Authorize Chairman to sign a grant application and acceptance award with New York State Office of Children and Family Services, Capital View Office Park, 52 Washington St., Rensselaer, NY 12144 for the annual Resource Allocation Plan to fund Youth Bureau admin costs, Stars of Tomorrow, Omega, Youth Court and Parenting Programs in a minimum amount of \$38,333.00; effective January 1, 2019 through December 31, 2019.</p>		<p>Motion: Granger Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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<p>10. Discussion:</p> <ul style="list-style-type: none"> • Office Hours <ul style="list-style-type: none"> ○ Currently staggering employee start times <ul style="list-style-type: none"> ▪ 8 to 4 & 9 to 5 ○ 6/3 – present Director Aldinger conducted a survey and found not one call that needed special treatment after 4:30 pm. ○ Requesting permission to change office hours to 8-4:30 through the end of 2019. Will stagger employee start times 8 – 4 and 8:30 – 4:30 		Motion: Ryan Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: APPROVED
<p>11. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources</p> <p style="padding-left: 20px;">Position Abolish/Create/Fill: Youth Bureau</p> <ul style="list-style-type: none"> • Abolish one (1) position of Caseworker (1.0 FTE) (position # 016.042) on CSEA Schedule A, Job Grade 14 at \$20.67/hr.-\$23.85/hr. Person Vacating: Jamie Hudson, effective September 9, 2019. • Create/fill one (1) position of Youth Program Coordinator (1.0 FTE) on CSEA Schedule A, Job Grade 6 at \$17.48/hr.-\$19.50/hr. Position available: August 14, 2019. 	<p>Raise the Age funding changed DSS contract</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>12. Early Intervention Report: 70 active / 10 currently being evaluated Preschool Handicap 131 Active as of 6/30/19</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Department of Social Services w/K. Barber			
<p>1. Overnight Travel Authorization: A. Milillo and R. Warren to attend the Collaborating for Better Outcomes: Assessing Family Safety & Risk in the Context of Substance-Affected Families training at the Holiday Valley Mountain Resort, Holiday Valley Road, Ellicottville, NY 14731 on 7/31/19 to 8/2/19. Hotel cost is \$376.00 but is 100% reimbursable – total cost of \$80.00 for meals, county car and gas will be used.</p>		Motion: Tallman Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: APPROVED
<p>2. Overnight Travel Authorization: A. Milillo to attend the Director of Services Leadership Training Forum at the Gideon Putnam, 24 Gideon Putnam Road, Saratoga Springs, NY 12866 on 9/10/19 to 9/12/19. Hotel and meals are provided only county car and gas will be used.</p>		Motion: Tallman Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to: APPROVED

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Department Agenda Item	Discussion	Decision	Action
<p>3. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Fill: Social Services</i> One (1) position of <i>Senior Account Clerk (1.0 FTE) (position # 095.216)</i> on CSEA Schedule A, Job Grade 6 at \$17.48/hr.-\$19.50/hr. Person Vacating: Katherine Chmura, effective July 12, 2019. Position Available: August 7, 2019.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Fill: Social Services</i> One (1) position of <i>Social Services Program Specialist Trainee (1.0 FTE) (position # 116.359)</i> on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Person Vacating: Delores Neeley, effective July 19, 2019. Position Available: August 7, 2019.</p>	<i>To convert to Social Services Program Specialist after one year upon satisfactory performance during the training period. Incumbent left employment during the training period.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Creation/Fill: Social Services Dept.</i> One (1) position of <i>Social Services Program Specialist Trainee (1.0 FTE)</i> on CSEA Schedule A, Job Grade 8 at \$18.29/hr.-\$21.16/hr. Position Available: August 14, 2019.</p>	<i>To convert to Social Services Program Specialist after one year upon satisfactory performance during the training period. Funded by current Social Services Program Specialist position.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. FYI ~ Referred to 08-06-19 Finance Committee from 07-30-19 Human Resources <i>Position Creation/Fill: Social Services Dept.</i> One (1) position of <i>Caseworker Trainee (1.0 FTE)</i> on CSEA Schedule A, Job Grade 12 at \$19.71/hr.-\$22.58/hr. Position Available: August 14, 2019.</p>	<i>To convert to Caseworker after one year upon satisfactory performance during the training period. Funded by current Caseworker position.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>7. FYI ~ <u>WMS</u> Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • White Oak Cremation, 495 North Whitton Road, Rochester, NY 14609 to provide funeral payments for indigents; effective 5/1/19 through 12/31/19. (likely only one burial) <ul style="list-style-type: none"> ○ This is an original new service contract with a variable amount depending on services provided. • Charles Meyer Funeral Home, 13228 Broadway, Alden, NY 14004 to provide funeral payments for indigents; effective 6/1/19 through 12/31/19. (likely only one burial) <ul style="list-style-type: none"> ○ This is an original new service contract with a variable amount depending on services provided. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>8. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater): Authorize chairman to sign renewal contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for foster care services for Wyoming County children/youth as well as “Raise the Age” (RTA) standards as enacted by Part WW of Chapter 59 of the Laws of 2017; effective July 1, 2019 through June 30, 2020:</p> <ul style="list-style-type: none"> • Gustavus Adolphus – Lutheran Social Services, 200 Gustavus Avenue, Jamestown, NY 14701; in an amount not to exceed \$143,350.00 for approximately two children. • New Directions, 6395 Old Niagara Road, Lockport, NY 14094-1499; in an amount not to exceed \$730,000.00 for seven children. • Berkshire Farm Center & Services for Youth, 13640 Route 22, Canaan, NY 12029; in an amount not to exceed \$91,900.00 for one child. 	<p>** Resolution Required **</p> <p><i>2 – 2.5% increase...</i></p>	Motion: King Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to:
<p>9. Proclamation:</p> <ul style="list-style-type: none"> • August is Child Support Awareness Month 		Motion: Davis Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to:
<p>10. Permission to Bid two (2) New Vehicles:</p> <ul style="list-style-type: none"> • Permission to bid through the NYS contract for two (2) new vehicles. 		Motion: Vasile Ayes: 8 Noes: Absent: 1 Copeland	Carried: XXX Defeated: Referred to:
<p>11. Monthly Report</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>12. Referred from 06/25/19 Human Services Committee:</p> <ul style="list-style-type: none"> • At 06/25/19 HS Committee, Commissioner Barber explained that upon direction from Treasurer Mayer, procurement cards could be issued to the department without being issued to a specific employee. • Commissioner Barber will come back next month with a decision on other DSS employees that should carry a county procurement card. <ul style="list-style-type: none"> ○ <i>Three cards with \$200 credit limits each.</i> <p><i>First thing, Treasurer Mayer needs to amend the policy to no longer require cards be issued in an employee's name. Commissioner Barber was not willing to have her name on the cards so Chairman Berwanger gave permission for his name to appear on these DSS Procurement cards.</i></p>		<p>Motion: Vasile Ayes: 8 Noes: Absent: 1 Copeland</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
Wyo. Co. Community Action w/R. Shader			
~Nothing to Report~		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Veterans Services w/L. Harvey (Attending Congressman Collins' Veterans Forum in Attica)			
~ Nothing to Report ~		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>1. FYI:</p> <ul style="list-style-type: none"> • RGRTA Board, last month, approved a <i>"Vets Ride Free"</i> program that will roll out 06/29/20. RGRTA will provide additional outreach to other counties in the fall. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>2. Referred from 06/25/19 Human Services Committee:</p> <ul style="list-style-type: none"> • Director Harvey was instructed to talk to the Health Department and report back next month about answering phones for their department while she and Asst. Director Kruppa are away for training in Albany 10/14 through 10/18. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>Will ask Dir. Harvey to come to BOS Office to discuss vehicle use and Dwyer grant funding. The newspaper article regarding the Orleans Co. Fair confrontation of Sen. Ort and \$158K in Dwyer funding...</i></p>			

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, August 27, 2019 @ 1:00 PM.**

Committee Chair Initials: _____