

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, July 28, 2020 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Present: **Grant, Ryan**, Brunner, King, Roberts (1:21 PM), Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; J. Cook/Budget Officer; S. Mantelli/IT; J. Davis/Board Chair; B. Kehl, T/Attica; A. D. Berwanger, T/Arcade (1:07 PM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Veterans Services w/L. Harvey via Zoom			
1. New York State Grant Veterans Affairs: <ul style="list-style-type: none"> • For the provision of funding for to provide services to Veterans in our locality in a minimum amount of \$10,000.00; effective April 1, 2020 through March 31, 2021. • Daniel Schenkman and Paige Corning have emailed me that, as of today's date, they are still waiting on final numbers for the 2020 VSA funds. As soon as they have those numbers they will send letters to each county advising on available funds. • NO CHANGE 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. COVID-19 Update on Workflow: <ul style="list-style-type: none"> • Office is open M-F 9-4 for phone and appointments. • Have a hand sanitizer station • Handmade masks by Veteran wife Rita LeFort • Updated phone message on daily basis so Veterans know that I am in the office but with appointments or out taking a Veteran to an emergency doctor visit. 	<i>Trying to do 5 appt. per day Coffee hours are taking place outside</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<i>At 1:07 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
<p>3. Updates:</p> <ul style="list-style-type: none"> • Dwyer Wyoming <ul style="list-style-type: none"> ○ Budget ○ 2020 – 2021 <ul style="list-style-type: none"> ▪ 2019 - \$14,623.01 ▪ 2020 - \$13, 125.00 ▪ <i>To work with through 6/2021</i> • Picnic <ul style="list-style-type: none"> ○ Est. attendance should be known by 8/15 ○ Asking if Chairman Davis would sign the Korean Veteran certificates of appreciation – <i>yes, agreed!</i> <ul style="list-style-type: none"> ▪ Sen. Gallivan has already agreed to sign the certificates • Painted American flags 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Vacation Time:</p> <ul style="list-style-type: none"> • Father in law is turning 87 in Maine and our family is going up to spend a week with him. • Asked Andrea Aldinger for Leah for the week of August 10th – 14th Monday, Wednesday, Friday • I will work 2 hours in the morning and 2 hours in the afternoon to return calls and take care of problems. I have everything to work remote. Tuesday/Thursday • Asking IT if I can take the AT&T MIFI since the Verizon one is spotty. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. Numbers (see attached):</p> <ul style="list-style-type: none"> • <u>VSO Monthly Update</u> • <u>FY19 Summary of Expenditures by State</u> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
1:15 PM Office for the Aging w/A. Aldinger			
At 1:21 PM Supervisor Roberts, T/Genesee Falls entered the meeting during the below agenda item.			
1 OFA Advisory Council Reports: <ul style="list-style-type: none"> • EISEP ~ 70 Participants / <u>59</u> Active <ul style="list-style-type: none"> ○ PCA I ~ 30 ○ PCA II ~ 29 • Respite ~ 38 <ul style="list-style-type: none"> ○ Life Line ~ 28 / 25 private pay • Private Pay ~ 25 <ul style="list-style-type: none"> ○ Adult Day Care ~ 4 (but not attending) ○ PCAI ~ 2 ○ PCA II ~ 1 person/<u>3</u> overnights ○ Alzheimer Caregiver Grant ~ 30 families • HDM (Home Delivered Meals) ~ 305 active participants with <u>280</u> meals being served today • Congregate Meal Sites ~ Avg. 0 /day <ul style="list-style-type: none"> ○ Pine Lounge ~ 25 per week takeout 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	
2. FYI ~ Contract (3,000 and under): <ul style="list-style-type: none"> • Independent Living of the Genesee Region, 113 Main St., Batavia, NY 14020 for the provision of chronic disease and/or diabetes self-management classes sponsored by OFA. These classes promote living a healthy life with chronic diseases for community members and caregivers in an amount not to exceed \$1,600.00; effective April 1, 2020 through July 31, 2021. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with WCJW Radio , 3258 Merchant Rd., Warsaw, NY 14569 for the provision of advertising for various OFA programs that require promotion in an amount not to exceed \$14,400.00; effective January 1, 2020 through March 31, 2021.	Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION	

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Department Agenda Item	Discussion	Decision	Action
4. Miscellaneous: <ul style="list-style-type: none"> • Hours are 8-4 for now • Letting people in wearing masks • Farmers Market coupons are in <ul style="list-style-type: none"> ○ Income eligible 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Youth Bureau			
4. Appropriation: To: 01.45.7310.4.42435 Other Grants \$1,275.00 w/01.03.7310.1289 Other Revenue \$1,275.00 Reason: For an event focused on building Youth Leaders and career readiness. Expenditures reimbursed through the Community Foundation for Greater Buffalo (Wyoming Foundation) grant.		Motion: King Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Aspire of WNY Center for Learning , 4635 Union Rd., Cheektowaga, NY 14225 for PS related services for evaluations in an amount not to exceed 2020 ~ 2021 budget; effective November 1, 2020 through June 30, 2021.		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Renee Fragoman, d/b/a Comprehensive Therapy Services , 2886 Cuyler Rd., Leicester, NY 14481 for PS related services for Physical Therapy in an amount not to exceed 2020 – 2021 budget; effective September 1, 2020 through June 30, 2021.		Motion: Brunner Ayes: Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Department Agenda Item	Discussion	Decision	Action
<p>7. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Gateway Outdoor Advertising, 18 Pleasant Grove Rd., Long Valley, NY for bus wrap advertising for the Safe Harbour Program that require promotion in an amount not to exceed \$1,900.00; effective September 1, 2020 through December 31, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. Youth Court:</p> <ul style="list-style-type: none"> • Not taking place due to the COVID-19 pandemic. • Members were tasked with doing a community service and then reporting on it over the summer (Photos) <ul style="list-style-type: none"> ○ The Wright's and Foeller's did a "How To" video to share on the Wyoming County Stars FB page. They did How to Tie Dye. <ul style="list-style-type: none"> ▪ https://www.youtube.com/watch?v=iaA9CeUO5NY&feature=youtu.be&fbclid=IwAR3twrcD_GLb-xmcDyv32OWhIvhRlh1hBkGUeGhseZZVSe9UiEeTrs4Vm11 ○ Jack Carney did a web page and podcast that I shared with you. <ul style="list-style-type: none"> ▪ https://kidswithavoice.org/ ○ Patrick Grover & Logan Geoghan are making care packages for police ○ Megan Fialkowski is making cookies for the Charlotte House ○ Alexis Simpson is baking cookies for Hospital staff ○ Andrea Straub created masks with her mom to deliver to community members ○ Peyton Howe is making brownies for the administration department ○ Brooklin Hasteitet is donating canned goods to a homeless shelter ○ Shelby P – painted rocks with acts of kindness hid around Warsaw ○ Evan C – working with Perry Police Department to donate toys to kids in need 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:07 PM Department of Social Services w/K. Barber via Zoom			
<p>FYI ~ Referred to 08-04-20 Finance Committee from 07-28-20 Human Resources</p> <p style="text-align: center;">Position Fill: Social Services</p> <p>Fill one (1) position of Account Clerk (1.00 FTE) (position code 170.002) on CSEA Salary Schedule A, Job Grade 4 at an hourly rate of \$17.10/hr. - \$18.82/hr. Person Vacating: Heather Sheehan; effective July 5, 2020. Position Available: August 5, 2020.</p>	<p><i>An emergency fill was approved by Chairman Davis on 06/30/20.</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<p>FYI ~ Referred to 08-04-20 Finance Committee from 07-28-20 Human Resources</p> <p style="text-align: center;"><i>Position Fill: Social Services</i></p> <p>Fill one (1) position of <u>Senior Account Clerk</u> (1.00 FTE) (position code 159.216) on CSEA Salary Schedule A, Job Grade 6 at an hourly rate of \$17.92/hr. - \$19.98/hr. Person Vacating: Andrew Maurer; effective June 21, 2020. Position Available: August 5, 2020.</p>	<p><i>An emergency fill was approved by Chairman Davis on 06/30/20.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>1. Overnight Travel Authorization: J. Gardner will attend the NYWFIA Executive Board Meeting at the Crowne Plaza Hotel, 101 Olympic Dr., Lake Placid, NY 12946 on 8/31/20 to 9/1/20. Hotel is provided by NYWFIA, Request to use personal car with no reimbursement; no gas card or EZ pass will be used; total cost \$10.00; budgeted.</p>		<p>Motion: King King Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">APPROVED</p>
<p>2. FYI ~ WMS Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> Walter E. Baird & Sons Funeral Home, Inc., 300 West Naples Street, PO Box 336, Wayland, NY 14572 to provide funeral payments for indigents. Cost varies depending on services provided (likely only one burial; effective 7/1/20 through 12/31/20. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
<p>3. Professional Services Contract - Authorization for State WMS Contracts (\$5,001.00 or greater): Authorize chairman to sign renewal contracts through the State WMS System, pursuant to General Municipal Law § 104(b), with the following agencies for Foster Care Services for Wyoming County children/youth as well as "Raise the Age" (RTA) standards as enacted by Part WWC of Chapter 59 of the Laws of 2017.</p> <ul style="list-style-type: none"> • Gustavus Adolphus – Lutheran Social Services, 200 Gustavus Avenue, Jamestown, NY 14701 in an amount not to exceed \$171,665.00 for approximately two (2) children. • Berkshire Farm Center & Services for Youth, 13640 Route 22, Canaan, NY 12029 in an amount not to exceed \$86,350.00 for approximately one (1) child. • The William George Agency for Children's Services, Inc., 380 Freeville Road, Freeville, NY 13068 in an amount not to exceed \$191,575.00 for approximately one (1) child. <p>All Effective July 1, 2020 through June 30, 2021.</p>	<p><i>No increases...prices have dropped.</i></p>	<p>Motion: Brunner Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>4. Proclamation: <u>August is Child Support Awareness Month.</u></p>		<p>Motion: Ryan Ayes: 7 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p>*RESOLUTION</p>
<p>5. <u>Monthly Report:</u></p>	<p><i>Local foster care needs are provided through Hillside Children's Center</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Wyo. Co. Community Action w/R. Shader			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, August 25, 2020 @ 1:00 PM.**

Committee Chair Initials: _____