

# PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, July 2, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67v1R8g-Ow>)

Present: **Brick, Leuer (Zoom)**, Grant, Kehl, Roche, Ryan (10:00 AM), King, Becker, Klein

Absent:

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; D. Farberman/HR Dir.; A. Brunner, T/Java (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:09 AM)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Highway &amp; Bridges w/T. Gadd &amp; K. Chmura (Zoom)</b>			
1. <a href="#"><u>June Work Update</u></a>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <a href="#"><u>Katie's Update on TIP:</u></a> • 2nd Quarter		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <b>Bid Award:</b> Authorize Chairman to award bid and sign a contract with <b>Pavilion Drainage Supply Co., Inc.</b> , 6630 Ellicott Street Road, PO Box 219, Pavilion, NY 14525 for guide rail installation on East Rd., Middlebury (reimbursement by Insurance claim), Sheldon bridge #34 Royce Road and Pike bridge #06 Lamont Rd. in an amount not to exceed \$41,000.00; effective May 1, 2020 through completion.	Housekeeping item	Motion: Roche Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

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<i>At 9:09 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
4. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law 104(b), with <b>TAPCO – Traffic and Parking Control Co., Inc.</b> , 5100 West Brown Deer Rd., Brown Deer, WI 53223 for a Solar BlinkerBeacon System for Curriers and Genesee Road Intersection (DASNY Project ID# 9524) in an amount not to exceed \$14,000.00; effective June 17, 2020 through December 31, 2020.	<i>Hwy. Supt. Gadd talked about working your way up on counter measures but you have to let a few years go by...</i>  <i>Modified grant to reflect lower amount.</i>	Motion: Klein Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
5. <b>Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law 104(b), with <b>DSI Recycling Systems, Inc. – Clean Burn</b> , 5853 Pine Grove Rd. W., Cicero, NY 13039 for a new Clean Burn Multi Oil Furnace Model CB2500CF in an amount not to exceed \$7,625.00; effective June 17, 2020 through December 31, 2020. <b>Must be purchased by July 15, 2020 to receive \$1,000 for trade-in.</b>	<i>Furnace for cold storage building.</i>	Motion: Becker Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
6. <b>2020 Appropriation:</b> <b>To:</b> 04.53.5110.4.41916 Guide Rail \$8,665.95 w/04.08.5110.2680 Insurance Recovery \$8,665.95 <b>Reason:</b> In order to pay expenses related to damaged guide rail on East Rd. (Rec'd reimbursement check from Erie Ins.)		Motion: Grant Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
7. <b>2020 Appropriation:</b> <b>To:</b> 03.54.5130.2.20401 Misc. Equipment \$7,625.00 w/ <i>any funds available</i> <b>Reason:</b> To pay expenses related to the replacement of the Clean Burn Oil Furnace.	<i>3 yr. pay back Used oil Fuel to heat building 13-14 yr. old furnace</i>	Motion: Becker Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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Absent:

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; D. Farberman/HR Dir.; A. Brunner, T/Java (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:09 AM)

Department Agenda Item	Discussion	Decision	Action
<b>8. 2020 Appropriation:</b> <b>To:</b> 04.53.5110.4.41906 Signs \$14,000.00 w/04.11.5110.3089 State Aid \$14,000.00 <b>Reason:</b> To pay expenses related to the purchase of a Solar BlinkerBeacon System (reimbursement by DASNY Grant).		Motion: Grant Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<b>9. Bid Award:</b> Authorize Chairman to award bid and sign a contract with <b>Villager Construction</b> , 425 Old Macedon Center Rd., Fairport, NY 14450 for material crushing services in an amount not to exceed \$35,000.00; effective 6/17/20 through completion.	Bid opening 6/17/20 at 10 am	Motion: Roche Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>10. Permission to Spend:</b> <ul style="list-style-type: none"> <li>Up to \$367,410.00 based on Chips/PaveNY/EWR as compared to budgeted revenue.</li> </ul>	<i>Extreme winter recovery                      Rollover from 2019 - Cascade Rd                      Not sure if CHIPS will be reduced                      Ok to spend 80%</i>	Motion: King Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>11. Discussion:</b> <ul style="list-style-type: none"> <li>Snow contracts for 2021-2022 snow season (2020-2021 snow season at \$200 increase per mile with no minimum snow index)</li> </ul>	<i>Open 2020/2021 agreements with Wyoming County municipalities to 2019/2020 levels to see if town boards are agreeable and decide on 2021/2022 amounts</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: <b>Tabled one (1) month</b>
<b>Arcade and Middlebury actual expenses                      Rolling 2020-2021 to 2019-2020 levels                      Has any Supervisor talked to their town boards - \$50K potential savings                      Supervisor Grant, T/Bennington asked if supervisors can get their board to agree to rescinding these contracts?</b>			
<b>12. MOU Agreement with Wyoming County Health Dept. for Health Dept. Reviews:</b> Highway with supply W/HD with professional engineer and consulting firm in the amount of \$75.00 per hour; effective January 1, 2020 through December 31, 2020.	 By Committee Chair Brick	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Also Present: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Davis/Board Chair; D. Farberman/HR Dir.; A. Brunner, T/Java (Zoom); D. Granger, T/Gainesville; A. D. Berwanger, T/Arcade (9:09 AM)

Department Agenda Item	Discussion	Decision	Action
13. <i>Discussion:</i> County Highway's responsibility for parking lots at County Building.	<i>Withdrawn</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>By Committee Chair Brick</i>			
<p><i>At 9:44 AM there was a motion by Supervisor Klein, T/ Castile to enter an executive session to discuss the employment and performance history of a particular employee. This was seconded by Supervisor Kehl, T/Attica and all voted aye.</i></p> <p><i>S. Mantelli/IT and K. Chmura were excused. YouTube was suspended</i></p> <p><i>Highway Supt. Gadd, Clerk Ketchum and HR Dir. Farberman remained.</i></p> <p><i>At 10:00 AM Supervisor Ryan, T/Warsaw entered the meeting during the executive session portion.</i></p> <p><i>At 10:24 AM there was a motion by Supervisor Kehl, T/Attica to end the executive session and continue the regular meeting. This was seconded by Supervisor Roche, T/Eagle and all voted aye.</i></p>			
<b>9:30 AM Buildings &amp; Grounds w/K. Wiedemann, J. Ferris &amp; M. Adamczak</b>			
1. <b>Project Closeout:</b> Authorize the Chairman to execute closeout documents for the Public Defender Addition Project at the Public Defender's Office, 18 Linwood Ave, Warsaw, NY 14569 as established by Res. #18-313.		Motion: Roche Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>*RESOLUTION</b>			
2. <b>Permission to go out to Bid for Boiler and other HVAC Mechanical Preventative Maintenance</b>	<i>Will prolong life of equipment Certified Technician to perform services Est. \$16,000 or less</i>	Motion: Klein Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>APPROVED</b>			
<i>Supervisor Kehl, T/Attica suggested working with WCCH.</i>			
3. <b>Permission to go out to Bid for Cleaning of Various County Buildings for one year</b>	<i>Supervisor Leuer, T/Middlebury asked for bids to be converted to cost per sq. ft.</i>	Motion: Kehl Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:
<b>APPROVED</b>			

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Department Agenda Item	Discussion	Decision	Action
<p>4. <i>Amend Resolution No. 20-227:</i>                      Authorize Chairman to sign an <i>amended contract</i> with <i>Thyssenkrupp Elevator Corporation</i>, 2495 Walden Ave., Suite 600, Buffalo, NY 14225 to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>• Correct the effective date and end date to <i>04/01/2020 through 03/31/23.</i></li> </ul>		Motion: Grant Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>5. <i>FYI ~ Contract (\$3,000 and under):</i></p> <ul style="list-style-type: none"> <li>• <i>Seneca Gorham Security Systems</i>, PO Box 335, Bloomfield, NY 14469 for smoke head cleaning at the DMV in an amount not to exceed \$90.00; effective June 10, 2020 through June 30, 2020.</li> <li>• <i>WYCO Construction, Inc.</i>, 4608 Liberty Street Road, Warsaw, NY 14569 for septic and sewer repairs at various County locations in an amount not to exceed \$2,000.00; effective June 26, 2020 through December 31, 2020.</li> </ul>		Motion: Ayes: 9 Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <i>Permission to Establish Make Up Air Unit Replacement Project at Wyoming County Courthouse @ \$132K</i></p>	<p><i>This project is currently not being funded by NYS Office of Court Administration.</i></p>	Motion: Ryan Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  * <b>RESOLUTION</b>
<p>7. <i>Appropriation:</i>  <b>To:</b> 01.52.9901.9.99012 Trans. to Fund 12 CIP \$132,000.00  <i>w/any funds available</i>  <b>Reason:</b> To appropriate funds to CIP for the Makeup Air Unit Project (Courthouse).</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p>8. <i>Appropriation:</i>  <b>To:</b> 12.61.9950.9.99004 Transfer Interfund \$132,000.00                      w/12.13.1620.5031 Interfund Transfer \$132,000.00  <b>Reason:</b> To appropriate funds to CIP for the Makeup Air Unit Replacement Project (Courthouse).</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>

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<p><b>9. Transfer :</b>  <b>From:</b> 12.61.9950.9.99004 Trans. to Capital Fund \$132,000.00  <b>To:</b> 12.61.1680.2.21002 Courthouse CIP \$132,000.00  <b>Reason:</b> To establish the Makeup Air Unit Replacement Project.</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p><b>10. Professional Service Contract \$5,001 or greater:</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>U &amp; S Services, Inc.</i>, 95 Stark St., Tonawanda, NY 14150 for the provision of installation of controls on the makeup air unit in an amount not to exceed \$7,555.00; effective October 1, 2020 through completion.</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>11. Bid Award:</b>                      Authorize Chairman to award bid and sign a contract, pursuant to General Municipal Law §103, with <i>Landry Mechanical Contractors, Inc.</i> 164 Flint Hill Rd., LeRoy, NY 14482 for the purchase and installation of a the Make Up Air Unit at the Wyoming County Courthouse in an amount not to exceed \$77,200.00; effective 07/13/2020 through 10/30/2020.</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<p><b>12. Discussion :</b></p> <ul style="list-style-type: none"> <li>• Jail Door Replacements at Wyoming County Jail                             <ul style="list-style-type: none"> <li>○ <i>Est. \$23K</i></li> <li>○ <i>Est. in door hardware</i></li> </ul> </li> <li>• A/C Units at Highway Department Office Buildings                             <ul style="list-style-type: none"> <li>○ Had to make purchase for temp units</li> </ul> </li> <li>• Highway Spray Foam Update                             <ul style="list-style-type: none"> <li>○ <i>On schedule</i></li> </ul> </li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
13. <i>Referred from 06-30-20 Human Resources for further action by the Public Works Committee</i> <i>Position Abolish/Create/Fill: Buildings and Grounds</i> Create one (1) position of <u>Director of Buildings and Grounds</u> (FT – 1.0 FTE) and place on Salary Schedule D at an annual salary of \$70,000.00. Position Available July 15, 2020. <b>Abolish:</b> Stipend provided by Resolution # 19-214, effective July 15, 2020;	<i>The vote in HR was:</i> Motion: Grant Ayes: 6 (King, Becker, Grant, Brunner, Roche, Granger) Noes: 2 Leuer, Kehl Absent: 1 Jacoby	Motion: Grant Ayes: 8 Noes: 1 Kehl Absent:	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
14. Amend <u>Res. #19-214</u> , “Memorandum of Understanding by and Between CSEA and the County of Wyoming Approved” (expires 10/01/19) as amended by <u>Res. #20-053</u> (expires 06/01/20) to extend the expiration through 07/15/20.	@ Clerk to the Board, Ketchum	Motion: Ryan Ayes: Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>FINANCE</b>
<i>Supervisor Ryan, T/Warsaw commented that the HR Dept. should have pickup up on the expiration of the stipends resolution...</i>			
14a. <i>County Take Home Vehicle:</i> <ul style="list-style-type: none"> <li>• County use only!</li> <li>• Would like to put his guys on-call rotating weekends and able to put his guys in a take home vehicle.</li> </ul>		Motion: Klein Ayes: 9 Noes: Absent:	Carried: <b>XXX</b> Defeated: Referred to: <b>APPROVED</b>
15. <i>Fire Training Center Discussion:</i> <ul style="list-style-type: none"> <li>• <u>Training Center Renovation Letter for BOS June 2020</u></li> <li>• <u>FTC Scope of Work June 2020</u></li> <li>• <u>Training Center Renovation Letter for BOS June 2020 Attachment</u></li> </ul>	@ Director of Fire and Emergency Management, B. Meyers  <i>To be discussed this afternoon in Public Safety</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Traffic Safety Board</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, July 30, 2020 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_