

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, July 1, 2020 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>)

Planning Committee Members Present: *Leuer (Zoom), Ryan*, Kehl, Berwanger, Granger, Roberts, Brunner, Klein

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; Chairman Davis, T/Covington; S. King, T/Pike

Department Agenda Item	Discussion	Decision	Action
1:00 PM Wyo. Co. Chamber of Commerce w/S. Gardner			
<i>At 1:08 PM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
1. <i>General Update:</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Things are going well from a growth of presence perspective. Website utilization is high. Pres/CEO Gardner talked about the successes of the website. Approx. \$20K due from state in matching funds, but don't know... Idea – in order to help stabilize tourism staffing/ programming, eligible for SBA Disaster Loan program amount \$150K / 30 yrs. payment begins in 1 yr. Would be asking for a 3-5 year commitment by the county naming Wyoming County Tourism the official Tourism Promotion Agency. Tourism is potentially eligible, but he hasn't talked to his Board of Directors about it yet. \$60K annual county appropriation. Tourism has gotten out of some contractual advertising commitments for the remainder of 2020. Currently under 50% staffing reduction.</i>			
<i>Pres/CEO Gardner talked about the EDA – CARES Act funding application submitted and will be asking for support letters. Supervisor Leuer, T/Middlebury – what are other counties that don't rely on county appropriations doing? Exec. Director Gardner answered with scaling back on staffing. GLOW counties are working together on regional activities. Warsaw Microtel hotel opened at a great time and are booking rooms. Another positive – Pandemic happened during slower months. Supervisor Brunner, T/Java thinks it is a good idea to get the loan. Supervisor Ryan agrees should look into. Commend them on thinking outside the box. No problem naming the Wyoming County Tourism the Tourism Promotion Agency for 3-5 years. COVID Task force meeting 2 times/week. Tuned into Gov's press conferences.</i>			
1:15 PM Solid Waste w/P. Grayson of GLOW			
2. <i>Professional Service Contract \$5,001 or greater:</i> Chairman Authorized to sign an agreement with <i>Environmental Enterprises, Inc.</i> for GLOW Region 2020 Household Hazardous Waste Collection Program in an amount not to exceed \$33,000.00.		Motion: Brunner Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
1:30 PM Countywide Zoning Program w/D. Roberts			
1. <i>Monthly Report : May</i>	<u>Attached</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Staffing Update in Phase 3</i>	<i>Will be back to full staff next week. Zoning continues to do a lot from home because of night meetings, etc.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
<i>Supervisor Kehl, T/Attica was not in favor of approving modifications to the Zoning Program until CEO Roberts can make the program levy neutral.</i>			
<i>Already doing the field work, pictures, etc. The Town of Bennington is interested. Supervisor Brunner, T/Java non-compete clause in employment agreement. How do you feel about it? CEO Roberts didn't think that the towns paid enough unless you have several towns Countywide Program. Supervisor Becker, T/Sheldon suggested non-compete clause. Working for town that doesn't belong to countywide program. Supervisor Berwanger, T/Arcade understands concern. A good zoning officer is a rarity Supervisor Kehl, T/Attica must be levy neutral!! If you compare to the past structure we are showing savings. When we started this program two plus years ago it was supposed to be levy neutral, Supervisor Kehl, T/Attica added... CEO Roberts shared in Feb. that it's not yet and probably never will be levy neutral. Supervisor Kehl, T/Attica called that a shell game. If it costs more money, than towns need to pay more. Not fair to residents of Attica and Covington, Towns that don't participate in Countywide Zoning program. Does not dispute the services is better and there are two towns without zoning, Genesee Falls and Wethersfield. Supervisor Becker, T/Sheldon argued in favor of the combined services. Arguing collectively there is a savings. All towns benefit from better property maintenance. Supervisor Ryan, T/Warsaw questioned employees working for other towns and villages. How does it impact county services? How will that be monitored? Where's the loyalty? Zoning Enforcement Officer Cutcliffe was asked to take over V/Warsaw Fire and Building Code enforcement and zoning duties. Nights and weekends. Third party review of Village project? County billed, Village paid...</i>			
<p>3. FYI ~ Referred to 07-07-20 Finance Committee from 06-30-20 Human Resources</p> <p style="text-align: center;"><i>Position Abolish/Create/Fill: Zoning</i></p> <ul style="list-style-type: none"> • Create one (1) position of <u>Zoning Enforcement Officer II</u> (FT – 1.0 FTE) on Salary Schedule S at an annual salary of \$46,000.00. Position Available: July 15, 2020. • Abolish one (1) position of <u>Zoning Enforcement Officer</u> (position # 023.554), currently hourly rate of \$21.81, annual salary equivalent of \$39,993.00; eff. 07/15/20. 	<p><u>Organizational Chart</u> <u>PM Task Force Project 2020</u> <u>Proposed Rev. 2020</u></p> <p><i>Clause offer non-compete offer of employment excluding pre-existing...</i></p>	<p>Motion: Brunner Ayes: 5 Noes: 3 Granger; Roberts; Kehl Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">FINANCE</p>
1:45 PM Wyo. Co. Water Resource Agency w/S. Perkins			
<p>1. Operational Update:</p> <ul style="list-style-type: none"> • WCWRA Current Project Updates • WCWRA Board of Directors Meeting 7/15/2020 <ul style="list-style-type: none"> ○ New Water Project Request - Silver Lake (Westside) 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
Ag and Business Center of Excellence			
	<p><i>~ Nothing to Report ~</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. <u>Vending Services at the Ag. Center</u>	<i>Reach out to current county vendors Morrison and Crickler to see what the additional cost would be and if they handle dairy vending machines. Let Supervisor Klein, T/Castile know the answer...</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM – Planning & Development Department w/ W. Daly			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Business Center (LDC) w/J. Pierce			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Industrial Development Agency w/J. Pierce			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Space Allocation w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Arts Council w/J. Hoyt			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Business Education Council w/J. Duppengiesser			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, July 29, 2020 @ 1:00 PM.**

Committee Chair Initials: _____