

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, June 27, 2018 @ 9:00 AM

Present: **Ryan**, Kehl, Granger, Hastings (9:44 AM), Brunner, May, King, Becker

Absent: **Grant**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:10 AM); J. Brick, T/Perry; J. Copeland, T/Wethersfield (10:44 AM)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
<p>1. Grant Application and Acceptance: Authorize DCS to apply and accept an award with the Suicide Prevention Center New York (SPC-NY 150 Broadway, Menands, NY 12204 for the provision of funding for coalition planning purposes in a minimum amount of \$1,500.00; effective July 1 through December 31, 2018 . <i>Will we get grant contracts? If no, Co. Atty. approval not required.</i></p>	<p>County Attorney approval not needed- Per Cheryl This was an emailed invitation offering planning funds for the next round of coalition infrastructure funding. This helps to determine if the coalition wants to apply for funding that will span 2019-2021, as well as what projects to work on for that span. <i>Supporting Documentation Required.</i></p>	<p>Motion: Kehl Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>2. Overnight Travel Authorization: K. Fisher and S. Gagne to attend Suicide Prevention Conference in Albany, NY, September 11-13, 2016. Grant Funded.</p>	<p>Both Kristen and Sue are CCSI contracted employees for the MH department.</p>	<p>Motion: Kehl Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>3. Appropriation: To: 01.38.4323.4.42497 Suicide Prevention Grant \$1,500.00 w/01.03.4323.1289 Other Dept. Rev. \$1,500.00 Reason: To accept and spend down the ½ year grant for the SPC coalition, specifically for planning.</p>		<p>Motion: Kehl Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>
At 9:10 AM, Chairman Berwanger, T/Arcade entered the meeting during the below agenda item.			
<p>4. Appropriation: To: 01.38.4310.4.41801 Misc Assess/Chg Oth Govt \$35,000.00 w/01.12.4310.4490 MH. Fed, Salary Sharing. \$35,000.00 Reason: To fund court ordered placements for mental illness treatment per Mental Hygiene Law §730.</p>	<p>Currently expense exceeded budget by \$14,633.00, this appropriation is to cover the overage as well as expected future invoices. (approx. \$15,875.25/ month) State aid may not be used to reimburse Confirmed with OMH field office on 6.18.2018- J. George- FSS eligible</p>	<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to: FINANCE</p>

Committee Chair Initials: _____

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, June 27, 2018 @ 9:00 AM

Present: **Ryan**, Kehl, Granger, Hastings (9:44 AM), Brunner, May, King, Becker

Absent: **Grant**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:10 AM); J. Brick, T/Perry; J. Copeland, T/Wethersfield (10:44 AM)

Department Agenda Item	Discussion	Decision	Action
9:15 AM Public Health w/G. Collins, L. Paolucci, & K. Standish			
<p><i>Supervisor Becker, T/Sheldon asked that Community Services Director Dryja remain to discuss an application presented to the Sheldon Planning Board. M. Herman represented project investors during a recent meeting to discuss the project. Seeking a special use permit to purchase Sheldon Elementary School and turn it into a substance abuse rehabilitation facility with Adult vocational training and State Trooper sub-station included. A public meeting is scheduled for July 11. A State Police Sub-station is a proposed inclusion. CSD Dryja talked about the pre-application requirements of the NYS OASIS. GCASA in Batavia tried for a methadone clinic. A lot of misconceptions at first. PH Admin. L. Paolucci stated that there are statistics that prove a well-run clinic will reduce crime rates, not increase them... The proposal is for an 8 - 12 bed inpatient facility.</i></p>			
<p>1. Amend Resolution 18-022: To terminate Professional Service Agreement with Chatfield Engineers, P.C. for Engineering and Consulting Services, effective June 29, 2018 due to acquisition by MRB Group, Engineering, Architecture and Surveying, D.P.C.</p>		<p>Motion: Becker Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman and Commissioner of Health to sign a Professional Service Agreement with MRB Group, Engineering, Architecture & Surveying, D.P.C. at 145 Culvert Road, Suite 160, Rochester, NY 14620 for engineering and consulting services, effective June 30, 2018 through December 31, 2019 at a rate not to exceed \$108.00 per hour. Total cost dependent upon usage, not to exceed amount budgeted.</p>		<p>Motion: May Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p>3. Grant Application and Acceptance: Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with the New York State Department of Health, ESP, Albany, NY, for the provision of funding for the Drinking Water Enhancement Program Deliverables in a minimum amount of \$112,596 per year; effective April 1, 2018 through March 31, 2020.</p>	<p><i>10% increase over prior year...</i></p>	<p>Motion: Granger Ayes: 7 Noes: Absent: 2 Grant; Hastings</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

Committee Chair Initials: _____

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, June 27, 2018 @ 9:00 AM

Present: **Ryan**, Kehl, Granger, Hastings (9:44 AM), Brunner, May, King, Becker

Absent: **Grant**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:10 AM); J. Brick, T/Perry; J. Copeland, T/Wethersfield (10:44 AM)

Department Agenda Item	Discussion	Decision	Action
<p>4. Transfer: From: 01.38.4010.1.10101 FT CSEA \$3,089.00 01.38.4010.8.89001 Med/Hosp Ins 1,990.00 01.38.4010.8.89002 HRA Employee 608.00 To: 01.38.4010.4.42463 PHEP – Bioterrorism \$5,687.00 Reason: To expend excess funds due to a 50/50 split of Emergency Preparedness Coordinator (Wyoming County) between HD and WCCH (previously HD paid 60% of the salary and fringe expense)</p>		Motion: King Ayes: 7 Noes: Absent: 2 Grant; Hastings	Carried: XXX Defeated: Referred to: FINANCE
<p>5. Appropriation: To: 01.38.4189.1.10101 FT CSEA Contract \$4,507.00 w/01.10.4189.280113 Interfund Rev WCCH PHEP 4,507.00 Reason: To appropriate additional revenue and salary expense for Emergency Preparedness Coordinator (Wyoming County) due to a negotiated change in the cost share with WCCHS.</p>		Motion: King Ayes: 7 Noes: Absent: 2 Grant; Hastings	Carried: XXX Defeated: Referred to: FINANCE
<p><i>At 9:44 AM Supervisor Hastings, T/Eagle entered the meeting during the below agenda item.</i></p>			
<p>6. Professional Service Contract \$5,001 or greater: Authorize Chairman and Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with Integra Medical Services, LLC, 9 Crosby Street, Hornell, N.Y. 14843 for the provision of Medical Billing and Revenue Cycle Management Services in the amount of \$2,000.00 per monthly, not to exceed \$12,000.00; effective July 1, 2018 through December 31, 2018 and \$3,000.00 per monthly, not to exceed \$36,000.00; effective January 01, 2019 through December 31, 2019.</p>	<ul style="list-style-type: none"> • Will work w/ Donna Gray on coding and updating of the charge master • Integra has certified coders • Under coding currently • Title X grant continuance concerns. <p style="text-align: center; color: red;">Supporting Documentation Required.</p>	Motion: Becker Ayes: 8 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873 for annual maintenance of B300v and Bomgar license for the period from 8/1/2018-7/31/19 in an amount not to exceed \$1,723.01; paid by NYSDOH ATUPA grant (Resolution 18-230) <p><i>For PH laptops to allow IT remote access</i></p> </p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, June 27, 2018 @ 9:00 AM

Present: **Ryan**, Kehl, Granger, Hastings (9:44 AM), Brunner, May, King, Becker

Absent: **Grant**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:10 AM); J. Brick, T/Perry; J. Copeland, T/Wethersfield (10:44 AM)

Department Agenda Item	Discussion	Decision	Action
8. Hosting Western New York Healthcare Emergency Preparedness Coalition Northern Areas Meeting on 10/26/2018, request permission to provide light refreshments. Anticipated expense not to exceed \$200, fully reimbursed by 2018-19 PHEP grant		Motion: Hastings Ayes: 8 Noes: Absent: 1 Grant	Carried: XXX Defeated: Referred to: APPROVED
9. Working with Buildings and Grounds to identify a vendor to seal and stripe the parking lot; \$3,500 budgeted in 2018		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
10. Next Opioid Taskforce with Genesee-Orleans-Wyoming Counties on July 18th at GCC: <ul style="list-style-type: none"> • Meeting scheduled with Avi Israel, President and Founder of Save-the-Michaels, Judge Michael Mohun, Kelly Dryja, DSS and Probation (invited). 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
11. Operational Update (As Needed): <u>ADMINISTRATION:</u> <ul style="list-style-type: none"> ➤ Discuss Shared Service Agreement proposal received from P. Petit, Public Health Director, Genesee and Orleans Counties. <ul style="list-style-type: none"> ○ Rent staff when short – Genesee & Orleans Co. ○ IMA to be negotiated... “for cost” arrangement ➤ Board of Health Meeting, June 20th <ul style="list-style-type: none"> ○ Feral Cat Issue ○ Municipal Sludge Discussion <ul style="list-style-type: none"> ▪ Board of Health member taking notice of “suds” running from local digester ▪ More municipal sludge than “ag waste” ▪ County and Co. Board of Health need to develop a position ▪ Will be on BOH agenda for further discussion ▪ The fact that the BOH has taken notice gives concerns of the BOS more credibility. ▪ Members of Public Health and BOH may attend NYSAC Ag Committee for discussion ➤ Staffing update <ul style="list-style-type: none"> ○ Danny Hudson start date is 7/9 / Public Health Technician to replace D. Robinson ○ Move of Weights & Measurers and Veterans Services ○ Ms. Hudson has ability to support Weights & Measures activities ➤ Discussion item: NYSDOH announced 7-month extension of Navigator grant from 10/1/18 through April 30, 2019. Workplan and budget submitted, awaiting grant contract extension documents from NYSDOH before subcontracts with Chamber of Commerce and Community Action are initiated. RFA anticipated 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, June 27, 2018 @ 9:00 AM

Present: **Ryan**, Kehl, Granger, Hastings (9:44 AM), Brunner, May, King, Becker

Absent: **Grant**

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:10 AM); J. Brick, T/Perry; J. Copeland, T/Wethersfield (10:44 AM)

Department Agenda Item	Discussion	Decision	Action
<p>Summer, 2018</p> <ul style="list-style-type: none"> ➤ Genesee-Orleans-Wyoming Opioid Taskforce received grant funding from GRHF; work to begin on website development and branding with WC IT Department and consultant. ➤ EMS Steering Committee Progress on Project and potential for inclusion w/ CWSSI <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> ➤ May Environmental Health Report ➤ Wyoming County hosted the Western Region Sanitary Survey Course at the Ag Center, attendees from across the 17 counties. ➤ Jam In the Valley 			
<p><i>At 10:44 AM Supervisor Copeland, T/Wethersfield entered the meeting during the below agenda item.</i></p>			
<p><u>PUBLIC HEALTH NURSING :</u> NYSDOH Cancer Services Program grant awarded for period beginning 10/1/2018 with Genesee County Healthy Living Partnership as the contract-holder for Genesee, Wyoming, Orleans and Niagara Counties. Anticipate sub-contract for funding outreach and education to promote CSP objectives.</p> <p><u>PH EMERGENCY PREPAREDNESS:</u> MWHS: IPRO survey July 18-19, 2018. Client restroom renovations in process, to be completed prior to survey.</p> <p><u>JAIL MEDICAL:</u> CORONERS: EDRS “go-live” date June 28, 2018</p> <p><u>WCCHS:</u></p>			

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, August 01, 2018 @ 9:00 AM.**

Committee Chair Initials: _____

ENVIRONMENTAL HEALTH REPORT MONTH OF May 2018

Permits Issued:

Food Service	13	Recreational Campgrounds	0
Mobile Food Service	2	Children's Camp	0
Temporary Food	23	Tattoo Facility	1
Mobile Home Park	2	Tanning Facility	0
Temporary Residence/Motel	0	Community Dinner Permissions	29

Rabies Program:

Animals Submitted for Testing	3	1 – Bat (Negative), 1 – Raccoon (Positive), 1 – Deer (Negative)	
Human Post Exposure Shots	0		
Animal Bite Reports Investigated	9	9 – Dogs	

Water & Sewage Program:

Misc. Programs/Items:

Property Transfer Dye Tests	29	Public Health Nuisance Complaints Investigated	0
Private Water Samples Collected	51	Regulated Facility Operations Inspections	17
Sewage Disposal Permits Issued	8	Notice of Hearing / Enforcement Proceeding Initiated	2
Public Water Samples Collected	28	Surface Water Beach Samples	0

Additional Areas of Interest:

Potential contact with a raccoon that tested positive for the rabies virus resulted in a 45 day quarantine of an unvaccinated cat in the Town of Attica. The cat is a family pet and the owners did not want to euthanize it. As a result, the quarantine, by the owner, is required to observe the animal for potential signs of rabies while reducing any further exposure to other domestic animals and humans. This just reinforces the need to maintain your domestic animals rabies vaccination.

There were two Notice of Violation orders issued in May. All were Wyoming County Sanitary Code, Article III, violations with the discharge of raw untreated wastewater onto the ground surface and/or into a drainage ditch or waterway. Both violations were in the Town of Attica.

This department assisted Wyoming County Soil & Water with the Public Water Taste Test held on May 2nd in Letchworth State Park as part of the Envirothon Program. This year six of Wyoming County's Public Water systems (Arcade, Attica, Castile, Silver Springs, Perry and Warsaw) competed. This year's first place winner was the (V) Arcade who now is eligible to compete at the regional level being held in Rochester. The winner of that level will compete statewide at New York State Fair (NYSF) in Syracuse in late August.

On May 7th – 9th Steve Perkins attended the spring NYS Directors of Environmental Health conference held at the Minnowbrook Conference Center, Blue Mountain Lake, New York.

On May 29th, Amelia Wright, (T) Arcade, started as our seasonal student aide. Amelia will be working primarily in the public water, real property transfer, individual wastewater, rabies and public health nuisance complaint programs. We welcome Amelia and look forward to having her work with us this summer.

On May 29th, retail tobacco sales compliance checks were completed. A total of fourteen establishments were visited with no facilities selling cigarettes to a minor.