

**REGULAR SESSION**  
**(June 12, 2018)**

**Tuesday**

**2:30 PM**

The regular session of the Wyoming County Board of Supervisors was held at the Wyoming County Government Center in the Board of Supervisors' Chambers located at 143 North Main Street, Warsaw, New York with all Supervisors present except K. Granger, T/Castile. Also present were County Attorney Jim Wujcik, Budget Officer, Janis Cook; Clerk to the Board of Supervisors, Cheryl Ketchum and Deputy Clerk to the Board, Lisa Perez.

At 2:35 PM Chairman Berwanger, T/Arcade, called the meeting to order.

The Veteran leading the Pledge of Allegiance for this month's board meeting is:

**Kenneth H. Weber**

Kenneth H. Weber graduated from Pavilion High School in 1940. After high school, Mr. Weber worked with his father contracting farm crops. In January of 1944, he was drafted into the Army Air Corps and was sent to the Southeast Air Corps Training Center where he became an aviation cadet. He chose to train and become a fighter pilot and was assigned to an anti-aircraft unit. Aviation cadets trained at Spence Army Airfield in Moultrie, Georgia. This airfield was named after Thomas Lewis Spence who died in an aircraft crash in France in 1918.

Aviation cadet training was intense with instruction in mechanics, physics, mathematics and science. Cadet Weber trained on PT-17's, VT-13's and AT-6's. Cadet Weber completed his training on January 6, 1944 and entered the European Theater as a Lieutenant in the 378<sup>th</sup> Fighter Squadron located in Liverpool England. Lieutenant Weber flew a P-47 Thunderbolt for the 362<sup>nd</sup> Fighter Group, flying two missions over the English Channel into France right after June 6<sup>th</sup>, 1944 -- D-Day. These flights escorted larger bombers like the B-17 and B-24.

Lieutenant Weber's Fighter Squadron was ordered to Rennes, France to conduct missions to the Brest Peninsula located off the coast of France to bomb German submarines. His next mission was at Etain Air Base in the northeast corner of France near the Belgium border. Lieutenant Weber flew over Germany in over ninety missions escorting B-17s and B-24s. He flew above the bombers in groups of a dozen or more P-47 Thunderbolts.

While the U.S., English and French pushed German troops out of France and back into German territory, Lieutenant Weber escorted his squadron dropping bombs on Berlin and Hamburg destroying factories, munitions and decimating the cities. The war in Europe ended on May 8, 1945 and is known as V-E Day due to the celebrations that erupted throughout Europe and the United States.

On August 10, 1945, Japan's Emperor Hirohito formally surrendered and the next day, First Lieutenant Weber was honorably discharged and made his way back to the United States to begin the next chapter of his life as a civilian. For his courageous service to his country and

participation in the European Theater of Operations and air offensives over Europe, Northern France, Normandy, Rhineland, Central Europe and Ardennes, First Lieutenant Weber received the

- Distinguished Flying Cross
- Air Medal with 16 Oak Leaf Clusters
- Presidential Unit Citation with 1 Oak Leaf Cluster
- European African Middle Eastern Theater Campaign Ribbon

Mr. Weber married his wife Mary in December of 1945 and together they raised four children. He worked for Griffith Oil for 46 years and was an avid member of the 5-Point Rod and Gun Club in Pavilion. Mr. Weber and his wife have attended many Army/Air Force Corps reunions for the fighter pilots of all three squadrons of the Ninth Air Force travelling to Texas, Tennessee, Wisconsin and Florida.

*The pledge was said by all.*

*Mr. Weber was very appreciative for being asked to lead the pledge and asked to remember the ones that didn't make it back...*

*There was a brief interruption of the meeting as attending press took pictures.*

## COMMUNICATIONS ~

- *None*

#1

### **RESOLUTION NO. 18-250 (June 12, 2018)**

By Mr. Kehl, Chairman of the Agriculture Committee:

#### **JUNE 2018 PROCLAIMED DAIRY MONTH IN WYOMING COUNTY**

**WHEREAS**, The month of June as Dairy Month started out as National Milk Month in 1937 as a way to promote drinking milk. It was initially created to stabilize the dairy demand when production was at a surplus, but has now developed into an annual tradition that celebrates the contributions the dairy industry has made to the world; and

**WHEREAS**, Dairy Month is a great way to start the summer with nutrient-rich dairy foods. From calcium to potassium, dairy products like milk contain nine essential nutrients which may help to better manage your weight, reduce your risk for high blood pressure, osteoporosis and certain cancers; and

**WHEREAS**, Whether it is protein to help build and repair muscle tissue of active bodies or Vitamin A to help maintain healthy skin, dairy products are a natural nutrient powerhouse; and

**WHEREAS,** Wyoming County is the leading milk producing county in New York State in terms of total milk production and cow numbers; and

**WHEREAS,** The average dairy farm in New York State is family owned and consists of 140 cows. Wyoming County farms produce an average of 23,815 pounds (or 2,769 gallons) of milk per cow per year, with a total Wyoming County milk production of 1.1 billion pounds (or 131.5 million gallons) with 47,500 milk cows; and

**WHEREAS,** The top three leading dairy counties in New York State are Wyoming, Cayuga and St. Lawrence; now therefore

**BE IT RESOLVED,** That the Wyoming County Board of Supervisors does hereby proclaim June 2018 to be:

**Dairy Month in Wyoming County**

to honor our dairy farmers and the safe, wholesome products that they produce and encourage all our citizens to drink milk and enjoy other dairy foods to help strengthen our economy.

**Carried:** XXX    **Ayes:** 1476    **Noes:**    **Absent:** 123 (Castile)    **Abstain:**

*Chairman Berwanger invited Supervisor Kehl, T/Attica to the podium to read the proclamation and asked Wyoming County Dairy Princess, Ms. Danielle Herrick, to join him. Ms. Herrick is the daughter of William and Louise Herrick from the Town of Eagle.*

*Chairman Berwanger presented Ms. Herrick with a certificate of recognition for being this year's Dairy Princess and offered her an opportunity to address the board.*

*Ms. Herrick provided a brief background on how the dairy industry has influenced her life. She thanked the board for their continued support of the dairy industry in Wyoming County especially in light of current milk prices and the farms that are struggling.*

#2

**RESOLUTION NO. 18-251  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**FUNDS TRANSFERRED TO VARIOUS 2018 ACCOUNTS**

**BE IT RESOLVED,** That funds are hereby transferred to the various 2018 accounts as follows:

<b>Buildings &amp; Grounds (Co. Bldgs.)</b>			
<b>From:</b> 12.61.9950.9.99004 Inter Fund Transfers <b>To:</b> 12.61.1620.2.21024 Dog Control CIP <b>Reason:</b> To cover local share requirement of the NYS State funding for the Animal Companion Capital Fund Grant.	\$45,371.00	\$45,371.00	
<b>Buildings &amp; Grounds (Co. Bldgs.) Total</b>			<b>\$45,371.00</b>

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:    #3**

**RESOLUTION NO. 18-252  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**FUNDS APPROPRIATED TO VARIOUS 2018 ACCOUNTS**

**BE IT RESOLVED**, That funds are hereby appropriated to the various 2018 accounts as follows:

<b>Mental Health</b>			
<b>To:</b> 01.38.4326.4.42306 MH: Dwyer Wyoming Other w/01.11.4326.3490 MH: Dwyer Wyoming S/A <b>Reason:</b> To accommodate the increased aid on behalf of Veterans Services.	\$52,500.00	\$52,500.00	
<b>Mental Health Total</b>			<b>\$52,500.00</b>
<b>Zoning</b>			
<b>To:</b> 01.48.8021.2.20201 Computer Equipment <i>w/ no funds available</i> <b>Reason:</b> Upgrade Zoning Dept. to handle GIS, website updates, mapping and data collection more efficiently.	\$1,830.74	\$1,830.74	
<b>Zoning Total</b>			<b>\$1,830.74</b>
<b>Emergency Services</b>			
<b>To:</b> 01.37.3020.4.41010 Misc. Office Supplies w/01.02.3020.1140 911 Surcharge <b>Reason:</b> To replace worn dispatcher chairs in 911 Center.	\$7,325.00	\$7,325.00	
<b>Emergency Services Total</b>			<b>\$7,325.00</b>
<b>Buildings &amp; Grounds (Co. Bldgs.)</b>			
<b>To:</b> 12.61.1620.2.21024 Dog Control CIP w/12.11.1620.3089 State Aid Revenue <b>Reason:</b> To appropriate NYS State Funding for the Animal Companion Capital Fund Grant.	\$100,000.00	\$100,000.00	
<b>Buildings &amp; Grounds (Co. Bldgs.) Total</b>			<b>\$100,000.00</b>

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

Mr. Davis, T/Covington, Vice-Chairman of the Audit Committee, presented bills totaling **\$3,225,382.27** for the month of **May 2018**.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

There was a motion by Mr. Tallman, T/Gainesville, to combine resolutions #4 and #5. Hearing no objection resolution titles were read.

#4

**RESOLUTION NO. 18-253  
(June 12, 2018)**

By Mr. Tallman, Chairman of the Human Resources Committee:

**CSEA HOSPITAL SUPERVISORY UNIT CONTRACT APPROVED**

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors hereby approves a bargaining unit agreement effective January 1, 2016 through December 31, 2020 with the **Wyoming County Hospital Supervisory Unit #9250-01**, Wyoming County Local #861, Civil Service Employees Association, Inc., Local 1000, AFSCME AFL-CIO, subject to language clarification approval by the office of the County Attorney; and be it

**FURTHER RESOLVED**, That the Chairman of this Board of Supervisors and the members of the Committee of the Whole of this Board, are hereby authorized to execute the above mentioned agreements on behalf of the County of Wyoming; and be it

**FURTHER RESOLVED**, That this resolution shall become effective immediately, contingent on the ratification of said agreements by all parties.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

#5

**RESOLUTION NO. 18-254  
(June 12, 2018)**

By Mr. Tallman, Chairman of the Human Resources Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH INDEED, INC.  
ON BEHALF OF THE HUMAN RESOURCE DEPARTMENT**

**BE IT RESOLVED**, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with **Indeed, Inc.**, 6433 Champion Grandview Way, Building 1, Austin, TX 78750 on behalf of Human Resource. Said contract is for online “*pay-per-click*” job posting/advertisements in an amount of one dollar (\$1.00) per click and a total not to exceed nine thousand dollars (\$9,000.00); effective April 19, 2018 through July 19, 2019.

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

There was a motion by Ms. Grant, T/Bennington to combine resolutions #6 through #12.  
Hearing no objection resolution titles were read.

#6

**RESOLUTION NO. 18-255  
(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE  
AWARD WITH THE NEW YORK STATE OFFICE OF MENTAL HEALTH ON  
BEHALF OF VETERANS SERVICES**

**BE IT RESOLVED**, That the Chairman of this Board with the approval of the County Attorney is authorized to sign a grant application and acceptance award with the *New York State Office of Mental Health*, 44 Holland Avenue, Albany, NY 12229-0001 on behalf of Veterans Services. Said grant to provide funding for “*peer to peer*” activities for veterans in a minimum amount of fifty-two thousand five hundred dollars (\$52,500.00) per year; effective July 1, 2018 to June 30, 2019.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

*Local Law  
#7*

**RESOLUTION NO. 18-256  
(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**SET PUBLIC HEARING ~ INTRODUCTORY LOCAL LAW NO. C YEAR 2018**

**WHEREAS**, There has been duly presented and introduced at a meeting of this Board of Supervisors of Wyoming County on this 12<sup>th</sup> day of June 2018, a proposed local law entitled, “Local Law Introductory No. C Year 2018, “**A LOCAL LAW PROVIDING SALARIES FOR CERTAIN COUNTY OFFICERS FOR THE YEAR 2018,**” and

**WHEREAS**, Subdivision 5, Section 20 of the Municipal Home Rule Law requires a public hearing to be held on such local law; now therefore

**BE IT RESOLVED**, That a Public Hearing will be held on the said proposed Local Law by this Wyoming County Board of Supervisors on *the 10<sup>th</sup> day of July, 2018 at 2:30 PM in the Supervisors’ Chambers, 2<sup>nd</sup> Floor of the Wyoming County Government Center*, 143 North Main Street, Warsaw, New York.

**INTRODUCTORY LOCAL LAW NO. C - YEAR 2018**

**County of Wyoming, Providing Salaries for Certain County Officers for the year 2018**

**BE IT ENACTED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF WYOMING AS FOLLOWS:**

- Section 1. Effective as hereafter provided, the annual salary for the *Director of Veteran Services* shall be increased by **\$1,000.00** for a new annual salary of **\$43,000.00**.
- Section 2. All salaries set forth in Section 1 above shall be effective as of **June 21, 2018**.
- Section 3. This Local Law shall take effect forty-five (45) days from the date of adoption by the Board of Supervisors unless a petition is filed in accordance with Municipal Home Rule Law Section 24.
- Section 4. This Local Law is subject to permissive referendum.

DATED at Warsaw, New York  
June 12, 2018 (Introduced)  
Cheryl J. Ketchum, <sup>CMC</sup>  
Clerk to the Board

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#8**

**RESOLUTION NO. 18-257  
(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**RESOLUTION NUMBER 16-014 AMENDED**

**WHEREAS**, Resolution Number 16-014 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE OFFICE FOR THE AGING,**” passed by this Board of Supervisors on January 19, 2016 and provided, in part, for the following contract:

- ***ILS Community Network IPA LLC***, 521 Fifth Avenue, 3<sup>rd</sup> Floor, New York, NY 10175 for contracted services for Home Delivered Meals for Managed Long Term Care Enrollees. Receivables are variable costs depending on need; effective January 1, 2016.

Now therefore,

**BE IT RESOLVED**, That ***Resolution Number 16-014*** be hereby amended as follows:

- Authorize the Chairman to sign a Provider Agreement to discontinue Medicaid reimbursed transportation effective May 1, 2018.
- Include ***iCircle Services of the Finger Lakes, Inc. (iCircle)*** as a contracting party.

All else remains the same.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#9**

**RESOLUTION NO. 18-258  
(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE  
AWARD WITH THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY  
SERVICES ON BEHALF OF THE YOUTH BUREAU**

**BE IT RESOLVED**, That the Chairman of this Board with the approval of the County Attorney is authorized to sign a grant application and acceptance award with the *New York State Office of Children and Family Services*, Capital View Office Park, 52 Washington Street, Rensselaer, NY 12144 on behalf of the Youth Bureau. Said grant to provide funding for Youth Bureau administration costs, Stars of Tomorrow, Omega, Youth Court and parenting programs in a minimum amount of thirty-eight thousand three hundred thirty-three dollars (\$38,333.00); effective January 1, 2018 to December 31, 2018.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#10**

**RESOLUTION NO. 18-259  
(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**CHAIRMAN/COMMISSIONER OF SOCIAL SERVICES AUTHORIZED TO SIGN  
VARIOUS WELFARE MANAGEMENT SYSTEM CONTRACTS ON BEHALF OF THE  
DEPARTMENT OF SOCIAL SERVICES**

**BE IT RESOLVED**, That the Chairman of this Board and Commissioner of Social Services, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign the following *child day care services* contracts on behalf of the Department of Social Services; effective May 1, 2018 through December 31, 2018 and variable depending upon services provided:

- *Sprouting Minds Developmental Child Care*, 253 Main Street, East Aurora, NY 14053
- *Carol Monteleone*, 10 Highland Park, Batavia, NY 14020

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#11**



**RESOLUTION NO. 18-260**  
**(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**CHAIRMAN/COMMISSIONER OF SOCIAL SERVICES AUTHORIZED TO SIGN  
VARIOUS WELFARE MANAGEMENT SYSTEM CONTRACTS ON BEHALF OF THE  
DEPARTMENT OF SOCIAL SERVICES**

**BE IT RESOLVED**, That the Chairman of this Board and Commissioner of Social Services, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign the following *foster care services* contracts on behalf of the Department of Social Services; effective July 1, 2018 through June 30, 2019:

- ***Berkshire Farm Center & Services for Youth***, 13640 State Route 22, Canaan, NY 12029 in an amount not to exceed ninety thousand six hundred seventy-three dollars and thirty cents (\$90,673.30.00) for one (1) child.
- ***Gustavus Adolphus–Lutheran Social Services***, 200 Gustavus Avenue, Jamestown, NY 14701 in an amount not to exceed one hundred eighty-one thousand five hundred eighty dollars and twenty cents (\$181,580.20) for three (3) children.
- ***Hillside Family of Agencies*** (including Hillside Children’s Center), 1183 Monroe Avenue, Rochester, NY 14620-1699 and the ***Snell Farm Children’s Center***, 7320 Snell Hill Road, Bath, NY 14810 in an amount not to exceed one million, eight hundred thirty-two thousand six hundred thirty-five dollars and eighty cents (\$1,832,635.80) for twenty-five (25) children in residential and therapeutic plus eight (8) children in regular foster care for a total of thirty-three (33) children in care.
- ***New Directions***, 6395 Old Niagara Road, Lockport, NY 14094-1499 in an amount not to exceed seven hundred fourteen thousand sixty dollars and forty-five cents (\$714,060.45) for seven (7) children.
- ***The William George Agency for Children’s Services, Inc.***, 380 Freeville Road, Freeville, NY 13068 in an amount not to exceed one hundred forty-two thousand seven hundred sixty-nine dollars and seventy-five cents (\$142,769.75) for one (1) child.

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#12**

**RESOLUTION NO. 18-261**  
**(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee:

**CHAIRMAN/COMMISSIONER OF SOCIAL SERVICES AUTHORIZED TO SIGN A CONTRACT WITH LABORATORY CORPORATION OF AMERICA HOLDINGS ON BEHALF OF THE DEPARTMENT OF SOCIAL SERVICES**

**BE IT RESOLVED**, That the Chairman of this Board and Commissioner of Social Services, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, are hereby authorized and directed to sign a contract with *Laboratory Corporation of America Holdings*, 1440 York Court , Burlington, NC 27215 on behalf of the Department of Social Services. Said contract to provide DNA testing to prove paternity for child support purposes in an amount not to exceed six thousand dollars (\$6,000.00) per year; effective July 1, 2018 through June 30, 2021.

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

*Chairman Berwanger, T/Arcade asked which Supervisor would present the joint resolution...  
Supervisor Grant, T/Bennington presented the resolution.*

**Joint Resolution  
#13**

**RESOLUTION NO. 18-262  
(June 12, 2018)**

By Ms. Grant, Chairman of the Human Services Committee and Mr. Copeland, Chairman of the Public Safety Committee:

**CHAIRMAN AUTHORIZED TO AWARD BID AND SIGN A CONTRACT WITH TRINITY SERVICES GROUP, INC. ON BEHALF OF THE OFFICE FOR THE AGING AND THE COUNTY JAIL**

**BE IT RESOLVED**, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with *Trinity Services, Group, Inc.*, 477 Commerce Boulevard, Oldsmar, FL 34677 on behalf of the Office for the Aging and the County Jail. Said contract to provide food services; effective June 1, 2018 through May 31, 2023 as follows:

- **Office for the Aging**
  - Home delivered meals at a cost of five dollars and thirteen cents (\$5.13) per meal
  
- **County Jail**
  - Two dollars and ninety-five cents (\$2.95) per meal when prison population is forty (40) inmates or more
  - Four dollars and sixty-four cents (\$4.64) per meal when prison population is under forty (40) inmates

Contingent upon the availability of funds.

**Carried:** XXX    **Ayes:** 1476    **Noes:**    **Absent:** 123 (Castile)    **Abstain:**

*Chairman Berwanger, T/Arcade introduced his friend, Pat Standish, a very prominent person in the human services area and here today representing Wyoming County Community Action and Angel Action.*

*Ms. Standish thanked the Chairman and explained that the video the Chairman requested she present highlights the volunteers and the work that they have done for Angel Action. This program is now being replicated across New York State.*

## **PRESENTATION ~**

- *Pat Standish ~ Angel Action Video*

*Clerk Ketchum asked Chairman Berwanger to have Ms. Standish speak about the book that each of the Supervisors received a copy of today, “Believe in you...I do!”*

*Ms. Standish said that the need for this book is in large part due to the opioid epidemic and the “code of silence” children having to endure at home. This is the fifth book in the series, illustrated by Pat and written by her friend, Vinnie Taylor, President of Waveline Direct, LLC. Together they insure early childhood education for children and this book in particular was written to help open the doors of communication for children.*

*Below is an excerpt from “Believe in you...I do!”...*

*A letter from Pat & Vinnie to all who care for children...*

*If there was just one thing we could do for children, it would be to nurture their sense of dignity. Dignity is their birthright and their armor against the challenges of the world. It's the foundation for self-respect and self-love and sets them up for success. It holds the principle of doing and being anything they want in life. It allows them to focus on talents and not limitations, seeing themselves as entitled to respect, happiness and love. But even more important, dignity is the reason to BELIEVE in themselves. When reading this book along with a child, we ask you to do two things: First, have them draw a picture of their face on the activity page found in the book, and then look to see how they are feeling about themselves through the face of their drawing. Second, discuss their drawing, remembering that for all children there is an adult with whom they identify and from whom they gather strength. This is your moment, to acknowledge their value, to be the influence to walk with courage not fear, with pride not shame, with love not blame. To say to them, “I BELIEVE in you...do you?”*

*Chairman Berwanger thanked Ms. Standish and stated that she is a treasurer to Wyoming County!*

**RESOLUTION NO. 18-263  
(June 12, 2018)**

By Ms. Ryan, Chairman of the Public Health Committee:

**CHAIRMAN/COMMISSIONER OF HEALTH AUTHORIZED TO SIGN A GRANT APPLICATION AND ACCEPTANCE AWARD WITH HEALTH RESEARCH, INC. ON BEHALF OF PUBLIC HEALTH**

**BE IT RESOLVED**, That the Chairman of this Board and the Commissioner of Health with the approval of the County Attorney are authorized to sign a grant application and acceptance award with the *Health Research, Inc.*, 150 Broadway, Suite 516, Riverview Center, Menand, NY 12204 on behalf of Public Health. Said grant to provide funding for the Public Health Emergency Preparedness Program in a minimum amount of fifty-two thousand ninety-six dollars (\$52,096.00); effective July 1, 2018 to June 30, 2019.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

*There was a motion by Mr. Kehl, T/Attica, to combine resolutions #15 and #16. Hearing no objection resolution titles were read.*

**RESOLUTION NO. 18-264  
(June 12, 2018)**

By Mr. Kehl, Chairman of the Agriculture Committee:

**REVIEW OF AGRICULTURAL DISTRICT NO. 4 AND SET PUBLIC HEARING**

**WHEREAS**, This Board is conducting a review of Agricultural District No. 5 located in the Towns of Arcade, Bennington, Java, Sheldon and a portion of Attica as authorized under Article 25AA of Agricultural Districts Law; and

**WHEREAS**, The review process was initiated with a 30-day review period and this Board directed the County Agricultural and Farmland Protection Board and the County Planning Board to prepare reports and recommendations regarding District No. 4; and

**WHEREAS**, This Board is required to hold a Public Hearing prior to making a finding whether the Districts should be continued, terminated, or modified; now therefore

**BE IT RESOLVED**, That a Public Hearing will be held by the Board of Supervisors of Wyoming County, State of New York, at the Wyoming County Government Center in Warsaw, on the 10<sup>th</sup> day of July, 2018 at 2:30 PM regarding Wyoming County Agricultural District No. 4 located in the Towns of Towns of Arcade, Bennington, Java, Sheldon and a portion of Attica to consider the recommendations of the Agricultural and Farmland Protection Board and the

County Planning Board; and be it

**FURTHER RESOLVED**, That copies of the Review Plan including a map of the District showing the proposed modifications and the reports and recommendations of the Wyoming County Agricultural and Farmland Protection Board and the Wyoming County Planning Board will be available for public review at:

- Wyoming County Planning & Development , 36 Center Street, Warsaw, NY
- Wyoming County Soil & Water, 36 Center Street, Warsaw, NY

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#16**

**RESOLUTION NO. 18-265  
(June 12, 2018)**

By Mr. Kehl, Chairman of the Agriculture Committee:

**CHAIRMAN AUTHORIZED TO SIGN CONTRACTS WITH PIONEER FORESTRY, LLC (ERIC STAWITZKY) ON BEHALF OF WYOMING COUNTY REFORESTATION**

**BE IT RESOLVED**, That the Chairman of this Board with the approval of the County Attorney is hereby authorized and directed to sign contracts with *Pioneer Forestry, LLC* (Eric Stawitzky), 4000 Skunk Hollow Road, Jamestown NY 14701 on behalf of Wyoming County Reforestation. Said contract is for the following services in accordance with the August 2011 Ten-Year Plan:

- ***Poplar Tree Road***
  - ***Completed Softwood Timber Sale***
    - Selection Harvest in Stand 6
    - In an amount not to exceed three thousand two hundred fifty dollars (\$3,250.00)
  - ***Completed Ash Only Timber Sale***
    - Portion of Stand 3 (5-7 acres) and Stand 6
    - In an amount not to exceed two thousand two hundred fifty dollars (\$2,250.00)
- ***Hobday Road***
  - ***Completed Ash Only Timber Sale***
    - Stands 7, 8 and 9
    - In an amount not to exceed two thousand dollars (\$2,000.00)

Total contract in an amount not to exceed seven thousand five hundred dollars (\$7,500.00) and effective for one hundred twenty days (120) from receipt of the signed agreement.

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

There was a motion by Mr. Leuer, T/Middlebury, to combine resolutions #17 and #18. Hearing no objection resolution titles were read.

#17

**RESOLUTION NO. 18-266  
(June 12, 2018)**

By Mr. Leuer, Chairman of the Planning Committee:

**COUNTYWIDE ZONING FEE SCHEDULE AMENDMENT APPROVED**

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors has approved the *Countywide Zoning Fee Schedule* as amended and annexed hereto; effective immediately.

Zoning Permit Fee Schedule 2017			
Fee Schedule			
Zoning permit	\$ 20.00	Up to 400 sq' plus .05 per/sq' above	
*AG Structures	\$ 20.00	See Footnote	
Land Separation	\$ 75.00	Per lot created	
Site Plan review	\$ 150.00		
Variance	\$ 150.00	Per Variance	
Special Use	\$ 150.00	Annual review fee - \$25	
Subdivision	\$ 500.00		
Re-zone	\$ 550.00		
Mailings	Applicant		
3rd party review	Applicant		
Home Occupation - Minor	\$ 25.00	Unless Specified in the Local Zoning Law	
Home Occupation - Major	\$ 150.00		
*Exemption	Buildings that are exempt as stated within the New York State Uniform Fire Prevention and Building Code		

Fines – As stated within the Local Municipalities Local Land Use Law, Zoning Law or Property Maintenance Law.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**RESOLUTION NO. 18-267  
(June 12, 2018)**

By Mr. Leuer, Chairman of the Planning Committee:

**WYOMING COUNTY FAIR HOUSING PLAN APPROVED**

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors has approved the *Wyoming County Fair Housing Plan* as annexed hereto; effective immediately.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**WYOMING COUNTY  
FAIR HOUSING PLAN**

**I.    INTRODUCTION**

The County of Wyoming understands the importance of taking action to further fair housing in the community and is committed to meeting its responsibilities in this respect as a recipient of Federal Community Development Block Grant funds. To ensure that residents are aware of fair housing provisions under Federal and State law and of the processes and assistance available to obtain compliance with existing statutes, the County has developed this Fair Housing Plan. The Plan describes the procedures developed to further fair housing in the community.

**II.    AVAILABILITY OF INFORMATION**

The Fair Housing Plan recognizes that public knowledge of fair housing provisions is the first step in expanding equal opportunity. Toward that end, the County has taken, or will take the following actions:

**A.    *Appoint a Fair Housing Officer***

The Facilities and Properties Manager for Community Action for Wyoming County will be designated the Fair Housing Officer. The Fair Housing Officer has the following responsibilities:

1.    Maintain Federal and State fair housing information including brochures issued by the U. S. Department of Housing and Urban Development (HUD) and the New York State Division of Human Rights.
2.    Record initial information regarding housing discrimination complaints on a standard form.
3.    Forward copies of all complaints to and, as appropriate, consult with the Fair Housing/Equal Opportunity Division of the applicable HUD Office.

4. Hold an annual public meeting on Fair Housing and report the steps taken to address fair housing issues cited.

**B. Provide Information**

The County will make available, upon request, copies of applicable Federal and State laws which contain anti-discrimination provisions, including: Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Fair Housing Amendments Act of 1988 and the Human Rights Law (Executive Law, Article 15) of the State of New York.

**C. Promote Fair Housing Activities and Available Resources**

The County will designate the month of April as *Fair Housing Month* and will promote said designation through a Board of Supervisors proclamation.

The County will further promote fair housing and housing resources by posting Fair Housing posters in visible locations within key County and Community Action buildings.

**III. DISCRIMINATION COMPLAINTS**

The County will provide information and assistance to individuals who feel that they have been the victims of discrimination in regard to housing.

**A. Discriminatory Housing Practices**

For the purpose of this Plan, a discriminatory housing practice means an act that is unlawful under sections 804, 805, 806 or 818 of the Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended). Such discriminatory housing practices include discrimination in the sale or rental of housing, discrimination in the provision of brokerage services, or interference, coercion, or intimidation, as defined under the Act, on the basis of race, color, religion, national origin, sex, handicap or familial status.

**B. Receiving Complaints**

The Fair Housing Officer will record information on a standard form to ensure that a complete file is established. Following this, the Fair Housing Officer will then contact the Department of HUD and/or the New York State Division of Human Rights to review the particulars of the complaint and request guidance in the formal filing of the complaint in cases where the individual decides to use this method. Copies of all complaints will also be forwarded to the Fair Housing and Equal Opportunity Division of the HUD Office in Buffalo, New York. If the complainant decides to take his/her case directly to Federal Court, the County will consult with the County Bar Association on the appropriate procedures to be followed and the procedure for securing affordable legal services if the individual is of low- or moderate-income.

*There was a motion by Mr. Copeland, T/Wethersfield, to combine resolutions #19 through #22. Hearing no objection resolution titles were read.*



**RESOLUTION NO. 18-268  
(June 12, 2018)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH LETCHWORTH  
CENTRAL SCHOOL ON BEHALF OF THE SHERIFF’S DEPARTMENT**

**BE IT RESOLVED**, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with *Letchworth Central School*, 5550 School Road Gainesville, NY 14066 on behalf of the Sheriff’s Department. Said contract to provide a School Resource Officer (SRO) for law enforcement and police services for eight (8) hours each day that school is in session; effective September 1, 2018 through June 30, 2019 in amounts not to exceed as follows:

- \$45.90 per hour from September 1, 2018 through December 31, 2018
- \$46.72 per hour from January 1, 2019 through June 30, 2019

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**RESOLUTION NO. 18-269  
(June 12, 2018)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**RESOLUTION NUMBER 17-472 AMENDED**

**WHEREAS**, Resolution Number 17-472 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE SHERIFF’S DEPARTMENT,**” passed by this Board of Supervisors on November 14, 2017 and provided, in part, for the following contract:

- *Letchworth Central School*, 5550 School Road Gainesville, NY 14066 for a School Resource Officer in an amount not to exceed as follows:
  - \$45.10 per hour from September 1, 2017 through December 31, 2017
  - \$45.95 per hour from January 1, 2018 through June 30, 2018
    - For 2.5 days a week when school is in session
    - Effective September 1, 2017 through June 30, 2018

Now therefore,

**BE IT RESOLVED**, That Resolution Number 17-472 be hereby amended to increase

the number of days per week from two and one-half days (2.5) when school is in session to five (5) days when school is in session; effective April 1, 2018 through June 30, 2018.

All else remains the same.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#21**

**RESOLUTION NO. 18-270  
(June 12, 2018)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**CHAIRMAN AUTHORIZED TO SIGN A CONTRACT WITH DORINE K. JENKINS  
ON BEHALF OF EMERGENCY SERVICES**

**BE IT RESOLVED**, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign a contract with *Dorine K. Jenkins*, 2000 Kingsley Road, Wyoming, NY 14591 on behalf of Emergency Services. Said contract is for the leasing of a 75' x 75' section of land identified by SBL Number 61.-1-8 and located at 5228 Kelly Road in the Town of Middlebury to be used for a County owned, self-supporting one hundred foot (100') communications tower in an amount not to exceed three hundred dollars (\$300.00) per month; effective September 1, 2018 through August 31, 2023.

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#22**

**RESOLUTION NO. 18-271  
(June 12, 2018)**

By Mr. Copeland, Chairman of the Public Safety Committee:

**FIRE ADVISORY BOARD DELEGATES APPOINTED/REAPPOINTED**

**BE IT RESOLVED**, That the following named persons are hereby appointed/ reappointed to the Wyoming County Fire Advisory Board in accordance with Section 225-a of the County Law for a term of one (1) year; effective *July 01, 2018 through June 30, 2019*:

Arcade	Gregory Landis	782 Geer Road, Arcade, NY 14009
Attica	Terry Snyder	37 Buffalo Street, Attica, NY 14011
Bennington*	Chester Zymowski, Jr	1931 Route 354, Attica, NY 14011
Bliss*	Trapper Sampson	6809 Centerville Road, Bliss, NY 14024

Castile*	William Dake	73 West Park Road, Castile, NY 14427
Cowlesville*	Jeff Anderson	361 Clinton Street, Cowlesville, NY 14037
Gainesville*	Brian Hill	4341 East Hillside Road, Bliss, NY 14024
Harris Corners*	Mark Keem	2563 Route 77, Strykersville, NY 14545
North Java	Joseph Syler	1911 Route 78, Java Center, NY 14082
Perry*	Larry Hopper	PO Box 243, Perry, NY 14530
Perry Center	James Brick	7618 Route 20A, Perry, NY 14530
Pike	Douglas Anderson	7728 Spencer Street, Gainesville, NY 14066
Sheldon	Richard Brzezicki, Jr.	3342 Dutch Hollow Road, Strykersville, NY 14145
Silver Springs	John Proper	80 Orchard Street, PO Box 183, Silver Springs, NY 14550
Strykersville	Donald Simons	425 Factory Road, Strykersville, NY 14145
Varysburg*	James Kelly	2757 Buffalo Road, Varysburg, NY 14167
Warsaw	Joseph Cummins	5400 Toolhouse Road, Warsaw, NY 14569
Wyoming	John Moore	911 Tower Road, Wyoming, NY 14591

*\*denotes new delegates*

Members At-Large for Towns without Departments:

Orangeville                      Town Supervisor                      Town of Orangeville  
Covington                      Town Supervisor                      Town of Covington

**Carried: XXX      Ayes: 1476      Noes:      Absent: 123 (Castile)      Abstain:**

*There was a motion by Mr. Davis, T/Covington, to combine resolutions #23 through #25.  
Hearing no objection resolution titles were read.*

**#23**

**RESOLUTION NO. 18-272  
(June 12, 2018)**

By Mr. Davis, Chairman of the Public Works Committee:

**CHAIRMAN AUTHORIZED TO SIGN ANY OR ALL OF THE VARIOUS  
CONTRACTS ON BEHALF OF COUNTY HIGHWAY**

**BE IT RESOLVED**, That the Chairman of this Board, pursuant to General Municipal Law §104(b) and with the approval of the County Attorney, is hereby authorized and directed to sign **any or all** contracts with the following vendors for asphalt field density testing, as needed and based on price and availability, in an amount not to exceed fifteen thousand dollars (\$15,000.00) per contract year on behalf of County Highway; effective June 1, 2018 through December 31, 2018:

- **P~W Laboratories, Inc.**, 6544 Fremont Road, East Syracuse, NY 13057
- **Terracon Consultants – NY, Inc.**, 15 Marway Circle, Suite 2B, Rochester, NY 14624
- **W. A. Wilson, Inc.**, 5700 Maelou Drive, Building E, Hamburg, NY 14075

Contingent upon the availability of funds.

**Carried: XXX      Ayes: 1476      Noes:      Absent: 123 (Castile)      Abstain:**

**RESOLUTION NO. 18-273  
(June 12, 2018)**

By Mr. Davis, Chairman of the Public Works Committee:

**APPROVING SOLE SOURCE PROCUREMENT WITH THE MASON COMPANY  
ON BEHALF OF BUILDINGS AND GROUNDS (CO. BLDGS.)**

**WHEREAS**, Wyoming County Buildings and Grounds (Co. Bldgs.) has identified the need to procure certain one piece molded fiberglass base dog kennels for approved renovations at the Animal Shelter; and

**WHEREAS**, Buildings and Grounds has researched several possible entities to provide this product and has determined that there is are no other entities capable of offering an “equal” product; and

**WHEREAS**, Buildings and Grounds has received and retained on file a letter from the *Mason Company* indicating that they are the only provider of this particular one piece molded fiberglass base dog kennel; and

**WHEREAS**, Based upon the above, the Public Works Committee has determined that the *Mason Company* qualifies for sole source status; now therefore

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors hereby authorizes sole source status for the *Mason Company* pursuant to the Wyoming County Purchasing Policy authorized by Resolution Number 16-359 and adopted by this Board of Supervisors on December 13, 2016 and no other solicitation of written proposals or quotations shall be required; and be it

**FURTHER RESOLVED**, That pursuant to this Resolution, any contract arising from the sole source provider described above shall be subject to the approval of the County Attorney and the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**RESOLUTION NO. 18-274  
(June 12, 2018)**

By Mr. Davis, Chairman of the Public Works Committee:

**APPROVING SOLE SOURCE PROCUREMENT WITH POLYLAST ON BEHALF  
OF BUILDINGS AND GROUNDS (CO. BLDGS.)**

**WHEREAS**, Wyoming County Buildings and Grounds (Co. Bldgs.) has identified the

need to procure specific antimicrobial flooring for approved renovations at the Animal Shelter; and

**WHEREAS**, Antimicrobial flooring contains an agent that inhibits the growth of damaging microorganisms while fighting the proliferation of pathogens, that humans and animals can encounter daily; and

**WHEREAS**, Buildings and Grounds has researched several possible entities to provide this product and has determined that there are no other entities capable of offering an “equal” product; and

**WHEREAS**, Buildings and Grounds has received and retained on file a letter from *Polylast* indicating that they are the only provider of this specific kind of antimicrobial flooring; and

**WHEREAS**, Based upon the above, the Public Works Committee has determined that *Polylast* qualifies for sole source status; now therefore

**BE IT RESOLVED**, That the Wyoming County Board of Supervisors hereby authorizes sole source status for *Polylast*, pursuant to the Wyoming County Purchasing Policy authorized by Resolution Number 16-359 and adopted by this Board of Supervisors on December 13, 2016 and no other solicitation of written proposals or quotations shall be required; and be it

**FURTHER RESOLVED**, That pursuant to this Resolution, any contract arising from the sole source provider described above shall be subject to the approval of the County Attorney and the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

*There was a motion by Mr. Brick, T/Perry, to combine resolutions #26 through #35. Hearing no objection resolution titles were read.*

**#26**

**RESOLUTION NO. 18-275  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**DISABILITY INSURANCE RATES WITH THE GUARDIAN LIFE INSURANCE  
COMPANY OF AMERICA APPROVED**

**BE IT RESOLVED**, That rates for statutory New York State Disability Insurance coverage with *The Guardian Life Insurance Company of America*, 400 Willowbrook, Suite 450, Fairport, NY 14450 for the following employees are hereby approved with rates effective July 1, 2018 to June 30, 2020:

- **CSEA ~ General Group:**
  - \$16.46 per employee - per month

- **County and Hospital Management:**
  - \$8.00 per employee - per month
- **CSEA ~ WCCH Supervisory:**
  - \$5.75 per female - per month
  - \$2.60 per male - per month

Contingent upon the availability of funds.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:** **#27**

**RESOLUTION NO. 18-276  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 15-386 AMENDED**

**WHEREAS**, Resolution Number 15-386 entitled, “**CHAIRMAN, COUNTY TREASURER AND DIRECTOR OF INFORMATION TECHNOLOGY AUTHORIZED TO SIGN A CONTRACT WITH ACS, A XEROX COMPANY, ON BEHALF OF ALL WYOMING COUNTY DEPARTMENTS**”, passed by this Board of Supervisors on October 13, 2015 and provided for an *Application Hosting and Technology Support Services* contract with ACS, a Xerox Company, for all Wyoming County Departments effective January 1, 2016 through December 31, 2020; now therefore

**BE IT RESOLVED**, That *Resolution Number 15-386* be hereby amended as follows:

- Amend the contracting party from ACS, a XEROX Company to ***Conduent Government Systems, LLC, 12410 Milestone Center Drive, Germantown MD 20874***
- Add microfilm storage services to the *Application Hosting and Technology Support Services* contract for the Wyoming County Clerk’s Office in an amount not to exceed one thousand four hundred dollars (\$1,400.00) per year; effective November 7, 2017 through December 31, 2020 .

All else remains the same.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:** **#28**

**RESOLUTION NO. 18-277  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**CHAIRMAN AUTHORIZED TO SIGN A GRANT ACCEPTANCE AWARD WITH THE**

**NEW YORK STATE DEPARTMENT OF AGRICULTURE AND MARKETS ON  
BEHALF OF ANIMAL CONTROL**

**BE IT RESOLVED**, That the Chairman of this Board with the approval of the County Attorney is authorized to sign a grant application and acceptance award with the *New York State Department of Agriculture and Markets*, 10B Airline Drive, Albany, NY 12235 on behalf of Animal Control. Said grant to provide funding for the Wyoming County Companion Animal Control Capital Project which provides reimbursement for costs directly impacting the secure containment, health and adequate care of sheltered dogs in a minimum amount of one hundred thousand dollars (\$100,000.00) with a minimum local match of twenty-five percent (25%) for a total project cost of one hundred forty-five thousand three hundred seventy-one dollars (\$145,371.00); effective two (2) years from contract execution.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#29**

**RESOLUTION NO. 18-278  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**WYOMING COUNTY TRAVEL AND EXPENSE GUIDELINES AMENDMENT  
APPROVED**

**BE IT RESOLVED**, That this Board of Supervisors does hereby approve and adopt the amendment to Section 2.2 – Overnight Travel Request process on page 6 of the Travel and Expense Guidelines as attached hereto; effective immediately.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

- All personnel representing Wyoming County at trainings, conferences and conventions must obtain authorization for all travel prior to booking any travel arrangements.
- All requests must be documented on the Same Day Travel request Form, printed on mint green paper.
- For all Same Day Travel, the form must be signed by the employee’s Department Head.
- Department Head will verify funding prior to approval of the Travel request.
- Approved Travel requests must be submitted with all claims for audit.
- Miscellaneous, incidental, expenses not covered on the travel request must be supported by original receipts and identified on the Expense Voucher.

**2.2 Overnight Travel request process:**

- All personnel representing Wyoming County at trainings, conferences and conventions must obtain authorization for all travel prior to booking any travel arrangements.
- All requests for travel must be documented on the Overnight Travel request Form, printed on hot pink paper.
- For all Overnight Travel, the form must be authorized by the employee’s Department Head, Committee Chair and the Chairman of the Board after Home Committee approval.
- Department Head will verify funding prior to approval of the Travel request.
- Approved Travel requests must be submitted with all claims for audit.
- Miscellaneous, incidental, expenses not covered on the travel request must be supported by original receipts and identified on the Expense Voucher.
- ***Travel dates should include departure date and return date in addition to the dates of the conference / convention to allow for commute expenses.***
  - ***For example if the Conference/Training dates are April 8 through April 10 but you need to travel the day before and the day after, the Overnight Travel Authorization would be for April 7 through April 11.***

**Note:** The approval order may be amended should conditions warrant with the concurrence of the Department Head and Home Committee Chair ***and submitted to the Home Committee for formal approval during the next Home Committee meeting (see Agenda Preparations Guide for template).***

**3.0 Meals**

**3.1 Business Meal Expenses**

Business meals are defined as meal expenses incurred by the individual traveler while in travel status.

- Business meal expenses will be paid or reimbursed for actual costs, not to exceed the per meal allowance.
- In all cases, original itemized receipts will be required for meal expense reimbursement.

**3.2 Meal Spending Guidelines and Limits**

Travelers will be reimbursed for actual documented meal expenses (i.e. itemized original receipts). These guidelines include taxes and gratuities, regardless of amount. When determining the allowance on a per meal basis, the guidelines are as follows:

Breakfast	\$ 8.00	(6 a.m. – 11 a.m.)	–
Lunch	\$10.00	(11 a.m. – 2 p.m.)	
Dinner	\$20.00	(4 p.m. – 10 p.m.)	



**RESOLUTION NO. 18-279  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**SEMI-ANNUAL REVENUE SHARING FOR THE TOWNS**

**BE IT RESOLVED**, That the Chairman of the Finance Committee, presented the Semi-Annual Revenue Sharing Report for the period of October 1, 2017 through March 31, 2018 and moved that the Clerk draw warrants on the County Treasurer for the various amounts therein.

**To:** Cheryl D. Mayer, County Treasurer of Wyoming County, New York  
You are hereby authorized and directed to distribute the Semi-Annual Revenue Sharing amounts totaling **\$39,093.90** (*thirty-nine thousand ninety-three dollars and ninety cents*) to the sixteen towns of Wyoming County, in accordance with the report filed with the Clerk of the Board of Supervisors, as follows:

<b>TOWNS</b>	<b>REVENUE SHARING DISTRIBUTED</b>
Arcade	\$5,714.86
Attica	\$5,021.09
Bennington	\$5,829.26
Castile	\$3,082.55
Covington	\$1,107.05
Eagle	\$900.29
Gainesville	\$1,469.96
Genesee Falls	\$345.80
Java	\$2,207.37
Middlebury	\$1,190.42
Orangeville	\$1,846.44
Perry	\$2,552.04
Pike	\$399.30
Sheldon	\$2,710.01
Warsaw	\$2,736.45
Wethersfield	\$981.01
<b>Grand Totals:</b>	<b>\$38,093.90</b>

Let this be your Warrant for Such Payment: **\$39,093.90** (*thirty-nine thousand ninety-three dollars and ninety cents*). **IN WITNESS WHEREOF**, I have hereunto set my hand and seal of the Board of Supervisors this 12<sup>th</sup> day of June, 2018.

*s/Cheryl J. Ketchum*, Clerk  
Board of Supervisors

**Carried:** XXX    **Ayes:** 1476    **Noes:**    **Absent:** 123 (Castile)    **Abstain:**

**RESOLUTION NO. 18-280  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**SALARY SCHEDULES “S” AND “C” AMENDED**

**BE IT RESOLVED**, That the Wyoming County Salary Plan which became effective January 01, 1967, as amended, is hereby amended as follows:

**Salary Schedule “S”:**

- Set the salary of *Human Resource Clerk* under HUMAN RESOURCE at \$25,480.00 annually; effective date is May 7, 2018.
- Set the salary of *Deputy Human Resource Director* under HUMAN RESOURCE at \$85,000.00 annually; effective date is May 29, 2018.

**Salary Schedule “C”:**

- Set the salaries for employees in the job titles covered by *Salary Schedule C*, as attached in Column A; effective the first payroll on or after of January 1, 2018.
- Set the salaries for the employees in the job titles covered by *Salary Schedule C*, as attached in Column B; effective June 17, 2018.
- Set the salaries for the employees in the job titles covered by *Salary Schedule C*, as attached in Column C; effective September 2, 2018.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**WYOMING COUNTY SALARY PLAN SCHEDULE "C"**  
**WYOMING COUNTY COMMUNITY HOSPITAL AND SKILLED NURSING FACILITY**  
**Board of Managers Approved 05/22/2018**  
**Board of Supervisors Approved xx/xx/xxxx**

Official Civil Service Titles	Res. #	COLUMN A		COLUMN B	COLUMN C
		Effective first payroll on or after 1/1/2018		Effective 06/17/2018	Effective 9/2/2018
<b>ACUTE QUALITY</b>					
Quality and Risk Management Coordinator		60,000		63,000	
Quality Assurance Specialist/Infection Prevention		71,600		76,500	
<b>ADMINISTRATION</b>					
Administrative Assistant		51,000	Vacant		
Chief Operating Officer		106,802			
Executive Assistant		54,000		59,000	
<b>ADULT DAY CARE (SNF)</b>					
Program Director		65,000	Vacant		
Stipend for the Director of Nursing (Nursing Facility)		5,000	Annual		
Stipend for the Assistant Director of Nursing (Nursing Facility)		6,500	Annual		
<b>BIOMEDICAL ENGINEERING</b>					
Biomedical Supervisor		70,227			
<b>EMERGENCY</b>					
Director of Emergency Services		76,000		81,000	
<b>FISCAL SERVICES</b>					
Assistant Director of Finance		65,106			
Director of Reimbursement/Quality and SNF Rehabilitation		95,976			
Manager of Budget and Financial Analysis		76,000		90,000	
<b>HOSPITAL INFORMATICS</b>					
Healthcare Information Specialist		80,148			
Director of Utilization Review and Health Information Management		83,232			
<b>IMAGING AND TESTING</b>					
Director of Outpatient Services		79,070			
<b>INFECTION CONTROL</b>					
Director of Nurse Education and Infection Control		67,670	Vacant		
<b>INFORMATION SYSTEMS</b>					
Director of Healthcare Information Systems		74,146			
Stipend for the Director of Healthcare Information Systems		3,500	Annual		
On-call pay for Director of Healthcare Information Systems			See below		
Network Admin II		64,500		68,500	
On-call pay for Network Admin II			See below		
<b>LABORATORY</b>					
Laboratory Services Director		82,500	After successful completion of goals		86,500
<b>MEDICAL DIRECTOR</b>					
Administrative Secretary		38,178	Plus \$500 stipend on 06/17/2018 and \$500 stipend on 12/16/2018		

**WYOMING COUNTY SALARY PLAN SCHEDULE "C"**  
**WYOMING COUNTY COMMUNITY HOSPITAL AND SKILLED NURSING FACILITY**  
**Board of Managers Approved 05/22/2018**  
**Board of Supervisors Approved xx/xx/xxxx**

Official Civil Service Titles	Res. #	Effective first payroll on or after 1/1/2018		Effective 06/17/2018	Effective 9/2/2018
<b>MEDICAL SURGICAL UNIT/3RD FLOOR</b>					
Director of Medical/Surgical, Intensive Care		75,000		79,500	
<b>MENTAL HEALTH UNIT</b>					
Director of Behavioral Health		74,848			
<b>NURSING FACILITY ADMINISTRATION</b>					
Administrative Secretary		39,999	Plus \$500 stipend on 06/17/2018 and \$500 stipend on 12/16/2018		
Assistant Administrator		58,157	Vacant		
Assistant Administrator/Director of Nursing		74,984	Vacant		
Assistant Director of Nursing (Nursing Facility)		78,550			
Director of Nursing (Nursing Facility)		79,591			
Director of SNF Education/Infection Preventionist		76,000	Vacant		
Nursing Facility Administrator		119,300			
RN Supervisor SNF (Per Diem) (9 positions)		\$150/4 hour shift			
<b>NURSING ADMINISTRATION (ACUTE)</b>					
Administrative Secretary		34,435	Plus \$500 stipend on 06/17/2018 and \$500 stipend on 12/16/2018		
Director of Nursing		95,880		101,500	
Nursing Supervisor Per Diem in the Nursing Service Office (5 positions)		\$150/4 hour shift			
<b>OB CLINIC</b>					
OBGYN Clinic Office Manager		43,281			
Clinic Office Manager		41,116		45,000	
<b>OPERATING ROOM</b>					
Director of Surgical Services & Maternity and Women's Health		85,508			
<b>PATIENT ACCOUNTS</b>					
Revenue Cycle/Business Office Manager		72,621			
<b>PATIENT AND FAMILY SERVICES</b>					
Clinical Documentation Improvement Coordinator		66,000			67,320
<b>PHYSICAL THERAPY</b>					
Director of Therapy Services Acute and Outpatient		90,613			
<b>PLANT MAINTENANCE</b>					
Director of Plant Operations		86,700	Vacant		
Maintenance Supervisor		62,424			
<b>WORKPLACE HEALTH SERVICES</b>					
Director of WPHS, Clinic Quality & Corporate Compliance		90,058			

**WYOMING COUNTY SALARY PLAN SCHEDULE "C"**  
**WYOMING COUNTY COMMUNITY HOSPITAL AND SKILLED NURSING FACILITY**  
**Board of Managers Approved 05/22/2018**  
**Board of Supervisors Approved xx/xx/xxxx**

Official Civil Service Titles	Res. #	Effective first payroll on or after 1/1/2018		Effective 06/17/2018	Effective 9/2/2018
<b>Information Systems On-Call Details</b>					
Weekends:					
\$100 per shift beginning Fri. 5pm - Sat. 11:59pm					
\$100 per shift beginning Sun. 12:01am - Mon. 7am					
Weekdays:					
\$50 per shift each weekday shift beginning Mon. 5pm - Tues. 7am, Tues. 5pm - Wed. 7am, Thurs. 5pm to Fri. 7am					

**RESOLUTION NO. 18-281  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 17-166 AMENDED**

**WHEREAS**, Resolution Number 17-166 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**”, passed by this Board of Supervisors on March 14, 2017 and provided in part for the following contract:

- *Erie County Medical Center Corporation (ECMCC)*, 462 Grider Street, Buffalo, NY 14215 to provide identified administrative services in an amount not to exceed two hundred fifty thousand dollars (\$250,000.00) per year; effective March 1, 2017 through February 29, 2020.

And,

**WHEREAS**, That Resolution Number 17-166 was previously amended by *Resolution Number 18-206* by this Board of Supervisors on April 10, 2018 as follows:

- Add services of the *Director of Medical Staff Quality and Education* (Exhibit A3) in an amount not to exceed ninety-five dollars (\$95.00) per hour for a total amount not to exceed seven thousand five hundred dollars (\$7,500.00) per year; effective March 1, 2018 through February 28, 2019.

Now therefore,

**BE IT RESOLVED**, That *Resolution Number 17-166* as previously amended by *Resolution Number 18-206* be hereby further amended as follows:

- Add services of the *Assistant Director of Laboratory* (Exhibit A-4) in an amount of sixty-seven dollars (\$67.00) per hour for a total amount not to exceed twenty thousand dollars (\$20,000.00) per year; effective January 2, 2018 through February 28, 2019.

All else remains the same.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**RESOLUTION NO. 18-282  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 17-199 AMENDED**

**WHEREAS**, Resolution Number 17-199 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**”, passed by this Board of Supervisors on April 11, 2017 and provided in part for the following contract:

- **Eichenauer Group, LLC**, 35 Sylvan Knoll, Rush, NY 14543
  - To assist in operating, managing and supervising the Hospital in the name, for the account, and on behalf of the Hospital and Donald T. Eichenauer be hereby appointed to staff the position of CEO in an amount not to exceed twenty-five thousand two hundred forty-five dollars (\$25,245.00) per month for a total of three hundred two thousand nine hundred forty dollars (\$302,940.00) per year. Plus one thousand dollars (\$1,000.00) per month for the cost of computer, computer software and support, cell phone, professional organization memberships, dues and licensing and local business travel expenses; effective May 1, 2017 through April 30, 2018;

And,

**WHEREAS**, That Resolution Number 17-199 was previously amended by this Board of Supervisors on May 8, 2018 by **Resolution Number 18-246** to extend the contract expiration date from April 30, 2018 to **April 30, 2019**; now therefore,

**BE IT RESOLVED**, That Resolution Number 17-199 as previously amended by Resolution Number 18-246 be hereby further amended effective May 1, 2018 as follows:

- Fees for services of the CEO/Administrator will be set at three hundred twenty-five thousand dollars (\$325,000.00) per year.
- CEO/Administrator will assist and participate in the recruitment and onboarding of a replacement CEO/Administrator in contemplation of retirement.
  - A fee of forty thousand dollars (\$40,000.00) will be paid upon completion.
- Provisions included for continuing consulting services on a full or part-time basis for a period of nine (9) months after retirement as CEO/Administrator at the current rate per hour.
- A provision for non-compete with WCCHS by the CEO/Administrator has been added.

All else remains the same.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#34**

**RESOLUTION NO. 18-283  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**RESOLUTION NUMBER 17-493 AMENDED**

**WHEREAS**, Resolution Number 17-493 entitled, “**CHAIRMAN AUTHORIZED TO SIGN VARIOUS CONTRACTS ON BEHALF OF THE WYOMING COUNTY COMMUNITY HEALTH SYSTEM**”, passed by this Board of Supervisors on November 14, 2017 and provided in part for the following contract:

- **Western New York Physicians, PLLC**, 2261 Route 19 North, Warsaw, NY 14569 to provide clinical patient hospitalists services to patients in the acute and behavioral health areas, to any unassigned patients in the hospital regardless of insurance or the lack thereof and to provide medical director and hospitalists services in the Skilled Nursing Facility in an amount not to exceed six hundred thirty-five thousand dollars (\$635,000.00); effective February 1, 2018 through January 31, 2020.

Now therefore,

**BE IT RESOLVED**, That Resolution Number 17-493 be hereby amended as follows:

- Increase hours per week of *physician* or *nurse practitioner services* from sixty (60) hours to eighty (80) hours per week.
- Increase the contract amount to an amount not to exceed *six hundred eighty-two thousand two hundred ninety-three dollars (\$682,293.00)*
- Effective *June 1, 2018 through January 31, 2020*.

All else remains the same.

**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

**#35**

**RESOLUTION NO. 18-284  
(June 12, 2018)**

By Mr. Brick, Chairman of the Finance Committee:

**POSITION(S) APPROVED**

**BE IT RESOLVED**, That the following positions are hereby created, amended, extended reassigned, abolished and/or reclassified in the following Wyoming County Departments:

***Zoning Department***

**CREATED:**

- One (1) position of ***Zoning Enforcement Officer Assistant***, PT and place on Schedule S at an annual salary of \$10,287.00, no other benefits except those mandated by law; position available is June 12, 2018.

***Probation***  
**CREATED:**

- One (1) position of ***Probation Officer Trainee*** (Temp) on CSEA Schedule A Grade 13 (\$19.78 - \$22.75/hr.) no other benefits except those mandated by law; position available date is August 6, 2018 through a six (6) month medical leave of absence.

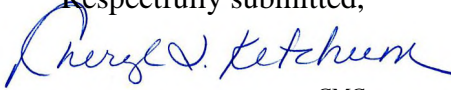
**Carried: XXX    Ayes: 1476    Noes:    Absent: 123 (Castile)    Abstain:**

*Before adjourning the meeting the meeting, Chairman Berwanger acknowledged Supervisor Ryan, T/Warsaw who brought everyone's attention to the Wheels & Wings flyer at the back of the board packet.*

*There being no further business to come before this Board, Senior Supervisor Davis, T/Covington, adjourned the meeting at 3:23 PM with a rap on his desk.*

\*\*\*\*\*

Respectfully submitted,



Cheryl J. Ketchum, <sup>CMC</sup>  
Clerk to the Board



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