

# PUBLIC HEALTH COMMITTEE MEETING

Date: Wednesday, May 31, 2017 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, McCormick, May, Becker (9:19 AM)

Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:08 AM); J. Brick, T/Perry (9:56 AM); Bridget Givens/Leadership Wyoming

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Mental Health w/K. Dryja</b>			
<p>1. <b><i>FYI ~ Contract (\$3,000 and under):</i></b></p> <ul style="list-style-type: none"> <li><b>WCJW Radio</b>, Oatka Rd, Warsaw, NY 14569 for the provision of a 30 radio ads in an amount not to exceed \$300.00; effective May 24 ,2017-May 31, 2017 .</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>2. <b><i>Professional Services Contract (\$3,001- \$5,000):</i></b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Bach Harrison, L.L.C., 116 South 500 East, Salt Lake City, Utah 84102, Phone: 801-359-2064 for the provision of 1,960 surveys , as well as a hard copy in an amount not to exceed \$4,950.00 effective May 5, 2017 through November 1, 2017.</p>	<p><i>These surveys are completed bi-annually to ensure the continuation of OASAS funds for our county. This year all schools have opted to go paperless. This has decreased the need for shipping and storage.</i></p> <p><b>All schools are participating P4P surveys done in the schools</b></p>	<p>Motion: Granger</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 King; Becker</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>APPROVED</b></p>
<p>3. <b><i>Amend Resolution 16-460:</i></b>                      Authorize Chairman to sign an amended contract with Coordinated Care Services, Inc., (CCSI) 1099 Jay Street, Bldg. J, Rochester, NY 14611-1153 for the provision of personnel for an Interim Director of Community Services for the period of 05/08/2017 through 08/08/17 with no change in the contract dollar amount.</p>	<p><b>Amend resolutions, 16-460, 17-122</b></p> <p><b>There is no change in the dollar amount of the contract.</b></p>	<p>Motion: Kehl</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 King; Becker</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>
<p><b>At 9:08 AM Chairman Berwanger, T/Arcade entered the meeting during the below agenda item.</b></p>			
<p><b>Community Services Director Search Committee participants ~ Supervisors Ryan and Grant, Community Services Board Member, G. Lew; Human Resource Director P. Bendyna.</b></p>			
<b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>			
<p>1. <b><i>Grant Application &amp; Acceptance Award:</i></b>                      Authorize Chairman / Commissioner of Health to sign a grant application and acceptance award with Health Research, Inc., 150 Broadway, Suite 516, Riverview Center, Menands, NY for the provision of funding for Public Health Emergency Preparedness Program Services in a minimum amount of \$52,096 effective July 1, 2017 through June 30, 2018.</p>	<p><b>ATTACHMENT</b></p>	<p>Motion: Hastings</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 King; Becker</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p style="text-align: center;"><b>*RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_

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Department Agenda Item	Discussion	Decision	Action
<p><b>2. Grant Program Updates (FYI only, neither require Resolution at this time):</b></p> <ul style="list-style-type: none"> <li>• NYSDOH Cancer Services Program Infrastructure Grant reduction, 5% from 4/1/17 – 3/31/18 and 4/1/18 – 9/30/18, offset by anticipated COLA in the amount of 8.24%. Working with Livingston County Health Department to configure the workplan responsibilities &amp; develop a budget. LCHD Subcontract will be presented at June Public Health Committee.</li> <li>• NYSDOH Drinking Water Enhancement Program, increased by \$11,596 for 4/1/2017-3/31/2018.</li> </ul>		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p><b>3. Grant Application &amp; Acceptance Award:</b></p> <p>Authorize Chairman and Commissioner of Health to sign a grant acceptance award for the Wyoming County Health Department on behalf of the Livingston Wyoming Cancer Services Program. New York State Department of Health, Center for Community Health, Division of Chronic Disease Prevention, ESP Corning Tower, Room 1025, Albany, NY 12237; Contract #C028846 for clinical services payments in the following maximum amounts:</p> <ul style="list-style-type: none"> <li>• April 1, 2017 – March 31, 2018                      \$9,799</li> <li>• April 1, 2018 – September 30, 2018              \$4,500</li> </ul>	<b>ATTACHMENT</b>	<p>Motion: May</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 King; Becker</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>*RESOLUTION</b></p>
<p><b>4. Request permission to amend Interdepartmental Memorandum of Understanding between the Health Dept and WCCHS due to change in WPHS only:</b></p> <ul style="list-style-type: none"> <li>• <b><u>The original agreement provides for:</u></b> <ul style="list-style-type: none"> <li>○ Medical Director Services for:                             <ul style="list-style-type: none"> <li>▪ Pre-Hospital Care (\$6,000); and</li> <li>▪ WPHS for MRO/Comp (\$6,000)</li> <li>▪ in the total amount of \$12,000 per year; effective January 1, 2017-December 31, 2017; originally approved by Public Health Committee November 30, 2016.</li> </ul> </li> </ul> </li> <li>• <b><u>The amendment will:</u></b> <ul style="list-style-type: none"> <li>○ Terminate Medical Director Services for WPH MRO/Comp only, effective 7/3/17 (\$6,000 annual payment will be pro-rated for partial year service); all other terms and conditions remain the same.</li> </ul> </li> </ul>		<p>Motion: Kehl</p> <p>Ayes: 7</p> <p>Noes:</p> <p>Absent: 2 King; Becker</p>	<p>Carried: <b>XXX</b></p> <p>Defeated:</p> <p>Referred to:</p> <p><b>APPROVED</b></p>

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Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:08 AM); J. Brick, T/Perry (9:56 AM); Bridget Givens/Leadership Wyoming

Department Agenda Item	Discussion	Decision	Action
<i>At 9:19 AM Supervisor Becker, T/Sheldon entered the meeting during the below agenda item.</i>			
<p>5. <b>FYI ~ Referred to 06-06-17 Finance Committee from 05-30-17 Human Resources Position</b>  <b>Create/Fill: Health Department (MWRHS)</b>                      One (1) Nurse Practitioner (per diem) placed on Salary Schedule "S" to provide coverage for scheduled absences of FTE Nurse Practitioner at \$44/hour, to phase out current contracted NP services (due to declining availability).</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>6. <b>If two items above approved, request permission to amend Salary Schedules S and D:</b></p> <ul style="list-style-type: none"> <li>• Add Nurse Practitioner (per diem) to Schedule S</li> <li>• Reduce Medical Director, PT salary from \$39,000 to \$33,000/year on Schedule D</li> </ul>		Motion: Grant Ayes: 8 Noes: Absent: ` King	Carried: <b>XXX</b> Defeated: Referred to:  <b>FINANCE</b>
<p>7. <b>FYI ~ Referred to 06-06-17 Finance Committee from 05-30-17 Human Resources Position</b>  <b>Position Create/Fill: Health Department (Jail Medical)</b></p> <ul style="list-style-type: none"> <li>• Two (2) position of Registered Profession Nurse (Per Diem) to be placed on CSEA Schedule A Grade 10B includes 10% no benefits, position available date: June 14, 2017.</li> </ul>	<i>To provide weekend coverage/on call to the Jail Medical Program.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>8. <b>Overnight Travel Authorization:</b>                      Request permission for L. Paolucci (6/6 – 6/7) &amp; J. Miller (6/5 - 6/7) to attend the Final Learning Session for the Cicatelli Learning Collaborative June 5-7 at the Pavilion Hotel in Saratoga Springs. Travel by County cars. All costs (employee expenses, hotel, gas) reimbursed by CAI participation stipend of \$1,000 per session.</p>	<b>ATTACHMENT</b>	Motion: Granger Ayes: 8 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<p>9. <b>Next Opioid Taskforce with Genesee-Orleans-Wyoming Counties on July 19th</b>                      Health Department approved as a NYSDOH community overdose reversal program; currently awaiting initial supply of Naloxone.</p>	<b>Goal is to get meds into hands of ambulance corps in need and to provide training to those in need...</b>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
<i>At 9:56 AM Supervisor Brick, T/Perry entered the meeting during the below agenda item.</i>			
<p><b>10. Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u> Wyoming County Health Department awarded \$12,000 for the NYS Department of Health 2017 Performance Incentive for Communicable Disease Reporting Measures. Appropriation in process.  <u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>➤ April Environmental Health Report <span style="float: right;"><i>Reviewed and attached</i></span></li> <li>➤ Colin Royce (from V/Warsaw) hired as Seasonal Student Aid in Environmental Health</li> <li>➤ Jam In the Valley                             <ul style="list-style-type: none"> <li>○ 36 days until the event</li> <li>○ Concerns discussed, permit denial letter sent</li> <li>○ Chairman Berwanger remarked that he has no problem talking about the concerns of this event publicly because many facets of the event put county employees at risk. Last year a camper was set on fire and beer cans thrown at EMS personnel. A few years prior to that, a Deputy was seriously injured.</li> </ul> </li> <li>➤ Village of Arcade water source protection, grant available for wellhead protection. S. Perkins gave that info to V/Arcade. Potential to purchase enough land to keep 800' distance that is currently there.</li> </ul> <p><u>PUBLIC HEALTH NURSING :</u>  <u>PH EMERGENCY PREPAREDNESS:</u>  <u>MWHS:</u>  <u>JAIL MEDICAL:</u>  <u>CORONERS:</u>  <u>WCCHS:</u></p> <p><i>EMS GRANT:</i>  <i>RFP has been reissued.</i></p> <p><i>The purchases of Child Safety Seats are traditionally funded through Governor's Traffic Safety Board grant in tandem with other grant applications with the Sheriff's Dept.  Decided not to apply last round, because of a surplus of seats and the last round did not allow for purchase of seats. This year's grant again allows for purchase seats therefore a grant application will be submitted.  Can also consider no longer providing the service. Angel Action may be able to purchase seats for them.  Certified technicians installing seats. \$20-\$40 ea. At 15-16 seats per year.  There was a question of County liability...</i></p>		<p>Motion:  Ayes:  Noes:  Absent:</p>	<p>Carried:  Defeated:  Referred to:</p>

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## PUBLIC HEALTH COMMITTEE MEETING

5

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Absent: King

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair (9:08 AM); J. Brick, T/Perry (9:56 AM); Bridget Givens/Leadership Wyoming

Department Agenda Item	Discussion	Decision	Action
11. <i>Supervisor McCormick suggested that the Committee instruct PH Admin Paolucci to purchase seats. Several Supervisors agreed without having to reach out to Angel Action for help.</i>		Motion: McCormick Ayes: 8 Noes: Absent: 1 King	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, June 28, 2017 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_

## ENVIRONMENTAL HEALTH REPORT MONTH OF April 2017

### Permits Issued:

Food Service	<b>12</b>	Recreational Campgrounds	<b>14</b>
Mobile Food Service	<b>3</b>	Children's Camp	<b>0</b>
Temporary Food	<b>7</b>	Swimming Pool	<b>0</b>
Mobile Home Park	<b>1</b>	Tattoo Facility	<b>1</b>
Temporary Residence/Motel	<b>0</b>	Community Dinner Permissions	<b>28</b>

### Rabies Program:

Animals Submitted for Testing	<b>1</b>	1- Squirrel (Negative) *See Below
Human Post Exposure Shots	<b>0</b>	
Animal Bite Reports Investigated	<b>11</b>	8 - Dogs, 3 - Cats

### Water & Sewage Program:

### Misc. Programs/Items:

Property Transfer Dye Tests	<b>12</b>	Public Health Nuisance Complaints Investigated	<b>3</b>
Private Water Samples Collected	<b>29</b>	Regulated Facility Operations Inspections	<b>23</b>
Sewage Disposal Permits Issued	<b>5</b>	Notice of Hearing / Enforcement Proceeding Initiated	<b>0</b>
Public Water Samples Collected	<b>39</b>	Surface Water Beach Samples	<b>0</b>

### Additional Areas of Interest:

\*While squirrels are not normally submitted for rabies testing, in situations where the squirrel is sick acting, unusually aggressive and had contact with an individual, it is recommended by the state protocol to have the animal tested. In the situation noted above, a child was walking home from school and noticed a strange acting squirrel. As he tried to pick the squirrel up it bite him several times in the hand. Fortunately, the child's father was able to capture the squirrel for testing.

This office has been assisting the Village of Arcade with concerns over the increased gravel mining operation in the Town of Sandusky and the potential influence on their primary spring supply. With the location being in Cattaraugus County, we have been working with Cattaraugus County Department of Health, NY Rural Water Hydrogeologists and the Village's engineer to investigate this concern. It appears that permits were issued for this expanded mining operation by NYS DEC with little or no review and/or comment from the village or other agencies noted. More to come on this as the review of information and subsequent investigation continues.

The EH Director, as Chair of the NYS Conference of Environmental Health Director's Agricultural and Markets Committee, is part of a workgroup, along with NYSDOH and NYS Agriculture and Markets representatives, to develop a protocol for our respective agencies to work together as part of a Rapid Response Team. This team approach would be activated statewide in the event of a mass recall where there is the likelihood of serious threat to the public, regional or statewide food illness outbreaks or other multi-county or statewide environmental issues. Development of this protocol is still ongoing with implementation, on a trial basis, scheduled for later this year.

Andrew Meyer of this department is continuing to assist 23 of our Public Community Water Systems with their required Annual Water Quality Reports. The Annual Quality Report is designed to provide consumers with information on the quality of the water delivered by their public water system. These reports must be completed and posted for public review before the end of May.