

PUBLIC HEALTH COMMITTEE MEETING MINUTES

Date: Wednesday, May 30, 2018 @ 9:00 AM

Present: **Ryan, Grant**, Kehl, Granger, Hastings, May, King, Becker

Absent: Brunner

Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; J. Brick, T/Perry

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Mental Health w/K. Dryja			
1. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Attica Bus Service, Inc., 49 Creek Rd., Attica, NY 14011 for the provision of transportation for the Partners for Prevention Sticker Shock Campaign, not to exceed \$ 920.00; effective May 11, 2018 for one day. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. FYI - <u>Interdepartmental</u> Contract: Contract with Wyoming County Veterans Services, 26 Linwood Avenue, Ste. 2, Warsaw, NY 14569 to act on behalf of Wyo. Co. Veteran Services as the receiver of state aid to fund the Dwyer Wyoming Veterans Peer Service.	<ul style="list-style-type: none"> Contract is in process. MHD to provide oversight as far as spending guidelines. These funds are to be spent in accordance to the Office of Mental Health Consolidated Fiscal Report guidelines. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Appropriation: To: 01.38.4326.4.42306 MH: Dwyer Wyoming Other \$52,500.00 w/01.11.4326.3490 MH: Dwyer Wyoming S/A \$52,500.00 Reason: In order accommodate the increased aid on behalf of Veterans Services	Working with the Veterans Services Director on the budget.	Motion: Grant Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: FINANCE
9:15 AM Public Health w/G. Collins, S. Perkins & K. Standish			
1. Grant Application and Acceptance: Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with Health Research, Inc., Albany, NY to fund the Public Health Emergency Preparedness Program in a minimum amount of \$52,096.00; effective July 1, 2018 through June 30, 2019	ATTACHMENT	Motion: May Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: *RESOLUTION
2. Request Permission to Purchase: From Utah Medical Products, Inc., 7043 South 300 West, Midvale, Utah 84047: <ul style="list-style-type: none"> Finesse II + Electrosurgical Generator & Smoke Evacuation System, Starter Kit and 2-year warranty \$3,380 plus shipping. GSA #03F073AA. Reimbursed by approved NYSDOH Title X grant funds. 		Motion: Granger Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

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<p>3. Professional Service Contract \$5,001 or greater: Authorize Chairman and Commissioner of Health to sign a contract, pursuant to General Municipal Law §104(b), with Med-Care Administrators, 9360 River Road, Marcy, NY 13403 for Medical Billing and Revenue Cycle Management Services. \$X,XXX.XX monthly plus \$40 monthly per provider and \$2,500 initial start-up; effective June X, 2018 for twenty four months.</p>	<p>ATTACHMENT</p> <p style="font-size: 2em; font-family: cursive;">Withdrawn</p> <p>by PH Fiscal Officer Standish</p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. Discussion Item (Environmental Health): Guidance from NYSDOH states permits should not be issued unless the operator/owner provides either proof of workers comp or a CE-200 exemption certificate. In the past, local health departments were able to issue temporary or conditional permits allowing the business owner time to come into compliance. In addition, HD's are expected to notify WCB to report if the owner/operator is not in compliance with the CE200 exemption if used to obtain a permit. Not only does this apply to permitted facilities but also to any permit that is issued by the HD (potentially including our sewage permits issued to homeowners).</p>	<p><i>Transitioned to NY Business Express</i></p> <p><i>Everything has to be done online</i></p> <p><i>Not very user friendly to certain groups...Amish and older people or people without access to a computer.</i></p> <p><i>Wanting to talk to Sen. Gallivan's Office.</i></p> <p><i>See attached May 25, 2018 letter from Co. Health Officials of NY to Comm. of Labor</i></p>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>At 9:24 AM M. Rieman, Warsaw Representative from NYS Senator Gallivan's Office joined the meeting.</p>			
<p><i>S. Perkins explained the above issue again, this time for Mr. Rieman's benefit and Mr. Rieman was given a copy of the May 25, 2018 County Health Officials of NY letter to R. Reardon, Comm. of Labor. S. Perkins offered that there was no input by the County Health Officials of NY Association, when typically there is... The issue popped up about a month ago. Permitting could now take up to 8 weeks to process and receive. Application is 20 pages and homeowners doing work themselves would also have to set up an account and apply online for a permit. In the past, Env. Health was able to assist applicants in applying for a CE200. Applicants now have to create an account through the state portal for all kinds of state filings (sales tax included). Mr. Rieman commented that the Senator would never support actions that make it more difficult for people to do business in New York State. Additionally, Health Departments are being asked to report existence of employees which is outside of their purview of what County Health Departments do. Homeowners will have to go through same process. It was questioned as to whether or not the new regulation is policy vs. legislative change. S. Perkins thought it was legislative, in which case, M. Rieman should be able to check on a bill number. The Health Department issues 400 permits annually. The change could potentially cost Health Department loss of revenues... Statewide issue!!</i></p>			
<p>5. Request Permission to accept NYMIR offer of \$3,558.66 and declare surplus/dispose of the following vehicle involved in MVA on 5/15/2018 Insured: Wyoming County File No: WYOM-2018-012-001 Vehicle: 2011 Ford Focus VIN #1FAHP3EN9BW122124</p>		Motion: Becker Ayes: 8 Noes: Absent: 1 Brunner	Carried: XXX Defeated: Referred to: <p style="text-align: center;">APPROVED</p>

Committee Chair Initials: _____

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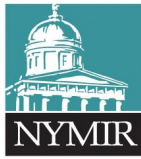
Also Present: C. Ketchum/Board Clerk; J. Cook/Budget Officer; A. D. Berwanger/Board Chair; J. Brick, T/Perry

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<p>6. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • University of Rochester, 601 Elmwood Avenue, Box 709, Rochester, NY for Western Region Healthcare Coalition Emergency Preparedness Agreement as a venue to transfer equipment/supplies purchased by the Finger Lakes Regional Training Center to the Wyoming County Health Department, effective April 17, 2018 through June 30, 2019. No cost. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. Operational Update (As Needed): <u>ADMINISTRATION:</u> Staffing update</p> <ul style="list-style-type: none"> • PH Tech <ul style="list-style-type: none"> ○ <i>Three applicants, interviews on Friday</i> • Fiscal Officer I vacancies <ul style="list-style-type: none"> ○ <i>One application / one interview done – still accepting applications/resumes and interviewing</i> • Seasonal Student Aide hired <p>EMS Steering Committee Meeting with DOS Representative Chris Grant (5/14/2018)</p> <ul style="list-style-type: none"> • <i>Three phases</i> • <i>I-RFP/Consultant – no applicants</i> <ul style="list-style-type: none"> ○ <i>Use MPH student to mine data</i> • <i>Essex Co. came up with creative way to accomplish events</i> <ul style="list-style-type: none"> ○ <i>Set up entity to provide services</i> <ul style="list-style-type: none"> ▪ <i>Expandable</i> ▪ <i>Private?</i> ○ <i>Grant will subsidize until grows enough to sustain itself</i> ○ <i>Educational piece reaches out to young people to encourage more involvement</i> <p><u>ENVIRONMENTAL:</u> April Environmental Health Report - <i>Reviewed and attached</i></p> <p><u>PUBLIC HEALTH NURSING :</u> <u>PH EMERGENCY PREPAREDNESS:</u> <u>MWHS:</u> Renovations in process with B&G, paid by approved NYSDOH Title X grant, not to exceed \$2,500 for restroom project & \$900 for medical supply storage cabinets and hardware for existing cabinets; work to be completed next 60-90 days.</p> <p><u>JAIL MEDICAL:</u> <u>CORONERS:</u> Electronic Death Recording System trainings scheduled for June <u>WCCHS:</u></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for **Wednesday, June 27, 2018 @ 9:00 AM.**

Committee Chair Initials: _____



NEW YORK MUNICIPAL INSURANCE RECIPROCAL

May 29, 2018

Wyoming County
143 North Main Street
Warsaw, NY 14569

Re: Insured: Wyoming County
D/I: 5/15/18
File No: WYOM-2018-012-001
Vehicle: 2011 Ford Focus& VIN #
1FAHP3EN9BW122124

Dear Laura Paolucci:

The New York Municipal Insurance Reciprocal is the insurer for Wyoming County and is managing the claim referenced above. As we discussed, we are extending an offer of \$3,558.66 based upon the total loss value of your vehicle. We arrived at the amount based on the following calculation:

RCV:	\$4,408.66
Deductible:	-\$500.00
Salvage:	-\$350.00
Total:	= \$3,558.66

Your signature below constitutes your acceptance of this offer and settlement of this claim.

Please sign and return this original letter, retaining a copy for your own reference. Upon receipt of the signed letter, a check will be issued to you at the address of 143 North Main Street Warsaw, NY 14569.

X _____ Date: _____

Very truly yours,

Sponsored by:



333 Earle Ovington Blvd. Suite 505
Uniondale, New York 11553-3624
(516) 227-2120, FAX 227-2352
1-800-NYMIR05

12 Metro Park Road
Colonie, New York 12205-1139
(518) 437-1171, FAX 437-1182
www.nymir.org



NEW YORK MUNICIPAL INSURANCE RECIPROCAL

Glenn Brewer
Claims Examiner
Direct Voice: 516 750-3963
Fax 516 227-2352

Cc: Rose & Kiernan, Inc.

Sponsored by:



Association of Towns



Conference of Mayors



Association of Counties

333 Earle Ovington Blvd. Suite 505
Uniondale, New York 11553-3624
(516) 227-2120, FAX 227-2352
1-800-NYMIR05

12 Metro Park Road
Colonie, New York 12205-1139
(518) 437-1171, FAX 437-1182
www.nymir.org

FIXED ASSET DISPOSAL FORM

Department Name	Health Department
Property ID #	
Item Description	2011 Ford Focus
Class Code	
Original Cost	\$13,250.00
Serial or VIN Number	1FAHP3EN9BW122124
Manufacturer/Make	Ford
Model	Focus
Model Year	2011

Date of Disposal	5/30/2018
Disposal Type *	LOSS
Reason for Disposal *	

Disposed To	AUCT
Traded For	
Amount of Proceeds	\$3,558.66 (from NYMIR) plus auction proceeds TBD

Remarks:
NYMIR proceeds for vehicle deemed total loss due to MVA on 5/15/2018
Vehicle to be disposed of (auction or scrap)

* Go to Disposal Code tab for explanation of these fields.
This form must be submitted to your home committee for approval.
Computer and technology equipment should be reviewed by IT prior to submission to committee.
The amount of proceeds from sale or trade MUST be reported to the Treasurer's Office before asset disposals will be processed.

Completed by: _____

Date: _____

DISPOSAL CODE EXPLANATIONS

<u>DISPOSAL TYPE CODES</u>		<u>REASON FOR DISPOSAL CODES</u>	
AUCT	Auction	AUCT	Auction
DISC	Discarded	OTHR	Other
GIFT	Gift	TRAD	Trade
JUNK	Junk	TRAN	Transfer V3.0
LOSS	Loss	UNKN	Unknown
LOST	Lost	40	Gifts
OTHR	Other		
RETN	Returned to Owner		
SOLD	Sold		
STOL	Stolen/Theft/Vandalism		
TRAD	Traded In		
TRAN	Transferred		
UNKN	Unknown		
ZZZZ	Omit Disposal		



Roberta Reardon
 Commissioner of Labor
 NYS Department of Labor
 Building 12
 W.A. Harriman Campus
 Albany, NY 12240

May 25, 2018

Dear Commissioner Reardon,

On behalf of the New York State Association of County Health Officials which represents the 58 local health departments (LHDs) throughout New York State, we are writing to formally share our consequential and time-sensitive concern regarding the New York State Business Express system. In its current form, this system has created significant obstacles to obtaining Workers Compensation proof of insurance or CE-200 Certificate of Attestation of Exemption forms for certain groups seeking temporary food service permits.

Since the unannounced launch of the NYSBE system, permitting officials from Local Health Departments providing environmental health services have been spending countless hours supporting operators/applicants who are requesting permits but cannot meet the permit qualifications due to their inability to obtain Workers Comp proof of insurance or a CE-200 via the NYSBE system. Workers Compensation law requires LHDs to obtain proof of workers compensation insurance before they *“issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by State Law”*.

Previously, the process provided a way for certain applicant groups to obtain the necessary forms in a timely manner. These include populations who are without access to computers (such as the Amish community), and student and volunteer groups who host fundraising events. The new NYSBE does not have online options for nonprofit organizations with only volunteers that do not receive compensation, so both these groups and applicants such as the Amish must now submit a hard copy CE-200 application that can take 4 weeks to process. The launch of the NYSBE, intended to streamline this process, has instead created an unintended barrier for both these groups and our permitting officials.

As we enter the summer season, we anticipate seeing an unmanageable number of permit applicants who need assistance navigating the NYSBE system. These volunteer groups are often running fundraisers and events, which contribute to the economic and social well-being of New York communities. We want these groups to have the ability to succeed in leading community-building programs across the state, however, supporting them through the new on-line process is outside our local health departments’ jurisdiction and capacity.

In solution to this predicament, we respectfully request:

- Immediate change in the system that is convenient for unincorporated individuals, volunteer, booster, civic and religious organizations in obtaining a CE-200 form. Currently, they are only given the option to create an account as a business or individual, and many groups do not identify as either.

- Revision to the NYSBE system which is not inclusive, does not meet health literacy standards, and is not easy to navigate for many individuals.
- Release guidance indicating how the Department of Labor defines a “business”, with specific examples (schools, churches, boosters, clubs, etc.) and explicit instructions on how to direct special populations to the appropriate support contact.
- Any guidance developed take into consideration the need for expeditious issuance of permits for these temporary, time-limited events. Because the mail-in and online processes do not meet this requirement in all cases, we recommend a third phone-in option be made available for those individuals who cannot, for whatever reason, use a computer or wait 4 weeks for their form.


We want to work in collaboration to streamline the process for businesses and volunteer groups alike to comply with NYS Worker’s Comp laws, but also need to support our community members who often times need their permits issued the day before or day of an event. If there is not a change soon to make the system tenable we will need to work with our elected officials to seek legislative relief. We are running out of time and resources and look forward to hearing from you soon.

Sincerely,



Carol M. Smith, M.D., M.P.H.

Commissioner of Health and Mental Health, Ulster County Department of Health and Mental Health
President, NYSACHO



Sarah Ravenhall, MHA, CHES
Executive Director
NYSACHO

CC: Megan Baldwin, Assistant Secretary for Health, New York State Executive Chamber

Bradley Hutton, Deputy Commissioner, New York State Department of Health

Michael Cambridge, Deputy Director, Center for Environmental Health, New York State Department of Health

Brian Miner, Bureau of Community Environmental Health and Food Protection, New York State Department of Health

Stephen J. Acquario, Esq., Executive Director, NYSAC

ENVIRONMENTAL HEALTH REPORT MONTH OF April 2018

Permits Issued:

Food Service	9	Recreational Campgrounds	14
Mobile Food Service	3	Children's Camp	0
Temporary Food	7	Tattoo Facility	0
Mobile Home Park	1	Tanning Facility	1
Temporary Residence/Motel	2	Community Dinner Permissions	15

Rabies Program:

Animals Submitted for Testing	2	2 – Cats (Both Negative)
Human Post Exposure Shots	0	
Animal Bite Reports Investigated	8	7 – Dogs, 1 - Cat

Water & Sewage Program:

Misc. Programs/Items:

Property Transfer Dye Tests	3	Public Health Nuisance Complaints Investigated	1
Private Water Samples Collected	22	Regulated Facility Operations Inspections	6
Sewage Disposal Permits Issued	3	Notice of Hearing / Enforcement Proceeding Initiated	5
Public Water Samples Collected	28	Surface Water Beach Samples	0

Additional Areas of Interest:

There were five Notice of Violation orders issued in April. All were Wyoming County Sanitary Code, Article III, violations with the discharge of raw untreated wastewater onto the ground surface and/or into a drainage ditch or waterway. These violations were in the Towns of Arcade, Attica, Orangeville, Perry and Sheldon.

Andrew Meyer of this department is continuing to assist 23 of our Public Community Water Systems with their required Annual Water Quality Reports. The Annual Quality Report is designed to provide consumers with information on the quality of the water delivered by their public water system. These reports must be completed and posted for public review before the end of May.

A Boil Water Order was issued to a non-community public water system by this department for:

- A foodservice Establishment, (T) Sheldon, for inadequate disinfection of a potable water supply resulting in a water sample that was coliform positive with e-coli present.

This office continues to assist the Town of Covington, Clark Patterson Lee Engineering and its Public Water Steering Committee as they plan for the creation of a water district. Water would be supplied through the Town of York and supply public water to the residents in the northeast section of the town (Rt. 63, Part of Rt. 246, Peoria, Court and Boyd Roads).

This office is part of a committee looking at the possibility of dredging the north end of Silver Lake, including the inlet and outlet. Also on this committee are the Towns of Castile & Perry, the Villages of Perry and Mt. Morris, WC Economic Development and IDA, Clark Patterson Lee Engineering, WC Highway and WC Soil & Water. The dredging project would help to improve the overall lake and drinking water quality. Additional sampling is needed to be completed to determine sediment characteristics and the development of an upland riparian sediment disposal plan prior to applying for a DEC permit.