

PUBLIC SAFETY COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 28, 2020 @ 1:00 PM

Location: *Supervisors’ Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: *May, Berwanger*, Kehl, Brick (1:45 PM), Becker, Granger, Roberts, Jacoby

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Cook/Budget Officer; B. Ryan, T/Warsaw; D. Farberman/HR Director

Also Present via Zoom: M. Roche, T/Eagle; E. Grant, T/Bennington; L. Perez/D. Board Clerk (BOS YouTube Channel)

Absent:

Department Agenda Item	Discussion	Decision	Action
Committee Chair’s Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM District Attorney w/D. O’Geen			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> DA O’Geen talked about the addition of new positions due to Cashless Bail and Discovery laws implemented at the beginning of the year. No unfilled positions.	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. Amend Resolution No. 19-072: Authorize Chairman to sign an Amended Contract with <i>LexisNexis</i>, a division of RELX, Inc., 9443 Springboro Pike, Miamisburg, OH 45342, to reflect the following revisions:</p> <ul style="list-style-type: none"> • The amendment is for the addition of a new user license (from 3 to 4 users) New total contract amount is \$20,154.59 • Extend contract through December 31, 2023 putting us on a calendar year contract w/the following yearly terms: <ul style="list-style-type: none"> ○ 3/1/19-2/29/20 - \$3,214.80 <ul style="list-style-type: none"> ▪ (3 users – full year) - paid ○ 3/1/20-5/31/20 - \$827.79 <ul style="list-style-type: none"> ▪ (3 users – partial year) - paid ○ 6/1/20-12/31/20 - \$2,576.00 <ul style="list-style-type: none"> ▪ (4 users – end of calendar year) ○ 1/1/21-12/31/21 – \$4,464.00 <ul style="list-style-type: none"> ▪ (4 users – full year) ○ 1/1/22-12/31/22 - \$4,512.00 <ul style="list-style-type: none"> ▪ (4 users – full year) ○ 1/1/23 – 12/31/23 - \$4,560.00 <ul style="list-style-type: none"> ▪ (4 users – full year) 	<i>on line research tool</i>	Motion: Becker Ayes: 1 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to:

***RESOLUTION**

Committee Chair Initials: _____

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Absent:

Department Agenda Item	Discussion	Decision	Action
2. Construction Project: <ul style="list-style-type: none"> M. Adamczak and crew doing a great job. County is very lucky. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. Misc. <ul style="list-style-type: none"> As part of increased staffing there is a need for another phone line The vendor IT Director MacConnell is working with is not very attentive. It's been a month and his new employee does not have a phone. Someone needs to reach out to Dir. MacConnell. DA asking for cell phone as a short term solution Comm. Chair May will reach out to Dir. MacConnell. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:15 PM Sheriff w/G. Rudolph			
Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction) Vacant Sgt. Position yet to be filled. Gave some explanations as to NYS DOCS and State CS Commission testing results.	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. Operational Updates: <ul style="list-style-type: none"> Summary of overtime for the Sheriff for the period of April 19, 2020 through May 16, 2020. 	<i>Overtime is down.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Disposition of Fixed Assets: (Permanent disposal only) Declare surplus and dispose of fixed asset 3110.17.316.07. Radar Trailer, original cost was \$10,293.00. Sending to auction to sell.		Motion: Kehl Ayes: 7 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: APPROVED

Committee Chair Initials: _____

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Absent:

Department Agenda Item	Discussion	Decision	Action
3. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>Auctions International Inc.</i> , 11167 Big Tree Road, East Aurora, NY 14052 for providing the sale of Government Assets; effective June 1, 2020 through May 31, 2022.	Sent to Attorney for approval and signature	Motion: Kehl Ayes: 7 Noes: Absent:1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION
4. Professional Services Contract \$3,001- \$5,000: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <i>PowerDMS</i> , 101 S. Garland Ave., Orlando, FL 32801 for providing software to assist Daigle Law Group with updating policies and procedures and managing the development and deployment of those policies in an amount not to exceed \$3,038.50; effective May 30, 2020 through May 29, 2020.	Sent to Attorney for approval and signature	Motion: Granger Ayes: 7 Noes: Absent:1 Brick	Carried: XXX Defeated: Referred to: APPROVED
5. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> • <i>C W Electronics</i>, 346 Columbia Turnpike, Rensselaer, NY 12144 for radar certification and maintenance in an amount not to exceed \$2,500.00; effective January 1, 2020 through December 31, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
6. Discussion: <ul style="list-style-type: none"> • COVID-19 Update <ul style="list-style-type: none"> ○ 1 Deputy & 1 Correction Officer tested positive / No inmates have tested positive ○ Call volume has gone up ○ Park Police have assisted with Silver Lake Patrol ○ Park Police are pulling Silver Lake Patrol detail because Letchworth State Park has been so full ○ Silver Lake Assoc. also believes that Deputy patrol is important ○ Chairman Davis, T/Covington reported on Governor's executive orders stating business owners can require masks. ○ Supervisor Kehl, T/Attica questioned merger of Park Policy to State Troopers ○ Wyo. Co. Sheriff participation in LeRoy incident. Genesee asked for assist but was out of County before they were able. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
County Jail			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <u>Operational Updates:</u> <ul style="list-style-type: none"> • Inmate numbers for April 2020 : <ul style="list-style-type: none"> ○ Total: avg 32.5; high 35; low 30 <ul style="list-style-type: none"> ▪ Male: avg 26.5; high 28; low 25 ▪ Female: avg 6; high 7; low 5 ○ Boarded in: avg 1.5; high 2; low 1 ○ Boarded out: avg 1; high 1 ; low 1 • Net income: \$4,930.00 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Jail Kitchen			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> Request in for PT Cook to cover during a medical leave of absence.	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. <i>Disposition of Fixed Assets: (Permanent disposal only)</i> Declare surplus and dispose of fixed asset 3150.13.04A Cleveland fry pan was originally purchase in 1991 for \$6,093.00. Will sell as scrap		Motion: Kehl Ayes: 7 Noes: Absent: 1 Brick	Carried: XXX Defeated: Referred to: APPROVED
911			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> Very light in PT dispatchers. FT okay.	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
Stop DWI w/D. Linder			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:30 PM Emergency Services w/B. Meyers & B. Streicher			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> B. Streicher and B. Meyers assigned to EOC since mid-March L. Lakas handling day to day and grant.	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1. Cancel Pre-approved Overnight Travel Authorization: <ul style="list-style-type: none"> • W. Streicher to attend 2020 NYSAFC 114th Annual Conference at the Oncenter, Syracuse, NY, June 10-13, 2020. <ul style="list-style-type: none"> ○ <i>Travel was approved at 12/19/19 Public Safety Committee Meeting.</i> • B. Meyers to attend 2020 National Homeland Security Conference at the Hyatt Regency Chicago, Il, June 28-July 3, 2020. <ul style="list-style-type: none"> ○ <i>Travel was approved at 02/28/20 Public Safety Committee Meeting.</i> 	<i>Registration fees will be refunded.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Appointments/Reappointments <u>2020 Fire Advisory Board Delegates</u> One(1) year term effective July 1, 2020 through June 30, 2021 Members At-Large for towns without Departments Covington Town Supervisor Town of Covington Orangeville Town Supervisor Town of Orangeville	2020-2021 Delegate List Attached	Motion: Roberts Ayes: 7 Noes: Absent:1 Brick	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

Department Agenda Item	Discussion	Decision	Action
3. FYI ~ Contract (\$3,000 and under): <ul style="list-style-type: none"> Pike Volunteer Rescue Squad, 67 Main St., Pike NY 14130 for dispatching of ALS for the agency and establishing standard operating guidelines. No cost to the County. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
4. Permission to create/fill one position of volunteer intern to assist the Director of Fire and Emergency Management as needed to gain Emergency Management experience for future employment opportunities on a part time basis through the end of the year. No cost to the county.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: 06/30/20 Human Resource Comm.
5. Position Fill: One (1) position of Administrative Assistant (Emergency Services) to replace Laury Lakas who is resigning tentatively July 10, 2020, pending a replacement being hired.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to: 06/30/20 Human Resource Comm.
At 1:45 PM Supervisor Brick, T/Perry entered the meeting during the below agenda item.			
6. Monthly Update / Discussion: <ul style="list-style-type: none"> COVID-19 <ul style="list-style-type: none"> Streicher and Meyers >1,700 hours <u>Resolution No. 20-187 Resolution in Support of Funding for Hazardous Dam Remediation</u> <ul style="list-style-type: none"> Federal Grant – Hazard Mitigation Silver Lake Monroe Ambulance (Bill Streicher to attend discussion) 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:00 PM Fire and Building Code Enforcement w/D. Roberts			
At 2:00 PM Supervisor Kehl, T/Attica left the mtg. during the below agenda item.			
Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction) 1 FT Keyboard Specialist assigned to Zoning. Start date is Monday, June 1, 2020.	See attached e-mail from HR Director Farberman	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
1. <i>Monthly Report : April</i>	<i>Brief overview @ compared to last year, pretty close</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Annual Report Review 2019</i>	<i>Hopefully in email</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3 <i>Public Safety Tower – Molasses Hill</i>	<u>Application and waiver</u> request attached	Motion: Brick Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
4. <u>Performing Property Maintenance</u> – proposed programming and <u>staffing organizational chart</u> .		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:15 PM Public Defender w/N. Effman			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>FYI ~ Referred to 06-02-20 Finance Committee from 05-26-20 Human Resources</p> <p><i>Amend Salary Schedule G: Public Defender</i></p> <ul style="list-style-type: none"> Restore the stipend of \$10,000.00 for the <i>Investigator</i> (position code 007.514) under the CAFA grant (Round 2); effective May 12, 2020. Correct the stipend established by the Board of Supervisors on May 12, 2020 by Res. #20-231 for the <i>Assistant Public Defender (5th)</i> (position code 010.503) in the amount of \$10,000.00 under the CAFA grant (Round 2) to \$5,000.00; effective April 4, 2020 through the medical leave of absence of the Investigator (position code 007.514). 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>1. Amend Salary Schedule "G":</p> <p>Funds (annual stipends plus corresponding fringe) provided through ILS Distribution #10 Grant. Contract No. C100056. Said amounts to be paid bi-weekly and retroactive to January 1, 2020 through December 31, 2022.</p> <ul style="list-style-type: none"> Public Defender \$2,325.00 Assistant Public Defender (1st) \$2,235.00 Assistant Public Defender (3rd) \$2,235.00 Assistant Public Defender (4th) \$4,855.00 Secretary to the Public Defender (PT) \$1,395.00 Secretary I \$720.00 		Motion: Berwanger Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: FINANCE
<p>2. FYI:</p> <p>We have sent a request to ILS to extend the QICR grant for a year to spend down the remaining funds. Salary schedule to remain the same.</p>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
3. <i>FYI:</i> • Discussion of CAFA3		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:30 PM Probation w/J. Kibler			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i> Doesn't really have staff to cut. Can cut in person trainings. Trainings will most likely be web based	<i>See attached e-mail from HR Director Farberman</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/S. May (minutes prepared by C. Ketchum).

Next Public Safety Committee Meeting scheduled for **Thursday, July 02, 2020 @ 1:00 PM.**

Committee Chair Initials: _____