

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 28, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Brick (Committee Chair)**, Grant, Kehl, Roche, King, Becker, Klein

Present via Zoom: **Leuer (Committee Vice Chair)**

Absent: Ryan

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Cook/Budget Officer; J. Davis/Board Chair; D. Farberman/HR Dir. (9:06 AM); A. D. Berwanger, T/Arcade (9:22 AM)

Also Present via Zoom: L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<b>Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>1:00 PM Highway &amp; Bridges w/T. Gadd</b>			
<b>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</b> <ul style="list-style-type: none"> <li>Committee Chair Brick explained that he met with Supt. Gadd to discuss County Highway staffing and the operational plan for the balance of 2020 and 2021.</li> </ul>	<a href="#"><u>See attached e-mail from HR Director Farberman</u></a>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>At 9:06 AM HR Dir. Farberman entered the meeting during the below agenda item.</b>			
1. <a href="#"><u>May Work Update:</u></a> <ul style="list-style-type: none"> <li><b>EOC – Inventory of warehouse material process</b></li> </ul>	<i>Reviewed and attached.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <b>Professional Service Contract (5,001 or greater):</b> Authorize Chairman to sign SLA Supp. #4 with <b>NYS DOT</b> , 50 Wolf Road, Albany, NY 12232 for PM #09 Preventative Maintenance of 9 bridges in Wyoming County; BIN 3319440, 3321620, 3320100, 3320130, 3320200, 3320330, 3320250, 3369540 & 3369830; PIN 4WYO.01 for Engineering/Design, ROW and Construction for a total amount not to exceed \$936,979.00 effective through 12/08/2027.	Resolution included	Motion: Roche Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 28, 2020 @ 9:00 AM

Location: *Supervisors’ Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: *Brick (Committee Chair)*, Grant, Kehl, Roche, King, Becker, Klein

Present via Zoom: *Leuer (Committee Vice Chair)*

Absent: Ryan

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Cook/Budget Officer; J. Davis/Board Chair; D. Farberman/HR Dir. (9:06 AM); A. D.

Berwanger, T/Arcade (9:22 AM)

Also Present via Zoom: L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<p>3. <i>Amend Resolution No. 18-553 (as amended by 19-198):</i>                      Authorize Chairman to sign an amended contract with <i>Southern-Tier Whitetail Removal</i> – Ryan Cross, PO Box 264, Friendship, NY 14739 to reflect the following revisions:</p> <ul style="list-style-type: none"> <li>To exercise the first of two 1-year extensions at a rate of \$101.00 per deer; effective 01/01/2020 through 12/31/2020.</li> </ul>	<p><i>Res. No. 19-198 amended contractor’s address Original contract term 01/01/2019 – 12/31/19 at a rate of \$100/deer. Contract provides for two, 1-year extensions at agreed upon rates. This request the first of the two options to extend.</i></p>	<p>Motion: Becker                      Ayes: 8                      Noes:                      Absent: 1 Ryan</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                        *<b>RESOLUTION</b></p>
<p>4. <i>FYI ~ Contract (\$3,000 and under):</i>  <ul style="list-style-type: none"> <li><i>Monroe Extinguisher Co., Inc.</i>, 105 Dodge St., Rochester, NY 14606 for the provision of the inspection of the gas station systems two (2) times per year \$3,000.00 in five years; effective April 15, 2020 through December 31, 2025.</li> </ul> </p>		<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p>5. <i>State Bid Approval:</i>                      Authorize Chairman to approve bid and sign contract with <i>George &amp; Swede Sales and Services, Inc.</i> 7155 Big Tree Rd., Pavilion, NY 14525 for a 2020 Hyundai HW140 Wheeled Excavator in an amount not to exceed \$175,000.00; effective May 13, 2020 through delivery. Sourcewell Contract #032119-HCE</p>		<p>Motion: Grant                      Ayes: 8                      Noes:                      Absent: 1 Ryan</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                        *<b>RESOLUTION</b></p>
<p>6. <i>Authorize Chairman to sign necessary documents for easements for Schoellkopf Road Bridge #6, Town of Bennington. BIN #3319610; PIN 4WY0.03.</i></p>		<p>Motion: Kehl                      Ayes: 8                      Noes:                      Absent: 1 Ryan</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                      *<b>RESOLUTION</b></p>
<p>7. <i>Authorize Chairman to sign any and all documents between the Town of Pike and the County of Wyoming allowing the county to place the Schoellkopf Rd Bridge on Town Property.</i></p>		<p>Motion: Kehl                      Ayes: 8                      Noes:                      Absent: 1 Ryan</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:                      *<b>RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 28, 2020 @ 9:00 AM

Location: *Supervisors’ Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: *Brick (Committee Chair)*, Grant, Kehl, Roche, King, Becker, Klein

Present via Zoom: *Leuer (Committee Vice Chair)*

Absent: Ryan

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Cook/Budget Officer; J. Davis/Board Chair; D. Farberman/HR Dir. (9:06 AM); A. D.

Berwanger, T/Arcade (9:22 AM)

Also Present via Zoom: L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
8. <i><b>FYI ~ Contract (\$3,000 and under):</b></i> <ul style="list-style-type: none"> <li>• <i>Hoffman Land Surveying &amp; Geomatics</i>, 540 Packetts Landing, Fairport, NY 14450 for layout survey services for CIP project Liberty/Hermitage Street Intersection in the amount not to exceed \$2,000.00; effective May 28, 2020 through completion.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9. <a href="#"><u><i>Thank you letter from Tri-County Drift Hoppers, Inc. Snowmobile Club</i></u></a>	Copy attached	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:22 AM Supervisor Berwanger, T/Arcade entered the meeting during the below agenda item.</i>			
10. <i>Burke Hill Road Signage:</i> <ul style="list-style-type: none"> <li>• Town/County Intersection</li> <li>• Higher authority rules</li> <li>• Supt. Gadd’s call...                             <ul style="list-style-type: none"> <li>○ Data review and accident history driving factor</li> </ul> </li> <li>• To make the intersection as safe as possible that is the best solution.</li> <li>• The data doesn’t change and Supt. Gadd spoke to the nearest farm owner...</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>M. Adamczak and K. Wiedemann were invited into the meeting to address highway insulation project delays. M. Adamczak concerned that Bldgs. &amp; Grounds work won’t be done in time for vendor to meet completion deadlines. \$500 per day penalty over deadline. Concern is that installation has to occur during 50 degree or better weather. Ice and snow removal contracts – hold to this year’s rate for 2020/2021. Towns will have to take back to their boards for approval. There was some discussion over the index rate changes. Less than 1.00 like the state? County has always paid no less than 1.00 on the index. Paying less would cause Town budgets to budgets fall upwards of \$20K short... BO Cook stated snow and ice contracts are direct levy savings. There is no state/federal reimbursement.</i>			

Committee Chair Initials: \_\_\_\_\_

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 28, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>)

Present: **Brick (Committee Chair)**, Grant, Kehl, Roche, King, Becker, Klein

Present via Zoom: **Leuer (Committee Vice Chair)**

Absent: Ryan

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Cook/Budget Officer; J. Davis/Board Chair; D. Farberman/HR Dir. (9:06 AM); A. D. Berwanger, T/Arcade (9:22 AM)

Also Present via Zoom: L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<b>1:30 PM Buildings &amp; Grounds w/K. Wiedemann, J. Ferris &amp; M. Adamczak</b>			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<u><a href="#">See attached e-mail from HR Director Farberman</a></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <li>Committee Chair Brick explained that he met with Bldgs. &amp; Grounds staff to discuss staffing and the operational plan for the balance of 2020 and 2021.</li> </ul>			
<i>Comm. Chair Brick reported on meeting with Bldgs. &amp; Grounds staff. Staffing plans to stay level.</i>			
<b>1. Professional Service Contract \$5,001 or greater:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Robb's Glass Inc.</b> , 6000 State Route 20A, Warsaw, NY 14569 for the installation of sneeze guard protection barriers at various County buildings in an amount not to exceed <del>\$5,285.00</del> <b>\$5,985.00</b> ; effective May 6, <del>2018</del> <b>2020</b> through completion.	Paid through EOC funds Robbs Glass will be doing install at OFA, DMV, County Clerk and Treasurer County work force will do the remainder <b>Plexy glass guards are temporary....</b> <b>Date and amount changed per post committee discussion w/K. Wiedemann.</b>	Motion: Becker Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>2. Professional Services Contract \$3,001- \$5,000:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Haul for Less</b> , 4433 South Bennett Heights, Batavia, NY 14020 for roll-off dumpsters for the Highway Spray Foam Project in an amount not to exceed \$5,000.00; effective May 1, 2020 through completion.		Motion: Grant Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
<b>3. Professional Services Contract \$3,001- \$5,000:</b> Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Reward Cleaning Services</b> , 3705 State Rt. 19A, Warsaw, NY 14569 for carpet cleaning services at various County buildings in an amount not to exceed \$3,498.49; effective June 1, 2020 through December 31, 2020.		Motion: King Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC WORKS COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 28, 2020 @ 9:00 AM

Location: *Supervisors' Chambers, 2<sup>nd</sup> floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via **BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Present: **Brick (Committee Chair)**, Grant, Kehl, Roche, King, Becker, Klein

Present via Zoom: **Leuer (Committee Vice Chair)**

Absent: Ryan

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT; J. Cook/Budget Officer; J. Davis/Board Chair; D. Farberman/HR Dir. (9:06 AM); A. D. Berwanger, T/Arcade (9:22 AM)

Also Present via Zoom: L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
4. <i>Permission to establish Make-Up Air Unit Replacement Project at Wyoming County Courthouse</i>	<i>Establish project with a budget...hold off.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
5. <i>Disposition of Fixed Assets: (Permanent disposal only)</i> Declare surplus and dispose of items in storage at the Ag Center in the most advantageous way suited for the County. Items listed as such: <ul style="list-style-type: none"> <li>• File Cabinets</li> <li>• Desks</li> <li>• Other unused office materials</li> </ul>	<i>M. Adamczak to put an email out to Dept. Heads. Open to towns and villages...</i>	Motion: Becker Ayes: 8 Noes: Absent: 1 Ryan	Carried: <b>XXX</b> Defeated: Referred to:  <b>APPROVED</b>
6. <i>Misc.</i> <ul style="list-style-type: none"> <li>• Boiler inspections by insurance done. 2 minor issues.</li> <li>• DA build out going well and under budget</li> <li>• IT space build out going well</li> <li>• Security measures at the government center will start soon</li> <li>• Maintenance on outside of bldg.</li> <li>• Cooling towers are up and running</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>Traffic Safety Board</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/J. Brick (minutes prepared by C. Ketchum).

Next Public Works Committee Meeting scheduled for **Thursday, July 02, 2020 @ 9:00 AM.**

Committee Chair Initials: \_\_\_\_\_