

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, May 27, 2020 @ 1:00 PM

Location: *Supervisors' Chambers, 2nd floor of the government center & Zoom Conference Call. Meetings remain closed to the public.*

The public can observe via *BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67v1R8g-Ow>)

Planning Committee Members Present: *Ryan (Vice Committee Chair)*, Berwanger, Granger, Roberts, Brunner, Klein

Planning Committee Members Present via Zoom: *Leuer (Committee Chair)*

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: L. Perez/Deputy Board Clerk

Absent: Kehl

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
1. Review May 06, 2020 Hodgson Russ letter regarding <u>Notice of Negative Declaration for Silver Lake Solar Application</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. Request from Sandy Schneible for Wyoming County to pursue becoming a member of the <u>Northern Boarder Regional Commission.</u>	<i>At the request of Supervisor Brick, T/Perry</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>B. Daly stated the County reviewed the opportunity roughly a year ago. 2023 is the next opportunity to become a member. Reported this information to the Planning Comm. Membership thought to be only counties that boarder Lake Ontario. S. Gardner has been working on this for better part of a year because of his political contacts. Has to be authorized in a farm bill. Would be authorized because of transportation, infrastructure, etc. Stewarding process in the background. Letter to member of Congress to make application. S. Gardner and/or B. Daly will bring request back when the time is appropriate.</i>			
Ag and Business Center of Excellence			
1. <i>Walk-in:</i> Professional Service Contract \$5,001 or greater: Authorize Chairman to sign Sublease agreement with Cornell University on behalf of Quality Milk Production Services, c/o Real Estate Department, Box DH-Real Estate, Ithaca NY 14850 for lease of 1,935 sq. ft. at the Wyo. Co. Ag. and Business Center, 36 Center Street Warsaw NY 14569 as follows; <ul style="list-style-type: none"> • Effective December 01, 2020 through December 31, 2020 <ul style="list-style-type: none"> ○ \$10.96 per square foot (\$1,767.30 per month) for an annual rent of \$21,207.60 plus a proportionate share of the utilities as outlined in the sublease agreement. 	<i>Per Committee Chair Leuer</i>	Motion: Granger Ayes: 7 Noes: Absent: 1 Kehl	Carried: XXX Defeated: Referred to:

Committee Chair Initials: _____

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Absent: Kehl

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> • Effective January 01, 2021 through December 31, 2022 <ul style="list-style-type: none"> ○ \$11.44 per square foot (\$1,844.70 per month) for an annual rent of \$22,136.40 plus \$3.60 per square foot (\$580.50 per month / \$6,966.00 per year) for utilities, cleaning service, garbage disposal and internet expense. • Effective January 01, 2023 through December 31, 2024 <ul style="list-style-type: none"> ○ 2% increase over 2021/2022 ○ \$11.67 per square foot (\$1,881.59 per month) for an annual rent of \$22,579.13 plus \$3.67 per square foot (\$592.11 per month / \$7,105.32 per year) for utilities, cleaning service, garbage disposal and internet expense. • Effective January 01, 2025 through December 31, 2026 <ul style="list-style-type: none"> ○ 2% increase over 2023/2024 ○ \$11.90 per square foot (\$1,919.23 per month) for an annual rent of \$23,030.71 plus \$3.75 per square foot (\$603.95 per month / \$7,247.43 per year) for utilities, cleaning service, garbage disposal and internet expense. • Effective January 01, 2027 through December 31, 2027 <ul style="list-style-type: none"> ○ 2% increase over 2025/2026 ○ \$12.14 per square foot (\$1,957.61 per month) for an annual rent of \$23,491.32 plus \$3.82 per square foot (\$616.03 per month / \$7,392.37 per year) for utilities, cleaning service, garbage disposal and internet expense. 			*RESOLUTION

Committee Chair Initials: _____

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Absent: Kehl

Department Agenda Item	Discussion	Decision	Action
1:00 PM Industrial Development Agency w/J. Pierce			
1. <i>Report to Committee on the Emkay Property in Arcade:</i>		Motion:	Carried:
• <u>LaBella Associates – County Report (former Emkay Trading Corp.)</u>		Ayes:	Defeated:
• <u>Phase II Report Summary</u>		Noes:	Referred to:
• <u>Fig3 Sample Locations</u>		Absent:	
Wyo. Co. Business Center (LDC) w/J. Pierce			
	<i>~ Nothing to Report ~</i>	Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
1:15 PM Wyo. Co. Chamber of Commerce w/S. Gardner			
1. <i>General Update:</i>		Motion:	Carried:
• Task Force meeting regularly		Ayes:	Defeated:
• Draft plan ready to share with Task Force members today		Noes:	Referred to:
• Getting good representation		Absent:	
1:30 PM Countywide Zoning Program w/D. Roberts			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<u>See attached e-mail from HR Director Farberman</u>	Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	
<i>Talked about new hire specific to zoning only...</i>			
1. <u>Monthly Report : April</u>	Attached	Motion:	Carried:
		Ayes:	Defeated:
		Noes:	Referred to:
		Absent:	

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Department Agenda Item	Discussion	Decision	Action
2. <i>Reconstitution Plan shared with Ag Center</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:45 PM Planning & Development Department w/ W. Daly			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<u><i>See attached e-mail from HR Director Farberman</i></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2:15 PM Wyo. Co. Water Resource Agency w/S. Perkins			
<i>Departmental Review of Staff and Services (per 04/28/20 HR Committee instruction)</i>	<u><i>See attached e-mail from HR Director Farberman</i></u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Arts Council w/B. Ryan			
<i>Reported on Letchworth Arts & Crafts Sale</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> • Met with D. Kelly from the Park • Barometer will be whether or not State Fair is held this year. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Solid Waste w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent: Kehl

Department Agenda Item	Discussion	Decision	Action
Space Allocation w/			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Business Education Council w/J. Duppengiesser			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, July 01, 2020 @ 1:00 PM.**

Committee Chair Initials: _____