

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 05, 2020 @ 9:00 AM

Location: *Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: *Kehl (Committee Chair)*, Ryan

Present via Zoom: *Grant (Vice Committee Chair)* Leuer (9:45 AM), Brick, Berwanger, King, May, Brunner (9:23 AM)

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; M. Dadd/County Atty.'s office; M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; L. Roberts, T/Genesee Falls; D. Farberman/HR Director; J. Cook/Budget Officer (9:04 AM)

Absent:

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
9:00 AM Information Technology w/T. MacConnell			
1. <i>Professional Service Contract \$3,001 to \$5,000:</i> Authorize Chairman &/or Director Of Information Technology to sign Maintenance agreement with <i>SMP</i> , 1020 John St., West Henrietta, NY 14586 for the annual support contract of the VMware Software in an amount not to exceed \$4,823.00; effective June 4, 2020 through June 3, 2021. NYS Contract PM67310		Motion: Ryan Ayes: 7 Noes: Absent: 2 Brunner; Leuer	Carried: XXX Defeated: Referred to: APPROVED
2. <i>FYI ~ Contract (\$3,000 and under):</i> • <i>Linstar</i> , 430 Lawrence Bell Drive, Suite 1 Buffalo, NY 14221 for the provision of Galaxy Software Maintenance for AG center door system Maintenance support for amount of \$100.00 per year; effective 5/31/2020 – 5/30/2021.		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>At 9:04 AM Budget Officer Cook joined the meeting via Zoom during the below agenda item.</i>			
3. <i>FYI:</i> Authorize Chairman to sign an Amendment to the contract with <i>Tyler Technologies, Inc.</i> , 1 Tyler Drive, Yarmouth, ME 04096 to reflect the following revisions: • Terms of contract changed to 5 years and 9 months • SAAS billing fees to April 1, 2020 to December 31, 2020 (<i>“Software as a Service”</i>) • Annual term from January 1 to December 31 until 2026. ○ <i>No need to amend resolution as changes are still within original resolution parameters.</i>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
4. Transfer: From: 01.34.1681.4.40301 Prof Svc Contract \$150,000.00 To: 01.52.9950.9.99012 Transfer to CIP \$150,000.00 Reason: To move budgeted funds to CIP for the Munis Software Implementation Project.		Motion: Brick Ayes: 7 Noes: Absent: 2 Brunner; Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
5. Appropriation: To: 01.52.9950.9.99012 Transfer to Fund 12 CIP \$300,000.00 <i>w/any funds available</i> Reason: To appropriate funds to CIP for the Munis Software Implementation Project.		Motion: Brick Ayes: 7 Noes: Absent: 2 Brunner; Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
6. Appropriation: To: 12.61.9950.9.99004 Transfer Interfund \$300,000.00 w/12.13.1680.5031 Interfund Transfer \$300,000.00 Reason: To appropriate funds to CIP for the Munis Software Implementation Project.		Motion: Brick Ayes: 7 Noes: Absent: 2 Brunner; Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
7. Transfer: From: 12.61.9950.9.99004 Trans to Capital Fund \$450,000.00 To: 12.61.1680.4.40301 Prof Svc Contracts \$450,000.00 Reason: Transfer funds to establish the Munis Software Implementation Project.		Motion: Brick Ayes: 7 Noes: Absent: 2 Brunner; Leuer	Carried: XXX Defeated: Referred to: * RESOLUTION
9:15 AM Treasurer w/C. Mayer			
1. Hand out <u>Monthly Financial Reports</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>2. <i>The 2020-2021 Enacted New York State Budget includes a provision regarding property tax delinquency and the School Tax Relief (STAR) Program. Property owners with delinquent property taxes are no longer eligible for the Basic STAR exemption or Basic STAR credit:</i></p> <ul style="list-style-type: none"> • I have generated a list of properties that may lose their exemption based on payment status per the attachment State Guidelines. • <i>Mason Meyer of Foote & Meyer is investigating the county's ability to do both in 2021</i> 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>3. <i>Update on Foreclosure Auction:</i></p> <ul style="list-style-type: none"> • With the stay enacted by the State postponing the filings of the Article 11 foreclosure action by 90 days and the requirement of 90 days for the petition action in court followed by time for advertisement and appeals process, it will be necessary to move the auction to the Spring and file both the actions for years 2018 and 2019. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. <i>Withdraw Overnight Travel Authorization due to Conference Cancellation:</i></p> <ul style="list-style-type: none"> • C. Mayer and R. LaWall to attend GFOA conference in Albany, April 1-3, 2020 • Travel was approved during the February 4, 2020 Finance Committee meeting. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>5. <i>The Treasurer's Office is still closed to foot traffic but continues a busy phone support to the public:</i></p> <ul style="list-style-type: none"> • We have had individuals bring payments to the security table downstairs and we meet them to process. • Our Tax Collection online software has worked very well during this process providing information as available and process payments in April. • Certificates of Residency for Community College continue to be processed by mail. • To comply with the 50% staffing levels, two employees have worked from home. <ul style="list-style-type: none"> ○ Rachel Ceronie manages Systems East tax software and was able to answer phone calls auto forwarded to her for property tax payments, inquiries and adjustments. ○ Amanda Green reconciles all bank transactions. With remote online access and emailed reports, she has been able to keep reconciliations current. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

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<p>6. <i>The Treasurer's Office is in the final stages of our annual audit with Drescher & Malecki:</i></p> <ul style="list-style-type: none"> • Tasks usually completed by a group of CPAs for two weeks in room 202 conference room has been completed by scans, emails and a lot of phone calls. All with half-staff in house. • Our Munis Software Conversion workgroup has been very busy developing workflow and processes for the new financial system. I spent 9 days in April working on this process. • The County's AUD was filed on time in spite of EOC commitments and Covid-19 distractions. • My staff is awesome. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>7. <i>The County Treasurer's Office has completed the second year utilizing web-based Systems East Tax Collection:</i></p> <ul style="list-style-type: none"> • Four (4) of our Towns used the system start to finish during their collection and settlement period successfully. • Towns using the software show real time transactions online standardized corrections and adjustments as well as quicker accurate settlements in April with the County. • This system continues to be shared without cost to the Towns and would be eligible for cost abatement by Towns I believe for Shared Services. Costs vary by Town. • Year one cost approx. \$50k / Year 2 cost approx. \$28K - Additional savings to be seen by participating towns... <p><i>RPTS Director Kirsch commented on the benefits he sees using the Systems East software. Real time data.</i></p>		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><i>At 9:23 AM Supervisor Brunner, T/Java joined the meeting via Zoom during the below agenda item.</i></p>			
<p>8. <i>The Treasurer's Office will require continued staffing levels as budgeted:</i></p> <ul style="list-style-type: none"> • No changes are anticipated other than additional workload to develop, convert and implement the new County-Wide Financial package. • Munis Financial Software conversion may require additional staffing as previously noted by Todd MacConnell during the RFP award and last year's budget cycle. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
9:30 AM Real Property Tax Services w/J. Kirsch			
<p>1. <i>Referred from 04/28/20 Human Resource Committee for further action:</i> <i>Discussion:</i> Tax Exempt Agreement for Attica Communications Tower.</p> <ul style="list-style-type: none"> • Genesee County communications towers tax exemption: <ul style="list-style-type: none"> ○ From 12-3-2019 Finance Comm. Meeting • Land separation has been filed. • Parcel has been separated and now owned by Genesee County 	<p>New parcels are 8.-1-25 & 8.-1-27 per liber 796 of deeds, pg. 514, and liber 796 of deeds, pg. 525, filed 2/25/2020</p> <p>RPTL 406 allows each municipality to exempt the property from their respective taxes. 100' x 200' parcel \$24K in property value removed plus what the value of tower would be...</p>	<p>Motion: Brick Ayes: 8 Noes: Absent: 1 Leuer</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
<p><i>Supervisor Brick, T/Perry wondered if the county would be able to utilize tower space, if needed. Committee Chair Kehl, T/Attic offered that he didn't know but when they mentioned selling space on the tower the Town of Attica explained they would lose their tax exempt status. He felt that Genesee Co. would be agreeable if such a request were made. Two (2) parcels each at .8 acre with assessed value of \$12,000 each.</i></p>			
<p>2. FYI:</p> <ul style="list-style-type: none"> • Working on producing the 2020 Tentative Assessment Rolls <ul style="list-style-type: none"> ○ All Towns in the County that were planning on town wide reassessments have decided to hold off until next year. ○ Equalization rates will drop some. • Board of Assessment Review Training <ul style="list-style-type: none"> ○ New members had their training via online videos and reviewing the manuals. ○ They will need to attend next year. • Grievance Hearings <ul style="list-style-type: none"> ○ Will be up to each town ○ If they have the capability of zoom meetings, they are encouraged, otherwise meet in large enough space to maintain safe distancing. • Assessor Position <ul style="list-style-type: none"> ○ I only had one qualified applicant who declined the position for another opportunity. 		<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> ○ HR was to repost. ○ Supervisor Grant, T/Bennington wondered if offering part time would help? ○ Supervisor Brunner, T/Java wondered if a list of Certified Assessors could be obtained from NYS ORPTS... Director Kirsch would look into the request. ○ Supervisor Grant, T/Bennington also wondered if being a Tax Collector was a good prerequisite for becoming an Assessor. Director Kirsch felt that it wouldn't hurt and that they would be familiar with some of the terminology. 			
At 9:45 AM Supervisor Leuer, T/Middlebury joined the meeting via Zoom during the below agenda item.			
<p>2. Amend Salary Schedule "S": Provide stipends to the following positions within the office of Real Property Tax Services to attend town grievance hearings as a representative of the County Assessor through 12/31/2020.</p> <ul style="list-style-type: none"> • Secretary to the Dir. RPTS, FT \$200.00/mtg. • Real Property Appraiser (Per Diem) \$200.00/mtg. • Assessment Account Specialist, PT \$200.00/mtg. 	<p>Seven Towns are with the Countywide Program. Therefore 7 meetings would be distributed amongst the three positions.</p>	<p>Motion: Berwanger Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>
Clerk to the Board w/C. Ketchum			
<p>1. Grant Application and Acceptance: Authorize Chairman to sign annual grant application and acceptance award with New York State Office of Park, Recreation and Historic Preservation, Albany, NY 12238 for the 2018/2019 NYS Snowmobile Grant-in-Aid Program funding in a minimum amount of \$141,000.00; effective April 01, 2019 through March 31, 2020.</p>		<p>Motion: Ryan Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">*RESOLUTION</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>2. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign annual contract, pursuant to General Municipal Law §104(b), with the <i>Wyoming County Snowmobile Federation</i>, 6083 Route 362, Bliss, NY 14024, for the 2018/2019 NYS Snowmobile Grant-in-Aid Program funding in a minimum amount of \$141,000.00 (contingent upon the availability of funds); effective January 1, 2020 through December 31, 2020..</p>		Motion: Ryan Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>3. Acceptance of the <u>Semi-Annual Mortgage Tax Distribution</u> for the period October 2019 – March 2020</p>		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>4. Additional 1% Sales Tax Extender Update:</p> <ul style="list-style-type: none"> • Last Action ~ <ul style="list-style-type: none"> ○ Assembly – 02/06/20 referred to Ways and Means ○ Senate – 01/17/20 referred to Investigations and Government Operations. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Budget Office w/J. Cook			
<p>1. Review Income Statement as of 03/31/20</p> <ul style="list-style-type: none"> • Can share with Supervisors at a later date. • As of 03/31/20 on schedule as budgeted • Changes after 04/01/20: <ul style="list-style-type: none"> ○ Sales tax revenues projected to be \$1.5M under budget ○ State revenues are projected to be \$1.5M short ○ 2021 estimated real property tax rate of 15-16% increase 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
10:00 AM Wyo. Co. Community Hospital w/J. McTernan			
1. <u>General Update</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Chairman, under declared emergency, preauthorized the Hospital CEO to purchase eight (8) ventilators with <i>Ventec Life Systems</i> , 22002 26 th Ave SE, Bothell, WA 98021 in an amount not to exceed \$147,284.16 plus shipping and handling; effective 04/13/2020 – 04/12/2021.	Emergency purchase – COVID-19 related	Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<i>Supervisor Roberts, T/Genesee Falls asked WCCH CEO J. McTernan to explain the plan for the ventilators post COVID-19. He explained that NYS guidelines will be followed and when there is no longer a need to keep them, will be able to sell them. Supervisor Ryan, T/Warsaw asked WCCH CEO J. McTernan to comment on the life span of these machines. He offered 7-10 years. She also questioned the lifespan of the UV sanitizing robot. He offered 6-7 years...</i>			
3. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign a client telehealth addendum with <i>Locum Tenens.com</i> , 2655 Northwinds Parkway, Alpharetta, GA 30009 to provide Intensivist (Critical Care Medicine) services to critically ill patients, particularly those during the COVID-19 pandemic in an amount not to exceed \$150,000 for 3-month term; effective 04/13/2020 – 07/12/2020.	Emergency contract – COVID-19 related	Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>4. <i>Amend Resolution #16-265 approved on 06/14/2016 with University Orthopaedic Services, Inc. (UOS) (Lindsey Clark, MD)</i>, 4225 Genesee Street, Cheektowaga, NY 14225 related to orthopaedic professional services agreement as follows:</p> <ul style="list-style-type: none"> • Extend the term of the existing contract from 07/14/2016 - 07/13/2019 through 07/14/2016 – 03/31/2020. • Same terms and conditions. 	<p>Resolution #17-328 approved on 08/15/2017, Resolution #16-363 approved on 09/13/2016, Resolution #16-265 approved on 06/14/2016</p>	<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>5. <i>Amend Resolution #19-278 approved on 06/11/2019 to RESCIND</i> the following agreement only in its entirety:</p> <ul style="list-style-type: none"> • <i>University Orthopaedic Services, Inc. (UOS)</i>, 4225 Genesee Street, Cheektowaga, NY 14225 related to orthopaedic services of physician (Lindsey Clark, MD) and physician's assistant in an amount not to exceed \$300,000 per year; effective 07/14/2019 – 07/13/2022, pending approval by the Wyoming County Board of Supervisors. <p>AND REPLACE WITH</p> <ul style="list-style-type: none"> • <i>University Orthopaedic Services, Inc. (UOS)</i>, 4225 Genesee Street, Cheektowaga, NY 14225 related to orthopaedic services of physician (Lindsey Clark, MD) and physician's assistant in an amount not to exceed \$310,200 per year; effective 04/01/2020 – 03/31/2025. 		<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

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Present in person: *Kehl (Committee Chair)*, Ryan

Present via Zoom: *Grant (Vice Committee Chair)* Leuer (9:45 AM), Brick, Berwanger, King, May, Brunner (9:23 AM)

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; M. Dadd/County Atty.'s office; M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; L. Roberts, T/Genesee Falls; D. Farberman/HR Director; J. Cook/Budget Officer (9:04 AM)

Absent:

Department Agenda Item	Discussion	Decision	Action
<p>6. <i>Amend Resolution #17-199 approved on 04/11/2017 with University Emergency Medical Services, Inc. d/b/a UBMD Emergency Medicine</i>, 100 High Street, D-6, Buffalo, NY 14203 related to Emergency Department services as follows:</p> <ul style="list-style-type: none"> • Extend the term of the existing contract from 07/01/2017 – 06/30/2020 through 07/01/2017 – 12/31/2020. • Same terms and conditions. 		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>7. <i>Amend Resolution #17-076 approved on 02/14/2017 with General Physician, PC</i>, 726 Exchange Street, Suite 516, Buffalo, NY 14210 related to Ear, Nose and Throat (ENT) professional services agreement as follows:</p> <ul style="list-style-type: none"> • Extend the term of the agreement from 04/18/2019 – 04/17/2020 through 04/18/2020 – 04/17/2021. • All other terms and conditions of the agreement remain the same. 	Resolution #19-162, 03/12/2019, Resolution #17-201, 04/11/2017, Resolution #17-076, 02/14/2017	Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<p>8. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign an employment agreement with <i>Kim Chamberlain Danser, CNM</i>, 1271 Perry Road, Pavilion, NY 14525, for the Certified Nurse Midwife position in an amount not to exceed \$128,125 per year and effective 05/01/2020.</p>		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>9. <i>Amend Resolution #19-244 approved on 05/14/2019 with Med-Care Administrators</i>, 9360 River Road, Marcy, NY 13403, related to a medical billing and credentialing agreement, as follows:</p> <ul style="list-style-type: none"> • Extend the term of the agreement from 05/01/2019 – 04/30/2020 through 05/01/2020 – 04/30/2021. • Increase the not to exceed amount from \$250,000 <i>to an amount not to exceed \$300,000</i>. 		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>10. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign construction manager services contract with <i>Campus Construction Management</i>, 6225 Sheridan Drive, Suite 100, Williamsville, NY 14221 for WCCHS laboratory renovation project in an amount not to exceed \$218,000, effective 04/28/2020 – 03/31/2024.</p>		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p>11. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign a staffing services agreement with <i>SHC Services, Inc. d/b/a Supplemental Health Care</i>, 1640 W. Redstone Center Drive, Suite 200, Park City UT 84098 for use of agency staff for hard to fill positions and to provide coverage where needed in an amount not to exceed \$100,000 per year; effective 03/13/2020 – 03/12/2021.</p>		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>12. <i>Amend Resolution #17-362 approved on 09/12/2017 with Aramark Healthcare Support Services, LLC</i>, 2400 Market Street, Philadelphia, PA 19103 related to management services agreement for housekeeping management services and supplies as follows:</p> <ul style="list-style-type: none"> Extend the term of the agreement from 08/31/2019 – 09/01/2020 through 03/19/2020 – 12/31/2024. Includes a \$20,000 capital investment by Aramark. 	<p>Resolution #19-427 approved on 10/08/2019, Resolution #19-085 approved on 02/12/2019, Resolution #17-362 approved on 09/12/2017</p>	<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>13. <i>Professional Service Contract, all Physician Contracts and/or \$50,001 or greater:</i> Authorize the Chairman to sign a linen and laundry services agreement with <i>Angelica Textile Services</i>, 1-3 Apollo Drive, Batavia, NY 14020, for rental of linen textiles in an amount not to exceed \$287,965 per year; effective 03/01/2020 – 02/28/2023.</p>	<p>Each piece cost remains the same, no increase from previous agreement</p>	<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
<p>14. <i>Vehicle Declared Surplus</i> The following vehicle was declared as surplus by the Hospital Board of Managers and permission was granted to dispose of one 2009 Chevrolet Impala, 4-door sedan, VIN# 2G1WB57N791274695 from the WCCHS fleet. This fixed asset was acquired from the Wyoming County Department of Social Services in June 2018. Originally purchased on 03/16/2009 at a cost of \$16,360.</p>	<p>For information only Vehicle is at County Highway Vehicle for auction</p>	<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: APPROVED</p>
<p>15. <i>Amend Salary Schedule C:</i></p> <ul style="list-style-type: none"> Set the salary of the <i>Dietician</i> position (Position Control #06.946.616) under <u>CLINIC ADMINISTRATION</u> at \$75,000 per year, effective 03/01/2020. 		<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

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Absent:

Department Agenda Item	Discussion	Decision	Action
16. Amend Salary Schedule P: <ul style="list-style-type: none"> • Set the salary of the <i>Certified Nurse Midwife, FT</i> position (Position Control #17.109.519) under <u>OB CLINIC</u> at \$128,125 per year, effective 05/01/2020. • Abolish one (1) position of <i>Certified Nurse Midwife, FT</i> and stipend (Position Control #17.111.519) under <u>OB CLINIC</u>, effective 06/01/2020. • Abolish one (1) position of <i>Physician's Assistant</i> (Position Control #17.117.067) under <u>WYOMING COUNTY FAMILY MEDICINE - O'DELL</u>, effective 05/03/2020. 		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
17. Amend Salary Schedule X: <ul style="list-style-type: none"> • Abolish one (1) position of <i>Licensed Practical Nurse</i> (Position Control #04.582.147) under <u>WYOMING COUNTY FAMILY MEDICINE – WARSAW</u>, effective 02/22/2020. • Abolish one (1) position of <i>Registered Practical Nurse</i> (Position Control #03.885.209) under <u>WYOMING COUNTY FAMILY MEDICINE - O'DELL</u>, effective 05/03/2020. 		Motion: Grant Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Budget Office w/J. Cook			
2. Review Contingency Funds through 05/05/20		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>3. FYI: NYS Division of Budget Actions</p> <ul style="list-style-type: none"> • NYS has implemented “spending controls” <ul style="list-style-type: none"> ○ Salary freeze ○ Staffing reductions • Waiting on NYS for answers... 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
<p>4. General Financial Discussion</p> <ul style="list-style-type: none"> • Establish a Budget Task Force? • Supervisor Brick, T/Perry and Supervisor Leuer, T/Middlebury suggested maybe not taking \$200/lane mile increase to the 2020/2021 County Snow and Ice Removal contract. That would be a \$50K savings. There was some discussion over the fairly mild 2019/2020 winter. Expenses would be down as a result. Simple way, roll back to previous contract levels. Supervisor King, T/Pike questioned the state index and there was a brief discussion over the results of the subcommittee that was formed last year to review actual expenses by a few of the towns. • Budget Officer Cook reminded the Supervisors of the directive issued last week to submit staffing and infrastructure review to their committee chairs by the next round of committees. • Supervisor Leuer, T/Middlebury questioned re-amortization of the county’s pension costs. Budget Officer Cook will work with the state to provide the Board with details. Treasurer Mayer offered that once you are part of the plan for a year there is no option for prepayment. <u>05/05/20 post committee e-mail from Budget Officer Cook.</u> • HR Director Farberman offered the option to incentivize the lower tiered employees an early retirement. Budget Officer Cook reminded Supervisors that there are very few employees left in the lower tiers. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
Board of Supervisors w/B. Kehl			
<p><i>Referred from 04-14-20 Committee of the Whole for further review/action:</i> Review the balance of the \$20K <i>Stipend to Bd. of Supv. Chairman (WCCH)</i> per salary schedule "I" with the intent to suspend the stipend until further review of the duties of the Chairman, Vice-Chairwoman and Committee Chairs by the Compensation Committee. Clerk Ketchum is to provide a year to date balance of what Chairman Davis has received through date of pay May 29, 2020 and obtain a written opinion of the county attorney regarding the ability of the Board to modify the stipend mid-year.</p>	<p><u>County Attorney opinion Stipend detail to date...</u></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p>Amend Salary Schedule "I" to eliminate the <i>Stipend to Bd. of Supv. Chairman (WCCH)</i>; effective 06/30/2020 and add a \$5,000.00 stipend for the <i>Vice Chairman of the Board</i>; payable 07/01/20 through 12/31/20.</p>		<p>Motion: Grant Ayes: 8 Noes: 1 Berwanger Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: center;">Non-Consent RESOLUTION</p>
Off Track Betting w/			
	<p><i>~Nothing to Report~</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
Co. Insurance Office w/D. Perkins			
	~Nothing to Report~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Other/Referrals:			
HUMAN RESOURCES			
Human Resource Department			
1. <i>Position Create/Fill:</i> <i>Public Defender</i> <ul style="list-style-type: none"> One (1) position of <i>Investigator (Temp.)</i> (1.0 FTE) on Schedule S at an hourly rate of \$19.71/hr.; position available: April 21, 2020 through medical leave of absence. 	<i>Temporary replacement for employee on leave. <u>Emergency request</u> approved by Chairman on April 24, 2020. Corrected effective dates: 04/21/20 – 05/12/20.</i>	Motion: May Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
2. <i>Amend Salary Schedule G:</i> <i>Public Defender</i> <ul style="list-style-type: none"> Reduce the stipend of \$10,000.00 for the <i>Investigator</i> (position code 007.514) under the CAFA grant (Round 2); effective immediately. Establish a stipend by the same amount for the <i>Assistant Public Defender (5th)</i> (position code 010.503) under the CAFA grant (Round 2); effective April 4, 2020. 		Motion: May Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>3. <i>Position Abolish/Create/Fill:</i> <i>Department of Social Services</i></p> <ul style="list-style-type: none"> • Abolish One (1) position of <u><i>Homemaker</i></u> (1.0 FTE) (position # 036.128) on CSEA Schedule A, Job Grade 3, at an hourly rate of \$18.16/hr.; Person Vacating: Pat Keller, effective May 29, 2020. • Create/Fill One (1) position of <u><i>Community Services Aide</i></u> (1.0 FTE), on CSEA Schedule A, Job Grade 3, at an hourly rate of \$16.59-\$18.16/hr.; Position Available: May 30, 2020. 		<p>Motion: Grant Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>4. <i>Amend Salary Schedule G:</i> <i>Public Health</i></p> <ul style="list-style-type: none"> • To increase the hourly pay rate of <i>Student Aide (Seasonal)</i> – Temporary (position code # 075.319) to \$12.00/hr.; effective May 13, 2020. Salary and fringe expenses associated with this position are reimbursed by Article 6 State Aid and NYSDOH Drinking Water Enhancement Grant. 		<p>Motion: Ryan Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>5. <i>Position Abolish/Create/Fill:</i> <i>Department of Public Health</i></p> <ul style="list-style-type: none"> Abolish one (1) position of <u><i>Public Health Tech (Per Diem Non-Union)</i></u> (position code # 135.199) following CSEA Schedule A, Job Grade 14, at an hourly rate of \$20.20-23.14hr.; Effective: May 13, 2020 Create/Fill one (1) position of <u><i>Environmental Health Aide (Per Diem Non-Union)</i></u>, and place on salary Schedule G; wages to be consistent with current CSEA agreement Schedule A, Grade 9, (\$19.07-\$21.69/hr.) plus 10% with only those benefits mandated by law. Position available May 13, 2020. 	<p><i>Fully funded by the New York State Department of Health Drinking Water Enhancement Grant.</i></p>	<p>Motion: Ryan Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
<p>6. <i>Amend Salary Schedule S:</i> <i>District Attorney</i></p> <ul style="list-style-type: none"> To set the negotiated salary of the <i>Assistant District Attorney (3rd)</i> (position code 031.503) to \$71,000.00 annually; effective May 4, 2020 		<p>Motion: May Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>
PUBLIC HEALTH			
Public Health			
<p>1. <i>Appropriation:</i> To: 01.32.1185.4.40927 MCME \$2,536.00 w/01.12.1185.4489 Federal Health Toxicology \$2,536.00 Reason: Appropriate funds awarded by NYSDOH/HRI to assist with toxicology costs related to the opioid epidemic.</p>		<p>Motion: Ryan Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to:</p> <p style="text-align: right;">*RESOLUTION</p>

FINANCE COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Thursday, May 05, 2020 @ 9:00 AM

Location: **Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Kehl (Committee Chair)**, Ryan

Present via Zoom: **Grant (Vice Committee Chair)** Leuer (9:45 AM), Brick, Berwanger, King, May, Brunner (9:23 AM)

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; M. Dadd/County Atty.'s office; M. Roche, T/Eagle; R. Jacoby, T/Wethersfield; L. Roberts, T/Genesee Falls; D. Farberman/HR Director; J. Cook/Budget Officer (9:04 AM)

Absent:

Department Agenda Item	Discussion	Decision	Action
<p>2. Appropriation: To: 01.38.4010.4.42463 PHEP – BioTerrorism \$26,383.00 01.38.4010.1.10301 OT Pay <u>1,500.00</u> w/01.12.4010.448915 PHEP - BioTerrorism \$27,883.00 Reason: Appropriate a second award of \$27,883 to aid in the response to COVID-19. Initial award from HRI of \$67,490.00 (Res #20-170)</p>		<p>Motion: Ryan Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
PUBLIC SAFETY			
Sheriff			
<p>1. Appropriation: To: 01.37.3112.4.40016M Internet Service \$43.87 w/01.12.3112.43890M Homeland Security 2018 \$43.87 Reason: To cover expenses relating to Homeland Security Grant.</p>		<p>Motion: May Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>
Public Defender			
<p>1. Position Create/Fill: Public Defender One (1) position of <u>Assistant Public Defender (6th)</u> (1.0 FTE) on Schedule G at an annual salary of \$70,000.00 per year (funded through the HH2 grant); position available: May 13, 2020.</p>	<p><i>Budget Officer Cook offered that in her opinion the Harrell v. Herring (year 2) funding should be good for 1-2 years.</i></p>	<p>Motion: May Ayes: 9 Noes: Absent:</p>	<p>Carried: XXX Defeated: Referred to: *RESOLUTION</p>

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Absent:

Department Agenda Item	Discussion	Decision	Action
<p>2. Amend Salary Schedule "G": Funds (annual stipends plus corresponding fringe) provided through Hurrell-Harring Grant. Contract No. CSTWIDEHH52 Year 2. Said amounts to be paid retroactive to April 1, 2019 – March 31, 2020, and shall continue as bi-weekly payments for the duration of the Hurrell-Harring Grant ending on March 31, 2023.</p> <ul style="list-style-type: none"> • Assist. Public Defender 1st \$7,000.00 • Assist. Public Defender 2nd \$7,000.00 • Assist. Public Defender 3rd \$14,000.00 • Secretary I \$5,000.00 		Motion: May Ayes: 9 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION

Signature of Committee Chairman: p/B. Kehl (minutes prepared by C. Ketchum).

Next Finance Committee Meeting scheduled for **Tuesday, June 02, 2020 @ 9:00 AM.**