

PLANNING COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 1:00 PM

Location: **Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vLR8g-Ow>) & **Zoom Conference Call**

Planning Committee Members Present: **Leuer, Ryan**, Kehl, Berwanger, Granger, Roberts, Brunner, Klein

Absent:

Also Present in person: C. Ketchum/Board Clerk; J. Cook/Budget Officer; S. Mantelli/IT

Also Present via Zoom: Board Chair J. Davis, T/Covington; L. Perez/Deputy Board Clerk

Department Agenda Item	Discussion	Decision	Action
1:00 PM Wyo. Co. Chamber of Commerce w/S. Gardner & E. Scuzs			
1. Discussion: <ul style="list-style-type: none"> • Wyoming County Tourism funding as we move forward in 2020 	<u>Presentation</u>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Supervisor Brunner - Q: How many businesses will the "pause" take out due to COVID-19?</i> <i>S. Gardner - A: Do not know. Working with several agencies to make that determination.</i> <i>Supervisor Leuer - Q: Are area hotels closed down?</i> <i>S. Gardner - A: Operating on minimal staff. Considered essential services.</i> <i>Supervisor Leuer - Q: How about Airbnb's?</i> <i>S. Gardner - A: Can be</i> <i>E. Scuzcs - A: Has talked to an Airbnb owner, just not seeing activity</i> <i>Supervisor Leuer - Q: Collaboration with other chamber agencies? Genesee County Golf course and Livingston County is still without an Executive Director.</i> <i>E. Scuzcs - A: Regional Economic Development call with tourism agencies to discuss best practices, sharing resources and ideas regionally took place. A lot of these calls taking place. GLOW partnership is strong.</i> <i>Supervisor Klein - Q: Bob Duffy is in charge of our area, not Lt. Gov. Hochul?</i> <i>S. Gardner - A: K. Hochul is representing WNY and Duffy is handling Finger Lakes region. Wyoming County is in the middle of both regions.</i></p>			
1:15 PM Space Allocation w/Bldgs. & Grounds K. Wiedemann & M. Adamczak			
1. Discussion: <ul style="list-style-type: none"> • District Attorney build out space <ul style="list-style-type: none"> ○ See attached <u>scope of work and drawing.</u> 	<i>Looking to hire two new employees. New hires stat beginning of May 2020</i>	Motion: Kehl Ayes: 8 Noes: Absent:	Carried: XXX Defeated: Referred to: <i>Public Safety Comm. & Public Works Comm. for further discussion and action</i>
<p><i>Cooperative Extension employees are working from home. This maybe a new way of working. Could save on space.</i> <i>Supervisor Kehl stated employees are working from home. Court systems are shut down per Gov. Cuomo's Executive Orders. Before we venture out and remodel the building, we should talk about the need for the space. Supervisor Becker, T/Sheldon confirmed that the DA did mention the need for space when talking about his hiring and the space in early 2020 when Bail Reform and Discovery Reforms were first initiated. Supervisor Kehl cautious about approving this request.</i></p>			

Committee Chair Initials: _____

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Department Agenda Item	Discussion	Decision	Action
1:30 PM Countywide Zoning Program w/D. Roberts			
1. <i>Monthly Report : March</i>	<i>Reviewed and Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
2. <i>Discussion:</i> <ul style="list-style-type: none"> • Performing property maintenance – <ul style="list-style-type: none"> ○ How can we better serve utilizing land use regulation along with Code Enforcement? 	<i>Power Point presentation to be presented at Public Safety Committee</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
3. <i>Zoning Dept. Annual Report Review</i>	<i>Reviewed and Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:45 PM Planning & Development Department w/ D. Roberts			
<i>Budget Officer Cook offered that there was a Co. Planner budgeted for in 2019 that did not occur, just to give some perspective.</i>			
1. <i>Planning Dept. Annual Report Review</i>	<i>Attached</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<i>Supervisor Granger, T/Gainesville asked if the Marquart issue is resolved. CEO Roberts said yes, trying to get another potato storage facility going.</i>			
Committee Chair's Agenda			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

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Department Agenda Item	Discussion	Decision	Action
Ag and Business Center of Excellence			
1. Discussion: <ul style="list-style-type: none"> • QMPS Sub-Lease renewal at the request of Gloria Busse of Cornell Real Estate. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Asking for a reduction in their sub- lease renewal rate due to all of the trouble with the environmental controls within their space in the Ag. Building. Supervisor Berwanger, T/Arcade said he has been involved with QMPS since before they moved in. There have been a number of problems with temperature controls, rooftop unit leaks, water on floor, desks and ceiling tiles. Building owner, J. Rutowski has worked on this problem and believes it has been rectified. QMPS receives a reduced rate in an effort to benefit the farmers they serve and remain in the space. Legitimate request but it is unknown as to whether or not the Board of Supervisors can accommodate.

Budget Officer Cook offered:

- \$10 sq. ft. For 1st three years and their percentage of the utility costs.
- Full rate = \$14.24 sq. ft. (\$11.44 + \$2.80)
- \$10.96
- 12/2020 they are scheduled to be at the \$11.44 sq. ft. plus utilities

Chairman Davis, T/Covington talked to Ms. Busse at the beginning of Coronavirus outbreak. Has had a water problem within last 6-8 weeks.

CEO Roberts said it was an ice issue that actually did create a roof leak. He describe a few more issues the QMPS space was experiencing

J. Rutowski seems to have had issue fixed

Supervisor Brick questioned opportunity to sublease directly w/ Rutowski?

Budget Officer Cook cautioned being careful about not subleasing, may legally have to continue due to grants received.

Supervisor Leuer asked how the committee feels about entertaining a lesser amount...

QMPS pays for 1,935 sq. ft. but occupy a little over 2,900 sq. ft. (approx.. \$23K annually plus utilities)

Supervisor Brick offered that McClurgs is \$17 per sq. ft. for comparison.

There was some discussion over what QMPS's former space looked like

QMPS is part of the Vet school College of Ag and Life Sciences

Supervisors Becker and Granger want to know what they are looking at for reduction

Supervisors Brick and Berwanger could help get them through negotiations.

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Wyo. Co. Water Resource Agency w/S. Perkins			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Wyo. Co. Business Center (LDC) w/J. Pierce			
	<i>Supervisor Brick was asked to give an update to last week's Business Center meeting. He offered that the question of how they could better provide funding to businesses in distress was the focus of the meeting. A \$200K loan fund was established. \$10K to businesses not getting government funding w/ flexible rules. Business Center attorney working on putting the program together with flexible rules. 1% interest, personal guarantee; no collateral.</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Industrial Development Agency w/J. Pierce			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Solid Waste w/			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
Arts Council w/J. Hoyt			
	<i>~ Nothing to Report ~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

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Business Education Council w/J. Duppengiesser			
	~ Nothing to Report ~	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Signature of Committee Chairman: p/D. Leuer (minutes prepared by C. Ketchum).

Next Planning Committee Meeting scheduled for **Wednesday, May 27, 2020 @ 1:00 PM.**

Committee Chair Initials: _____