

# PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 9:00 AM

Location: *Public Safety Bldg., 2<sup>nd</sup> Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: *Ryan (Committee Chair)*

*Present via Zoom: Grant (Vice Committee Chair)(9:06 AM)*, King, Becker, Berwanger, Roche, Roberts, Brick, May

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; J. Cook/Budget Officer; L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<b>9:00 AM Committee Chair's Agenda</b>			
		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>9:00 AM Mental Health w/K. Dryja</b>			
<b>1. FYI - Withdraw Overnight Travel Authorization due to Conference Cancellation:</b> <ul style="list-style-type: none"> <li>• K. Dryja to attend CLMHD's Spring Full Membership Meeting, held at Embassy Suites, 86 Congress St, Saratoga Springs, NY. Monday, April 27 – Wednesday, April 29, 2020.</li> <li>• Travel was approved during the 01/22/20 Public Health Committee meeting.</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<b>2. <u>Proclamation:</u></b> <ul style="list-style-type: none"> <li>• May is Mental Health Awareness Month</li> </ul>		Motion: Roberts Ayes: 7 Noes: Absent: 2 Grant; May	Carried: <b>XXX</b> Defeated: Referred to:  <b>*RESOLUTION</b>
<b>3. <u>Miscellaneous Update:</u></b> <ul style="list-style-type: none"> <li>• Continue to promote services through radio and social media</li> <li>• Trying to figure out the best ways to reach people in need of services</li> <li>• Haven't seen an uptick in persons in need</li> </ul>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 9:00 AM

Location: **Public Safety Bldg., 2<sup>nd</sup> Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Ryan (Committee Chair)**

**Present via Zoom: Grant (Vice Committee Chair)(9:06 AM)**, King, Becker, Berwanger, Roche, Roberts, Brick, May

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; J. Cook/Budget Officer; L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<b>9:15 AM Public Health w/G. Collins, L. Paolucci, &amp; K. Standish</b>			
<i>At 9:06 AM Supervisor Grant, T/Bennington entered the meeting during the below agenda item.</i>			
<p><b>FYI ~ Referred to 05-05-20 Finance Committee from 04-28-20 Human Resources</b></p> <p style="text-align: center;"><b><i>Amend Salary Schedule G: Public Health</i></b></p> <p>To increase the hourly pay rate of <b>Student Aide (Seasonal)</b> – Temporary (position # 075.319) to \$12.00/hr., effective May 13, 2020. Salary and fringe expenses associated with this position are reimbursed by Article 6 State Aid &amp; NYSDOH Drinking Water Enhancement Grant.</p>	<p><i>Annual position to assist with higher volume during summer months. It's been in existence for at least the last 20 years.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>
<p><b>FYI ~ Referred to 05-05-20 Finance Committee from 04-28-20 Human Resources</b></p> <p style="text-align: center;"><b><i>Position Abolish/Create/Fill: Public Health</i></b></p> <ul style="list-style-type: none"> <li>• <b>Abolish:</b> One (1) position of <b>Public Health Tech (Per Diem Non-Union)</b> (position # 135.199) following CSEA Schedule A, Job Grade 14, at an hourly rate of \$20.20-23.14hr; Effective: May 13, 2020</li> <li>• <b>Create/Fill:</b> One (1) position of <b>Environmental Health Aide (Per Diem Non-Union)</b>, and place on salary Schedule "G"; wages to be consistent with current CSEA agreement Schedule A, Grade 9, (\$19.07-\$21.69/hr.) plus 10% with only those benefits mandated by law. Position available May 13, 2020. <b>Will only work to the extent that it can be funded...</b></li> </ul>	<p><i>Fully funded by the New York State Department of Health Drinking Water Enhancement Grant.</i></p>	<p>Motion: Ayes: Noes: Absent:</p>	<p>Carried: Defeated: Referred to:</p>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled,

CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19)

permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 9:00 AM

Location: *Public Safety Bldg., 2<sup>nd</sup> Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: *Ryan (Committee Chair)*

*Present via Zoom: Grant (Vice Committee Chair)(9:06 AM)*, King, Becker, Berwanger, Roche, Roberts, Brick, May

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; J. Cook/Budget Officer; L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<p><b>1. Grant Application and Acceptance:</b>                      Authorize Chairman and Commissioner of Health to sign an Agreement with the <i>New York State Department of Health / Health Research, Inc. Overdose Data to Action Program</i>, ESP, Albany, NY 12237 for Enhanced Post-Mortem Toxicology Testing Reimbursement from 9/1/2019 to 8/31/2020 in a minimum amount of \$2,536.00 annually.</p>	<p><i>Left over funds from state secured grant with NYSAC for coroner laptops.</i></p>	<p>Motion: Grant                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>
<p><b>2. Appropriation:</b>  <b>To:</b> 01.32.1185.4.40927 MCME \$2,536.00                      w/01.12.1185.4489 Federal Health Toxicology \$2,536.00  <b>Reason:</b> Appropriate funds awarded by NYSDOH/HRI to assist with toxicology costs related to the opioid epidemic.</p>		<p>Motion: Grant                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>FINANCE</b></p>
<p><b>3. Appropriation:</b>  <b>To:</b> 01.38.4010.4.42463 PHEP – BioTerrorism \$26,383.00                      01.38.4010.1.10301 OT Pay <u>1,500.00</u>                      w/01.12.4010.448915 PHEP - BioTerrorism \$27,883.00  <b>Reason:</b> Appropriate a second award in the amount of \$27,883 to aid in the response to COVID-19. Initial award from HRI of \$67,490 (Res #20-170)</p>		<p>Motion: Brick                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>FINANCE</b></p>
<p><b>4. Grant Application and Acceptance:</b>                      Authorize Chairman and Commissioner of Health to sign a grant application and acceptance award with <i>New York State Department of Health</i>, Corning Tower, ESP, Albany, NY, 12237 for the provision of funding for the Drinking Water Enhancement Program in a minimum amount of \$101,000.00; effective April 1, 2020 through March 31, 2025.</p>	<p><i>Health Dept. has received this funding last 3 cycles.</i></p>	<p>Motion: King                      Ayes: 9                      Noes:                      Absent:</p>	<p>Carried: <b>XXX</b>                      Defeated:                      Referred to:   <b>*RESOLUTION</b></p>

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 9:00 AM

Location: **Public Safety Bldg., 2<sup>nd</sup> Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Ryan (Committee Chair)**

**Present via Zoom: Grant (Vice Committee Chair)(9:06 AM)**, King, Becker, Berwanger, Roche, Roberts, Brick, May

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; J. Cook/Budget Officer; L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<p><b>5. FYI -</b>                      Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with <b>Imperial Door Controls Inc.</b>, 85 Orisknay Drive, Tonawanda, NY 14150 for the installation of two (2) Horton Automatic door openers at the Wyo. Co. Health Department located at 5362 Mungers Mill Rd., Building A, Silver Springs, NY 14550 in an amount not to exceed \$5,700.00; effective May 1, 2020 through completion. <b>80% of this cost will be grant funded.</b></p>	<p><i>Action will be taken on this item in Public Works tomorrow...</i></p> <p><b>80% of the cost will be grant funded.</b></p> <p><b>PH Fiscal Admin. K. Standish agreed the expense would need to flow through Public Health.</b></p>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>
<p><b><i>Committee Chair Ryan, T/Warsaw stated that during Public Works Committee tomorrow, there will be a discussion on infection prevention with the departments.</i></b></p>			
<p><b>6. Operational Update (As Needed):</b>  <u>ADMINISTRATION:</u></p> <ul style="list-style-type: none"> <li>• COVID-19 Response                             <ul style="list-style-type: none"> <li>○ Regional Heat Map for COVID-19 with Genesee and Orleans Counties...</li> <li>○ O'Dell Clinic – Health Department has aligned with assessment and testing.</li> <li>○ Testing occurs at Oak Orchard, O'Dell Clinic, Health Department and WCCH.</li> <li>○ Public Health nurses are focused on contact tracing</li> <li>○ Active cases in low to mid 20's range</li> <li>○ Most Public Health furloughed employees have been reassigned to other meaningful duties to help with COVID response.</li> <li>○ Property transfers – not done during winter months</li> <li>○ No establishment inspections currently being done</li> </ul> </li> <li>• Campgrounds:                             <ul style="list-style-type: none"> <li>○ Supervisor King, T/Pike questioned seasonal campers</li> <li>○ Env. Health Dir. Perkins explained that he is meeting one on one with each owner/operator to answer their questions</li> </ul> </li> </ul>	<p>Motion:                      Ayes:                      Noes:                      Absent:</p>	<p>Carried:                      Defeated:                      Referred to:</p>	

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 9:00 AM

Location: *Public Safety Bldg., 2<sup>nd</sup> Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: *Ryan (Committee Chair)*

*Present via Zoom: Grant (Vice Committee Chair)(9:06 AM)*, King, Becker, Berwanger, Roche, Roberts, Brick, May

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; J. Cook/Budget Officer; L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> <li>○ PH Admin. Paolucci made it a point to contact other counties to see what they are doing in an effort to not create a nuisance as a result of more lenient regulations.</li> <li>○ Gradient opening, balanced approach to opening on a limited basis</li> <li>○ Right amount of care</li> <li>○ Env. Health Dir. Perkins said it will be necessary for each campground to develop plans for re-opening. Suggested that campgrounds work together to accomplish. Confirmed that other types of businesses will need safety plans for re-opening. He has been working with S. Gardner representing Chamber member businesses.</li> <li>○ Campgrounds operate under Health Department operating permit</li> <li>○ The Health Dept. will work w/ businesses to ensure compliance</li> </ul> <p><u>ENVIRONMENTAL:</u></p> <ul style="list-style-type: none"> <li>● March Environmental Health Report will be combined with the April Report and submitted at the May 27<sup>th</sup> Public Health Committee meeting</li> </ul> <p><u>PUBLIC HEALTH NURSING:</u></p> <p><u>PH EMERGENCY PREPAREDNESS:</u></p> <p><u>MWHS:</u></p> <p><u>JAIL MEDICAL:</u></p> <p><u>CORONERS:</u> Conference call 4/13</p> <ul style="list-style-type: none"> <li>● Surge capacity for fatalities relative to COVID response.</li> <li>● Coroner R. Hill is part of a Federal DMORT Team, which stands for Disaster Mortuary Operational Response Team.</li> </ul> <p><u>Weights &amp; Measures:</u></p> <ul style="list-style-type: none"> <li>● March <a href="#">Activity Report</a> &amp; <a href="#">Financial Report</a> attached.</li> <li>● YTD 146 devices inspected for \$2,690 invoiced</li> </ul>			

Committee Chair Initials: \_\_\_\_\_

## PUBLIC HEALTH COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Wednesday, April 29, 2020 @ 9:00 AM

Location: *Public Safety Bldg., 2<sup>nd</sup> Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOlb67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: *Ryan (Committee Chair)*

*Present via Zoom: Grant (Vice Committee Chair)(9:06 AM)*, King, Becker, Berwanger, Roche, Roberts, Brick, May

Absent:

Also Present in person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Zoom: D. Granger, T/Gainesville; J. Cook/Budget Officer; L. Perez/Deputy Board Clerk (BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<p><i>Dr. Collins said he is impressed and fortunate to be part of the robust coordinated response in Wyo. Co. Thanked Supervisor Ryan and Chairman Davis for their support and leadership. Leadership at WCCCH has been exceptional. Nursing homes have been ground zero and D. James and her staff have done a fabulous job. CEO McTernan has been unwavering in his support of the staff. Has really bought providers into the fold. Admin and providers alike are part of the team. EOC Team outstanding Supervisor Ryan thanked everyone at Public health. Giving cloth masks out to the campgrounds. Supervisor Grant, T/Bennington said an individual stopped and pickup up masks for herself and a client. Very appreciative of the distribution of masks. State on pause.</i></p>			

Signature of Committee Chairman: p/R. Ryan (minutes prepared by C. Ketchum).

Next Public Health Committee Meeting scheduled for Wednesday, May 27, 2020 @ 9:00 AM.

Committee Chair Initials: \_\_\_\_\_