

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 1:00 PM

Location: **Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Grant (Committee Chair); Ryan (Vice Committee Chair)**

Present via Zoom: Brunner, King, Roberts, Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Conf. Call: A. D. Berwanger, T/Arcade; J. Davis/Board Chair; J. Cook/ Budget Officer; J. Brick, T/Perry; L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
Committee Chair's Agenda			
	<i>~Nothing to Report~</i>	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
1:00 PM Wyo. Co. Community Action w/R. Shader			
<p>1. General Update:</p> <ul style="list-style-type: none"> • Essential Team / rotating hours Monday through Friday. • Focus on workforce and unemployment <ul style="list-style-type: none"> ○ People are having a hard time getting through to Unemployment • Statistics: <ul style="list-style-type: none"> ○ 2,462 Unemployment claims 03/28/20 – 04/14/20 ○ 118 last year at the same time ○ GLOW region reporting over 12K claims filed ○ 600 last year at the same time. ○ Unemployment was at 6.4% at the end of March ○ 5.5% last year at this time. • Community Action will be issuing an announcement of things they can do to help people out. • This round of unemployment is available to people who previously wouldn't qualify, such as Consultants, DBA's part time substitutes. • TANF recruiting for summer youth employment programs • May get creative with technology experience for Summer youth • Housing <ul style="list-style-type: none"> ○ Section 8 provider for county. ○ Administration has been on several calls with HUD. ○ The extra \$600 in unemployment will not be factored in. ○ Preference to homeless or at risk of being homeless. 	Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:	

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 1:00 PM

Location: *Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: **Grant (Committee Chair); Ryan (Vice Committee Chair)**

Present via Zoom: Brunner, King, Roberts, Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Conf. Call: A. D. Berwanger, T/Arcade; J. Davis/Board Chair; J. Cook/ Budget Officer; J. Brick, T/Perry; L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> ○ Rents <ul style="list-style-type: none"> ▪ People are being told they don't need to pay rent. That is simply not true. They do have to pay their rent. However, there is a moratorium on evictions. Community Action has been reaching out to make sure rents are being paid. ● Grant received to rehab houses <ul style="list-style-type: none"> ○ County not issuing Building Permits ● Healthcare Navigation <ul style="list-style-type: none"> ○ Starting to get more calls ○ If you hear of anyone in need refer them to Community Action. ● Emergency Services <ul style="list-style-type: none"> ○ Not a huge increase in calls at first. ○ Getting help now from United Way. ○ Goal over next few weeks is to get out there and find those in need. ○ Discreet immediate attention. ● There has been some word that Community Action's state agency may be able to provide COVID relief funding to the agency. ● Internet access assistance is being provided on a limited basis. ● Applied for S.H.I.E.L.D. (Jail Program) funding <ul style="list-style-type: none"> ○ Funding will provide for a dedicated Care Coordinator to help provide for inmate needs both in and out of the jail. Helping those once released. ● Supervisor Brunner, T/Java questioned what Community Action workforce looks like these days. <ul style="list-style-type: none"> ○ A few not working due to health concerns ○ A few primarily working from home ○ The rest are working every other day. 			

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 1:00 PM

Location: **Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Grant (Committee Chair); Ryan (Vice Committee Chair)**

Present via Zoom: Brunner, King, Roberts, Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Conf. Call: A. D. Berwanger, T/Arcade; J. Davis/Board Chair; J. Cook/ Budget Officer; J. Brick, T/Perry; L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
1:15 PM Veterans Services w/L. Harvey			
<p>1. General Update:</p> <ul style="list-style-type: none"> • Still doing the same thing as last time • Asst. Director completely working from home. • Answering phones when Director is out on appts. • Director Harvey explained that due to COVID-19 she was able to close a big gap for a veteran. Medical issue. • Talked about “Blue Water” claims and their processing. • Biggest concern is for employee coming back to work because of risk factors. <ul style="list-style-type: none"> ○ Discussions have begun on how to re-open departments. • Claims were at 97 now at 42 • Coffee hours have been suspended until June. 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>
1:30 PM Office for the Aging w/A. Aldinger			
<p>1. OFA Advisory Council Reports:</p> <ul style="list-style-type: none"> • EISEP ~ 67 Participants / 64 Active (April 01 begins new program year) <ul style="list-style-type: none"> ○ PCAI ~ 36 ○ PCA II ~ 28 ○ A lot of the PCAI and PCAII recipients are on hold due to COVID-19. The more vulnerable seniors are still receiving services. • Respite ~ ____ <ul style="list-style-type: none"> ○ Life Line ~ 60 <ul style="list-style-type: none"> ▪ Private Pay ~ 24 ○ Adult Day Care ~ Usually serve 6. However due to COVID-19 currently serving 0 as the Adult Day Care Centers are closed. ○ PCAI ~ 1 ○ PCA II ~ 1 • Alzheimer Caregiver Grant ~ 34 / received 15-16 robotic animals recently. • HDM (Home Delivered Meals) ~ 317 active participants with 301 meals being served today. Since 03/17/20 		<p>Motion:</p> <p>Ayes:</p> <p>Noes:</p> <p>Absent:</p>	<p>Carried:</p> <p>Defeated:</p> <p>Referred to:</p>

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 1:00 PM

Location: **Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Grant (Committee Chair); Ryan (Vice Committee Chair)**

Present via Zoom: Brunner, King, Roberts, Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Conf. Call: A. D. Berwanger, T/Arcade; J. Davis/Board Chair; J. Cook/ Budget Officer; J. Brick, T/Perry; L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
<ul style="list-style-type: none"> that's an increase of 49 participants. <ul style="list-style-type: none"> o Lost the over 70 year old drivers due to COVID-19 (furloughed as high risk) o Called back furloughed employees to help deliver meals o Delivering meals Monday, Wednesday and Friday. <ul style="list-style-type: none"> ▪ Monday (hot meal and a cold meal to warm up Tuesday) ▪ Wednesday (hot meal and a cold meal to warm up Thursday) ▪ Friday (hot meal and two frozen meals for the weekend) • Congregate Meal Sites ~ Avg. 0 /day <ul style="list-style-type: none"> o Pine Lounge ~ <u>25</u> /week for take-out senior dining. 			
<p>2. Proclamation:</p> <ul style="list-style-type: none"> • May is Older Americans Month 		Motion: Ryan Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: * RESOLUTION
<p><i>Supervisor Berwanger, T/Arcade had a couple looking to donate money to the county to help with the COVID-19 effort. Lisa and Mike Marks... Director Aldinger suggested the Arcade Food Pantry. Long story short Mr. and Mrs. Marks donated to the food pantry and to the Office for the Aging for their home delivered meals program. She also talked about 25 food bags donated by Senior Wishes organization with \$60-70 worth of groceries in each bag...</i></p>			
Youth Bureau			
<p>3. Youth Bureau Report:</p> <ul style="list-style-type: none"> • Early Intervention 63 with 8 in process/ 6 "floating" <ul style="list-style-type: none"> o All by tele-therapy • Pre-School 109 students with 0 Center based <ul style="list-style-type: none"> o Moving forward with annual reviews... 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p>4. FYI ~ Contract (\$3,000 and under):</p> <ul style="list-style-type: none"> • Kinney Services, Inc., 3 Tallow Wood Drive, Suite G, Clifton Park, NY 12065 for use of the Kchecks service to search names of any employees, contractors, providers, etc. against names of individuals and entities that have been excluded from participating in programs such as Medicaid, Medicare and Child Health Plus in an amount not to exceed \$765.00; effective July 1, 2020 through June 30, 2021. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 1:00 PM

Location: **Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel** (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & **Zoom Conference Call**

Present in person: **Grant (Committee Chair); Ryan (Vice Committee Chair)**

Present via Zoom: Brunner, King, Roberts, Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Conf. Call: A. D. Berwanger, T/Arcade; J. Davis/Board Chair; J. Cook/ Budget Officer; J. Brick, T/Perry; L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
5. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Jan Marie Montayne 43 North St., Perry, NY 14530 for the provision of translation Services for children serviced by the Wyoming County Youth Bureau in an amount not to exceed 2020-2021 Budget; effective July 1, 2020 through June 30, 2021.		Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
6. Professional Service Contract \$5,001 or greater: Authorize Chairman to sign a contract, pursuant to General Municipal Law §104(b), with Mary Snyder Windfall Speech and Language LLC , 522 South St., East Aurora, NY 14052 for the provision of Pre-School Related Services for Speech Therapy in an amount not to exceed 2020-2021 2019-2021 Budget; effective April 15, 2020 through June 30, 2021.	Post committee email w/Dir. Aldinger confirms budget years for this contract should be 2019-2021	Motion: Roche Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
Director Aldinger expressed an interest in seeing the county's plan for calling employees back to work...			
1:45 PM Department of Social Services w/K. Barber			
1. FYI ~ Referred to 05-05-20 Finance Committee from 04-28-20 Human Resources Position Abolish/Create/Fill: Social Services <ul style="list-style-type: none"> Abolish: One (1) position of Homemaker (1.0 FTE) (position # 036.128) on CSEA schedule A, Job Grade 3, at an hourly rate of \$18.16/hr.; Person Vacating: Pat Keller, effective May 29, 2020 Create/Fill: One (1) position of Community Services Aide (1.0 FTE) on CSEA Schedule A, Job Grade 3, at an hourly rate of \$16.59-\$18.16/hr.; Position Available: May 30, 2020. 		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:

Committee Chair Initials: _____

HUMAN SERVICES COMMITTEE MEETING MINUTES

In accordance with Executive Order 202.1 issued by Governor Cuomo, dated March 12, 2020 and entitled, CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE DISASTER EMERGENCY (COVID 19) permits any public body to meet and take such actions authorized by law without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding...

Date: Tuesday, April 28, 2020 @ 1:00 PM

Location: *Public Safety Bldg., 2nd Floor Conference Room via BOS YouTube Channel* (<https://www.youtube.com/channel/UCcfZs0H1gcOl67vIR8g-Ow>) & *Zoom Conference Call*

Present in person: **Grant (Committee Chair); Ryan (Vice Committee Chair)**

Present via Zoom: Brunner, King, Roberts, Roche, Granger

Absent:

Also Present in Person: C. Ketchum/Board Clerk; S. Mantelli/IT

Also Present via Conf. Call: A. D. Berwanger, T/Arcade; J. Davis/Board Chair; J. Cook/ Budget Officer; J. Brick, T/Perry; L. Perez/Deputy Board Clerk (via BOS YouTube Channel)

Department Agenda Item	Discussion	Decision	Action
2. FYI ~ WMS Contract (\$3,000 and under):		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<ul style="list-style-type: none"> <i>Meeson Holdings, LLC.</i>, 4044 West Henrietta Road, Henrietta, NY 14623 to provide funeral payments for indigents; effective 1/1/20 through 12/31/20. This is a renewal contract with no changes, with a variable amount depending on services provided. (likely only one burial). 			
3. Professional Services Contract – Authorization for State WMS Contracts (5,001 or greater):		Motion: Granger Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to:
Authorize Chairman to sign contracts through the State WMS System, pursuant to General Municipal Law § 104(b). <ul style="list-style-type: none"> <i>Miss Carol's Lil Rascals ~ Carol Sutton</i>, 12424 Nice Road, Akron, NY 14001 for the provision of providing Subsidized Childcare Services; effective 1/1/20 through 12/31/20. This is an original new service contract with a variable amount depending on services provided. 	** Resolution Required **		*RESOLUTION
4. Proclamation:		Motion: Ryan Ayes: 7 Noes: Absent:	Carried: XXX Defeated: Referred to: *RESOLUTION
<ul style="list-style-type: none"> <u>May is Foster Care Awareness Month</u> 			
5. <u>Monthly Report:</u>		Motion: Ayes: Noes: Absent:	Carried: Defeated: Referred to:
<p><i>Commissioner Barber stated the department isn't seeing the volume of people coming into the office unless it is to file a new case. Then they have to come in for a face to face meeting. Staffing plan continues to work at a rotation of 50% of the workforce on 50% off for the week.</i></p>			

Signature of Committee Chairman: p/E. Grant (minutes prepared by C. Ketchum).

Next Human Services Committee Meeting scheduled for **Tuesday, May 26, 2020 @ 1:00 PM.**

Committee Chair Initials: _____